



City of Granite Shoals
 2221 N. Phillips Ranch Road
 Granite Shoals, TX 78654
 (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

AGENDA FOR A MEETING
OF THE PARKS COMMITTEE - AN ADVISORY COMMITTEE
OF THE CITY OF GRANITE SHOALS,
GRANITE SHOALS CITY HALL, UPSTAIRS COUNCIL CHAMBER
2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX
THURSDAY, JANUARY 7, 2016 AT 6:00 PM

The Committee Members will discuss, consider and may take action on any item listed on the agenda.

1. Call Meeting to order.
2. Hear public comments and announcements.
3. Review, discuss and consider minutes of August 6, 2015 regular meeting.
4. Staff reports and updates: Peggy Smith, Assistant City Manager.
5. Review, discuss and consider committee objectives per section 2-82 of City Code.
6. Discuss and consider membership, vacancies, and committee officers.
7. Review and discuss 2015 accomplishments.
8. Plan and set goals and priorities for 2016.
9. Discuss and possibly schedule future workdays.
10. Discuss Future Agenda Items.
11. Adjournment.

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, and on the official city website at www.graniteshoals.org a place assessable to the public at all times, on Tuesday, December 22, 2015 on or before 6:00 p.m. and shall remain there continuously from such time until after adjournment of the meeting which begins 6:00 PM on Thursday, January 7, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.



Elaine Simpson, TRMC/MMC - City Secretary



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MINUTES FOR A MEETING
OF THE PARKS COMMITTEE - AN ADVISORY COMMITTEE
OF THE CITY OF GRANITE SHOALS,
GRANITE SHOALS CITY UPSTAIRS COUNCIL ROOM
2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX
THURSDAY, AUGUST 6, 2015 AT 6:00 PM

The Committee Members will discuss, consider and may take action on any item listed on the agenda.

1. Call to order – welcome

Brad Williams, Vice Chair, called to order the regular meeting of the Parks Committee of the City of Granite Shoals at 6:05pm at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654.

Present:

Brad Williams, Vice Chair
 Donna Maier
 Nelly Griffin
 Diana Marichalar
 Shirley King, City Council Advisor

Absent:

Seth Smith, Chair
 Wolf Williams, Secretary
 Katie Long

City Staff:

Peggy Smith, Assistant City Manager

2. Hear public comments and announcements

Assistant City Manager, Peggy Smith, announced planning for the City's 50th Year Anniversary Celebration during April 2016 is beginning. An Ad Hoc Committee is being formed and volunteers are needed. Ms. Smith also shared the Merry-Go-Round for Crockett Park has been ordered and the pricing to buy a 3-person swing set for Park 3 Castlebriar, to replace damaged swing set, is continuing.

3. Consider minutes of July 16, 2015 regular meeting

A motion was made by Donna Maier to accept the minutes with corrections, seconded by Nellie Griffin, with a unanimous vote to approve.

4. Staff reports and updates: Peggy Smith, Assistant City Manager

Updates on Park grants/projects: Texas Parks and Wildlife Department Grants (Boating Access and Outdoor Recreations) deadline is October 2, 2015. City Manager, Ken Nickel, and Assistant City Manager, Peggy Smith, walked the Leo Manzano trail 8/6/15 and noted areas of maintenance needed including: washouts, better drainage, and weed control. Water overlooks will have chain link fence to replace current temporary fencing.

Update of project at Bluebriar Park: Draft of drawing for parking utility poles to protect playground equipment was completed by Wolf Williams, Donna Maier, and Brad Williams. The drawing was given the City Manager and Assistant City Manager. Assistant City Manager shared a few more pedestrian openings between poles are needed (no new draft requested). Ms. Smith will work to have this project completed before Labor Day Weekend starting 9/4/15. Peggy Smith announced the non-resident launch fee signs and collection boxes have been installed at the following parks: Clear Cove, Robin Hood, and Crocket the week of 7/27/15. Donations collected will go into the Parks fund.

Brad Williams volunteered to present update to City Council 9/22/15.

5. Update on City Council presentation on Bluebriar Park activities: Brad Williams, Vice-Chair

Brad Williams presented to City Council July 28, 2015. City Council was pleased with amount of total donations since the collection box was installed 5/21/15 and thanked the Parks Committee for their work on this project. City Council approved this Committee's suggestions to modify the parking utility poles to protect playground equipment.

6. Discuss, consider and possibly take action related to the recent survey of water front parks.

A spreadsheet with the survey observations and measurements was completed by Wolf Williams, Donna Maier, and Brad Williams 7/21/15. Spreadsheet and photos sent to City Manager and Assistant City Manager for their utilization in the TPWD Boating Access Grant application process.

7. Discuss, consider and possibly take action related to 2015 application for grants with the Texas Parks and Wildlife Department.

Peggy Smith shared the City Council approved the resolution to apply for the TPWD outdoor recreation grants.

A motion was made by Donna Maier to recommend to City Council to approve a resolution to authorize submittal of an application to Texas Parks and Wildlife Department completing for the TPWD Boating Access Grant, second by Brad Williams, with a unanimous vote to approve.

8. Discuss, consider and possibly take action as needed regarding Ordinance #336 (City Code Chapter 26, Sections 26-11 to 26-15) & consideration of the Parks Reservation Policy and Procedures.

Committee decided to discuss, consider and possibly take action as needed regarding Ordinance #336 (City Code Chapter 26, Sections 26-11 to 26-15) at the next Parks Committee meeting. This ordinance was last revised 12-11-2000.

Assistant City Manager shared this committee's suggestion, to refund 50% of park reservation deposit if 7 days prior notice of cancellation was given, did not meet with City Staff approval due to time and effort expended. Members discussed a possible "voucher/credit" given with 90 days to utilize if a cancellation is received properly.

"Reservation for City Park" form was discussed with suggested changes given to Peggy Smith. Ms. Smith will work with City Staff to create a revised form.

9. Discuss, consider and possibly take action related to proposed budget for FY2015-16.

Peggy Smith shared an \$8,000 place holder has been requested in the proposed budget. The Parks reserve fund is mostly funded by sale of fill area and these funds are decreasing. Peggy Smith has requested that City Council re-instate the "Parks Department". There is a plan for money to be recorded properly. Money requested for grant administration, if grants are received. Mrs. King suggested Peggy Smith check with Pedernales Electric Cooperative for free grant writing assistance.

10. Discuss Future Agenda Items.

Future agenda items identified:

Proposed budget for FY2015-16

Ordinance #336 including policy and procedures

Update on Parks Reservation Form

Update on TPWL Grant application

Update on Bluebriar Park utility pole parking placement

11. Discuss and possibly schedule future workdays

The workday for the Hike, Bike, and Run trail scheduled for Saturday, August 29th has been moved to start at 7am. Focus of the workday will be to build retaining walls at butterfly gardens because trail repair would require heavy equipment.

12. Adjournment

There being no further business and no objections from the committee, Vice Chair Brad Williams asked for a motion to adjourn. Nelly Griffin made a motion to adjourn, seconded by Diana Marichalar with unanimous approval.

CERTIFICATION

I, Brad Williams, Vice Chairman of the Parks Committee of the City of Granite Shoals, Texas, certify that the attached are true and correct minutes taken from notes of the Parks Committee Meeting of August 6, 2015.



Brad Williams, Vice Chair

DIVISION 4. - PARKS COMMITTEE

Sec. 2-82.1 - Parks committee created.

Pursuant to article VIII, section 8.01 of the City Charter, the city council hereby creates a parks committee. This group will serve in an advisory capacity only and will have no powers to establish policy, regulations or procedures for the city.

(Ord. No. 605-A, § III(A), 3-26-2013)

Sec. 2-82.2. - Purpose.

The parks committee is a volunteer group that is formed to assist, augment and advise city council and city staff in matters related to city parks, city events and/or public use areas the parks committee may conduct activities to achieve the following purposes, as resources permit:

- (1) Provide and/or coordinate volunteer labor or other volunteer groups to assist in improving and maintaining city parks.
- (2) Provide and/or coordinate volunteers to assist in park clean-up activities.
- (3) Provide and/or coordinate volunteers to plan and implement city sponsored special events and activities such as veterans celebrations, community contests, picnics, and other such activities.
- (4) Assist and/or coordinate assistance to city staff for any activities or events that improve the condition of existing or future parks.
- (5) Assist and coordinate with city staff, city council and grant administrators any activities for obtaining and accomplishing grants for park or public use areas.
- (6) Develop plans and ordinance recommendations that will be presented to and coordinated with the city council, the city manager and the planning and zoning commission to ensure compatibility with the city's comprehensive plan.
- (7) Solicit and obtain suggestions from citizens for projects or activities that would improve the parks or other public use areas.
- (8) Prepare and present reports and recommendations to the city council as needed.

(Ord. No. 605-A, § III(B), 3-26-2013)

Sec. 2-82.3. - Members, organization and meetings.

- (a) The parks committee shall consist of no fewer than four and no more than nine property owners, residents or volunteers who are appointed by the city council. No more than one member of the city council and no more than one member of the planning and zoning commission may be appointed to the parks committee.
- (b) Members appointed by the city council shall serve indefinite terms. The appointed members serve at the pleasure of the city council and may be appointed or removed at the discretion of the city council.
- (c) Members of the parks committee shall serve without compensation but may be reimbursed for actual expenses with approval by the city manager.
- (d) The parks committee will adopt rules to govern its proceedings that are consistent with this division, the City Charter and state law.
- (e) The parks committee will elect from the appointed members a chair, vice chair and secretary.

- (f) All parks committee meetings will be open to the public and shall be posted and conducted in compliance with the Texas Open Meetings Act.
- (g) A quorum is four parks committee members.
- (h) All members present including the chairman shall vote on every motion. A member who abstains from a vote, with or without cause or conflict, shall have their vote recorded as "abstained" but no vote will be counted for or against the motion as though that member were not present.
- (i) The parks committee shall keep written minutes of its proceedings which shall be prepared within 15 business days of the meeting. The minutes will be presented to the committee members for approval at the next committee meeting and filed with the city secretary within ten business days of approval.
- (j) The group shall schedule meetings as appropriate to accomplishing its purposes. As a general rule a meeting will be scheduled once each month.

(Ord. No. 605-A, § III(C), 3-26-2013)

Secs. 2-82.4—2-82.10. - Reserved.