



City of Granite Shoals  
2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654  
(830) 598-2424 fax (830) 598-6538  
[www.graniteshoals.org](http://www.graniteshoals.org)

**AGENDA FOR A MEETING  
OF THE PARKS COMMITTEE - AN ADVISORY COMMITTEE  
OF THE CITY OF GRANITE SHOALS,  
GRANITE SHOALS CITY UPSTAIRS COUNCIL CHAMBER  
2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX  
THURSDAY, FEBRUARY 4, 2016 AT 6:00 PM**

*The Committee Members will discuss, consider and may take action on any item listed on the agenda.*

1. Call Meeting to order.
2. Hear public comments and announcements
3. Reviews, discuss and consider minutes of January 7, 2016 regular meeting
4. Staff reports and updates: Peggy Smith, Assistant City Manager
5. Discuss and consider membership and committee officers.
6. Discuss and consider updates on 50<sup>th</sup> Year Bash, April 23-24, 2016
7. Discuss and consider Park Surveys
8. Discuss and possibly schedule future workdays
9. Discuss Future Agenda Items
10. Adjournment

CERTIFICATION

*I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, and on the official city website at [www.graniteshoals.org](http://www.graniteshoals.org) a place assessable to the public at all times, on Monday, February 1, 2016 on or before 6:00 p.m. and shall remain there continuously from such time until after adjournment of the meeting which begins 6:00 PM on Thursday, February 4, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.*



Elaine Simpson, TRMC/MMC - City Secretary



City of Granite Shoals  
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[www.graniteshoals.org](http://www.graniteshoals.org)

**MINUTES FOR A MEETING  
 OF THE PARKS COMMITTEE  
 GRANITE SHOALS CITY HALL  
 THURSDAY, JANUARY 7, 2016 AT 6:00 PM**

*The Committee Members will discuss, consider and may take action on any item listed on the agenda.*

1. Call to order – welcome and introduction of new member

Seth Smith, Chair, called to order the regular meeting of the Parks committee of the City of Granite Shoals at 6:00 PM at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654.

Present:

Seth Smith, Chair  
 Brad Williams, Vice-Chair  
 Nelly Griffin  
 Diana Marichalar  
 Shirley King, City Council Advisor

Absent: Katie Long

City Staff:

Ken Nickel, City Manager  
 Peggy Smith, Assistant City Manager

2. Hear public comments and announcements

None.

3. Consider minutes of June 4, 2015 regular meeting

A motion was made by Brad Williams to accept the minutes, seconded by Nelly Griffin, with a unanimous vote to approve.

4. Staff reports and updates: Peggy Smith, Assistant City Manager

BBQ pits purchased end of year have been installed. Fencing, also purchased end of year, will be installed in February at the pond look-out points at Quarry Park. Also, the crews will be doing trail maintenance work in Quarry Park. Plans are to install the Merry-go-round this winter and the swing-set in Park 3. Crews removed a large tree in Park 3 that was compromising the retaining wall. Experiencing high illness rate currently in staff due to bronchitis.

5. Review, discuss and consider committee objectives per section 2-82 of City Code. City Manager Ken Nickel reviewed purpose and duties of committee as set forth in Ordinance 605-A.

The Parks Committee may conduct activities to achieve the following purposes, as resources permit:

- Provide and/or coordinate volunteer labor or other volunteer groups to assist in improving and maintaining city parks,

Comments: City staff routinely maintains the city parks.

- Provide and/or coordinate volunteers to assist in park clean-up activities.

Comments: City staff performs clean-up activities in parks including trash pick-up and cleaning of restrooms. On holidays, staff come in for extra hours to ensure the areas are clean.

- Assist and/or coordinate assistance to city staff for any activities or events that improve the condition of existing or future parks.

Comments: Committee members regularly contribute in activities such as painting of park playground equipment, installation of playground equipment, installation of pavilions, installation of sprinklers, watering and planting of trees, etc.

- Assist and coordinate with city staff, City Council and Grant Administrators any activities for obtaining and accomplishing grants for park or public use areas.

Comments: Committee members contributions include the updates to the Parks section of the Comprehensive Master Plan in 2014 and the inputs toward the proposed Outdoor Recreation Grant for the repurposing of the Quarry buildings.

- Develop plans and ordinance recommendations that will be presented to and coordinated with the City Council, the City Manager and the Planning and Zoning Commission to ensure compatibility with the City's Comprehensive Plan.

Comments: Committee members accomplished this activity in 2014 with the update of the Parks Section of the Comprehensive Master Plan which satisfied the requirements of Texas Parks and Wildlife to allow the City to be eligible to apply for future grants.

- Solicit and obtain suggestions from citizens for projects or activities that would improve the parks or other public use areas.

Comments: Committee members receive inputs from neighbors and contacts within the community that are invaluable resources in planning for future needs.

- Prepare and present reports and recommendations to the City Council as needed.

Comments: Communication to Council on activities of committee.

#### 6. Discuss and consider membership, vacancies, and committee officers.

Recent resignation of committee member Donna Maier was announced to members. Discussion concerning attendance to meetings of member Katie Logan was discussed. Motion to recommend removal of Katie Logan from committee due to nonattendance of meetings was made by Brad Williams, seconded by Seth Smith, with a unanimous vote to approve.

Members discussed the need to recruit more members to fill committee vacancies to ensure a quorum to conduct meetings.

Members discussed the need to fill the position of Secretary, since Wolf Williams had resigned the position due to conflict of schedule. However, Wolf will remain a member of the committee.

Members also discussed the position of Committee Chair. It was decided to table the question of Committee officers until the next meeting until all committee members could be present and members had time to consider the committee objectives and their available time commitments for the committee.

#### 7. Review and discuss 2015 accomplishments.

List of accomplishments for Committee Activities was reviewed and amended as below:

### **Parks Committee Activities**

#### **October 2014 - September 2015**

November 2014

- Veteran's Day Event
- Ordinance 656: 2014 Update Parks Section Comprehensive Master Plan, 11-18-14
- Completed Painting of Equipment in Parks 3 & 4

Granite Shoals Parks Committee  
January 7, 2016 Regular Meeting Minutes

## January 2015

- Opening of Roddick Youth Tennis Foundation Tennis Courts
- Resolution 474: Naming of Public Facilities
- Dedication of Crockett Park Pavilion to Jack King, long time Park Committee member

## May 2015

- Opening of Leo Manzano Hike, Bike, and Run Trail in Quarry Park
- Resolution 483: Voluntary Launch Fees, 5-12-15

## July 2015

- Resolution 488: Outdoor Recreation Grant, 7-14-15
- Native Wildflower & Butterfly Garden @ Quarry Park with aid of donation from Southwest Range & Wildlife Foundation of \$360

## September 2015

- Survey of Boat Ramps at Water-front parks in preparation for Boating Access Grant
- Resolution: Boating Access Grant, 9-8-2015
- Purchase and install of 2 new BBQ pits

**October 2015 - September 2016**

## November 2015

- Veterans Day Event, November 7<sup>th</sup> (Even in the Rain!!)

Items Remaining to Schedule: Replacement / Repair of Merry-Go- Round and Installation of Swing Set in Park 3

## 8. Plan and set goals and priorities for 2016.

City Manager Ken Nickel discussed the priorities for the committee for 2016 and the following goals and priorities were set:

- Granite Shoals 50<sup>th</sup> Year Bash, April 23-24, 2016
- Update Park Surveys, Late spring – summer
- Veteran's Day Event, November 5, 2016

## 9. Discuss and possibly schedule future workdays

None were scheduled

## 10. Discuss Future Agenda Items.

Future agenda items identified:

50<sup>th</sup> Year Bash

Park Surveys

Veteran's Day Event

## 11. Adjournment

There being no further business and no objections from the committee, Chair Smith adjourned the meeting at 7:19 pm.

### CERTIFICATION

I, Seth Smith, Chairman of the Parks Committee for the City of Granite Shoals, Texas, certify that the attached are true and correct minutes taken from notes of the Parks Committee meeting of January 7, 2015.

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*Seth Smith, Chair*

## DIVISION 4. - PARKS COMMITTEE

### Sec. 2-82.1 - Parks committee created.

Pursuant to article VIII, section 8.01 of the City Charter, the city council hereby creates a parks committee. This group will serve in an advisory capacity only and will have no powers to establish policy, regulations or procedures for the city.

*(Ord. No. 605-A, § III(A), 3-26-2013)*

### Sec. 2-82.2. - Purpose.

The parks committee is a volunteer group that is formed to assist, augment and advise city council and city staff in matters related to city parks, city events and/or public use areas the parks committee may conduct activities to achieve the following purposes, as resources permit:

- (1) Provide and/or coordinate volunteer labor or other volunteer groups to assist in improving and maintaining city parks.
- (2) Provide and/or coordinate volunteers to assist in park clean-up activities.
- (3) Provide and/or coordinate volunteers to plan and implement city sponsored special events and activities such as veterans celebrations, community contests, picnics, and other such activities.
- (4) Assist and/or coordinate assistance to city staff for any activities or events that improve the condition of existing or future parks.
- (5) Assist and coordinate with city staff, city council and grant administrators any activities for obtaining and accomplishing grants for park or public use areas.
- (6) Develop plans and ordinance recommendations that will be presented to and coordinated with the city council, the city manager and the planning and zoning commission to ensure compatibility with the city's comprehensive plan.
- (7) Solicit and obtain suggestions from citizens for projects or activities that would improve the parks or other public use areas.
- (8) Prepare and present reports and recommendations to the city council as needed.

*(Ord. No. 605-A, § III(B), 3-26-2013)*

### Sec. 2-82.3. - Members, organization and meetings.

- (a) The parks committee shall consist of no fewer than four and no more than nine property owners, residents or volunteers who are appointed by the city council. No more than one member of the city council and no more than one member of the planning and zoning commission may be appointed to the parks committee.
- (b) Members appointed by the city council shall serve indefinite terms. The appointed members serve at the pleasure of the city council and may be appointed or removed at the discretion of the city council.
- (c) Members of the parks committee shall serve without compensation but may be reimbursed for actual expenses with approval by the city manager.
- (d) The parks committee will adopt rules to govern its proceedings that are consistent with this division, the City Charter and state law.
- (e) The parks committee will elect from the appointed members a chair, vice chair and secretary.

- (f) All parks committee meetings will be open to the public and shall be posted and conducted in compliance with the Texas Open Meetings Act.
- (g) A quorum is four parks committee members.
- (h) All members present including the chairman shall vote on every motion. A member who abstains from a vote, with or without cause or conflict, shall have their vote recorded as "abstained" but no vote will be counted for or against the motion as though that member were not present.
- (i) The parks committee shall keep written minutes of its proceedings which shall be prepared within 15 business days of the meeting. The minutes will be presented to the committee members for approval at the next committee meeting and filed with the city secretary within ten business days of approval.
- (j) The group shall schedule meetings as appropriate to accomplishing its purposes. As a general rule a meeting will be scheduled once each month.

*(Ord. No. 605-A, § III(C), 3-26-2013)*

Secs. 2-82.4—2-82.10. - Reserved.

STARTING DATE 2/1/2014 Started after giving Progress Report that included previous improvements to CC Jan 2014		PARKS PROGRESS REPORT					MAY 28, 2014	
Park Number/Name	Amenities	Playground Equipment	Boat Ramp	Restrooms	Comments/Suggestions/Repairs	Tasks Completed		
UPDATED DATE 5/28/2014					RED INK - INDICATES WHICH PARKS NEED PICNIC TABLES, BBQ GRILLS AND TRASH CANS			
Park 1 - Community Park	2 granite picnic tables 2 BBQ grills Community Center	swing set - 2 adult, 2 infant	N/A	inside building	Needs Sign - Park 1 - Community Park Sign Nice oak trees. Revert building to pavilion - ??? (Please stop cutting Crepe Myrtle) Install table, BBQ pit and trash can	Tasks Completed		
Park 2 - Greencastle Park (waterfront)	1 wood picnic table	bench swing	no	no	Picnic table needs repair - Parks Comm. Voted to keep			
This park straddles Shorewood Dr					Clean up shoreline - remove cannas for better lake access (no sea wall). Pine trees have dead limbs up high. Need trimmed. On east side of Shorewood - define park boundaries; improve access from Castleberry Drive for parking; clear out undergrowth? Lots of ball moss in oaks			
Park 3 - Castlebriar Park (waterfront)	3 picnic tables 3 BBQ grills 3 trash cans	swing set - 2 adult, 1 infant bench near waterfront	yes	no	Install 3 adult swing seats Bench needs repair and paint No sea wall - plants growing in water. Old, worn boat ramp Needs advisory signs Peninsula park with water on 3 sides, nice oaks.	Completed Completed		
Park 4 - Castleshoals Park (waterfront)		swing set - 3 adult bench swing seesaw	yes	no	Install 3 adult swing seats Paint bench swing Painted 2 Large Picnic Tables Needs advisory signs No sea wall plants growing in water	Completed Completed Completed		
Park 5 - Briar Park (waterfront)	2 picnic tables 3 BBQ grills 3 trash cans bench with BBQ grill	swing set - 3 adult bench swing seesaw	no	no	Good parking, healthy trees, ball moss present Install 3 adult swing seats Swing set, seesaw and bench swing needs painted and bench needs new boards No sea wall, overgrown shoreline Long, narrow park w/ creek drainage running through it	Completed Completed		

STARTING DATE 2/1/2014 Started after giving Progress Report that included previous improvements to CC Jan 2014	PARKS PROGRESS REPORT					MAY 28, 2014		
UPDATED DATE 5/28/2014	Amenities	Playground Equipment	Boat Ramp	Restrooms	Comments/Suggestions/Repairs	Tasks Completed		
Park 6 - Bluebriar Park (waterfront)	12 picnic tables	3 swing sets - 6 adult swings, 2 infant slide	yes	yes	Play equipment in good condition			
	10 BBQ grills	merry go round			Good signs present	Added Gravel		
	8 trash cans & dumpster				Excellent boat ramp gets lots of use	Replace No Parking Sign and Dog Waste Can (Station)		
	20'x30' covered smaller covered pavilion	poles for volleyball seesaw frame			Partial sea wall Large park with healthy trees - gets lots of use	Pavilion Repaired & Painted		
Park 8 - Hillcrest Park (waterfront)	memorial stone bench 1 picnic table 1 BBQ grill	none	yes	no	Seesaw frame present needs seesaws Good parking Install table, BBQ pit and trash can No sea wall			
	1 trash can				Small boat ramp Clean up shoreline for better lake access (plants growing in water) One large tree - looks dead/hazardous Add new trees? Add gravel at top of ramp?			
Park 9 - Lakecrest Park (waterfront)	1 picnic table 1 BBQ grill 1 trash can	none	no	no	Install table, BBQ pit and trash can Trim grass back to sea wall to reduce hazard Define south boundary line - wall falling in but is it on park property? Clean out drainage ditch at street to improve drainage			
Park 10 - Veterans Park	2 metal picnic tables Large Pavilion with 9 picnic tables and large, BBQ grill	swing set slide	N/A	yes	Low sea wall, creek runs alongside park Pavilion needs touch-up paint and siding repaired (rotten boards)			
	1 BBQ grill 2 trash cans and 1 dumpster	merry-go-round 2 sets poles for volleyball nets			Bathrooms clean although wood doors are warped/difficult to open/close Play equipment in good shape Nice young trees			
Park 11 - Lakeview Park (waterfront)	2 flagpoles - flags flying none	none	no	no	Flags look new Install table, BBQ pit and trash can Needs advisory signs Large open area, great lake view; sea wall great for fishing; stairs for water access			

STARTING DATE 2/1/2014 Started after giving Progress Report that included previous improvements to CC Jan 2014	PARKS PROGRESS REPORT				MAY 28, 2014	
UPDATED DATE 5/28/2014	Park Number/Name	Amenities	Playground Equipment	Boat Ramp	Restrooms	RED INK - INDICATES WHICH PARKS NEED PICNIC TABLES, BBQ GRILLS AND TRASH CANS
Park 12 - Robin Hood Park (waterfront)	6 picnic tables - 3 covered 6 BBQ grills	swimming platform fishing pier	swing set slide	yes	yes	Good sturdy picnic tables/shelters
		hiking trail 6 trash cans and 1 dumpster 2 granite benches and 1 steel bench	playscape/jungle gym/tunnel slides			Fishing pier has a couple of warped boards <b>Swim platform - Ladder needs replaced ASAP and platform needs cleaned</b>
<b>Park 13 - Belaire Park</b>	1 picnic table		swing set	no	no	Trail has almost disappeared Bathroom - interior rafters/beams beginning to rust No sea wall on east or north side, partial sea wall on west side Needs some new signs <b>Install table, BBQ pit and trash can</b>
(waterfront)	1 BBQ grill					Make better use of space - clean out undergrowth on south side (define park boundary first) and raise the canopy on the trees along that side
	1 trash can					Beautiful granite - this park is a major drainage flow when it rains
	1 granite top table					Install 2 granite benches Parks Comm.Voted 3-6-2014
<b>Park 14 - Timberhill Park</b>	2 picnic tables (1 metal, 1 stone)		swing set	yes	not usable	Lots of ball moss in oaks - One Tree looks dead Needs advisory signs
(waterfront)	2 BBQ grills	bench near waterfront	seesaw			Small boat ramp in good shape No sea wall
	2 trash cans		bench swing			<b>Bench swing needs painted</b>
						<b>Completed</b>

STARTING DATE 2/1/2014 Started after giving Progress Report that included previous improvements to CC Jan 2014		PARKS PROGRESS REPORT					MAY 28, 2014	
UPDATED DATE 5/28/2014		Amenities	Playground Equipment	Boat Ramp	Restrooms	RED INK - INDICATES WHICH PARKS NEED PICNIC TABLES, BBQ GRILLS AND TRASH CANS		
Park Number/Name						Comments/Suggestions/Repairs	Tasks Completed	
Park 15 - Clear Cove Park (waterfront)	5 picnic tables 4 BBQ grills 5 trash cans 1 granite memorial bench	none	yes	no		This park is heavily used for boat launching and develops a parking problem at times Sea wall on south side could use some rip-rap in the lake and some fill dirt behind the wall Stairs down into the water would provide a safer swim area (instead of next to the boat ramp on the north side) There are almost no trees and picnic tables are not sheltered No sea wall on the north side alongside the boat ramp Needs advisory signs		
Park 16 - Crockett (waterfront)	5 picnic tables - 3 covered 3 BBQ grills	swing set merry-go-round	yes w/ courtesy dock	yes		Facing boards on courtesy dock need to be repaired 20X30 Pavilion w/ Slab Needs to be Built Need 4 Picnic Tables and 1 Trash Can Installed Needs Large BBQ Grill	Completed May 28, Need to Order	
	2 fishing piers					Nature Watch & Fishing Pier railings need painted		
	3 granite benches near waterfront hiking trail 5 trash cans					Playscape for 2 - 5 Yr. olds and 5 - 12 Yr. olds Trees are beginning to grow large enough to make some shade around playground equipment Trail has almost disappeared No sea wall		
Park 17 - Hillside Park (waterfront)	2 picnic tables 1 BBQ grill 1 trash can 1 stone bench	swing set and tire swing seesaw	no	no		Install 2 adult swing seats No sea wall - approximately 30 feet waterfront Creek drainage runs alongside this park nice trees	Completed	
Park 18 - Woodland Hills Park (waterfront)	3 picnic tables 3 BBQ grills 3 trash cans	swing set seesaw	yes	no		Boat ramp in good shape Nice trees		
Park 19 - Valley View Park	3 wood picnic tables 2 BBQ grills 3 trash cans	swing set merry-go-round	N/A	no		Creek bed runs through middle of park Lots of trees - any dead?		
Parks Committee recommends purchasing signs to replace damaged and inadequate signage. Further research is needed to get cost of the signs.								

July 21, 2015 Park Number/Name	Existing Boat Ramp?	Possible Boat Ramp?	Ramp Measurements?	Ramp, Launch Pad, and Turn About Condition?	Capable to have dock, adequate parking, ADA access?	Comments
2. Greencastle Park	No	No		old concrete ramp broken, launch pad not usable, bench/grill/trashcan used to block off old ramp	no parking	too small, limited water-front
3. Castlebriar Park	Remains only	No	N/A	natural granite ramp, launch pad rock-chip 20'W x 88'L with gravel sides washed out	No dock, channel too narrow, a few parking areas on hill, no ADA	narrow cove, shallow water, limited parking, too narrow at old ramp site
4. Castleshoals Park	Yes	No - Double	15'10"W x 25'L		No dock, too many boat docks at water's edge, cove too narrow	Driveway 473', sides of driveway above boat ramp need repairs, needs launch fee sign and collection box
5. Briar Park	No	No				
6. Bluebriar Park	Yes	No - Double	14'5"W x 25'L with curbed sides below water	ramp, launch pad, and road need more permanent repairs from heavy use	Yes big dock, several large parking areas, needs ADA access	heavily used park for watercraft/vehicles/pedestrians/fishing tournaments, recommend rock-chip 726' road, needs parking poles finished
8. Hillcrest Park	Yes	No - Double	20'W x 27'L	all in good condition	No dock, too many boat docks on either side of ramp	462' drive way, no curbs on boat ramp sides but one at bottom (underwater), needs launch fee sign and collection box
9. Lakecrest Park	No	No			No ramp, too many boat docks on sides	Park all grass, no roads, limited water-front
11. Lake View Park	No	Yes - Double		Completely Undeveloped Park, open and flat land measuring 215' x 162' waterfront x 180' back to road	Yes big dock, large parking area, needs ADA access	Cement stairs with metal railings leading into water, 4' Sea Wall that's 162'L
12. Robin Hood Park	Yes	Yes - Double	15'W x 38.4'L with curbed sides below water	all in good condition	Yes big dock, large parking areas, needs ADA access	Fishing pier 20'x20'x4.5', needs better signs, existing boat dock too small 16.5'L x 4'W, recommend rock-chip 554' driveway, needs securing light at ramp
13. Belaire Park	No	No		Beginning Drive needs work/filled to drainage ditch		Too narrow and treacherous at water's edge with uneven natural granite, Seawall present
14. Timberhill Park	Yes	No - Double	12'7"W x 28.5'L	all in okay condition	good parking	cinder-block restroom closed/needs replacing, 383' u-shaped drive, needs launch fee signs and collection box
15. Clear Cove Park (at Boat Ramp)	Yes	No - Double	14'W x 62.4'L	Ramp good, launch pad and turnabouts need major repairs	Parking across street	heavily used ramp for watercraft and fishing tournaments
15. Clear Cove Park (across street from ramp)	No	Yes - Double			open lot 171'W x 208', could add double ramp, large boat dock that's ADA, fishing pier	High Sea Wall, lots of open parking, needs parking barriers in front of picnic tables, needs stairs for swimmers to access water
16. Crockett Park	Yes	No - Double	15.5'W x 35'L with curbed sides below water	All excellent due to rock-chip and cement, cement apron 25'L x 26'W	Existing dock is 24'L but needs to be extended farther into water and make ADA	
17. Hill Side Park	No	No				Has 2 fishing piers
18. Woodland Hills Park	Yes	No - Double	14'W x 14.5'L		Too narrow for dock, a few parking spots	too narrow and limited waterfront heavy silt on ramp making launch shallow, needs "swim/risk" sign, 224' from street to ramp, needs launch fee signs and collection box