



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

**GRANITE SHOALS CITY COUNCIL
REGULAR CITY COUNCIL MEETING AGENDA
CITY HALL – COUNCIL CHAMBERS, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
TUESDAY, MARCH 22, 2016, 6:00 PM**

1. **Call meeting to order**

2. **Invocation**

3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**

*Texas Flag: Honor the Texas flag; I pledge allegiance to thee,
Texas, one state under God, one and indivisible.*

4. **Public comment and announcements and Items of Interest** *p. 10*

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- **March 25, 2016** – City Holiday for Good Friday – city offices closed. *p. 4*
- **March 26, 2016** – Police Officers Association hosts Easter Egg Hunt in Veterans Park. *p. 5*
- **April 23-24, 2016**- City of Granite Shoals, 50th Birthday, Municipal Complex *p. 6-9*

5. **Management Reports** *p. 11*

a.) **City Manager**

- Grants Update *p. 12*
- City Wide Clean Up Day for Spring 2016: April 30, 2016 8 AM to 12 Noon. *p. 13-14*
- Airport Advisory Committee – Organizational meeting, April 14, 2016 (tentatively) *p. 15*
- Fire Department awarded two grants *p. 16*
- May 21, 2016 – Burnet County Household Hazardous Waste Collection in Marble Falls. *p. 17-18*
- Little Free Libraries *p. 19*
- City surplus and scrap equipment update *p. 20-24*

b.) **Assistant City Manager**

- LCRA community development partnership program
- Community Center upgrades
- Water Notice and City newsletter for Spring 2016 *p. 25-28*

c.) **City Secretary**

- Elections Update *p. 29-30*
- Human Resources Update *p. 31*
- Records Management Update

6. **Consent Agenda Items** *p. 32*

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approval of City Council Regular Meeting minutes for March 8, 2016. *p. 33-43*

Council will individually consider and may take action on any or all of the following items:

7. **REGULAR AGENDA ITEMS**

- a. Discuss, consider and possibly take action related to Professional Agreement with Grant Development Services with Grant Development Services to prepare a Community Development Block Grant / CES Fund application for new Community Center Construction Project. (City Manager Ken Nickel) *p. 44-56*
- b. Discuss, consider and possibly take action regarding proposed Resolution #507 to authorize the city staff to solicit bids for the sale of two lots of city owned property on Hill Drive. (City Manager Nickel) *p. 57-64*
- c. Discuss, consider and possibly take action related to proposed Ordinance #689 to update Restricted Zones (no trespassing areas) to include the locations of current raw water intake and water treatment plant. (Assistant City Manager Smith) *p. 65-68*
- d. Discuss, consider and possibly take action related to proposed Ordinance #687 establishing policies and procedures for Special Events held in the City. (City Attorney Young) *p. 69-78*
- e. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. (City Secretary Simpson) *p. 79-84*

8. **Written Reports** *p. 85*

- a. Code *p. 86*
- b. Fire *p. 87-88*
- c. Streets *p. 89*
- d. Police *p. 91-93*

9. **Future Meetings and Agenda Items** *p. 94-97*
- Review Agenda Calendar
 - Identification of future agenda items

10. **Adjournment**

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Friday, March 18, 2016 on or before 6:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, March 22, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.



Elaine Simpson

For Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).



City of Granite Shoals
 2221 N. Phillips Ranch Road
 Granite Shoals, TX 78654
 (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

AGENDA
FOR A SPECIAL CALLED MEETING
OF THE WILDLIFE ADVISORY COMMITTEE (WAC)
OF THE CITY OF GRANITE SHOALS
GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBERS
2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX
THURSDAY, MARCH 24, 2016 6:30 PM

Meeting for the Public – Prequalification meeting for Pilot Program for Deer Management /Information Meeting

1. Call meeting to order
2. Citizens Comments/Items of Interest:
3. Discuss Wildlife Advisory Committee activities June 2014 to present – *Chair Brady*
4. Discuss Ord. 685 - Pilot Program Archery- Based Deer Management Plan approved by City Council on February 23, 2016
 - a. Pilot Program overview/Introductions
 - b. State Law and City Ordinances
 - c. Roles and Responsibilities of:
 - 1.) Volunteer Hunters / Harvesters
 - 2.) Hunt / Harvest Directors
 - d. Discussion of Professional Conduct
 - 1.) Social Media
 - 2.) Public Relations
 - 2.) No alcohol before or during harvest events.
 - e. Discussion of Application process (application packets at City Hall and online at city website <http://www.graniteshoals.org/CivicAlerts.aspx?AID=76>):
 - 1.) Unpaid Volunteer Service
 - 2.) Requirements
 - 3.) Time commitment – No weekends or holidays
 - 4.) Nature of the Pilot Program / Test Program
 - 5.) Discussion of database for applicants / email
5. Identify Future Agenda items
6. Adjournment.



CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, a place assessable to the public at all times, and on the official city website at www.graniteshoals.org on Friday, March 4, 2016 on or before 9:00 PM and shall remain there continuously from such time until after adjournment of the meeting which begins 6:30 p.m. Thursday, March 24, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson, TRMC/MMC City Secretary

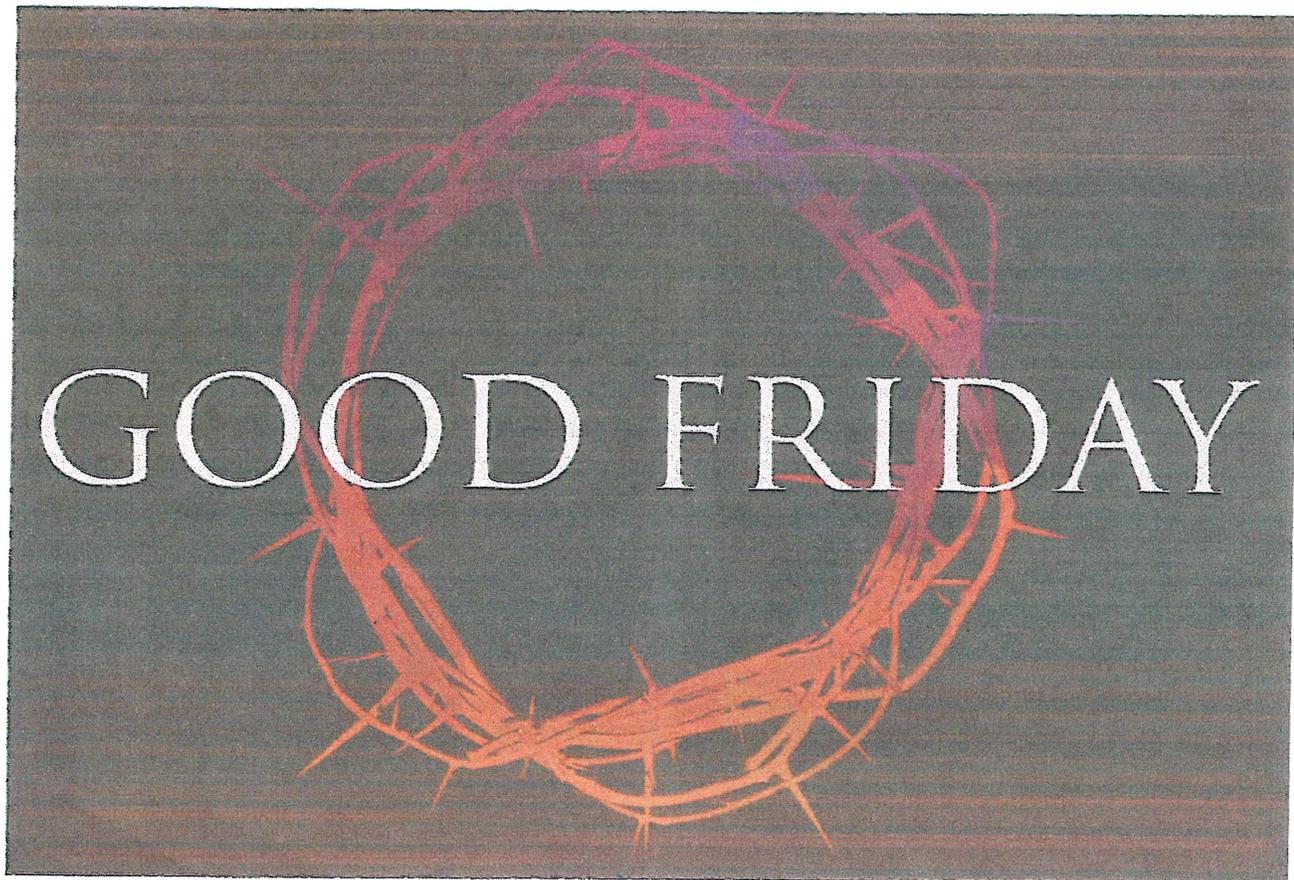
CITY HALL

WILL BE

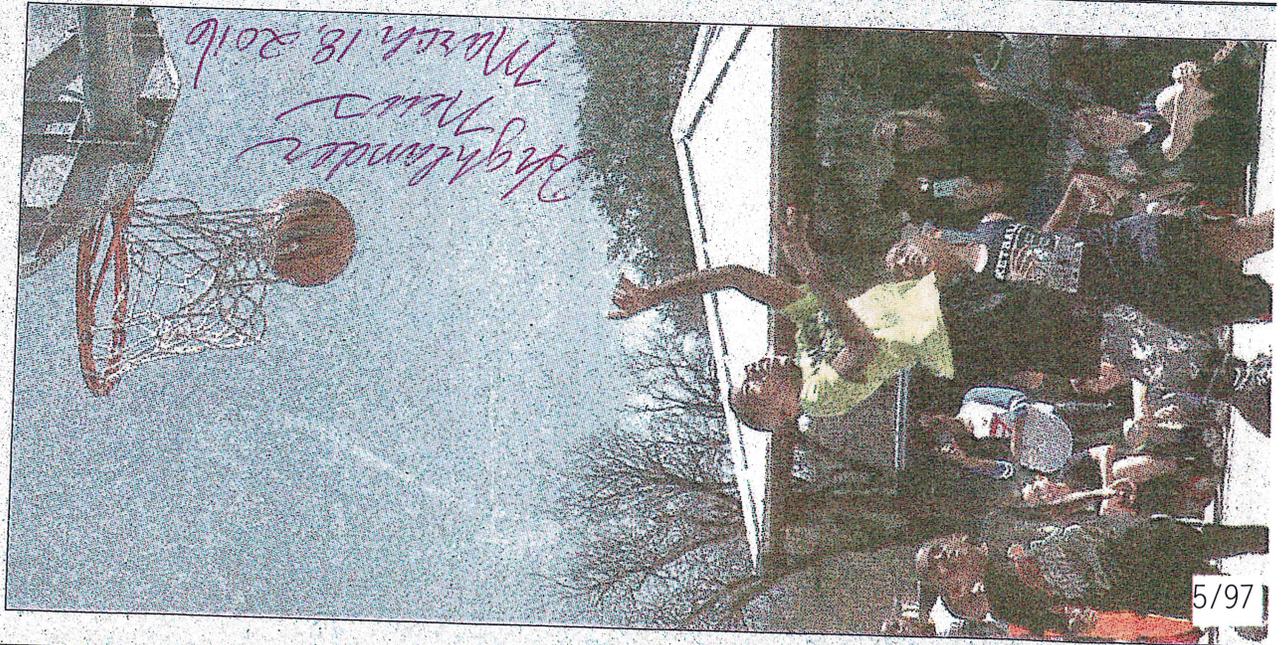
CLOSED

FRIDAY- MARCH 25, 2016

IN OBSERVANCE OF:



He shoots ... he scores!



Easter egg hunts, church service starting around the Highland Lake

BY CHRISTI BERTELSON
AND GLYNIS CRAWFORD SMITH
HIGHLAND LAKES NEWSPAPERS

Easter is just around the corner and so readers don't have to hunt any specifics but can instead concentrate on hunting eggs, we have compiled a list of several happenings in the area:

Easter egg Hunts

First United Methodist Church Eggstravaganza - Sunday, March 20, after the 10:45 worship service there will be a picnic, egg hunt, games and a visit from the Easter Bunny. Food will be provided and donations are accepted. First United Methodist Church, located at the corner of Farm to Market 963 and Vanderveer Street, Burnet. For more information call 512-756-2229.

Joann Mitte Cole Library Easter egg hunt - Friday, March 24, 10:30 a.m., at the Johnnie Mae Wheeler Park, on East Vaughn Street. Kids participating are asked to bring a dozen pre-filled plastic eggs to the Library by March 23. For more information call

512-355-2113.

Arbor House Easter egg hunt - Friday, March 25, 2:30 p.m. at the Arbor House, located at 1801 King Road, Marble Falls. For more information call 830-613-3260.

City of Bertram Easter egg hunt - Saturday, March 26, 10 a.m. at the Bertram City Park, at the corner of 166 West Vaughan Street and Texas 29. Kids 10 years old and younger may participate. For more information call 512-355-2549.

Inks Lake State Park Easter egg hunt - Saturday, March 26, 10 a.m., Inks Lake State Park, 3630 Park Rd 4 West, Burnet. Located at the day use area by the volleyball court. For more information call 512-793-4689.

Annual Granite Shoals

Easter egg hunt - Saturday, March 26, at 10 a.m., by Granite Shoals Police Officers Association at Veterans Memorial Park, 1208 South Phillips Ranch Road. For more information call 830-598-4818.

First United Methodist Church Easter egg hunt - Saturday, March 26, 10 a.m., First United Methodist Church,



GLYNIS CRAWFORD SMITH/THE HIGHLAND

Officer Bunny will officiate again at the Granite Shoals Easter Egg Hunt, Saturday, March 26, at 10 a.m. He and Granite Shoals Police Officers Association annually provide 20,000 eggs for hunting at Veterans Memorial Park, 1208 South Phillips Ranch Road.

Passion week... see Page 8A

GRANITE
SHOALS



50th
Year

1966 BASH 2016

APRIL 23-24, 2016



Granite Shoals

Celebrates 50th Birthday with Two-Day Bash

Granite Shoals, Texas may be one of the best-kept secrets in the Texas Hill Country. Yes, Fredericksburg has its quaint little shops and Johnson City has the LBJ Ranch. Even next-door neighbor Marble Falls has its annual Drag Boat races that put it on the map. But Granite Shoals - also known as the City of Parks - is unique in that it has 18 public parks scattered throughout its 3.2 square mile environs, and the majority of them have direct access to Lake LBJ - the largest manmade constant-level lake in the US. This makes Granite Shoals one of the top-ranked destinations in Central Texas for everyone who loves boating, jet skiing, fishing and anything else related to fun on the water.

And now, everyone else has another fun reason to visit Granite Shoals; the city is celebrating its 50th Year Anniversary Bash on Saturday, April 23rd and Sunday, April 24th, and the city is planning

the biggest and most exciting event the town has ever seen.

“This is a major milestone in our history, and we want everyone to come join the celebration,” said Granite Shoals mayor Carl Brugger. “The weekend is going to be packed with something for everyone to enjoy.”

The celebration kicks off at 9 am on April 23rd with a 5k Fun Run (or walk) for all ages that will take participants through the city’s Leo Manzano Trail - a jogging, hiking and biking trail that meanders through the 131 acres that make up the Granite Shoals municipal complex (built on the site of a former granite quarry). The trail is named in honor of Granite Shoal’s favorite son and 2012 Olympic 1500 meter silver medalist Leo Manzano, who is taking time off from his busy Olympic training schedule to attend the celebration.

Other events on tap for Saturday

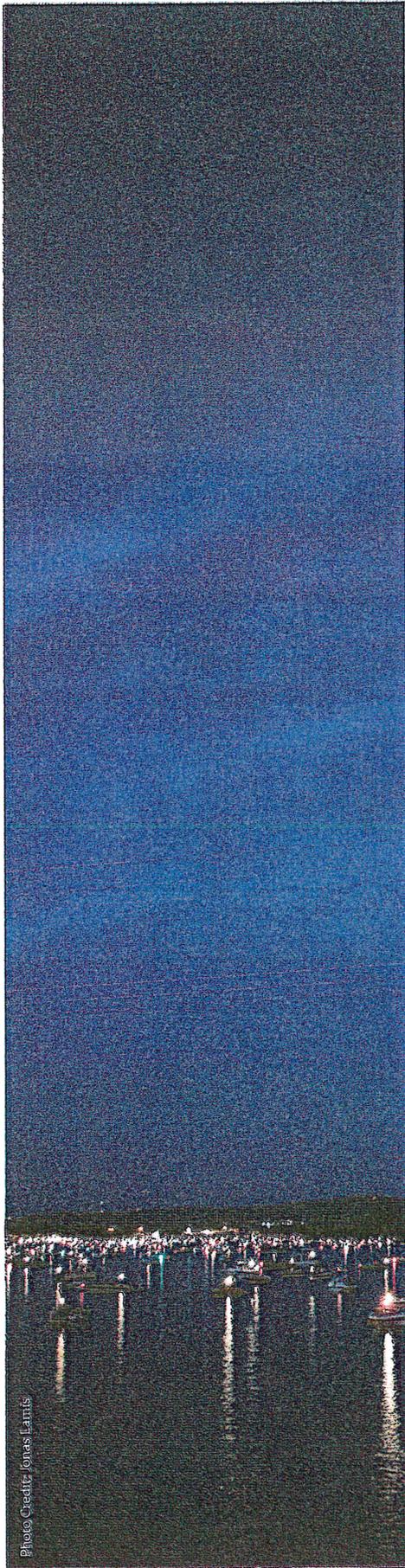
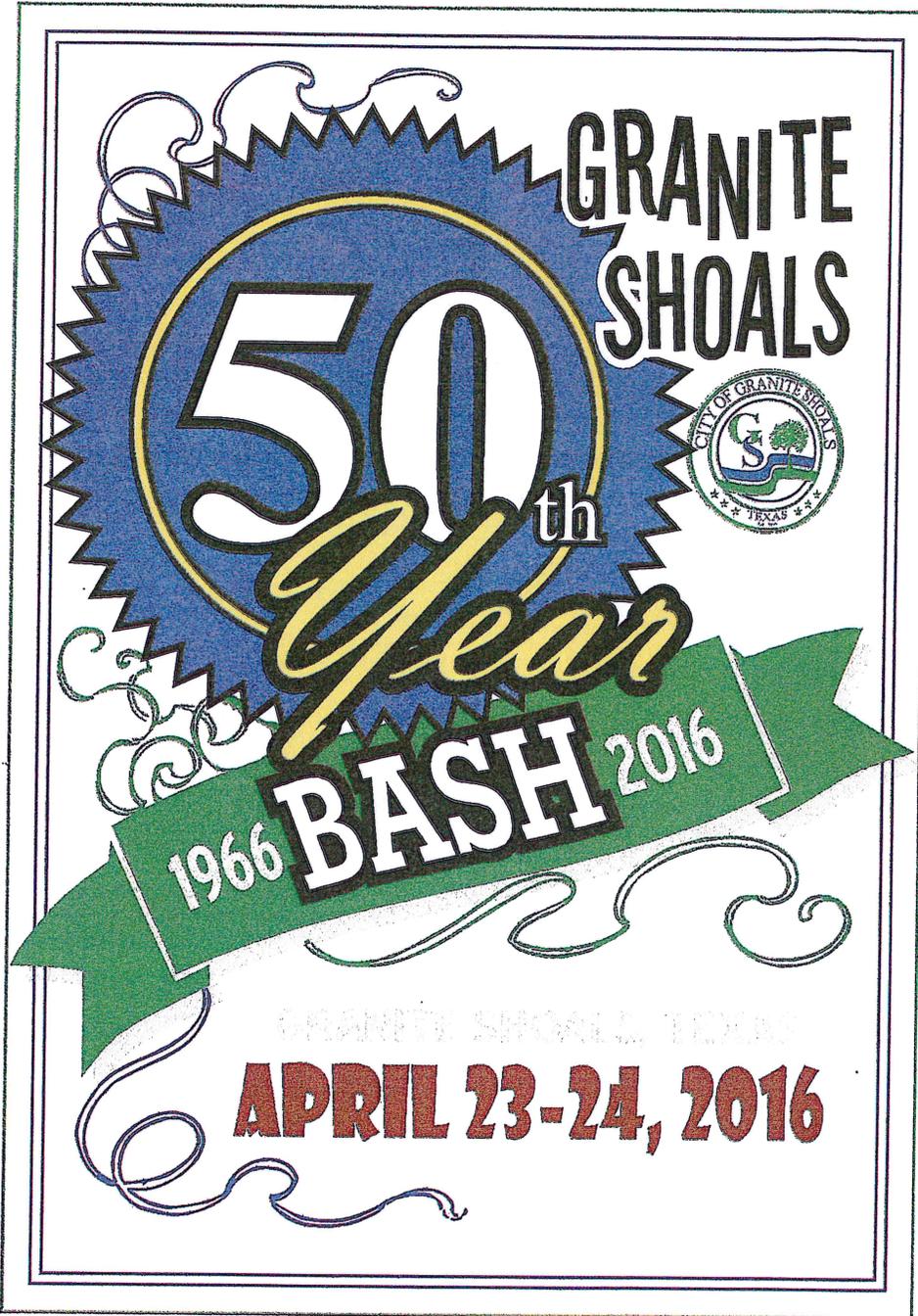


Photo Credit: Jonas Lammis

include an historical retrospective of Granite Shoals' first 50 years, displayed inside City Hall. City Hall will also be plastered wall to wall with posters submitted by students from Highland Lakes Elementary school which celebrate the kid's favorite things about the city. Free hot dogs and birthday cake are on the menu at noon, along with a giant piñata that will challenge everyone.

Beginning at noon and lasting until 7:00 pm, the city is hosting a free music festival headlined by acclaimed country music artist and local legend John Arthur Martinez and his band. Martinez will headline the bill during the day with several other Central Texas-based singer/songwriters to create a diverse and highly entertaining music experience. Along with the music festival, there will be kid-friendly games and activities going on, and a variety of food and beverage vendors will be on site to satisfy the taste buds of festival goers.

The two-day event will conclude on April 24th with a Celebration of Thanksgiving and Hope – a worship service sponsored by the Granite Shoals Faith Alliance that will bring together all of the churches in Granite Shoals to give thanks to God for the past 50 years and look forward with hope and faith toward the future. The service starts at 10:00 AM in front of City Hall. "We couldn't be more excited about our 50th Bash celebration," said Granite Shoals City Manager Ron Nickel. "We are proud of what is happening in Granite Shoals, and we are looking forward to letting the rest of the world in on the best kept secret in the Texas Hill Country."



Where the Town Gets Its Name:

Granite Shoals, Texas, gets its name from the actual granite shoals – shallow areas in the water due to the presence of granite outcroppings – that were evident on the Colorado River before the construction of Wirtz Dam and Lake Granite Shoals, which would later be renamed Lake Lyndon B. Johnson.



We Are Texas Hill Country

COM

SPRING 2016

DEFINING THE TEXAS HILL COUNTRY

A Region with a Heart as Big as the Sky

The PGA Tour

Comes to the Hill Country

Art of Spirits

Local Wine, Beer & Whiskey

Honeymoons

No Passport Required



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: Item 4 – Public Comment and Staff Announcements

AGENDA CAPTION

- At this time, any person with business before the Council not scheduled on the agenda may speak to the Council.
- No formal action can be taken on these items at this meeting.
- No discussion or deliberation can occur.
- Comments regarding specific items should occur when the item is called on the agenda.
- Anyone wishing to speak under this agenda item must complete a “Comment Card” and submit it to the City Secretary prior to addressing the Council.

Staff Announcements (announcements of community interest) :

The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.”

The law provides that an “**item of community interest**” includes the following:

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,
- announcements involving imminent public health and safety threats to the city.

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

Please see posting agenda for list of activities that are planned for promotion on meeting night. There may be additional items of community interest to be mentioned on meeting night, that are not officially scheduled as this agenda is going to print.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: 5. Management Reports
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

AGENDA CAPTION

5. Management Reports

a.) City Manager

- Grants Update - Interpretive Center is complete.
- City Wide Clean Up Day for Spring 2016: April 30, 2016 8 AM to 12 Noon.
- Airport Advisory Committee – Organizational meeting, April 14, 2016 (tentatively)
- Fire Department awarded two grants
- May 21, 2016 – Burnet County Household Hazardous Waste Collection event in Marble Falls.
- Little Free Libraries – see website at <https://littlefreelibrary.org/> a local citizen is interested in bringing these to the City of Granite Shoals. She has a carpenter committed to build the boxes, and some friends willing to donate books. She is eager to coordinate with the City for optimal (and zoning appropriate) places to site these.
- Surplus / Scrap City Equipment - current list of vehicles and equipment.

b.) Assistant City Manager

- LCRA community development partnership program
- Community Center upgrades
- Upcoming GIS Presentation
- Water Notice and City newsletter for Spring 2016

c.) City Secretary

- Elections Update - ballot proofs
- Human Resources Update – 2 vacancies (1 FT – Police, 1 PT – Streets and Parks)
- Records Management Update

Granite Shoals Quarry Park



Land and Water Conservation Fund
A Cooperative Project for Outdoor Recreation
Sponsored by the
CITY OF GRANITE SHOALS, TEXAS
With Funding Assistance from the
TEXAS PARKS AND WILDLIFE DEPARTMENT
NATIONAL PARKS SERVICES
DEPARTMENT OF THE INTERIOR

Project Number 48-00-1119

January 1, 2016

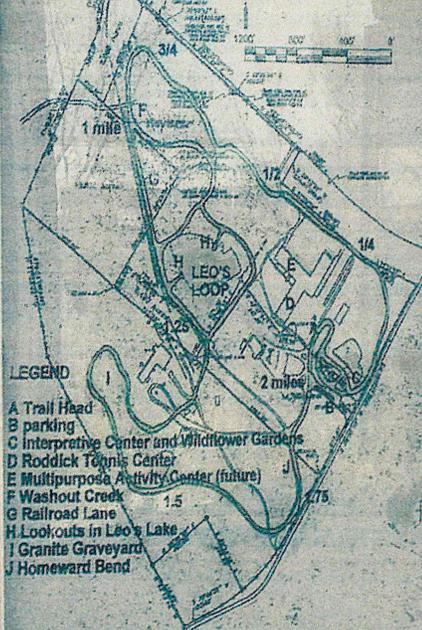


Granite Shoals embraces Manzano trail

Manzano Falls
Granite Shoals



MANZANO Hike Bike and Run Trail (2.15 miles) and LEO'S LOOP (4.4 miles)



LEGEND

- A Trail Head
- B parking
- C Interpretive Center and Wildflower Gardens
- D Roddick Tennis Center
- E Multipurpose Activity Center (future)
- F Washout Creek
- G Railroad Lane
- H Lookouts in Leo's Lake
- I Granite Graveyard
- J Homeward Bend

City of Granite Shoals



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*****MARK YOUR CALENDARS FOR APRIL 30, 2016 *****

CITY WIDE CLEAN UP

FROM: 8:00 A.M.--12:00 P.M.

LOCATION: City Hall property-2221 N. Phillips Ranch Rd.

Residents Only

NEED TO BRING: Current Water Bill and Driver's License

NO CONTRACTORS ALLOWED

THE FOLLOWING ARE ACCEPTED AND NOT ACCEPTED FOR CITY WIDE CLEAN UP:

ACCEPTED ITEMS

ITEMS NOT ACCEPTED

- Bundles of branches
- Bagged Leaves
- Bagged Trash
- Loose Yardage
- Water Heater
- Large Furniture: sofa, Recliner, etc.,
- Appliances: washer, dryer, microwave, dishwasher
- Stove (no items containing Freon)
- Mattresses
- Toilet, Scrap Metal
- Tires with or without rims (\$3.00 ea for recycle fee)

- Bags of Cement
- Cinder Blocks
- Batteries
- Chemicals
- Oil, Antifreeze
- Wet Paint
- Rocks
- Dirt
- Dead Animals



Bi-Monthly Services

FREE PICK UP EVERY OTHER FRIDAY PER SCHEDULE

FOR MORE INFORMATION VISIT CITY WEBSITE OR CALL REPUBLIC AT 830-693-3513

www.graniteshoals.org





**** MARQUEN SUS CALENDARIOS PARA 30 de abril de 2016****

LIMPIEZA DE TODA LA CUIDAD

DE: 8 AM HASTA LAS 12 DEL MEDIO DIA

UBICACIÓN: AYUNAMIENTO DE LA PROPIEDAD – 2221 N. PHILLIPS RANCH RD.

SOLAMENTE PARA LOS RESIDENTES DE LA CUIDAD

Es NECESARIO traer su Bill de agua actual y su licencia de conducir.

NO SE PERMITEN CONTRATISTAS

LO SIGUIENTE SON LOS ARTICULOS ACEPTADOS Y NO ACEPTADOS PARA LA LIMPIEZA

ARTICULOS ACEPTADOS

- BULTOS DE RAMAS
- BOLSAS DE HOJAS
- BOLSAS DE BASURA
- YARDAGE SUELTO
- CALENTADORES DE AGUA
- MUEBLES GRANDES: sofás, sillón reclinable, etc..
- ELECTRODOMESTICOS: lavadora, secadora, microondas, etc.
- ESTUFA (artículos que no contengan freon)
- COLCHONES
- FIERRO DESECHOS
- TASA DE BANO
- TELEVISION (si el tubo esta quebrado)
- LLANTAS CON O SIN RINES (cuota de \$3 por reciclaje)

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ARTICULOS NO ACEPTADOS

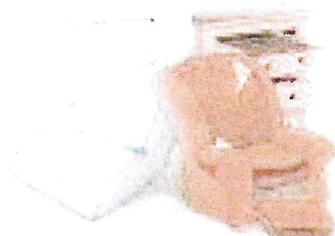
- BOLSAS DE CEMENTO
- BLOQUES DE CEMENTO
- BATERIAS
- PRODUCTOS QUIMICOS
- PETROLIO(ACEITE)
- ANTICONGELANTES
- ANIMALES MUERTOS
- PINTURA
- PIEDRAS
- TIERRA



SERVICIO BI-SEMANAL

TAMBIEN SE OFRECE SERVICIO GRATUITO DE RECOJER BASURA DE BULTO CADA DOS SEMANAS – SOLAMENTE LOS VIERNES –

PARA MAS INFORMACION LLAMA AL: 830-693-3513





Draft

City of Granite Shoals
 2221 N. Phillips Ranch Road
 Granite Shoals, TX 78654
 (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

DRAFT
AGENDA

**FOR THE INTRODUCTORY / ORIENTATION MEETING
 OF THE CITY OF GRANITE SHOALS AIRPORT ADVISORY COMMITTEE
 GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBER
 2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX 78654
 THURSDAY, APRIL 14, 2016
 6:00 PM**

Council Member Advisor to Committee: Tom Dillard, Place #4.

1. Call to order/Welcome/Introductions – Mayor
2. Citizens Comments/Items of Interest
3. Review: Ordinance 686 which established the Committee, discuss and consider the charge of the committee and general background of discussion(s) held by Council previously on topic
4. Discuss, consider and possibly take action on open officer positions on the Committee:
 - a. Chair
 - b. Vice Chair
 - c. Secretary
5. Review Airport Ordinance and Zoning Ordinance sections related to the Airport.
6. Review calendar for 2016 and discuss, consider and possibly take action to establish a regular meeting time/night.
7. Future Agenda items.
8. Adjournment.



CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, a place assessable to the public at all times, and on the official city website at www.graniteshoals.org on or before and shall remain there continuously from such time until after adjournment of the meeting which begins 6:00 PM on Thursday, April 14, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson, TRMC/MMC - City Secretary

Embed this Post

<div id="fb-root"></div><script>(function(d, s, id) { var js, fjs = d.getElementsByTagName(s)[0];
Copy and paste this code into your website. [Learn more.](#)

Preview:



Granite Shoals Fire Rescue
last Wednesday

The Granite Shoals Fire Department Just Received 2 Grants from the Texas Forest Service for \$15,000. The Grant is for Structure Firefighter Gear, Wildland Firefighter Gear, and Personal Wildland Safety Shelters.



21 2 2

2016 BURNET COUNTY HOUSEHOLD HAZARDOUS WASTE (HHW) COLLECTION

**For Burnet County and City of
Horseshoe Bay residents ONLY**

Questions?

Call Commissioner
Joe Don Dockery (512) 715-2911 or
Marble Falls Fire Marshal
Johnny Caraway (830) 693-4060

**Saturday
May 21, 2016
9 a.m. - 1:00 p.m.**

**Marble Falls High School
(Visitor's Parking Lot)
Off Manzano Mile**



YES ITEMS

- Televisions
- Household hazardous chemicals
- Compressed Gas Cylinders (Aerosols & Camp Stove Propane)
- Fluorescent Lamp Bulbs (NO Compact Fluorescent Bulbs)
- Household Products Labeled "Caution," "Warning," or "Poison"
- Petroleum Based Paints, Stains, and Varnishes
- Lead-Acid and Rechargeable Batteries
- Cell Phones and Telephones
- Computer Components and Parts
- Used Motor Oil & Filters
- Transmission and Brake Fluid
- Latex Paint
- Pool chemicals
- Antifreeze
- Lawn and Garden Chemicals
- Tires up to 24" (no rims please)-up to 10 tires per household no charge; \$2 per tire thereafter.
- Scrap Metal

NO ITEMS-DO NOT BRING

- **HOUSEHOLD ONLY-NO COMMERCIAL**
- NO Dioxins
- NO Agricultural pesticides/chemicals
- NO Appliances
- NO Compact Florescent Bulbs (take to Home Depot)
- NO Containers Larger than 5 Gallons
- NO Explosives
- NO Medical and Pharmaceutical Items
- NO Large propane cylinders over 30 lbs.
- NO Wooden Consoles (for older TV's)
- NO Industrial or Commercial/Business Waste

Safety Guidelines

- Bring products in original containers only.
- Do not mix or consolidate products.
- Properly seal containers to prevent leaking.
- Haul containers and materials in the trunk or back of vehicle, away from passengers.

Adopt-A-Barrel

It cost approximately \$250 a barrel to properly dispose of HHW. Please consider adopting a barrel or making a donation at the event so we may continue to provide responsible HHW disposal options.



Partially funded with funds from The Texas Commission on Environmental Quality (TCEQ) through the Capital Area Council of Governments (CAPCOG).

Brought to you by

Burnet County • City of Burnet • City of Marble Falls • City of Bertram • City of Meadowlakes
City of Cottonwood Shores • City of Granite Shoals • City of Horseshoe Bay
City of Highland Haven • Republic Services
Central Texas Groundwater Conservation District • Marble Falls ISD

SPECIAL THANKS TO:

The Burnet County Community Services Restitution Program, 33rd/424th Judicial Districts Intermediate Sanction Facility, Reliable Tire, Stericycle, H&H Oil, Goodwill Industries, Hill Country Recycling, KBEV, D&W Printing, Highland Publishing, Victory Publishing, & Subway 17/97



Household Hazardous Waste (HHW) Checklist

Typical Hazardous Household Items

HOUSEHOLD CLEANING PRODUCTS

- Aerosol sprays _____
- Ammonia _____
- Detergents _____
- Drain cleaners _____
- Floor wax _____
- Furniture polish _____
- Mothballs _____
- Nail polish remover _____
- Oven cleaners _____
- Septic tank cleaners _____
- Spot removers _____
- Toilet bowl cleaners _____
- Tub and tile cleaners _____
- Window cleaners _____

HOUSEHOLD MAINTENANCE & SUPPLIES

- Artificial dyes _____
- Glues and cements _____
- Household batteries _____
- Lighter fluid _____
- Paints and stains _____
- Photographic chemicals _____
- Stain and varnish removers _____
- Swimming pool chemicals _____
- Thermometers _____
- Turpentine & paint thinners _____
- Varnish _____
- Wood sealers _____

AUTOMOTIVE

- Brake fluid _____
- Car and truck batteries _____
- Polish and wax _____
- Motor oil _____
- Tires _____
- Transmission fluid _____

LAWN AND GARDEN

- Fungicides _____
- Herbicides _____
- Insect repellents _____
- Pesticides _____

What Should You Do With HHW Waste Products?

1. **Identify them.** Look for the following words and phrases on the label – they mean the product may be harmful to people, animals and the environment:
 - Caustic
 - Caution
 - Contains phosphates
 - Corrosive
 - Danger
 - Do not mix
 - Eye irritant
 - Flammable
 - Harmful if swallowed
 - Poison
 - Reactive
 - Skin irritant
 - Toxic
 - Volatile
 - Warning
 - Wear rubber gloves
2. **Follow directions.** Always read labels and follow directions carefully.
3. **Store in a cool, dry place.** Between collection events or trips to the recycling center, keep all hazardous products in their original containers with lids fastened securely. Do not mix, combine or consolidate them.
4. **Recycle or take to a designated collection site.** Never place hazardous products in your regular trash. Motor oil, brake and transmission fluid, antifreeze and car batteries can be recycled at most service stations.
5. **Use environmentally safe products.** Use latex paints instead of oil-based paints. Look for the following words on the product label:
 - Biodegradable
 - Contains no phosphorus
 - Environmentally safe
 - Non-corrosive
 - Nontoxic
6. **Don't let products go to waste.** Buy only what is needed to do the job. If you can't use all of a product, pass it on to a neighbor, friend or community organization that can.



For more information on proper disposal of hazardous materials and where to take items not being accepted at this event go to www.tceq.texas.gov and use the search feature.

How it works:

If you find a book you
want to read, borrow
it for as long as you
like.

If you have a book you
want to share, feel
free to leave it in
here.

"The more that you read, the more things
you will know. The more that you learn,
the more places you'll go." -Dr. Seuss

LITTLE FREE LIBRARY

Mr. Nickel,

The two scrap police vehicles are

Ford Crown Victorias, both are in scrap condition. VINs are
2FAFP71W37X140921
2FAHP71V09X135551

Please let me know if you need any other information.

Sent from my iPhone

File

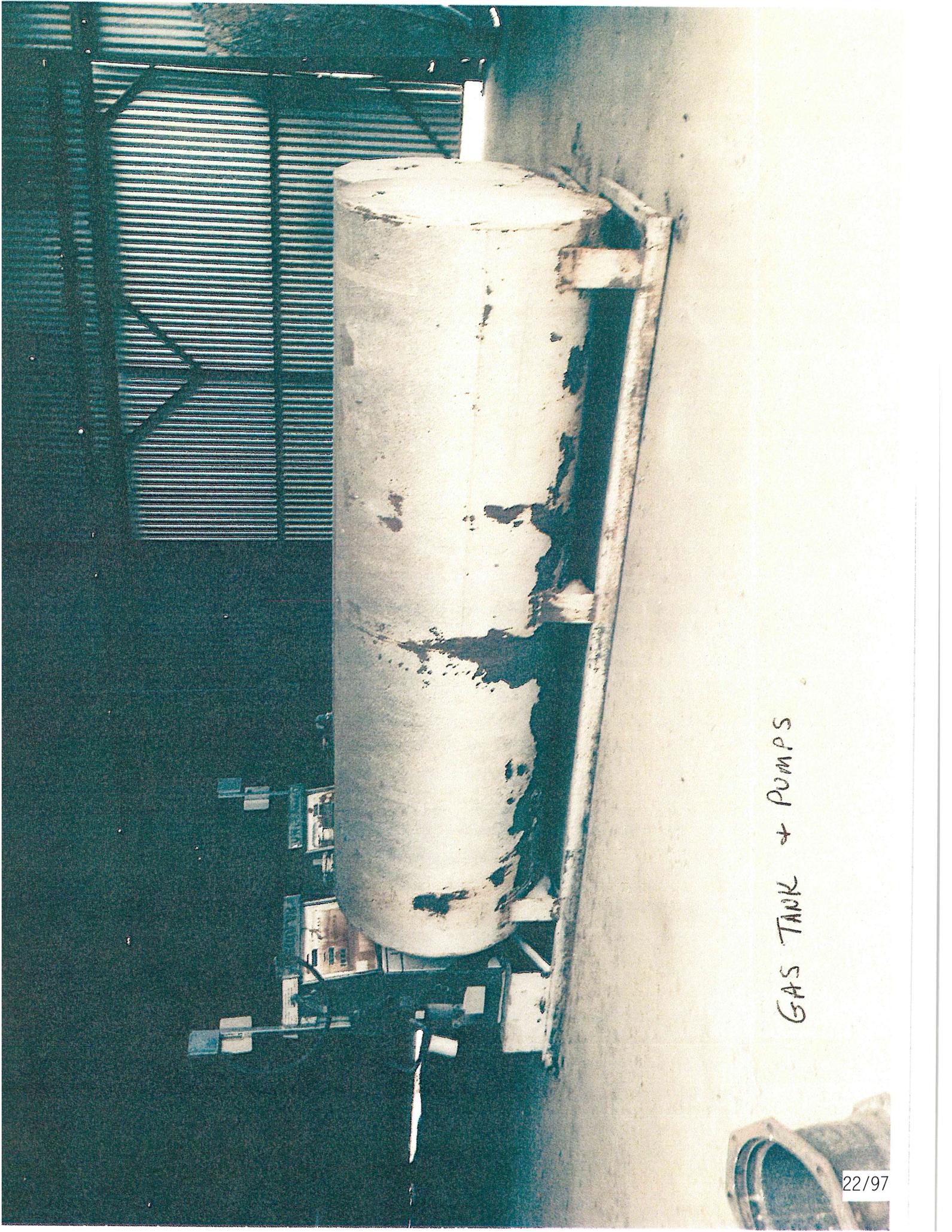
1994 Ford 150

Street

GASOLINE TANK + TWO GAS PUMPS

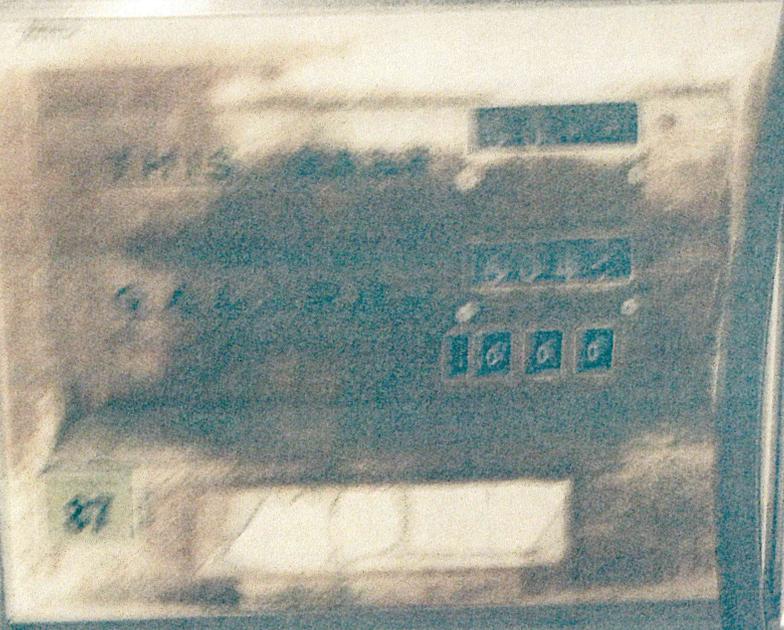
1994 Ford 150



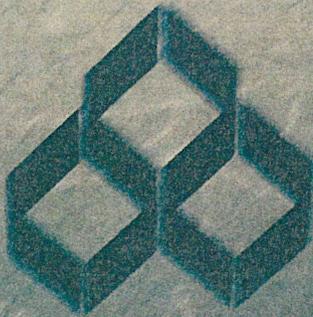


GAS TANK + PUMPS

NECOFIN



DIESEL



Standard Chevrolet

UNLEADED

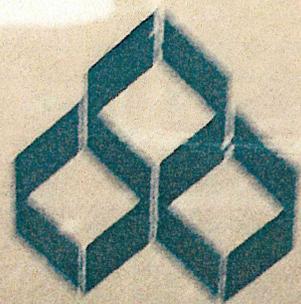
0.00
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THIS SALE

GALLONS

91

REC UNLEADED
37001 100



Edward Schmitt

2nd Pratt
3-18-16



Spring 2016

City of Granite Shoals, Texas

Spanish language newsletter available at City Hall lobby or at the website.
www.graniteshoals.org

City Council approves trial run of Deer Management Program

Granite Shoals City Council authorized the Wildlife Advisory Committee (WAC) to conduct a 'Pilot Program' of archery-based deer management in the City of Granite Shoals. . The Council approved the plan (as Ordinance #685, February 23, 2016) after carefully reviewing the pilot program design, and finding significant safety measures included. This pilot program will be a test to see if an archery-based deer management program is feasible. The pilot program is strictly limited to participants selected, trained and coordinated by the Wildlife Advisory Committee and will be conducted on specific program sites which are isolated from structures and roadways. The city ordinance regulating firearms is still in effect. There is no bow-hunting in the city, except as part of this program.

The WAC members base all recommendations on protecting the health, safety and well-being of the residents of the city, both human and deer. The committee members have been provided with ample evidence to indicate the health of our urban deer herd is compromised due to overpopulation.

The WAC held an information meeting for interested volunteers on Thursday, March 24, 2016. If you are interested in reviewing the volunteer information packet, it is posted on the city website.

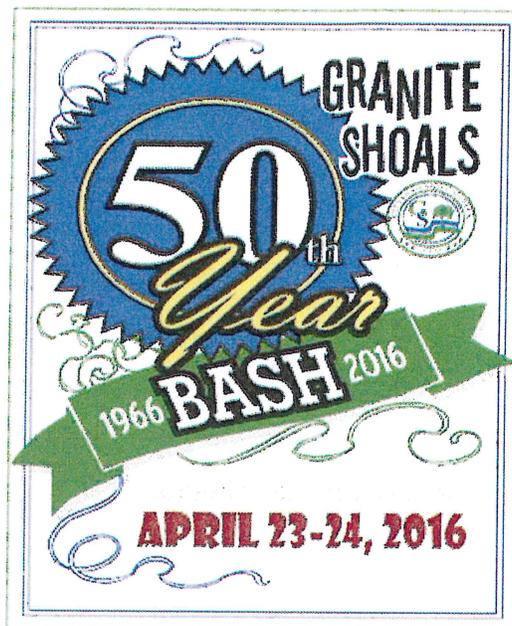
The WAC will propose that City Council adopt a 'No Deer Feeding' Ordinance in Spring of 2016. Texas Parks and Wildlife Department biologists recommend this type of Ordinance be instituted as a part of an overall Deer Management Plan.

In August, the WAC members will conduct the annual Deer Census..

In October, the Deer Management Pilot Program is scheduled to begin.

All City Council and WAC meetings are open to the public and citizens are welcome to attend. Agendas are available at the city website, or from the City Secretary.

To get the most up-to-date information regarding the Deer Management Program, the 50th Birthday Bash, or any other city activities, please visit the City of Granite Shoals website



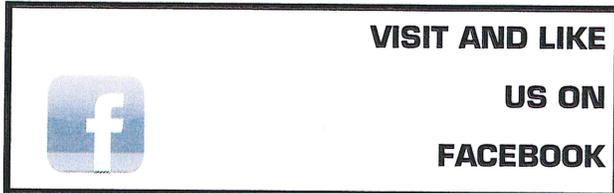
Inside this issue:

Granite Shoals Deer Management Program	1
Mayor's Column	2
Wildlife Advisory Committee—Timeline and Summary	3
Handy Phone Numbers	3
Communicate with Council	4
April 30, 2016 Spring City Wide Clean Up Day	4
Upcoming Events Calendar	4
City Elections are May 7, 2016	5 & 6
Water Notice	7
50th Anniversary Big Bash	8

Quarry Park at City Hall

The Interpretive Center and Wildflower Garden are now open at Quarry Park .

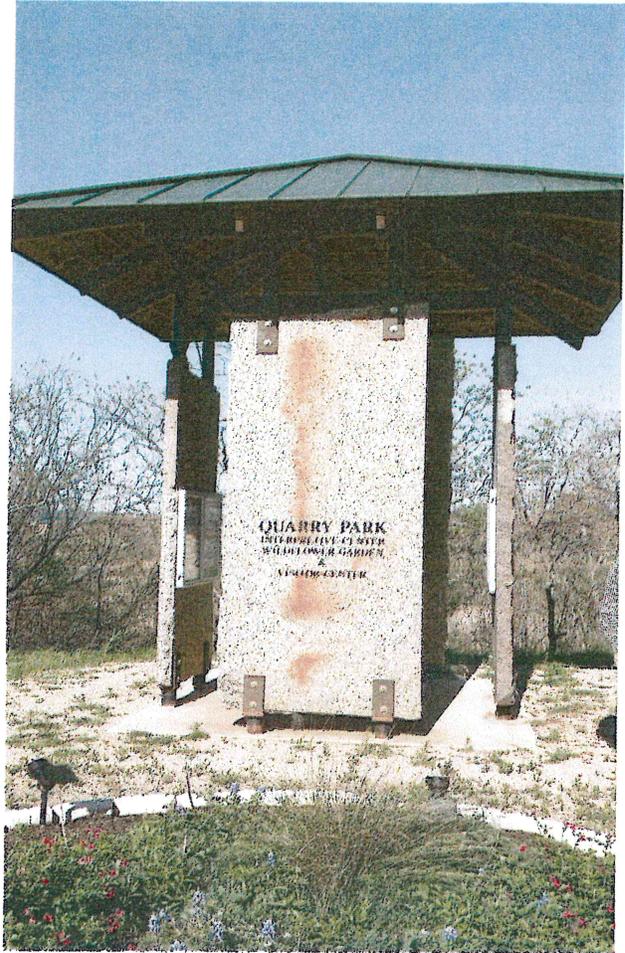
The Interpretive Center is the hut-like structure at the entrance to the Municipal Complex at 2221 N. Phillips Ranch Road, Granite Shoals. Inside is information for visitors all about Granite Shoals, and about the granite stone native to this area. Nearby you will see an official Monarch Butterfly Waystation. This garden of milkweed (with Bluebonnets, of course) was brought to us, in part, by a grant from the Native Plant Society. The gardeners are the Granite Shoals Beautification Advisory Group and the Highland Lakes Master Gardeners.



Draft

Upcoming Events:

- April 23, 2016—City 50th Birthday Bash
- April 24, 2016—City Wide Worship Service of Thanksgiving for our community.
- April 30, 2016—City Wide Clean Up Day at City Hall Complex
- May 7, 2016—City of Granite Shoals Elections 7 AM to 7 PM. City General Officers Election for Council Places: 2, 4 and 6. Sales Tax Election.
- May 21, 2016—in Marble Falls, Burnet County Household Hazardous Waste Collection Day
- May 30, 2016—City Holiday - Memorial Day
- June-Sept, 2016—Nominations accepted for John Rinehart Memorial Award for Outstanding Community Service.
- July 4, 2016—City Holiday—Independence Day
- September 5, 2016—City Holiday - Labor Day
- November 5, 2016—Veterans Celebration



CITY WIDE CLEAN UP DAY

APRIL 30, 2016

8:00 AM TO 12 NOON

AT CITY HALL

Carl Brugger, Mayor	mavor@graniteshoals.org
Anita Hisey, Place 1	council_place1@graniteshoals.org
Shirley King, Mayor Pro Tem, Place 2	council_place2@graniteshoals.org
Eric Tanner, Place 3	council_place3@graniteshoals.org
Tom Dillard, Place 4	council_place4@graniteshoals.org
Todd Holland, Place 5	council_place5@graniteshoals.org
Mark Morren, Place 6	council_place6@graniteshoals.org

The May 7, 2016 Election is coming!

The City is holding both a General Election (to elect Council Members) and a Special Election (for Sales Tax options).

This is what you will see on your General Election Ballot:

City Council, Place #2: Shirley King

City Council, Place #4: Tom Dillard
Arturo Rubio

City Council, Place #6: Mark Morren
Michael Steenbergen
Will Skinner

LDraft

Here are the Special Election ballot propositions:

PROPOSITION 1: The adoption of a local sales and use tax in the City of Granite Shoals at the rate of one percent, the adoption of a local sales and use tax in the City of Granite Shoals at the rate of three fourths of one percent to provide revenue for maintenance and repair of municipal streets, and the abolition of the additional sales and use tax within the city.

PROPOSITION 2: The reauthorization of the local sales and use tax in the City of Granite Shoals at the rate of one fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.



**LAST DAY TO REGISTER TO
VOTE OR TO UPDATE YOUR
VOTER ADDRESS FOR CITY MAY
ELECTIONS IS APRIL 7, 2016.**

May 7, 2016 Granite Shoals General and Special Elections

Election Day : All voters in the City of Granite Shoals (Precinct 3 and Precinct 18) will vote 7:00 a.m. to 7:00 p.m. at the Granite Shoals Fire Department, 8410 W FM 1431. Granite Shoals, TX 78654

Early Voting will be conducted each weekday at:

Polling Place		Address			City	
Burnet County Courthouse		220 S. Pierce			Burnet, TX 78611	
Marble Falls Courthouse Annex		810 Steve Hawkins Pkwy.			Marble Falls, TX 78654	
Sun-day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<i>April 25</i> 8am-5pm	<i>April 26</i> 8am-5pm	<i>April 27</i> 8am-5pm	<i>April 28</i> 7am-7pm	<i>April 29</i> 8am-5pm	<i>April 30</i>
<i>May 1</i>	<i>May 2</i> 7am-7pm	<i>May 3</i> 8am-5pm	<i>May 4</i>	<i>May 5</i>	<i>May 6</i>	<i>May 7</i> Election Day

Voters should bring voter registration certificate (it is blue) and photo identification.

< Draft >

Official Ballot

Instruction Text:

To vote for your choice in each contest, turn the SELECT wheel to highlight your choice and then press ENTER to mark your choice. After marking all desired choices, carefully review the Ballot Summary. Only after you have reviewed your choices, press CAST BALLOT to complete the voting process. You have finished voting when you see the waving American flag.

**GENERAL ELECTION,
MARBLE FALLS
INDEPENDENT SCHOOL
DISTRICT**

Trustee, Place 1

Vote for none, or one

Jim Coursey

Gary Boshears

Lenwood Nelson

Trustee, Place 2

Vote for none, or one

Karl Westerman

**GENERAL ELECTION, CITY
OF GRANITE SHOALS**

Council Member, Place 2

Vote for none, or one

Shirley King

Council Member, Place 4

Vote for none, or one

Tom Dillard

Arturo Rubio

Council Member, Place 6

Vote for none, or one

Mark Morren

Michael Steenberg

Will Skinner

**SPECIAL ELECTION, CITY
OF GRANITE SHOALS**

Proposition 1

The adoption of a local sales and use tax in the City of Granite Shoals at the rate of one percent, the adoption of a local sales and use tax in the City of Granite Shoals at the rate of three fourths of one percent to provide revenue for maintenance and repair of municipal streets, and the abolition of the additional sales and use tax within the city.

For

Against

Proposition 2

The reauthorization of the local sales and use tax in the City of Granite Shoals at the rate of one fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.

For

Against



CITY OF GRANITE SHOALS

STREETS & PARKS SUMMER TEMPORARY LABORER

The City of Granite Shoals has a vacancy for temporary summer help for Streets and Parks Department Temporary Laborers. The city hires only 18 years of age or older. This position requires High School diploma or GED, valid and current Class 'C' drivers' license and clean driving record.

This position will maintain park and other city property landscaping, assist Street Department with roadway maintenance, install signage and other tasks as assigned. Must be able to lift 50 lbs. Pay rate up to \$10 per hour. These positions are for Summer only and no benefits are provided. This is a part time position up to 40 hours per week. Work is physical and performed primarily in outdoor environment – sometimes in harsh conditions. Must be able to communicate, both verbally and in writing, in English.

Applications available:

M – F, 8:40 a.m. – 4:30 p.m. at City Hall,
ATTN: City Secretary Elaine Simpson,
2221 N. Phillips Ranch Road, Granite Shoals, TX, **NO faxes,**
NO emailed applications accepted. Application also
downloadable from the City website at:

www.graniteshoals.org

City application form required.

Open until filled. City is EOE.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

**Agenda Item: #6. Consent Agenda
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary**

6. Consent Agenda Items

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approval of City Council Regular Meeting minutes for March 8, 2016.

(self-explanatory)



City Of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

MEETING MINUTES
CITY OF GRANITE SHOALS, TX
REGULAR CALLED CITY COUNCIL MEETING
TUESDAY, MARCH 8, 2016
6:00 PM

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. Mayor Brugger called the regular meeting of the City Council of the City of Granite Shoals to order at 6:01 pm, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:

Carl Brugger, Mayor
Shirley King, Mayor Pro Tem
Anita Hisey, Council Member, Plc. 1
Eric Tanner, Council Member, Plc. 3
Tom Dillard, Council Member, Plc. 4
Todd Holland, Council Member, Plc. 5
Mark Morren, Council Member, Plc. 6

City Staff Present:

Ken Nickel, City Manager
Peggy Smith, Assistant City Manager
Brad Young, City Attorney
Elaine Simpson, City Secretary
Wendy Gholson, Finance Director

2. Jim Tenny gave the invocation.

3. Pledge to the US and the Texas State flags.

4. Public comment and announcements and Items of Interest

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- The Mayor noted that Granite Shoals has been approached by a volunteer group seeking support for a TXDOT Beautification Grant for the intersection of Hwy 281 and 71, in Marble Falls. This grant would include landscaping and wildflower planting at the intersection under the Lady Bird Johnson Wildflower program. The City of Granite Shoals joins cities of Burnet and Marble Falls, as well as, Llano, Sunrise Beach Village and Horseshoe Bay who have also been petitioned to support as Grassroots Supporters and would be posted on all promotional literature and web site, if the Council approves this request and adopts the Resolution in the Consent Agenda.
- March 9, 2016 is the Marble Falls EMS Fish Fry fundraiser at Bluebonnet Café in Marble Falls.
- April 23, 2016 is the Big Birthday Bash.
- April 24, 2016 is the City Wide Worship Service
- April 30, 2016 – City Wide Clean Up Day at City Hall from 8 AM to Noon.

Mr. Jim Tenny sang a song he wrote, inspired by his volunteer work at the community center.

Will Skinner, 1404 Kings Crest, Granite Shoals, TX: introduced himself and spoke regarding his campaign for City Council, place #6.

Chris Moran, 1613 Cascade Ave, Kingsland, TX: explained that he and some colleagues are forming a Hill Country Health Committee. These are health care professionals from various disciplines. He welcomed interested health care professionals to join them. Also works with Texas Air Games Society: promoting activities such as paintball, nerf sports, etc. This is a fraternal organization that requires a service pledge, and also contributes to veterans charities.

Sam Cox, 800 Legends Parkway: introduced himself and requested voter support for his campaign for County Commissioner, Place #1.

Mayor noted that on the agenda tonight, there is a 'regular agenda' item that is listed as a continuation of a workshop. This will be held as a workshop, no voting will take place.

5. Presentations, recognitions and reports

Pastor Jackie English – Chairman's Report on 50th Anniversary Committee Activities and City of Granite Shoals Big Birthday Bash - Saturday April 23, 2016.

The plans are progressing, Leo Manzano 5 k Fun Run and the poster contest are essentially planned out. Still need volunteers to pull a shift or two at various activities and also for parking lot assistance. Volunteers please contact city hall receptionist and leave your name and contact information.

There will be more than twenty arts and crafts booths, and at least five major food vendor booths.

The piñata will have approximately 150 lbs. of candy.

The informational banners will soon be hung to advertise the Big Bash, and there is a special page on the city website dedicated to it. This page has links to vendor booth applications and fun run applications.

Mr. Jim Tenny: presentation on the Granite Shoals Airstrip related to future options for commercial or general aviation, potential for grants and possible long-range goals for council consideration.

Mr. Tenny discussed many issues related to the airport: There was an extended discussion of Mr. Tenny's proposal that a 'Bob Sylvester Flight Club' be organized, and that the members of said flight club negotiate a five year exclusive lease with the city, to assume operations of the airport and to put safety improvements into the facility and control costs.

Mr. Steve Zbranek, 2602 Belaire East, spoke about his experience as an aviator. He complemented the Granite Shoals airport as being a valuable asset. He suggested that improvements to be considered at the airport include fuel.

There was a discussion related to the fact that Granite Shoals airport is too small to qualify for grants. The gentlemen discussed however, that other cities, such as Luling, Texas, have made investments in their municipal airports which have paid off handsomely. In Luling, a parachuting group has started a business out of the newly enhanced airport, and brings in revenue for the city. Mr. Larry Lewis, a hang-gliding and paragliding instructor, spoke about the improvements to the Luling airport, and agreed that the City of Luling received a wonderful return on their investment in their city airport.

The gentlemen discussed their ideas for the 'Flight Club'. They agreed to work up an organized budget, and prepare a business plan for the City Manager and the City Attorney.

There were short discussions related to the value of the airport for the local residents, and the need to balance the needs of all citizens regarding getting value out of the airport, which is technically parkland. There was also a discussion regarding getting benefit for city residents from the airport, instead of only out-of-towners. There was a discussion of increase in noise and traffic level if this airport becomes much more active.

6. Management reports

a.) City manager

- Meeting with MFISD representatives meeting 2/26/2016: There is a possibility that a soccer field may be located near Highland Lakes Elementary School. This is still in early stages of discussions.
- LCRA meeting 2-24-2016 – update – nuisance vegetation: The information flyers disseminated from this meeting are posted on the city bulletin boards and city website.
- City wide Clean Up Day for spring 2016: April 30, 2016 8 am to 12 noon.

b.) Assistant city manager

- Report on the 'energy audit' conducted by Jacob and Martin Engineering: the Way company recommended that the city have an independent engineering firm come and research the program of energy improvements that the Way Company proposed to sell the city for the utility plant. Jacob and Martin engineering did the review and determined that the cost savings projected by Way Company would not be met and recommended the city not proceed with the project.
- 2016 paving project – The city purchased 1200 lbs. of rock for this year's paving project. The SWAG committee has chosen to focus on Granite Castle and the 'Forest streets' in 2016. Also, Poverty Street is not paved at all, so it will be done. Some culvert work has been done already. Lakeforest Street is not deteriorated, however, there needs to be drainage/culvert work so it will be done simultaneously.
- Next CDBG grant application date is February 2017 (2 year cycle)

c.) City secretary

- Elections update: The elections are on schedule, per elections administrator Doug Ferguson. The city elections are won by a plurality vote, so the three-man race in council place #6 should not cause a run-off. The highest vote getter will win.
- Records management update – New record schedules are composed and soon the records management information will be disseminated to the various city departments.
- Human resources update- Light Equipment Operator position is no longer opened.
- Wildlife Advisory Committee Update – Pilot program information meeting for the public / prequalification meeting for interested volunteers to be held March 24, 2016.

7. Consent Agenda Items

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approval of City Council Regular Meeting minutes for February 23, 2016.
- b. Approval of Resolution #504 authorizing Burnet Central Appraisal District to accept a bid from Homero Ramirez for tax foreclosure property at Lot 152, Elm Creek Section of Sherwood Shores, for \$1,500.
- c. Approval of Resolution #505 to express support for request of the City of Marble Falls and the Counties of Burnet and Llano for Texas Department of Transportation TXDOT Beautification Project area at Hwy 281 and Hwy 71.

Mayor Brugger requested, and the following corrections were made to the February 23rd City Council regular meeting minutes. 1) *Attach updated Exhibit.* 2) *Mark Morren is listed as arriving at 6:32 pm, but giving the invocation. He was there at 6 pm.* 3) *On page 4, 35/114, under 50th Anniversary, capitalize John and Martinez in the name John Arthur Martinez.* 4) *On the same page, where it says, Council Member Tanner, Randy Taylor and me, put the name in rather than using me.*

City Secretary Simpson read the corrections made to the meeting minutes into the record.

Council Member Dillard made a motion, and Council Member Tanner seconded, to approve Consent Agenda item a.) as corrected, and items b.) and c.), as presented. Motion carried unanimously by 7-0 vote.

Council will individually consider and may take action on any or all of the following items:

8. REGULAR AGENDA ITEMS

- a. Discuss, consider and possibly take action related to Airstrip Advisory Committee (Ordinance #537 passed March 24, 2009) structure, membership, function and mission. *(City Manager Ken Nickel/City Attorney Brad Young).*

In March 2009, The City Council established the Airstrip Advisory Committee, with Ord. 537. It authorized the appointment of 5 members. In 2011, for reasons unknown, the Airstrip Committee ceased holding meetings. After a few years, city staff assumed the committee had disbanded or had been disbanded. Of the original members who were appointed to the Committee, Mr. John Rinehart and Mr. Robert Sylvester have died. Remaining from the original members are: Roger Scarborough (appointed 4/28/09), George Forester (appointed 4/28/09) and Al Buschhorn (appointed 6-9-09).

The Committee has not had regular meetings for about five years.

On February 9, 2016, the City Council held a Special Workshop to discuss airport related issues with property owners who own land specifically adjacent to the city's airstrip.

City Council has, in the last 2.5 years, appointed 2 gentlemen to serve on the currently 'dormant' Airport Advisory Committee. There has been little interest. Council has approved Jeff Hunt and Neil Haverlah to serve, but since they represent half of the quorum required of all the other Committees, city staff has not recommended the re-start of the Airport Committee and City Council has not addressed it.

At the February 23, 2016 City Council meeting, the Council was asked to pass a new Ordinance to re-start the committee and in several cases, were requested to allow some members to serve in advisory roles, as non-voting members.

City Manager Nickel has suggested that the size of the Committee be increased to seven (7) members.

City staff has drafted a 'starting off place' Ordinance to repeal and replace Ord. 537, to increase the size of the Committee to 7 members, and to allow for one Council member to serve as advisory member.

At the February 23, 2016 meeting, there was a discussion regarding the differences in the 50th Anniversary Committee (an ad hoc, time-specific, special purposed committee) and the Airstrip Advisory Committee (a standing committee for advising Council related to a city facility). Allowing ‘non-property owners and non-residents’ to serve as non-voting advisory members makes sense for the ad hoc committee for 50th Anniversary Committee. It was not determined by Council if it was indicated to allow such non-property owners/non-residents to serve on the Airstrip Committee.

City staff requested that if City Council does adopt a new Ordinance for the Airstrip Advisory Committee, that this Ordinance be codified in the City Code at the time of the next supplementation.

Council Member Tanner made a motion, and Mayor Pro Tem Shirley King seconded, to approve proposed Ordinance, given the number #686, to repeal the existing Airstrip Advisory Committee and to adopt a new Airport Advisory Committee with seven members and one non-voting Council Advisor. In the ordinance, all instances of the word ‘Airstrip’ shall be changed to ‘Airport’.

Mayor Brugger read the Ordinance caption:

ORDINANCE NO. # 686

“Airport Advisory Committee”

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, TO REPEAL AND REPLACE ORDINANCE 537, AND TO APPOINT AN AIRPORT ADVISORY COMMITTEE, CONSISTING OF SEVEN (7) MEMBERS, TO GATHER INFORMATION, DEVELOP AND PRESENT PLANS, AND RECOMMENDATIONS FOR MAINTENANCE, IMPROVEMENT, AND FUTURE USE OF THE AIRPORT LOCATED WITHIN THE CITY OF GRANITE SHOALS AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; A SAVINGS CLAUSE; SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

Motion carried unanimously by a vote of 7-0.

- b. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. *(City Secretary Simpson)*

There are no applications received for any Board or Committee vacancy, except for applications for the Airport Advisory Committee.

Airport Advisory Committee Council approved members	consult with Peggy Smith – ACM Staff support	
Neil Haverlah	612 E. Briarway DR	Jun-15

Jeffrey Hunt	1401 Green Forest	Jun-14
--------------	-------------------	--------

On February 9, 2016, the City Council held a Special Workshop to discuss airport related issues with property owners who own land specifically adjacent to the city’s airstrip.

As of February 19, 2016, the City Secretary had received applications for consideration of appointment to the Airport Advisory Committee (and ‘Friends of the Granite Shoals Airport’) from the following 7 individuals: Sandra Buschhorn (who also spoke at the workshop 2-9-16), Barry Sylvester, James Tenny (who also spoke 2-9-16), Joseph Swift, Nancy Sylvester (who spoke at workshop on 2-9), Tanya Fermin and Jimmy Fermin (who spoke 2-9-16). Nancy Sylvester and Barry Sylvester are siblings, and are both residents of Granite Shoals. James Tenny recently purchased property in the City of Granite Shoals. Joseph Swift is a coworker of Mr. Tenny’s and resides in Wimberley. The Fermis are married and are residents of Granite Shoals.

Mr. Jeff Hunt has submitted a letter to affirm his interest in remaining with the Committee. Mr. Haverlah attended the February 23, 2016 City Council meeting and spoke.

Ms. Sheryl Gardner submitted her application on 2-22-2016.

Mr. Stephen Lyng submitted his application on 2-22-2016.

Mr. George Forster was appointed to the Airstrip Committee in 2009. He has applied again, and submitted his application 2-23-2016.

Mr. David Dittmar submitted his application for the Airport Advisory Committee 2-23-2016.

Mr. Jim Kalodimos and his wife Bonnie Kalodimos submitted their applications on 2-26-2016.

There are currently 13 applications for consideration of appointment to the Airport Committee, and one letter reaffirming interest (Mr. Hunt).

In March, Mr. Jim Tenny withdrew his application for consideration of appointment to the committee.

There was a continuing discussion related to the role of the Airport Committee and the ‘Flight Club’, if the latter is chartered. Consensus of Council was that the Airport Committee would focus, at least initially, on zoning issues at the airport, and make recommendations to the Planning and Zoning Commission and City Council related to zoning changes which might be needed in order to enhance the airport with hangers.

Mayor Brugger suggested that Mr. Hunt and Mr. Haverlah be ‘re-appointed’ to this new committee, and then named five applicants that he thought would bring aviation experience, or other relevant expertise to the committee.

Mayor Brugger made a motion, and Council Member Tanner seconded, to appoint the following applicants as a slate:

Re-appoint: Jeff Hunt & Neil Haverlah

Appoint: Sandra Buschhorn, Barry Sylvester, George Forester, David Dittmar and Sheryl Gardner.

Motion carried unanimously by a 7-0 vote.

Council Member Tom Dillard volunteered to serve as the Council Advisor for this committee.

- c. Discuss, consider and possibly take action related to proposed Resolution #506 to authorize estimate of Public Infrastructure Road improvement project for repair/rebuild of portions of Prairie Creek Road and Phillips Ranch Road in the amount of \$5 million including road improvements, right of way purchases, relocation of utilities and water line utility upgrades as discussed in previous City Council meetings December 15, 2015, January 12, 2016, January 26, 2016, February 9, 2016 and February 23, 2016. *(City Manager Ken Nickel)*

Mayor Brugger disseminated a page of his notes. He explained that at the last meeting, Council directed staff to bring back a proposed Resolution that incorporated the projected costs of water lines to the Road Infrastructure project for Phillips Ranch and Prairie Creek. Tonight, the staff has added approximately \$653,600 for the utility upgrades. This makes the total of the requested grant \$5,000,000. This would require a match from the city, so bonds at \$2,250,000.

(See Mayor's worksheet, Exhibit 'A' to these meeting minutes.)

The Council discussed, at length, whether the estimate(s) allowed a sufficient amount for utility relocation, fuel, contingencies and inflation.

City Manager Nickel stressed that he is working in close cooperation with Mr. Rick Flores at the USDA – Rural Development, to assure that the city is credited toward the match grant for all the money being spent at the front end of this project. He also noted that this is a preliminary request. This Resolution will serve to 'notify' the USDA-Rural Development department that the City is interested in participating in this program, and will be submitted immediately, whereas the application for the grant will be much more precise.

Mayor Brugger made a motion, and Council Member Morren seconded, to approve Resolution #506, to direct the City Manager to proceed with filing an application for assistance from the United States Department of Agriculture, Rural Development Department, for public infrastructure improvements to city roads, in an amount not exceed five million dollars. The motion carried unanimously by a vote of 7-0.

- d. Discuss, consider and possibly take action related to establishing procedures for processing Open Records Requests for footage from body-worn cameras in the Police Department. *(City Manager Ken Nickel)*

City Manager Nickel introduced the item and presented the staff report. The police department has been utilizing Body Worn Cameras (BWC) for some months now. Recent state law governs

the methodology of providing footage to those who request such under the Public Information Act.

There was a discussion regarding how the Granite Shoals Police Department Evidence Officer would coordinate these Public Information requests with the City Secretary, who handles all other Public Information Requests and is the point of contact.

There was also a discussion related to making some modifications in the proposed procedures, in order to allow the requestor to request someone other than the Evidence Officer to witness the viewing of the footage.

No formal action was taken on this item, Council requested that the policy be modified, as discussed, and brought back to City Council on a future agenda.

- e. Continue workshop discussion related to amending City Code Chapter 40, Zoning, Section 40-18. Nonconforming buildings and uses, with modifications as discussed during City Council Regular Meeting February 23, 2016. (*City Manager Ken Nickel*)

In the interest of time, this workshop was postponed to a future meeting of City Council. The Council Members were provided with a copy of the policy for Marble Falls related to enlarging structures that are non-conforming. Mayor recommended that the Council review this information and the workshop be rescheduled, and be placed early in the agenda, so adequate time can be dedicated to it.

- 9. Future Meetings and Agenda Items
 - o Review Agenda Calendar
 - o Identification of future agenda items

10. Adjournment

With no further business, and no objections from Council, Mayor Brugger adjourned the meeting at 9:50 pm.

Approved by City Council on the 22nd of March, 2016

By: _____
Shirley King, Mayor Pro Tem

Attest:

Elaine Simpson, City Secretary

*Exhibit 'A' to Mtg Minutes
3-8-2016*

- USDA Grant Proposal
 - Full length of Phillips Ranch Road and Prairie Creek, all four sections, with hot mix plus a design contingency, \$4,346,400 (\$1,240,000, \$550,400, \$2,038,000, \$268,000 and \$250,000)
 - Installation of 8" Water Line on PC, \$653,600, or \$133 per foot
 - Grant Total \$5,000,000
 - Grant funds \$2,750,000
 - Bond funds \$2,250,000 (and, perhaps, a monthly fee)
 - Tax Rate Increase for \$2,250,000 in bonds
 - \$2,250,000 @ 4% for 10 years, I&S rate increases by 0.0860, or \$86.04 for a \$100,000 home
 - \$2,250,000 @ 4.5% for 15 years, I&S rate increases by 0.0685, or \$68.49 for a \$100,000 home



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: 7. a Discuss, consider and possibly take action related to Professional Agreement with Grant Development Services to prepare a Community Development Block Grant / CES Fund application for a new Community Center Construction Project.

Prepared By: City Manager

Department: Administration

Submitted By: City Manager

AGENDA CAPTION

Discuss, consider and possibly take action related to Professional Agreement with Grant Development Services to prepare a community Development Block Grant / CES Fund application for a new Community Center Construction Project.

(City Manager Ken Nickel)

BACKGROUND

On March 10, 2016 Gandolf Burris from Grant Development meet with Mayor Brugger, Council women Shirley King and City Manager Ken Nickel to discuss a grant for a new Community Center from CDBG / CES Funds. This grant has a City match of 10% with the remaining 90% to be paid by the grant. The grant proposal is due February 2017 and awarded in July 2017. The initial cost to the City is application cost of \$1,500 and up to \$1,200 out of pocket expenses, including mileage, photocopies, mailing/delivery charges, maps and photos. We are in the beginning stages and no building design has been started or the locations of the proposed Community Center which will be determine if the project is approved. The city can request a grant up to \$500,000.

OPTIONS

Council has several options:

- 1. Adopt/Approve/Authorize agenda item, as requested or presented.**
- 2. Adopt/Approve/Authorize agenda item, with modification**
- 3. Deny approval of agenda item**
- 4. Table the item**
- 5. Other , as Council desires**

Recommendations

The staff recommends that we approve the agreement with Grant Development Services

PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF GRANITE SHOALS, TEXAS,
AND
GRANT DEVELOPMENT SERVICES

STATE OF TEXAS §

COUNTY OF BURNET §

This professional services agreement (“Agreement”) is entered into this 22nd day of March 2016 by and between the City of Granite Shoals, Texas, acting by and through its duly authorized official, Carl Brugger, Mayor, (hereinafter referred to as the “City”) and Grant Development Services, (hereinafter referred to as “GDS”), acting by and through its duly authorized official J. Gandolf Burrus, President. The City and GDS are collectively referred to herein as the “Parties”.

Recitals:

Whereas, the City desires to engage GDS to render professional services to prepare and submit a Community Enhancement Fund Grant Application, to Texas Department of Agriculture’s Office of Rural Affairs (hereinafter referred to as “TDA/ORA”), requesting federal financial assistance **for the construction of a new Municipal Community Center**, and,

Whereas, if the above referenced application receives a funding approval, the City may desire to engage GDS to render professional services to **administer the TDA/ORA contract**.

Now, therefore, in consideration of the above recitals, the mutual promises that follow, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Incorporation of Recitals.

The above recitals, having been found to be true and correct, are incorporated herein by reference.

2. Time of Performance.

A. Application: The professional services for grant application development and submission to be provided by GDS shall commence upon execution of this Agreement. All grant application development and submission services required and rendered under this Agreement shall be completed no later than March 30, 2017.

B. Administration: The professional services for grant administration contained in the Scope of Services appended hereto as Attachment A shall commence upon notification to begin by the City and shall be completed no later than Twenty-four (24) months after receipt of notice to proceed

3. Scope of Services.

Upon receipt of a notice to proceed by the City, GDS shall satisfactorily complete the work as follows:

A. Grant Application Preparation. GDS shall provide the following professional services in connection with the preparation of the TDA/ORR grant application:

1. The assembly of available and necessary documents to design, prepare and submit an application to TDA/ORR prior to the submittal deadline of February 2017.
2. Secure demographic information on proposed beneficiaries;
3. Take site photographs to support the application
4. Confer with engineer and architect to secure cost estimates and project maps;
5. Provide briefings to Council on status of application
6. Submittal of the application and supporting documents to the TDA/ORR prior to the established deadline;
7. Assistance in the preparation of any additional information requested following TDA/ORR review;

B. Administration: GDS shall provide grant administration services contained in the Scope of Services appended hereto as Attachment A at such time as the TDA/ORR grant has been awarded and the City has made an election to appoint GDS as the administrator of the TDA/ORR grant project as discussed in Section 5 below.

4. City's Responsibilities.

To facilitate the commitments made by GDS, the City agrees to perform the following:

- a. The City designates Ken Nickel; City Manager as the City's coordinator with responsibility for all communication with, TDA/ORR, GDS, and the project engineer;
- b. The City shall agree to supply GDS with copies of all communication or

- correspondence received regarding its TDA/ORA application;
- c. The City shall provide GDS with a letter authorizing GDS as its representative, as the City's representative, to interact with the TDA/ORA on the behalf of the City;
 - d. The City will assist GDS in securing support letters, if required,
 - e. The City will obtain from an engineer the required cost estimates and technical specifications of facilities requested in the grant application; and
 - f. The City will publish public notices as required by the funding agencies. GDS shall verify that all such notices meet State or Federal requirements for the grant programs.
 - g. If TDA/ORA determines that an archeology survey is required for the Outdoor Recreation project, the City will be responsible for the cost of the survey.

5. Compensation.

GDS shall be compensated by the City for professional services rendered under this Agreement per the following schedule:

A. Compensation for Application Preparation Services: Application design and submission services as described in Section 3 (A) 1 through 7 above shall be provided by GDS to the City for a lump sum payment of \$ 1,500.00 (One Thousand Five Hundred Dollars) for application preparation services.

B. Hard Cost Recovery:

The City will reimburse GDS for the hard costs incurred in connection with the preparation of the application and presentation materials including but not limited to GDS out-of-pocket expenses, including mileage, photocopies, mail and delivery charges, illustrations, maps and photographs. This fee will not exceed One Thousand Two Hundred Dollars (\$ 1,200.00) without the advance written approval of the City and will be billed throughout the project as such costs are incurred.

C. Commission For Grant Award Or Grant Administration Services:

1. Lump Sum:

If the City receives notification of the grant award for TDA/ORA of their project, and the city decides to proceed with the grant, GDS shall be paid a lump sum commission equal to five percent (5%) of the amount of TDA/ORA funds awarded. This fee will be paid by local funds

OR at the City's option,

2. Administration:

GDS shall be engaged to provide all administrative services required to implement the project. The fee for administrative services shall be ten percent (10.00%) of the amount of TDA/ORR funds awarded. The scope of services for project administration is set forth in Attachment A which is incorporated herein by reference. This fee will be paid by grant and local funds.

D .Invoices:

GDS shall periodically invoice the City for the fees due to GDS hereunder as described by this Section 5. City shall pay to GDS all undisputed invoiced amounts within thirty days of receipt of each invoice.

6. Access to Information.

It is agreed that all materials, data, reports and records, illustrations or maps in the possession of the City that are necessary for the carrying out of work outlined in Section 3, "Scope of Services," shall be readily facilitated and available at no cost to GDS

7. GDS Responsibilities.

In addition to the obligations outlined in Sections 2. "Time of Performance" and Section 3. "Scope of Services," GDS agrees to comply with all requirements of any and all applicable laws, rules, and regulations, Federal, State, Local. GDS shall assume full responsibility for payments of Federal, State and Local taxes on contributions imposed or required under the Social Security, Worker's Compensation, and Income Tax Statutes for compensation received for services rendered under this Agreement. GDS recognizes that the City is employing GDS for its expertise in writing grants, and optionally for administering grants. In fulfilling its obligations under this Agreement, GDS shall exercise the skill and care appropriate to a firm that represents itself as having professional grant writing and administration expertise.

8. Termination of Agreement.

A. The City may terminate this Agreement if, through any cause GDS shall fail to fulfill its obligations under this Agreement in a timely and proper manner, or if GDS shall violate any of the covenants, agreements, or stipulations of this Agreement. To effectuate the City's termination rights, City shall give written notice to the GDS of such termination by certified mail, return receipt requested at the mailing address listed below, such notice specifying the effective date thereof, at least fifteen days before the effective date of such termination. During such notice period, GDS shall have the opportunity to cure any allegations of breach as reflected in the City's notice letter. If the Agreement is terminated for cause by the City,

no consideration is due GDS except reimbursement for actual out-of-pocket expenses incurred by GDS in connection with providing the professional services contemplated by this Agreement.

B. In the event the agreement is terminated by the City for reasons other than good cause prior to the grant project's completion, GDS shall be entitled to receive just and equitable compensation for any work completed hereunder. All completed work will be billed at an hourly rate of \$75.00 per hour with a direct reimbursement for overhead expenditures.

C. Upon termination of this Agreement, GDS and the City shall utilize good faith efforts to wind up their affairs and obligations arising under this Agreement in a businesslike and reasonable manner, and in a manner that fully protects the rights of the parties, as well as all third-parties affected by this Agreement.

9. Additional Terms And Conditions:

The Parties agree to honor and abide by the additional terms and conditions which are appended hereto as "Attachment B" and which are incorporated herein by reference.

CITY OF GRANITE SHOALS, TEXAS

GRANT DEVELOPMENT SERVICES

Shirley King, Mayor Pro Tem

J. Gandolf Burrus, President

Date:

Date:

Attest:

Elaine Simpson, City Secretary

ATTACHMENT A: Scope of Services
SCOPE OF SERVICES OPTIONS FOR ADMINISTRATION OF
THE CITY OF GRANITE SHOALS' TDA/ORA GRANT

A. Project Management

1. Maintenance of filing system and all support documents required for end of project audit. Provide general advice and technical assistance to the City of Granite Shoals ("City" or "Locality") personnel on implementation of project and regulatory matters
2. Assist in the procurement of professional consulting engineering services through the request for proposal process, if applicable, and as required by the TDA/ORA regulations
3. Furnish Locality with necessary forms and procedures required for implementation of project
4. Assist the Locality in meeting all special condition requirements that may be stipulated in the contract between the Locality and TDA/ORA
5. Prepare and submit to TDA/ORA documentation necessary for a budget modification of the TDA/ORA contract
6. Conduct re-assessment of environmental clearance for any budget modifications
7. Prepare and submit quarterly reports (progress and minority hiring)
8. Establish procedures to document expenditures associated with local administration of the project
9. Serve as liaison for the Locality during any monitoring visit by staff representatives from TDA/ORA.

B. Financial Management

1. Assist the Locality in proving its ability to manage the grant funds to the state's audit division on the city's behalf, subject to the supervision, control and monthly reporting to the City.
2. Assist the Locality in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Assist the Locality in submitting the required Accounting System Certification letter, Direct Deposit Authorization Form (if applicable), and/or Depository/Authorized Signatory form to TDA/ORA.
4. Prepare all fund drawdowns on behalf of the Locality in order to ensure orderly, timely payments to all contracting parties within the allotted time period.
5. Review invoices received for payment and file back-up documentation
6. Provide general advice and technical assistance to Locality personnel on implementation of project and regulatory matters
7. Assist the Locality in establishing procedures to handle the use of any TDA/ORA program income.
8. Record and submit documentation of any force account work donated by City

C. Environmental Review

1. Coordinate environmental clearance procedures with other federal or state agencies
and interested parties responsible for implementing applicable laws.
2. Prepare any required re-assessment of environmental assessment.
3. Document consideration of any public comments.
4. Assist City in the selection process and hiring of a Biologist or Archeologist if required by TDA/ORA.
5. Coordinate with Biologists or Archeologist as necessary to secure clearance of TDA/ORA.

D. Acquisition

1. Prepare required acquisition report(s).
2. Coordinate the preparation and approval of appraisal if required by TDA/ORA
3. Prepare correspondence with property owners

E. Construction Management

1. Establish procedures to document expenditures associated with local construction of the project (if force account is applicable).
2. Assist Locality in determining whether and/or what TDA/ORA contract activities will be carried out in whole or in part via force account labor.
3. Assist Locality in determining whether or not it will be necessary to hire temporary employees to specifically carry out TDA/ORA contract activities.
4. Assist Locality in maintaining adequate documentation of personnel, equipment and materials expended/used and their costs.
5. Assist Locality in documenting compliance with all federal and state requirements related to equal employment opportunity.
6. Assist Locality in documenting compliance with all federal and state requirements related to minimum wage and overtime pay requirements.
7. Request wage rates from Department of Labor.
8. Provide sample TDA/ORA contract documents to engineer.
9. Advertise for bids.
10. Verify construction contractor eligibility with the federal registry.
11. Review construction contract.
12. Conduct pre-construction conference and prepare minutes.
13. Submit any reports of additional classification and rates to US Department of Labor.
14. Review weekly payrolls, including compliance follow-ups. Conduct

employee interviews.

15. Process and submit change orders to TDA/ORR prior to execution.

16. Obtain Certificate of Construction Completion/Final Wage Compliance Report and submit to TDA/ORR.

17. Provide general advice and technical assistance to Locality personnel on implementation of project and regulatory matters.

F. Fair Housing / Equal Opportunity

1. Assist the Locality in developing, implementing and documenting new activities to affirmatively further fair housing activities during the contract period.

2. Maintain documentation of all project beneficiaries by ethnicity and gender.

3. Prepare Section 3 and Affirmative Action Plan.

4. Prepare all Section 504 requirements.

5. Provide all applicable equal opportunity provisions for inclusion in bid packet

G. Audit / Close -Out Procedures

1. Prepare the final Project Completion Report, documentation of fair housing activities and Certificate of Completion.

2. Assist Locality in resolving any monitoring and audit findings.

3. Assist Locality in resolving any third party claims.

4. Provide auditor with TDA/ORR audit guidelines.

ATTACHMENT B -Additional Terms and Conditions

1. Changes to Professional Services. The City may, from time to time, request changes in the scope of the services of the GDS to be performed hereunder. Such changes, including any increase or decrease in the amount of the GDS' compensation, which are mutually agreed upon by and between the City and GDS, shall be incorporated in written amendments to this Agreement.

2. Personnel.

A. GDS represents that it has, or will secure at his own expense, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.

B. All of the services required hereunder will be performed by the GDS or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.

C. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracts hereunder shall be specified by written agreement and shall be subject to each provision of this Agreement.

3. Assignability. GDS shall not assign any interest on this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the City thereto: provided, however, that claims for money by the GDS from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly by GDS to the City.

4. Reports and Information. GDS, at such times and in such forms as the TDA/ORR may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement.

5. Records and Audits. GDS will keep and maintain accurate books and records of the dates and time periods for which it has furnished Professional Services pursuant to this Agreement and shall allow the City to review and inspect such information upon request during the term of this Agreement for purposes of assuring compliance with the terms of this Agreement and state and federal laws, rules and regulations. GDS and the City shall ensure that reasonable steps are undertaken to ensure confidentiality in the sharing of such records and information, to the extent applicable.

6. Findings Confidential. All of the reports, information, data, etc., prepared or assembled by GDS under this Agreement are confidential and GDS agrees that they shall not be made available to any individual or organization without the prior written approval of the City.

7. Copyright. No report, maps, or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of GDS.

8. Compliance with Applicable Laws. GDS shall comply with all applicable laws, ordinances and codes of the State and local governments, and the GDS shall save and hold the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

9. Equal Employment Opportunity. During the performance of this Agreement, GDS agrees as follows:

A. GDS will not discriminate against any employee or applicant for employment because of race, creed, sex, color, handicap or national origin. GDS will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, handicap or national origin.

Such action shall include, but not be limited to, the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

GDS agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this non-discrimination clause.

B. GDS will, in all solicitation or advertisements for employees placed by or on behalf of the GDS, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, handicap or national origin.

C. GDS will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

D. GDS will include the provisions A. through C. in every subcontract or purchase order unless exempted.

10. No Discrimination. GDS and the City agree in the performance of this Agreement there will be no discrimination against any person or persons on account of race, color, sex, sexual orientation, religion, age, disability, national origin, or veteran status and both parties agree to comply with all applicable requirements of the Civil Rights Act of 1964, as amended, Executive Order 11246, the Vietnam Era

Veteran's Readjustment Act of 1974, the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1974, the Americans with Disabilities Act of 1974, the Americans with Disabilities Act of 1990, and all federal rules and regulations, state laws and executive orders as applicable.

11. Withdrawal of application: If, prior to the Notice of Funding Award, the City determines that it cannot provide the required matching funds and decides to withdraw the Community Enhancement Fund Application from TDA/ORAs funding competition after submission, the City will owe GDS no additional compensation beyond the \$1,500 (One Thousand Five Hundred Dollars) for application preparation as detailed in Section 5(A) of the attached Agreement and an additional amount not to exceed \$1,200 (One Thousand Two Hundred Dollars) for Hard Cost Recovery as detailed in Section 5(B) of the Agreement.

Once the TDA/ORAs Notice of Funding Award has been issued, the City may withdraw the TDA/ORAs Community Enhancement Fund Application. The City will owe GDS no additional compensation beyond (1) the \$1,500 (One Thousand Five Hundred Dollars) for application preparation and an additional amount not to exceed \$1,200 (One Thousand Two Hundred Dollars) for hard cost recovery. These fees are to be paid by local funds as detailed in Section 5: Compensation.

12. Resubmission of a withdrawn application: If the City determines to resubmit the Community Enhancement Fund Application designed by GDS in a later TDA/ORAs funding competition, GDS will be entitled to Compensation as detailed in Section 5(C): Commission For Grant Award Or Grant Administration Services.

13. Address of Parties For Notices:

To City:
Attn: Ken Nickel
City Manager
City of Granite Shoals
2220 N Phillips Ranch Road
Granite Shoals, Texas 78654

To GDS:
JGandolf Burrus
President
Grant Development Services.
Post Office Box 33043
Austin, Texas 78764

Or to such other address as may from time to time be specified in a notice given to the other party at the address provided in this Section.

14. Jurisdiction. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Burnet County, Texas. Venue for any legal proceedings to enforce or interpret this Agreement shall be in a court of appropriate jurisdiction in Burnet County, Texas.

15. Enforcement Costs. If any party hereto institutes an action or proceeding to enforce any rights arising under this Agreement, the party prevailing in such action or proceeding will be paid all reasonable attorneys' fees and costs to enforce such rights by the other party, such fees and costs to be set by the court, not by a jury, and to be included in the judgment entered in such proceeding.

16. No Other Agreements. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating herein shall be valid or binding. Neither this Agreement nor any duties or obligations hereunder shall be assignable by either party without the prior written consent of the other.

17. Amendments To Agreement. This Agreement, including the Attachments thereto constitutes a legally binding contract between the City and GDS This Agreement may be amended only in writing and shall require the mutual consent of both parties.

18. Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed to be an original for all purposes.

19. Severability. If any provision of this Agreement is held by a court of law to be illegal, invalid or unenforceable, (i) that provision will be deemed amended to achieve as nearly as possible the same economic effect as the original provision, and (ii) the legality, validity and enforceability of the remaining provisions of this Agreement will not be affected or impaired thereby.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: 7. b Discuss, consider and possibly take action regarding proposed Resolution #507 to authorizes the city staff to solicit bids for the sale of two lots of the city owned property on Hill Drive

**Prepared By: City Manager
Department: Administration
Submitted By: City Manager**

AGENDA CAPTION

Discuss, consider and possibly take action regarding proposed Resolution #507 to authorizes the city staff to solicit bids for the sale of two lots of the city owned property on Hill Drive
(City Manager Ken Nickel)

BACKGROUND

At previous Council meetings, there has been discussion about reviewing all city properties and to identify those properties that are not critical to the city and to sell these properties. A resident inquire about the two properties on Hill Drive which are owned by the city. After investigation and discussion by staff, there are no future plans for these properties. The staff would place an ad in the Highlander and sale the properties by seal bid procedures. There will be a minimum of \$2,250 per lot which is the tax value of the property around these lots.

OPTIONS

Council has several options:

- 1. Adopt/Approve/Authorize agenda item, as requested or presented.**
- 2. Adopt/Approve/Authorize agenda item, with modification**
- 3. Deny approval of agenda item**
- 4. Table the item**
- 5. Other , as Council desires**

Recommendations

The staff recommends that we approve the sale of the two lots on Hill Drive.

RESOLUTION NO. 507

**A RESOLUTION OF THE CITY OF GRANITE SHOALS,
TEXAS, AUTHORIZING CITY STAFF TO INITIATE THE
SALE OF CERTAIN SURPLUS REAL PROPERTY**

WHEREAS, the City owns personal certain real property described in the attached Exhibit "A" that is not used for public parks, public streets, or other public facilities and that is not necessary or appropriate for the expansion of existing public parks, streets, or other public facilities; and

WHEREAS, the City has the authority under the City Charter and Chapter 212 of the Texas Local Government Code to dispose of surplus city property; and

WHEREAS, the Council is of the opinion that city staff should initiate the process of offering the property described in Exhibit "A" for sale by sealed bid procedure;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS, THAT:

1. City staff is hereby directed to offer the property described in Exhibit "A" for sale by sealed bid procedure in the manner described by section 272.001 of the Texas Local Government Code.

2. Upon completion of the sealed bidding process, staff shall present the results to Council for consideration of the possible sale of the property described in Exhibit "A."

EFFECTIVE DATE. This RESOLUTION shall be in full force and effect from and after its date of approval.

APPROVED: March 22, 2016.

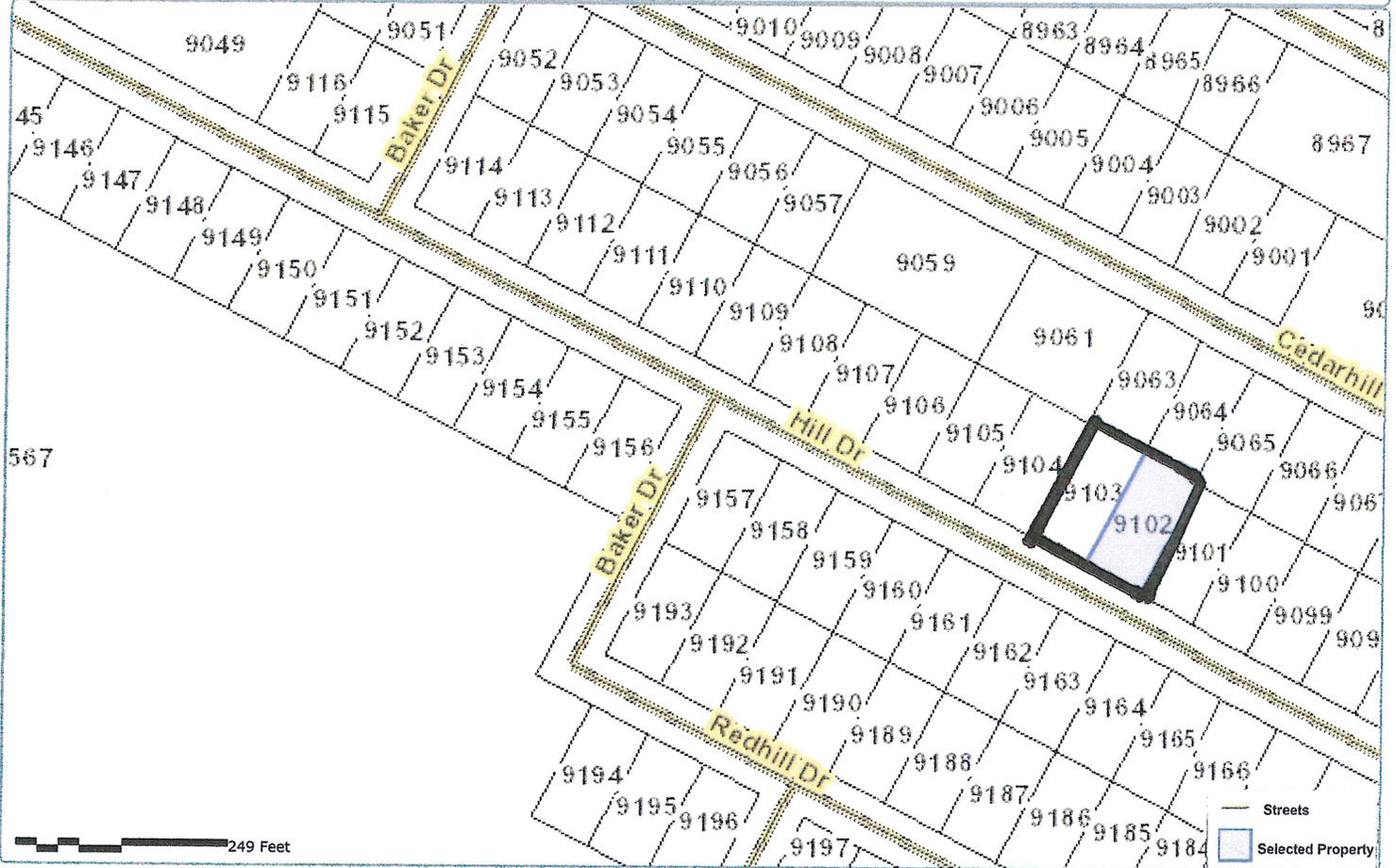
APPROVED:

Shirley King, Mayor Pro Tem

ATTEST:

Elaine Simpson, City Secretary

Burnet CAD - Map of Property ID 9102 for Year 2016



Property Details

Account

Property ID: 9102 + 9103
 Geo ID: 03610-0000-00738-000
 Type: Real

Legal Description: S3610 CASTLE HILLS (SHERWOOD SHORES) LOT 738

Location

Situs Address: HILL TX
 Neighborhood:
 Mapsco: CHAR
 Jurisdictions: CGR, GBU, RSP, SMA, WCD, CAD

Owner

Owner Name: GRANITE SHOALS CITY OF
 Mailing Address: , 2221 N PHILLIPS RANCH RD, GRANITE SHLS, TX 78654-2019

Property

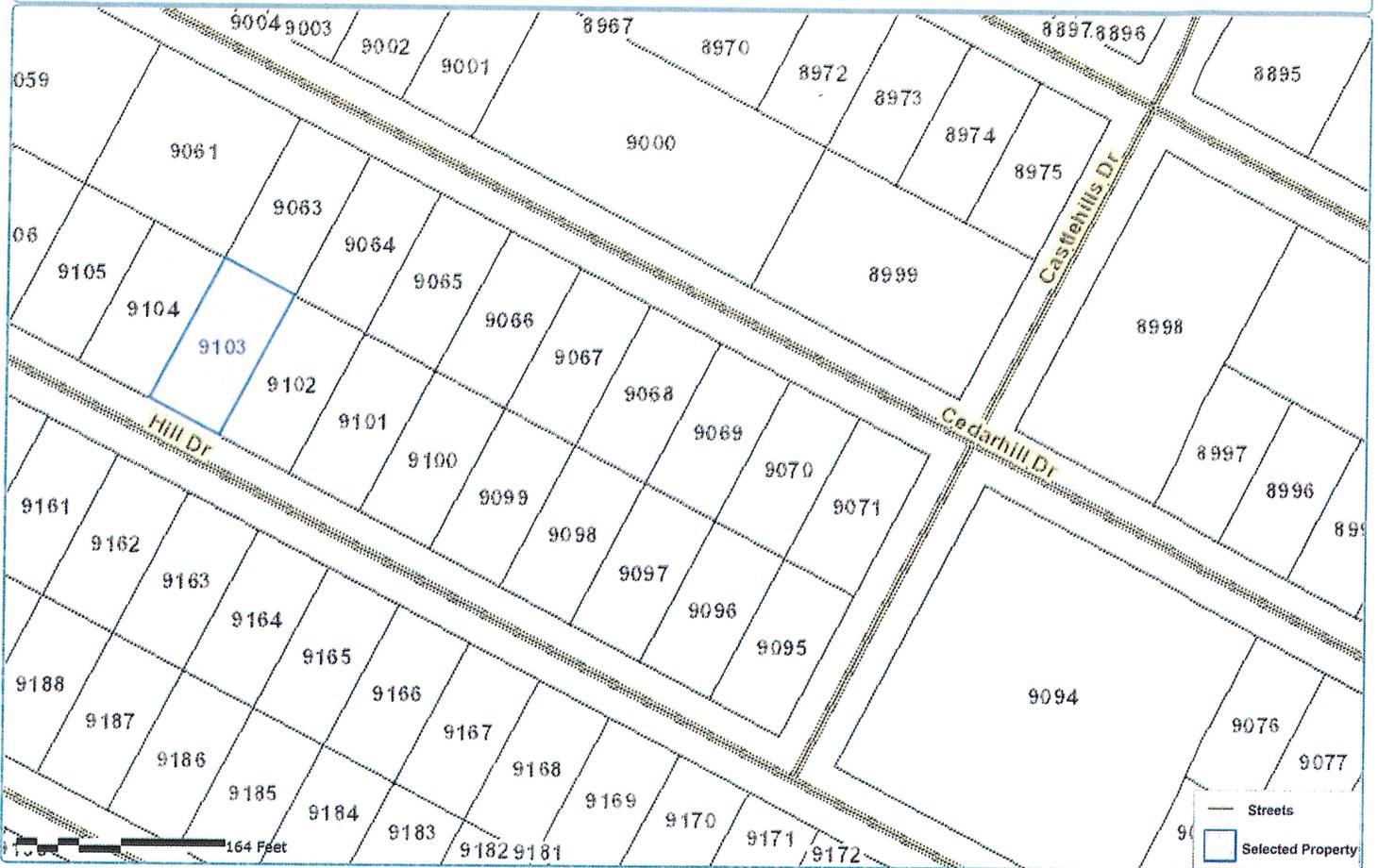
Appraised Value: N/A

<https://propaccess.trueautomation.com/Map/View/Map/85/9102/2016>

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PropertyACCESS
www.trueautomation.com

Map Disclaimer: This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Burnet County Appraisal District expressly disclaims any and all liability in connection herewith.

Burnet CAD - Map of Property ID 9103 for Year 2016



Property Details

Account

Property ID: 9103
 Geo ID: 03610-0000-00739-000
 Type: Real

Legal Description: S3610 CASTLE HILLS (SHERWOOD SHORES) LOT 739

Location

Situs Address: HILL TX
 Neighborhood:
 Mapsco: CHAR
 Jurisdictions: CGR, GBU, RSP, SMA, WCD, CAD

Owner

Owner Name: GRANITE SHOALS CITY OF
 Mailing Address: , 2221 N PHILLIPS RANCH RD, GRANITE SHLS, TX 78654-2019

Property

Appraised Value: N/A

<https://propaccess.trueautomation.com/Map/View/Map/85/9103/2016>

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Map Disclaimer: This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Burnet County Appraisal District expressly disclaims any and all liability in connection herewith.

§ 272.001. Notice of Sale or Exchange of Land by..., TX LOCAL GOVT §...

Vernon's Texas Statutes and Codes Annotated
Local Government Code (Refs & Annos)
Title 8. Acquisition, Sale, or Lease of Property
Subtitle C. Acquisition, Sale, or Lease Provisions Applying to More than One Type of Local Government
Chapter 272. Sale or Lease of Property by Municipalities, Counties, and Certain Other Local Governments (Refs & Annos)

V.T.C.A., Local Government Code § 272.001

§ 272.001. Notice of Sale or Exchange of Land by Political Subdivision; Exceptions

Effective: June 17, 2011

Currentness

(a) Except for the types of land and interests covered by Subsection (b), (g), (h), (i), (j), or (l), and except as provided by Section 253.008, before land owned by a political subdivision of the state may be sold or exchanged for other land, notice to the general public of the offer of the land for sale or exchange must be published in a newspaper of general circulation in either the county in which the land is located or, if there is no such newspaper, in an adjoining county. The notice must include a description of the land, including its location, and the procedure by which sealed bids to purchase the land or offers to exchange the land may be submitted. The notice must be published on two separate dates and the sale or exchange may not be made until after the 14th day after the date of the second publication.

(b) The notice and bidding requirements of Subsection (a) do not apply to the types of land and real property interests described by this subsection and owned by a political subdivision. The land and those interests described by this subsection may not be conveyed, sold, or exchanged for less than the fair market value of the land or interest unless the conveyance, sale, or exchange is with one or more abutting property owners who own the underlying fee simple. The fair market value is determined by an appraisal obtained by the political subdivision that owns the land or interest or, in the case of land or an interest owned by a home-rule municipality, the fair market value may be determined by the price obtained by the municipality at a public auction for which notice to the general public is published in the manner described by Subsection (a). The notice of the auction must include, instead of the content required by Subsection (a), a description of the land, including its location, the date, time, and location of the auction, and the procedures to be followed at the auction. The appraisal or public auction price is conclusive of the fair market value of the land or interest, regardless of any contrary provision of a home-rule charter. This subsection applies to:

(1) narrow strips of land, or land that because of its shape, lack of access to public roads, or small area cannot be used independently under its current zoning or under applicable subdivision or other development control ordinances;

(2) streets or alleys, owned in fee or used by easement;

(3) land or a real property interest originally acquired for streets, rights-of-way, or easements that the political subdivision chooses to exchange for other land to be used for streets, rights-of-way, easements, or other public purposes, including

transactions partly for cash;

(4) land that the political subdivision wants to have developed by contract with an independent foundation;

(5) a real property interest conveyed to a governmental entity that has the power of eminent domain;

(6) a municipality's land that is located in a reinvestment zone designated as provided by law and that the municipality desires to have developed under a project plan adopted by the municipality for the zone; or

(7) a property interest owned by a defense base development authority established under Chapter 378, Local Government Code, as added by Chapter 1221, Acts of the 76th Legislature, Regular Session, 1999.

(c) The land or interests described by Subsections (b)(1) and (2) may be sold to:

(1) abutting property owners in the same subdivision if the land has been subdivided; or

(2) abutting property owners in proportion to their abutting ownership, and the division between owners must be made in an equitable manner.

(d) This section does not require the governing body of a political subdivision to accept any bid or offer or to complete a sale or exchange.

(e) This section does not apply to land in the permanent school fund that is authorized by legislation to be exchanged for other land of at least equal value.

(f) The fair market value of land, an easement, or other real property interest in exchange for land, an easement, or other real property interest as authorized by Subsection (b)(3) is conclusively determined by an appraisal obtained by the political subdivision. The cost of any streets, utilities, or other improvements constructed on the affected land or to be constructed by an entity other than the political subdivision on the affected land may be considered in determining that fair market value.

(g) A political subdivision may acquire or assemble land or real property interest, except by condemnation, and sell, exchange, or otherwise convey the land or interests to an entity for the development of low-income or moderate-income housing. The political subdivision shall determine the terms and conditions of the transactions so as to effectuate and maintain the public purpose. If conveyance of land under this subsection serves a public purpose, the land may be conveyed

for less than its fair market value. In this subsection, “entity” means an individual, corporation, partnership, or other legal entity.

(h) A municipality having a population of 825,000 or less and owning land within 5,000 feet of where the shoreline of a lake would be if the lake were filled to its storage capacity may, without notice or the solicitation of bids, sell the land to the person leasing the land for the fair market value of the land as determined by a certified appraiser. While land described by this subsection is under lease, the municipality owning the land may not sell the land to any person other than the person leasing the land. To protect the public health, safety, or welfare and to ensure an adequate municipal water supply, property sold by the municipality under this subsection is not eligible for and the owner is not entitled to the exemption provided by [Section 11.142\(a\), Water Code](#). The instrument conveying property under this subsection must include a provision stating that the exemption does not apply to the conveyance. In this subsection, “lake” means an inland body of standing water, including a reservoir formed by impounding the water of a river or creek but not including an impoundment of salt water or brackish water, that has a storage capacity of more than 10,000 acre-feet.

(i) A political subdivision that acquires land or a real property interest with funds received for economic development purposes from the community development block grant nonentitlement program authorized by Title I of the Housing and Community Development Act of 1974 ([42 U.S.C. Section 5301 et seq.](#)) may lease or convey the land or interest, without the solicitation of bids, to a private, for-profit entity or a nonprofit entity that is a party to a contract with the political subdivision if the land or interest will be used by the private, for-profit entity or the nonprofit entity in carrying out the purpose of the entity’s grant or contract. The land or interest may be leased or conveyed without the solicitation of bids if the political subdivision adopts a resolution stating the conditions and circumstances for the lease or conveyance and the public purpose that will be achieved by the lease or conveyance.

(j) A political subdivision may donate, exchange, convey, sell, or lease land, improvements, or any other interest in real property to an institution of higher education, as that term is defined by [Section 61.003, Education Code](#), to promote a public purpose related to higher education. The political subdivision shall determine the terms and conditions of the transaction so as to effectuate and maintain the public purpose. A political subdivision may donate, exchange, convey, sell, or lease the real property interest for less than its fair market value and without complying with the notice and bidding requirements of Subsection (a).

(k) This section does not apply to sales or exchanges of land owned by a municipality operating a municipally owned electric or gas utility if the land is held or managed by the municipally owned utility, or by a division of the municipally owned electric or gas utility that constitutes the unbundled electric or gas operations of the utility, provided that the governing body of the municipally owned utility shall adopt a resolution stating the conditions and circumstances for the sale or exchange and the public purpose that will be achieved by the sale or exchange. For purposes of this subsection, “municipally owned utility” includes a river authority engaged in the generation, transmission, or distribution of electric energy to the public, and “unbundled” operations are those operations of the utility that have, in the discretion of the utility’s governing body, been functionally separated.

(l) The notice and bidding requirements provided by Subsection (a) do not apply to a donation or sale made under this subsection. A political subdivision may donate or sell for less than fair market value a designated parcel of land or an interest in real property to another political subdivision if:

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(1) the land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling political subdivision;

(2) the donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and

(3) the title and right to possession of the land or interest revert to the donating or selling political subdivision if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.

Credits

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 63(a), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1243, § 1, eff. Aug. 28, 1989; Acts 1991, 72nd Leg., ch. 282, § 1, eff. June 6, 1991; Acts 1993, 73rd Leg., ch. 110, § 1, eff. Aug. 30, 1993; Acts 1993, 73rd Leg., ch. 206, § 2, eff. Aug. 30, 1993; Acts 1993, 73rd Leg., ch. 429, § 1, eff. Aug. 30, 1993; Acts 1993, 73rd Leg., ch. 509, § 1, eff. Aug. 30, 1993; Acts 1993, 73rd Leg., ch. 948, § 1, eff. Aug. 30, 1993; Acts 1995, 74th Leg., ch. 76, § 17.01(40), eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 311, § 1, eff. Sept. 1, 1995; Acts 1999, 76th Leg., ch. 296, § 1, eff. May 29, 1999; Acts 1999, 76th Leg., ch. 405, § 43, eff. Sept. 1, 1999; Acts 1999, 76th Leg., ch. 451, § 1, eff. June 18, 1999; Acts 1999, 76th Leg., ch. 968, § 1, eff. June 18, 1999; Acts 2001, 77th Leg., ch. 1121, § 1, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1030, § 1, eff. June 15, 2001; Acts 2001, 77th Leg., ch. 1420, § 12.109, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 179, § 1, eff. May 29, 2003; Acts 2011, 82nd Leg., ch. 329 (H.B. 2690), § 1, eff. June 17, 2011; Acts 2011, 82nd Leg., ch. 726 (H.B. 844), § 1, eff. June 17, 2011.

Notes of Decisions (30)

V. T. C. A., Local Government Code § 272.001, TX LOCAL GOVT § 272.001
Current through the end of the 2015 Regular Session of the 84th Legislature

End of Document

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**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: 3-22-16**

Agenda Item: 7. c *Ordinance # 689 Restricted Zones for Water Intake and Water Treatment Plant*

Prepared/Submitted By: Peggy Smith, Assistant City Manager

Department: Administration

AGENDA CAPTION

Discuss, consider and possibly take action regarding a proposed Ordinance # 689 to update Restricted Zones (no trespassing areas) to include the locations of current raw water intake and water treatment plant. (Assistant City Manager Peggy Smith)

BACKGROUND

Ordinance # 689 serves to update ordinance to define the location of the City's Raw Water Intake and the Water Treatment Plant with regard to the construction of new facilities in 2007.

RECOMMENDATION

Staff recommendation is to approve Ordinance # 689

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- *Proposed Ordinance # 689*

Ordinance No. 689

“Updates Restricted Zones to Include the Location of the Current Raw Water Intake and Water Treatment Plant”

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, AMENDING CHAPTER 38 (UTILITIES), ARTICLE I (IN GENERAL), SECTION 38-1 (RESTRICTED ZONES) OF THE CITY OF GRANITE SHOALS CODE OF ORDINANCES TO INCLUDE THE LOCATION OF THE CURRENT WATER PLANT; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Granite Shoals (the “Council”) seeks to provide for the public health, safety and general welfare of its residents; and

WHEREAS, the rules and regulations of the Texas Commission on Environmental Quality require the City to protect raw water intake works by establishing restricted zones which prohibit all recreational activities and trespassing and the water treatment plant;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

SECTION I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Granite Shoals, Texas and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

SECTION II. REPEAL

Chapter 38 (UTILITIES), Article I (In General), Section 38-1 (Restricted zones) of the City of Granite Shoals Code of Ordinances is hereby amended as follows:

Sec. 38-1. Restricted zones.

The following areas are hereby designated as “restricted zones” in which all recreational activities and trespassing are prohibited:

- (1) That portion of the tract of land located at 130 Norwood Drive on which the city's water treatment plant is situated and enclosed within an eight-foot-high fence; and
- (2) That part of Lake Lyndon B. Johnson within a 200 feet radius from the raw water intake works for the city's water treatment plant which is designated by the placement of buoys.

SECTION III. SAVINGS

The repeal of any ordinance or part of ordinances effectuated by the enactment of this Article shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this Article.

SECTION IV. SEVERABILITY

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Article be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Article in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

SECTION V. REPEALER

The provisions of this Article shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this Article are hereby expressly repealed to the extent that such inconsistency is apparent. This Article shall not be construed to require or allow any act that is prohibited by any other ordinance.

SECTION VI. EFFECTIVE DATE

This Article shall take effect immediately from and after its passage and publication as may be required by law.

SECTION VII. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at that this Article was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED AND APPROVED this 22nd day of March, 2016.

Shirley King
Mayor Pro Tem

ATTEST:

Elaine Simpson,
City Secretary

APPROVED AS TO FORM:

Brad Young,
City Attorney



City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: March 22, 2016

Agenda Item: # 7.d. Ordinance regulating Special Events in City
Prepared/Submitted By: City Secretary for the City Attorney
Department: Administration

AGENDA CAPTION

7.d. Discuss, consider and possibly take action related to proposed Ordinance #687 establishing policies and procedures for Special Events held in the City. (City Attorney Young)

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. Continue to provide a safe Community
7. Continue to focus on Customer Service and Teamwork
9. Planning and Vision for the future
11. Improve Communications to the citizens of Granite Shoals
12. Encourage and promote business activities in the city

BACKGROUND

The City is planning a huge event for the 50th Anniversary Big Bash. This project is being planned and coordinated by a planning committee established by City Council that closely coordinates efforts with city staff.

If a private group, however, wished to sponsor a festival, farmer's market, outdoor concert, or other exhibitions, there is no City Ordinance on the books to guide the planners. City staff believes that an Ordinance which would establish regulations on Special Events will assure that an event is safe, clean and doesn't cause traffic congestion in the city.

City Attorney Brad Young has drafted this Ordinance, which is numbered #687, which will regulate outdoor events and functions which are not sponsored and planned by the City Council.

OPTIONS

Council usually has several:

- 1.) Adopt/Approve/Authorize agenda item, as requested or presented.
- 2.) Adopt/Approve/Authorize agenda item, with modifications.
- 3.) Deny approval of agenda item.
- 4.) Table the item.
- 5.) Other, as Council desires.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- Proposed Ord. 687

ORDINANCE NO. 687

“Special Events Ordinance”

AN ORDINANCE AMENDING CHAPTER 10 (BUSINESSES AND BUSINESS REGULATIONS) OF THE CODE OF ORDINANCES OF THE CITY OF GRANITE SHOALS BY ADDING A NEW ARTICLE V, “SPECIAL EVENTS,” AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council (Council) of the City of Granite Shoals, Texas (City) seeks to promote the health, public safety and general welfare of the community and its citizens by preventing death, injury, property damage and urban blight within the City limits; and

WHEREAS, the Council finds that special events held within the City limits such as farmers’ markets, outdoor concerts, exhibitions, and festivals help promote community and create a positive view of the City; and

WHEREAS, the Council finds that unregulated special events may create traffic hazards, traffic congestion, fire hazards, noise and other environmental pollution, litter, and security risks for attendees and properties in close proximity to the event; and

WHEREAS, the Council finds that the provisions of this ordinance will serve to promote the health, public safety and general welfare; and

WHEREAS, the Council is authorized by virtue of sections 2.01 and 3.06 of the City Charter to regulate and control the use, for whatever purposes, of the City’s streets and other public places; and

WHEREAS, the Council finds it to be in the best interest of the health, public safety and general welfare to adopt a special events permit ordinance that licenses and regulates special events within the City limits, and in accordance with state law undertakes to enact such an ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

**SECTION I.
FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

**SECTION II.
AMENDMENT**

Chapter 10, “Businesses and Business Regulations,” of the Code of Ordinances, City of Granite Shoals, Texas, is hereby amended to add the following:

“ARTICLE V. – SPECIAL EVENTS

Section 10-100. – Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Person means any individual, assumed name entity, partnership, association, corporation or other organization.

Special event means any occasion including, but not limited to, the following types of events which are open to attendance by the public generally, whether or not any fee or admission charge is made, and which take place within a specifically defined area of the city and which occur only periodically for a short period of time, and which do not constitute a permanent use of the land involved:

- (a) outdoor musical exhibitions, concerts, or performances, whether held on private or public property;
- (b) outdoor markets or vending from temporary booths, tents, trailers, or similar devices;
- (c) outdoor fairs, shows or exhibitions;
- (d) carnivals or circuses;
- (e) stages, sets or staging areas for the professional filming of motion pictures, documentaries, educational or training films, or other similar media events;
- (f) festivals, celebrations, or special fund-raising events; or
- (g) any other temporary event or activity (except a temporary retail stand under Article IV, Chapter 10 of this Code of Ordinances) similar in nature to those listed above and not identified as a permitted use in the zoning ordinance (Chapter 40 of this Code of Ordinances).

This definition of “special event” is consistent with and is intended also to be used in connection with the permitting and exemption provisions set out in Article IV, Chapter 10 of the City’s Code of Ordinances.

Section 10-101. – Permit required.

Any person owning or operating a special event to be held in the city shall apply for a permit at least thirty (30) days prior to the date such special event is to be conducted and shall otherwise comply with all city ordinances, rules and regulations. A permit issued under this article is not assignable or transferable to third parties, provided that nothing in this section shall prohibit a permittee from designating multiple persons responsible for conducting the event so long as each person is identified in the application.

Section 10-102. Exemptions.

The following special events shall be exempted from the operation, rules, and regulations of this article:

- (1) City-initiated or City-sponsored special events;
- (2) School district-initiated or school district-sponsored special events;
- (3) Funeral processions;
- (4) A private party held on private property and to which the public is not invited, provided such party does not impact public rights-of-way or involve activities or facilities not permitted by applicable zoning regulations;
- (5) An indoor event wholly contained on property specifically designed or suited for the event, including adequate parking, that holds a certificate of occupancy for such use (e.g., a hotel ballroom), provided that such event does not impact public rights-of-way or involve activities or facilities not permitted by applicable zoning regulations;
- (6) Adult-supervised outdoor sports recreational events for children; and
- (7) A demonstration at a fixed location other than the roadway of a street.

Section 10-103. Permit application; fee.

(a) *Application.* Each person seeking a special event permit shall file with the city secretary a written application for special event permit on forms furnished by the city, which shall include at a minimum the following:

- (1) The name, address and telephone number of the person seeking the permit;

- (2) The name, address and telephone number of the person responsible for conducting the special event;
- (3) The proposed date(s) and hour(s) of the special event;
- (4) The proposed location of the special event;
- (5) The proposed date(s) and hour(s) for the use of the proposed location;
- (6) A general description of the proposed special event;
- (7) A site plan showing the component parts of the special event, including all shows, concessions, and amusements; the size, proposed uses and capacity of any proposed temporary buildings (especially with respect to property lines and setbacks); proposed uses of all exterior areas; any businesses to be operated in connection with the special event; and the location of each on the property;
- (8) Written authorization from the owner of the property upon which the special event is proposed to be located stating permission to the applicant to hold the special event on the proposed location;
- (9) Proof of notification of all adjacent land owners within 200' of any boundary activity of the proposed special event;
- (10) Delineation of parking facilities, location, type of surface treatment(s), parking capacities, parking layout, fire lane delineations, fire lane widths, emergency vehicle turnaround area, and setbacks from residential property lines;
- (11) Delineation of access driveway(s), alignment, width, type of surface treatment(s), setbacks from residential property lines, and distances to any other existing driveways on both sides of the road;
- (12) Proof of Texas Department of Transportation (TxDOT) approval of all access driveways' intersections with any state highway, if applicable, and/or proof of Burnet County approval of all access driveways' intersections with any county roadway, if applicable;
- (13) Traffic control plan, including maximum allowable parking on the site;
- (14) Plan for provision of overflow parking, with off-site shuttle service if necessary, if parking demand exceeds the amount of parking provided on-site;
- (15) A plan or document that describes how the operator will provide for on-site temporary sanitation facilities including, but not limited to, the proposed method of containment and disposal, on-site locations, capacity, and proof of ADA accessibility;

- (16) Location and quantity of trash receptacles;
- (17) The anticipated number of persons attending and, if applicable, the number and types of animals and vehicles that will constitute such event;
- (18) The location and orientation of any loudspeaker or sound amplification device, if applicable;
- (19) The location of any animal storage facility, if applicable, and the distance from any residence or commercial establishment;
- (20) Prohibition of on-site camping or sleeping accommodations or uses, except as may be required for security purposes only;
- (21) Delineation of all on-site, exterior storage areas and how they will be screened from public view and from neighboring properties;
- (22) Complete and accurate description of any potentially hazardous materials that will be stored on-site, either in the buildings or on the premises;
- (23) Proof of the property owner's and/or operator's liability insurance with minimum combined limits of \$1,000,000.00, naming the City of Granite Shoals as an additional insured (see section 10-106 of this Code of Ordinances);
- (24) Temporary fire control measures – review and approval by the fire chief will be required;
- (25) Plan for security, which shall include means for providing safety and security for the site, for the buildings, for users on the site, and for users coming to or leaving the site, including adequate staffing to provide for effective emergency management and assurance that a certified peace officer will be present at every entrance;
- (26) Description, location and placement of all sign(s) to be placed at the special event location;
- (27) Proposed location of any temporary outdoor lighting and the hours of operation for such site lighting;
- (28) Noise control plan;
- (29) Dust and erosion control plan;
- (30) Temporary utilities plan;

- (31) Delineation of buffering and screening of parking areas, storage areas, sanitation facilities, solid waste receptacles, and other similar site facilities;
- (32) Delineation of non-point source pollution controls for construction of any temporary site facilities or improvements and for the runoff from buildings, parking areas, storage areas and driveways (*i.e.*, silt fences and vegetative buffer strips);
- (33) Written plan for the removal of all temporary facilities and temporary improvements, and the complete restoration of the property to the condition it was in before installation of such facilities or improvements;
- (34) Agreement to clean the site of trash and debris on a daily basis for the duration of the special event;
- (35) Agreement to restore the property to the condition it was in before the special event took place;
- (36) Agreement to comply with all applicable city ordinances, rules and regulations; and
- (37) Any additional information which the city may require.

(b) *Fee.* The fee for issuance of a special event permit shall be adopted by separate action of the City Council. As part of its fee schedule, the Council may exempt the State of Texas and/or its political subdivisions from permit fee requirements; provided, however, that such entities shall still be required to obtain a permit under section 10-101. This fee shall be a non-refundable fee regardless of whether the permit is granted or denied. Additionally, a cleanup deposit shall be posted with the city, the amount of which shall be adopted by action of the City Council. If the site is entirely cleaned up after the special event has taken place, without the city's involvement, the deposit will be refunded. If such site is not entirely cleaned up, the deposit will not be refunded but be retained by the city to cover the costs of cleaning the site.

Section 10-104. – Consideration of the application; permit term.

(a) *Consideration of application.* Upon the filing of a special event permit application, the city manager shall cause or make an investigation to determine whether or not the proposed event is in conflict with any city ordinances, rules or regulations or is detrimental to the public health, safety and welfare. The following shall be considered in determining whether to grant or deny the permit:

- (1) Whether the proposed special event will interrupt the safe and orderly movement of pedestrian or vehicular traffic;

- (2) Whether the proposed special event will have sufficient law enforcement and security personnel to police the event and protect the city's citizens and their property;
- (3) Whether the proposed special event will result in such a concentration of persons, animals and vehicles that fire, ambulance or other emergency services will be impeded;
- (4) Whether the proposed special event is likely to cause injury to persons or property; and
- (5) Whether the proposed special event is planned to ensure that the general health, safety and welfare of attendees and the public are protected.

(b) *Permit provisions.* If a special event permit application is approved, the city shall issue a special event permit that shall state on its face:

- (1) The name of the person to whom it is granted;
- (2) The expiration date of the permit; and
- (3) The location in which the permit holder is allowed to conduct the special event.

(c) *Permit term.* The length of time for each permit shall extend only to those dates requested in the application and that the city manager has approved. The permit may be extended for up to thirty (30) additional days, provided the city manager determines the extension would not be detrimental to the public health, safety or general welfare. In no instance shall a permit be issued for more than one (1) year.

(d) *Permit posting requirement.* During the time in which the special event takes place, the holder of the special event permit shall post the permit in a visible location upon the property upon which the special event takes place and shall ensure that such permit remains posted for the duration of the special event.

Section 10-105. – Revocation and appeal.

(a) If after a special event permit has been issued, it is determined that the permit was obtained by false representation in the application, the city manager may revoke the special event permit. If the holder of a special event permit issued under this article violates any ordinances, rules or regulations of the city, violates applicable state law in relation to such permit and special event, or fails to comply with the terms agreed to in the permit application, the city manager may revoke the permit and such holder shall return said permit to the city manager.

(b) If the city manager denies an applicant's request for a special event permit, denies an extension of a permit, or revokes a permit, the applicant or holder may file a written notice of appeal and hearing request within five (5) days after the date the city manager takes the contested action. A public hearing shall be conducted by the City Council within ten (10) days of the filing of a timely written request for such a hearing.

Section 10-106. – Proof of insurance.

Each owner or operator of a special event shall furnish proof of liability insurance, as well as any other type of insurance that may be deemed appropriate by the city manager, and shall also name the City of Granite Shoals as coinsured for personal injury, premises and for \$1,000,000.00 per occurrence.

Section 10-107. – Right of entry.

The city through its officials, employees, agents and representatives shall have the right at all reasonable times to enter upon all premises used in connection with a special event for the purpose of inspecting the premises, for observing the performance of obligations under this article, and for the doing of any act or thing that the city may be obligated to or have the right to do under the permit, this article, or other applicable city ordinance, rule or regulation.”

**SECTION III.
SAVINGS**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

**SECTION IV.
SEVERABILITY**

If any provision, section, sentence, clause or phrase of this ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Granite Shoals in adopting, and of the Mayor in approving this ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

**SECTION V.
REPEALER**

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinance or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

**SECTION VI.
EFFECTIVE DATE**

This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

**SECTION VII.
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON this the 22nd day of March, 2016.

APPROVED:

Shirley King, Mayor Pro Tem

ATTEST:

Elaine Simpson, City Secretary

APPROVED AS TO FORM:

Brad Young, City Attorney



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: Item 7.e. Board and Committee Member Appointments
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

AGENDA CAPTION

7.e. Discuss, consider and possibly take action regarding making appointments Boards and Committees, if appropriate. *(City Secretary Elaine Simpson)*

BACKGROUND

This item is a 'standing' item on agendas during such time as the Council is attempting to fill several vacancies.

The following Boards and Committees have vacancies:

	Board of Adjustment 1 vacancy
1	Stephen Carter - VICE CHAIR
2	Don Bryant
3	Bill Farr
4	Jon R. Campbell
5	Larry Crochet
6	Ted Gulden - CHAIR
7	
	<i>At Least Five Members and No more than Seven</i>
	Planning and Zoning Commission – 1 vacancy
1	Shannon Wilson, Chair
2	Susie Hardy, Vice Chair
3	
4	Shawna Williams
5	Paul Fletcher
6	Claudine Gonzales
7	Terry Scott
	<i>At Least 7 members - 4 is a quorum</i>

	Beautification Advisory Group - up to 10 vacancies
1	Donna Maier-Chair
2	Carol Carter
3	Rick Mills
4	Merilyn Nations
5	Julie A. Brugger
	No fewer than 3 nor more than 15 members
	3 members, or 1/3 of the appointed membership is quorum, whichever is greater

	Parks Advisory Committee 2 vacancies
1	
2	Wolf S. Williams
3	Seth Smith - Chair
4	Brad Williams - Vice Chair
5	Nelly Griffin
6	Katie Logan
7	ADVISORY CAPACITY - Council Member Shirley King
8	Diana Marichalar
9	
	Not Fewer than 4 members, no more than 9 and four is a quorum

	Street and Water Advisory Group - Ord. 630 1-14-2014 1 vacancy
1	Billy Cauley
2	Susie Hardy - Chair
3	Claudine Gonzales
4	Charles R. Myers
5	Jim Davant
6	

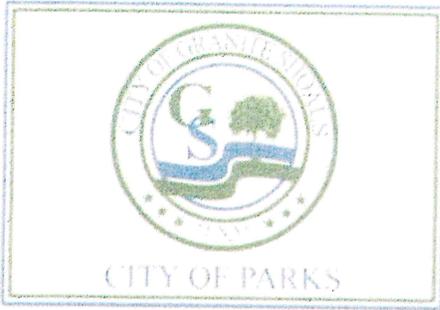
7	George LaChance
	No fewer than 5 members no more than 7, 4 is quorum

	Wildlife Committee - 2 vacancies Ord. 639 adopted 3-11-2014
1	Robbie Boswell
2	Jason Brady - Chair
3	Steve Hougen
4	Dennis Jowers
5	Willie Pack - Secretary
6	
7	Doug Ripple - Vice Chair
8	
9	Mary Jane Waters
	ADVISORY CAPACITY - Council Member Todd Holland
	At least 5 and no more than 9, quorum is 4 members

50th Anniversary Planning Committee - 1 vacancy	
1	Bessie Jackson - appointed by A. Hisey
2	Dennis Maier - appointed by Full Council
3	Patie Campbell - appointed by Eric Tanner
4	Pastor Tomas Dominguez - appointed by Full Council
5	Glynis Smith - appointed by Full Council
6	Brenda Davis - appointed by Full Council
7	Merilyn Nations - appointed by Mayor Brugger
8	At- Large - Rev. Jackie English - Advisory Committee Member / Non-voting – Chair
9	
Airport Advisory Committee - No Vacancies	
	Ord 686 . March 8, 2016
1	George Forster
2	Neil Haverlah
3	Sandra Buschhorn
4	Jeffrey Hunt
5	Barry Sylvester
6	David Dittmar
7	Sheryl Gardner
	No fewer than 5 or more than 7 - one Council advisor
	4 members is a quorum
	Council Advisor Members is Council Member T. Dillard

The City has two applications for Planning and Zoning Commission. They have one vacancy. Mr. Weber applied on March 14, 2016. He is a friend of Commissioner Terry Scott. Mr. Steven Dooley applied on March 18, 2016. He attended the P&Z meeting on 3-17-2016 with his wife, to contribute to a discussion on allowed fencing materials.

Mrs. Dooley, Britany G. Dooley, applied on March 18, 2016 for consideration of appointment to the Parks Committee. The Parks Advisory Committee has two vacancies at this time.



RECEIVED

MAR 14 2016

City of Granite Shoals
City Secretary's Office
Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: PLANNING & ZONING

Name: WEBER LEE ROBERT
Last First Middle

Mailing Address: 507 CONTOUR DR GRANITE SHOALS, TX 78654

Daytime Phone: ~~XXXXXXXXXX~~ Alternate Phone: _____

Employer: WEBER RESIDENTIAL GROUP Business Phone: _____

Occupation: REALTOR e-mail address: ~~XXXXXXXXXXXXXXXXXXXX~~
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? 10 YRS RESIDENT 1 YR IN MOVA

Education: BBA FINANCE UT AUSTIN

Professional and/or community activities: _____

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:
I'VE BEEN IN REAL ESTATE INDUSTRY SINCE 1971. 15 YRS AS REAL ESTATE LEADER
20 YEARS AS RESIDENTIAL SUBDIVISION DEVELOPER IN AUSTIN AREA

[Signature] 3/12/2016
Signature Date

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



RECEIVED

MAR 18 2016

City of Granite Shoals
City Secretary's Office

Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Planning + Zoning

Name: Dooley Steven C
Last First Middle

Mailing Address: 127 W. Stonecastle Dr

Daytime Phone: - - - - - Alternate Phone: - - - - -

Employer: TSIG Consulting Business Phone: - - - - -

Occupation: Sales and Operations e-mail address: - - - - -
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? Lived - 2 1/2 yrs, Owned - 55 yrs

Education: High School, some college

Professional and/or community activities: - - - - -

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:

Detail oriented, organized, understand technical problems, visualize spatial relationships, understand zoning concepts.

[Signature]

Signature

3/17/2016

Date

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



RECEIVED

MAR 18 2016

City of Granite Shoals
Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Parks Committee

Name: Dooley Britany G
Last First Middle

Mailing Address: 127 W. Stonecastle Dr.

Daytime Phone: _____ Alternate Phone: _____

Employer: _____ Business Phone: _____

Occupation: Education e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? Lived 2 1/2 yrs.

Education: High school and life!

Professional and/or community activities: Owned & ran a website business/community service in Round Rock, Tx.

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee

Dates Served

List qualifications you feel make you a good candidate for this position:

I have young children who would enjoy the parks. I care deeply about my community. I'm full of ideas and think outside the box.

Britany Dooley 3-18-16
Signature Date

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: 8. Written Departmental Reports
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

8. Written Reports

- a. Code
- b. Fire
- c. Streets
- d. Police

Monthly Report Feb 2016
Code Compliance Department

ACTUAL NUMBERS FOR FISCAL YEARS 2014 THRU 2015

Violation Types Closed	Ordinance #	2014	2015	Open	% Increase/Decrease
Junk Vehicles	605	29	36	4	124%
Property Maintenance	511	43	63	4	147%
House Numbers	409	31	16	2	52%
Unsafe Structure/Building Removal	613	8	16	3	200%
Misc. Zoning Infractions	Chapter 40	34	36	1	106%
	Totals	145	167	14	

Violation Types Closed	Ord. #	2016 Goals	YTD	Open	%
Junk Vehicles	605	41	17	10	41.06%
Property Maintenance	511	72	29	12	40.03%
House Numbers	409	18	7	2	38.04%
Unsafe Structure/Building Removal	613	18	9	2	48.91%
Misc. Zoning Infractions	Chapter 40	41	13	3	31.40%
	Totals	192	75	29	39.05%

CITY OF GRANITE SHOALS FIRE DEPARTMENT MONTHLY PROGRESS REPORT.



FEBRUARY 2016 DEPARTMENT REPORT SUMMARY

BURN BAN HAS BEEN LIFTED

Responded to a total of 85 Emergency and Response Calls
(Decrease of 1 from Previous Month)
GSFD had an average of 2 firefighters responding to each incident.
(No Change from Prior Month)
GSFD had an average response time of 5 min 21 seconds per call.
(Decrease of 1 min 23 seconds from previous month)
GSFD logged 14.5 hours of training
(Decrease of 5 hours from previous month)
GSFD accepted 2 new applications for membership.
(Increase of 2 from a prior month)
GSFD had 1 Volunteer Member of the Fire Department Resign.
(No Change from Prior Month)

**Staff Levels: 1 Full Time Paid Chief
1 Full Time Asst Chief (Shift Work)
2 Full Time Paid Firefighters (Shift Work)
4 Part Time Fire Fighters (Call in)
18 Volunteer Fire Fighters**

Response Statistics Summary:

Type

Fire/Rescue/Haz-Materials: 10 (Increase of 8 calls from Prior month)
EMS/Medical Assist: 39 (Decrease of 16 calls from Prior Month)
Public Service/Good intent: 36 (Decrease of 10 calls from Prior Month)
Total 85 Responses for Service

(Decrease of 1 Call from Previous month)

(Note: Service calls include Controlled burn investigations, false alarms and permit issuances)

Areas

Granite Shoals: 67 (Decrease of 4 Calls from Prior month)
BCESD#3 Area: 10 (Increase of 3 Calls from Prior Month)
Mutual Aid: 5 (Increase of 2 Calls from Prior Month)
Lake LBJ Responses 0 (No Change from Prior Month)
Highland Haven: 3 (Decrease of 2 from Prior month)
Total: 86 Responses for Service

Green- improvement, Red- negative improvement, Blue-No Change

Staff:

One Member resigned due to not having enough time to devote due to School.

Training:

Fire Dept Org	1.5 hrs	Disaster Recovery	2 hrs
Report Writing	1 hr	Adv Fire Behavior	2 hrs
Haz-mat	2 hrs	New Air Packs	1 hr
Business Meeting	1 hr	OSI Protocols	1 hr
		SFFMA Workshop	3 hrs

Apparatus and Equipment:

New Squad 5252 has been ordered and awaiting delivery.

Grants and Major Purchases and Projects:

Federal SAFER(Staffing for Adequate Fire & Emergency Response) Grant has opened, GSFd will be applying for 3 Firefighter Positions.

We are looking at used fire Apparatus to Replace our reserve Fire engine which is 30 years old.

GSFD has Purchased 10 Used SCBA (Self contained Breathing Apparatus) to replace our older SCBA equipment.

ESD News and Fire Contract News

ESD # 3, Beaver Island POA and GSFd are working toward repairing or replacing the Dry Hydrants in Beaver Island.

GSFD has assisted in inspecting the hydrants to determine the best course of action on the Dry Hydrants. At this time it is recommended to repair one Hydrant and replace the other.

Additional Fire Contracts for out of district residents are available at the Fire Station or at City Hall. They are also available online at www.gsfd.us or online at www.graniteshoals.org

Auxiliary:

I have updated the website with pictures of the event at www.gsfd.us .

We also now have a Facebook Account, so be sure to “Friend us”

Thank you, Sincerely

Austin Stanphill

Austin Stanphill Fire Chief, City of Granite Shoals Fire Department

Street Department Monthly Report

February 2016

Street Work and Repairs

Worked on the 200 block of GraniteCastle on 4 bad spots cut pavement dug them out and replace with $\frac{3}{4}$ road base water and rolled.

Drainage Work and Pipe Installment

Installed 12x30 and a 12x25 driveway drain pipes at 124 E GraniteCastle this is one paving street.

Installed 2- 12x20 driveway drain pipes at 135 E GraniteCastle for paving.

Started cleaning out both sides of the bar ditches on 100 block of GraniteCastle.

Clean out bar ditches on the 100 block of E Castlewood also flush driveway pipes.

Replace old drain pipe 36x30 with head walls at Baker and GraniteCastle intersection.

Installed 8x20 driveway drain pipe on the 300 block of E Sweetbriar

Other

Put up new 6ft chain link fence by the water pond more less about 125 feet by the Leo's trail.

Replace pole and stop sign at Kingsman run over.

Stockpile 1,200 tons paving rock for paving this year.

Cut brush also chip brush then move mulch pile.

Remove road base at the trail replace with granite gravel also put top soil on the white brick circle.

City of Granite Shoals
 Park Report
 Month ending February 2016

Actions	Park 1	Park 2	Park 3	Park 4	Park 5	Park 6	Park 7	Park 8	Park 9
Septic System treatment									
Mow and Weed									
Paint Park Signs									
Clean Restrooms	9					9			
Furnish Toilet paper	9					9			
Emptied Trash	9		9	9	9	9		9	9
Pickup Ground and Shoreline	9	9	9	9	9	9		9	9
Trimmed trees									
Replaced Flags									
Community Center work									

Actions	Park 10	Park 11	Park 12	Park 13	Park 14	Park 15	Park 16	Park 17	Park 18	Park 19
Septic System treatment										
Mow and Weed										
Paint Park Signs										
Clean Restrooms	9		9				9			
Furnish Toilet paper	9		9				9			
Emptied Trash	9	9	9	9	9	9	9	9	9	9
Pickup Ground and Shoreline	9	9	9	9	9	9	9	9	9	9
Trimmed trees										
Replaced Flags										
Safety Items and Repaires										

Bluebriar Park# 8 Filled in washout at swimming area shoreline with rip rap rock and concrete.
 Clearcove Park#15 Fill hole by the shoreline with rip-rock.

GRANITE SHOALS POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – FEBRUARY 2016

CHIEF J. P. WILSON



Note: These statistics represent reported 'Calls for Service' and not verified offenses. Offenses may be different from reported, may have been Unfounded, or otherwise cleared.

STAFF

Staff Levels: Nine of nine paid positions are full. We have three non-paid reserve officers. These officers volunteer approximately 24 hours per month.

VEHICLES AND EQUIPMENT

Eight patrol vehicles are in good working order. Two of these eight vehicles are nearing 6 years old, both over 105,000 miles and are experiencing increasing maintenance costs as a result. The two replacement vehicles approved in the FY 2015 – 2016 budget have been ordered and are currently in the process of having emergency equipment installed. The Animal Control vehicle is in good working order, however, this vehicle is a 2003 model and has over 200,000 miles which is leading to increased maintenance costs. The marine vessel is in good working order. The incident command vehicle is in good working order. We are working diligently to keep all vehicles in good working order while keeping maintenance costs as low as possible.

TRAINING

Officer Kirkpatrick received 32 hours of animal control training. Two officers completed a 40 hour advanced instructor certification course. We are in the process of developing our training plan for the upcoming year to meet the needs of the department and provide our officers with high quality training.

GRANTS, MAJOR PURCHASES, AND PROJECTS

We have applied for a grant from the National Rifle Association Foundation for various equipment and are waiting to be informed if we are awarded this. As part of continuing compliance with best practices, we completed quarterly inspections of equipment and a semi-annual inspection of our evidence room. All standards were found to be met during these inspections. We are monitoring federal and state surplus equipment programs for any

GRANITE SHOALS POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – FEBRUARY 2016

CHIEF J. P. WILSON



equipment, including generators and emergency operations command equipment, that may be available at no or reduced cost.

GRANITE SHOALS POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – FEBRUARY 2016

CHIEF J. P. WILSON



STATISTICS

Administrative: 1	Outside Fire: 2
ACF Maintenance: 1	PR Events: 2
Admin: 9	Psychiatric / Abnormal Behavior: 1
Alarms: 10	Public Intoxication: 1
Animal: 45	Lockin / Lockout / Peace / Welfare: 21
Animal Bites: 2	Security Check: 7
Assault: 3	Structure Fire: 3
Assist Other Agency: 17	Suicidal Person / Attempted Suicide: 1
Burglary: 2	Supplemental: 32
Carcass Calls: 5	Suspicious: 46
Chest Pain: 3	Theft: 7
Choking: 1	Traffic Stop: 140
Citizen Assist: 29	Traffic Violation / Complaint: 23
Close Patrol: 2	Trespassing / Unwanted: 5
Collision: 8	Unconscious / Fainting: 1
Damage: 4	Unknown: 4
Disturbance / Nuisance: 34	Violate City Ordinance: 4
Domestic Disturbance: 7	Violate City Ordinance (Animal): 1
Falls: 1	Warrant Service: 2
Mental Disorder: 1	Total Calls for Service: 495
Missing / Runaway / Found Person: 3	

A handwritten signature in black ink, appearing to be "JPW", is located at the bottom right of the page.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
March 22, 2016**

Agenda Item: Item 9– Future Agenda Items
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

9. Future Meetings and Agenda Items

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda and posted in accordance with Texas Open Meeting law.

Tuesday, March 22, 2016

**City Council Regular Meeting
46 days before the May Election(s)**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes March 8, 2016		Simpson	
	Consent	Agreement with Grant Development Services for application for grant for Granite Shoals Community Center		Nickel	
	Consider	Resolution 507 approve the solicitation of bids for sale of city property on Hill Drive.		Nickel	Authorizing staff to advertise bid process to sell property
	Consider	Ord. 689 to define No Trespassing areas around the water treatment facilities		Smith	
	Consider	Proposed 'Special Event' Ordinance #687	City Staff	Young	For events like 50 th
	Consider	Board and Commission Appointments		Simpson	
		Written Department Reports			
		Future Agenda Items/Adjournment			

Tuesday, April 12, 2016

**City Council Regular Meeting
25 days before the May Election(s)**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	Robert O'Shea / Unison re: water tower antenna site leasing		Nickel	Emailed information
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes March 22, 2016		Simpson	
	Discuss	Non-Conforming Structures Ordinance Modification		Nickel	Continued from previous meetings
	Consider	Board and Commission Appointments		Simpson	
	Discuss	Proposals for modifying/updating the City Drought Contingency Schedule, regarding 'trigger points' for institution of drought stages		Smith	As discussed at 1-12-2016 Council meeting
	Exec. Sess	Personnel: City Manager	Council 3/8	Young	
		Future Agenda Items/Adjournment			

April 23, 2016 City of Granite Shoals 'Big Birthday Bash' for 50th Birthday!

Tuesday, April 26, 2016
City Council Regular Meeting
11 days before the May Election(s)

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes April 12, 2016		Simpson	
	Discuss	Hear update from city staff and discuss savings from newly installed Automated Meter Readers aka: 'Smart Meters'.		Smith	
	Consider	Ord. 688, Modifications proposed to Ord. 191 – Revision to Police Reserves		Wilson /	
	Consider	Res. 508 Related to policies for public records request for Police Department Body Cameras audio / visual data		Nickel /Young	As discussed 3/8/16 – Integrated into the City Manager's Public Information policy
	Consider	Board and Commission Appointments		Simpson	
		Written Department Reports			
		Future Agenda Items/Adjournment			

Tuesday, May 10, 2016
City Council Regular Meeting

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
		Audit			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes March 22, 2016		Simpson	
	Discuss	Non-Conforming Structures Ordinance Modification		Nickel	
	Consider	Board and Commission Appointments		Simpson	
		Written Department Reports			
		Future Agenda Items/Adjournment			

May 17, 2016 – Special Called Meeting to conduct Canvass of the May 7, 2016 City General and Special Elections.

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants

	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
?	Consider	Contractor Fee for Big Trucks? Impact Fee – Ordinance –	Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services	First Quarter end? Approx.. Jan 2016 ?
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
		City Employee job descriptions	Simpson
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3. Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3. Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3. City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2016) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize quarter cent sales tax for Streets prepare for May Election
December	