City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

GRANITE SHOALS CITY COUNCIL
REGULAR CITY COUNCIL MEETING AGENDA
CITY HALL – COUNCIL CHAMBERS, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
TUESDAY, APRIL 12, 2016, 6:00 PM

1. **Call meeting to order**

2. **Invocation**

3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**
   Texas Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

4. **Public comment and announcements and Items of Interest** p. 4
   At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

   - **April 14, 2016** – Airport Advisory Committee Orientation Meeting p. 5
   - **April 20, 2016** – LCRA Grant Award, City Hall p. 6-9
   - **April 23-24, 2016-** City of Granite Shoals, 50th Birthday, Municipal Complex p. 10
   - **April 30, 2016** – City Wide Clean Up Day for Spring 2016 p. 11-12
   - **May 21, 2016** – Burnet County Household Hazardous Waste Collection at MFHS visitors parking lot. p. 13-14

5. **Reports, Presentations and Awards:** p. 15
   Mayor Carl Brugger – Proclamation - City of Granite Shoals 50th Anniversary Events

   Tommy Lemonis – Site Development Officer Unison Site Management: Presentation of options for leasing space for antenna on city property. p. 16-18

6. **Management Reports** p. 19

a.) City Manager

- Mayor and Council responsibilities related to 50th Year Bash events: schedule, invites, etc. p. 20

b.) Assistant City Manager

- LCRA community development partnership program grant award April 20, 2016
- Water Notice and City newsletter for Spring 2016 p. 21-28
- Update on Automatic Meter Readers
- Update on equipment and facilities at Raw Intake and Pre-treatment water plant.

c.) City Secretary

- Elections Update

7. **Consent Agenda Items** p. 29

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Approval of City Council Regular Meeting minutes for March 22, 2016. p. 30-36

8. **Special Workshop(s) item**

a. Continue workshop discussion related to amending City Code Chapter 40, Zoning, Section 40-18. Nonconforming buildings and uses, with modifications as discussed during City Council Regular Meeting February 23, 2016. *(City Manager Ken Nickel)* p. 37-47

b. Workshop to discuss Public Infrastructure (Road) Improvement Project: grant process, bond option and scheduling Public Hearings/Meetings. *(Mayor Carl Brugger)* p. 48

Council will individually consider and may take action on any or all of the following items:

9. **Regular Agenda Items:**

a. Discuss, consider and possibly take action related to proposed Ordinance #687 establishing policies and procedures for Special Events held in the City, as discussed at March 22, 2016 City Council meeting. *(City Attorney Brad Young)* p. 49-60

b. Discuss, consider and possibly take action related to proposed Ord. #690 updating/amending Ord. 661 from March 2015, to modify definition of 'Minor Re-plat' to allow City Manager signature approval on re-plats of waterfront properties, or properties with 'fill area' which are no larger than four lots. *(City Manager Ken Nickel)* p. 61-64

c. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. *(City Secretary Simpson)* p. 65-67

10. **Exec. Session:**

The City Council will convene in Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to personnel matters."

p. 68

11. **Any action resulting from Executive Session.**

12. **Future Meetings and Agenda Items** p. 69
    - Review Agenda Calendar p. 70-73
    - Identification of future agenda items

13. **Adjournment**

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Friday, April 8, 2016 on or before 6:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, April 12, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson

Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item: Item 4 – Public Comment and Staff Announcements

AGENDA CAPTION

- At this time, any person with business before the Council not scheduled on the agenda may speak to the Council.
- No formal action can be taken on these items at this meeting.
- No discussion or deliberation can occur.
- Comments regarding specific items should occur when the item is called on the agenda.
- Anyone wishing to speak under this agenda item must complete a "Comment Card" and submit it to the City Secretary prior to addressing the Council.

Staff Announcements (announcements of community interest) :

The Texas Open Meetings Act effective September 1, 2009, provides that "a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed."

The law provides that an **"item of community interest"** includes the following:

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,
- announcements involving imminent public health and safety threats to the city.

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

Please see posting agenda for list of activities that are planned for promotion on meeting night. There may be additional items of community interest to be mentioned on meeting night, that are not officially scheduled as this agenda is going to print.

City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
(830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

AGENDA
FOR THE INTRODUCTORY / ORIENTATION MEETING OF THE CITY OF GRANITE SHOALS AIPORT ADVISORY COMMITTEE GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBER 2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX 78654 THURSDAY, APRIL 14, 2016 6:00 PM

Council Member Advisor to Committee: Tom Dillard, Place #4.

1. Call to order/Welcome/Introductions – Mayor
2. Citizens Comments/Items of Interest
3. Review: Ordinance 686 which established the Committee, discuss and consider the charge of the committee and general background of discussion(s) held by Council previously on topic
4. Discuss, consider and possibly take action on open officer positions on the Committee:
   a. Chair
   b. Vice Chair
   c. Secretary
5. Review Airport Ordinance and Zoning Ordinance sections related to the Airport.
6. Review calendar for 2016 and discuss, consider and possibly take action to establish a regular meeting time/night.
7. Future Agenda items.
8. Adjournment.

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, a place assessable to the public at all times, and on the official city website at www.graniteshoals.org on March 29, 2016 on or before 7:00 PM and shall remain there continuously from such time until after adjournment of the meeting which begins 6:00 PM on Thursday, April 14, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson, TRMC/MMC - City Secretary

LCRA
ENERGY • WATER • COMMUNITY SERVICES

Please send the agreement as soon as you can. We want to come out on 4/20 @ 2:15p for presentation. We'll be in the area.

March 25, 2016

Ken Nickel
City Manager
City of Granite Shoals
2221 N. Phillips Ranch Rd.
Granite Shoals, TX 78654

Dear Mr. Nickel:

The customers, employees and Board of Directors of the Lower Colorado River Authority (LCRA) and Pedernales Electric Cooperative congratulate you on your Community Development Partnership Program grant in the amount of $23,063. We are excited about your project and look forward to seeing the resulting benefits in your community.

Your project reflects strong leadership and a commitment to make a real difference in people's lives. LCRA is proud to be a part of these efforts, which fit so well with our mission to enhance the quality of life of the Texans we serve through water stewardship, energy and community service.

We are enclosing two copies of the agreement for the review and signature of the appropriate person within your organization. Please return one copy of the signed agreement in the enclosed envelope along with the direct deposit form. We will contact your organization to schedule your grant presentation upon receipt of the agreement and direct deposit form. We also are enclosing the final completion report guidelines and a sample form to be completed online after the project has been completed.

Again, congratulations on your grant award. If you have any questions, please contact me at 512-578-3562 or 800-776-5272, ext. 3562, or Business Coordinator Karen Rankin at 512-730-6725 or ext. 6725.

Sincerely,

Phil Wilson
General Manager

LETTER AGREEMENT

This Letter Agreement ("Agreement") is between the Lower Colorado River Authority ("LCRA") and the City of Granite Shoals ("Recipient"). In consideration of the Recipient's commitments made in a grant application dated January 29, 2016 ("Grant Application"), LCRA agrees to grant to Recipient Twenty-Three Thousand, Sixty-Three and 0/100ths dollars ($23,063) ("Grant Money") for the purpose of Water Conservation for Quarry Park and City Hall Complex ("Project").

1. Use of Grant Money. This is a grant of funds solely for the Project purpose(s) stated in the Grant Application. Nothing herein contained requires LCRA to select, procure, install, maintain or repair any equipment or improvements purchased or funded with the Grant Money, or to supervise or train the Recipient's personnel with respect to such activities. Recipient is solely responsible for the selection, procurement, installation, construction, repair and maintenance of all equipment and improvements purchased or funded with the Grant Money, as well as for the training and supervision of the Recipient's personnel with respect to such activities. Recipient agrees to use the Grant Money solely for Project purposes, and Recipient shall not use equipment or improvements purchased or funded with the Grant Money for any purpose other than that stated in the Grant Application, except as provided for herein.

2. Project Completion Date. Recipient agrees to complete the Project within twelve (12) months of the date the Grant Money is received. If the Project is not completed within twelve months, Recipient shall return the unexpended Grant Money to LCRA immediately upon demand. Upon completion of the Project, Recipient agrees to provide LCRA with a photograph of the completed project, a photograph of the required signage, and a completed final report form provided to Recipient by LCRA.

3. Interest on Grant Money. Any interest earned by Recipient on the Grant Money prior to its expenditure shall be considered grant funds and applied exclusively to the Project, or included with any Grant Money returned or refunded to LCRA under the terms of this Agreement, as applicable.

4. Breach and Remedy. If Recipient breaches this Agreement, Recipient agrees that it shall refund to LCRA the full amount of the grant. _____INITIAL

5. Public Use. The equipment and improvements purchased or funded with Grant Money must remain open and accessible to the general public or be used for a public purpose for the useful life of the equipment or improvement.

6. Record Keeping. Recipient shall maintain accurate records of all costs, payments, and related data as may be required by LCRA to verify proper use of the Grant Money for the Project. Recipient shall maintain such records for at least two years after completion of the Project, and shall make the records available to LCRA for

inspection upon reasonable notice.

7. Compliance with Laws. Recipient shall comply with all federal, state and local laws, ordinances, and regulations in connection with the Project. Recipient shall also be responsible for obtaining all necessary permits, licenses, and any other such approvals required for the Project.

8. Acknowledgment. Recipient will make clear and conspicuous public and permanent identification at the Project site acknowledging that LCRA and Pedernales Electric Cooperative are sponsors of the Project. If an awarded recipient's previous grant(s) closeout documents outlined in #2 above do not reflect the required public and permanent signage, then the recipient is not eligible to receive a CDPP grant. _____INITIAL

9. Right to Inspect. LCRA shall have the right to enter upon and photograph the Project site at any reasonable time for the purpose of inspection, including but not limited to walk-throughs, on-site evaluations, and end of project evaluations.

10. Indemnification. **RECIPIENT AGREES TO INDEMNIFY AND HOLD LCRA AND ITS DIRECTORS, OFFICERS, EMPLOYEES, WHOLESALE CUSTOMERS, AND AGENTS HARMLESS FROM DAMAGES, CLAIMS, DEMANDS, SUITS, CAUSES OF ACTION, JUDGMENTS, COSTS AND EXPENSES INCLUDING REASONABLE ATTORNEY'S FEES AND EXPENSES RESULTING FROM 1) DAMAGE TO PROPERTY OF ANY PERSON, FIRM, CORPORATION OR GOVERNMENTAL AGENCY, INCLUDING PROPERTY OF LCRA, AND/OR 2) DEATH OF, OR INJURY TO, ANY PERSON OR PERSONS, INCLUDING EMPLOYEES OF LCRA, ARISING OUT OF, AND TO THE EXTENT CAUSED BY, A NEGLIGENT ACT OR OMISSION OR WILLFUL MISCONDUCT OF RECIPIENT, ITS AGENTS, SERVANTS, EMPLOYEES, AND ITS SUPPLIERS AND SUBCONTRACTORS OF ANY TIER, THEIR AGENTS, SERVANTS AND EMPLOYEES.**

IN THE EVENT THAT LCRA IS FOUND TO BE CONCURRENTLY NEGLIGENT, RECIPIENT SHALL NOT INDEMNIFY FOR THE PROPORTIONATE NEGLIGENCE ATTRIBUTABLE TO LCRA BUT SHALL INDEMNIFY FOR THE PORTION OF NEGLIGENCE ATTRIBUTABLE TO RECIPIENT, ITS AGENTS, SERVANTS, EMPLOYEES, AND ITS SUPPLIERS AND SUBCONTRACTORS OF ANY TIER, THEIR AGENTS, SERVANTS, AND EMPLOYEES.

11. Insurance. If requested by LCRA, Recipient shall obtain and maintain a policy of insurance for the useful life of the equipment or improvements purchased or funded with the Grant Money which is sufficient to provide for replacement of any equipment or improvement which is lost, stolen, damaged, or destroyed. Any insurance proceeds received by or on behalf of Recipient under an insurance policy due to the damage or destruction of equipment or improvements must be utilized to acquire equivalent or

better equipment, to repair or replace the improvement, or be paid to LCRA. If otherwise permissible under applicable law, governmental entities may use an established self-insurance program to satisfy this requirement. Recipient shall provide proof of insurance coverage.

12. Disposition of Equipment and Improvements. When equipment or improvements purchased or funded with the Grant Money are no longer needed for the original Project purposes (regardless of whether the Project continues to be supported by LCRA funds), Recipient may use the equipment for other eligible or comparable activities or purposes; otherwise, Recipient shall request disposition instructions from LCRA.

13. Survival. The obligations of the Recipient hereunder, including but not limited to the requirement to use equipment or improvements purchased or funded with the Grant Money for the purposes stated in the Grant Application, shall continue for the useful life of the equipment or improvement.

If the terms and conditions stated above are in accordance with your understanding, please so indicate by signing both originals of this Letter Agreement and returning one of them to LCRA.

Bill Lauderback
Executive Vice President, Public Affairs
Lower Colorado River Authority

LCRA LEGAL

The terms and conditions stated above are accepted and agreed to on

_____, _____.
MONTH DD YYYY

Recipient: _____

By: _____
SIGNATURE

Printed Name: _____ Title: _____

Rev. 3/2016

9/73

Granite Shoals 50th Year Bash //

Join in the fun, make a memory–share a memory

Granite Shoals City Hall Complex

2221 North Phillips Ranch Road

No Entry Fees

Saturday, April 23, 2016

8 a.m. - Sign in, **Leo Manzano Hike/Bike Trail,** for 9 a.m. start of 5K COLOR run/walk, led by Leo Manzano in **Quarry Park.**

10 a.m.-4:30 p.m. - Visit City history display and Highland Lakes Elementary poster contest exhibit in **City Hall.**

10:30 a.m.-6 p.m. - Dine & Shop 30+ Food & Craft vendors

11 a.m. - Opening Ceremony—Interpretive Center dedication, balloon release, free hot dogs and Granite Shoals 50th anniversary cake.

Noon-5 p.m. – Kids activities (train rides, ring toss, bounce houses, soccer shots, fishing, duck pond, bean bag toss)

1 p.m. - *Bash* the Giant Piñata

2-3 p.m. – Water Balloon Toss for all ages

Noon-7 p.m. - MUSIC FESTIVAL - bring your lawn chairs, blankets & canopies

12:00-1:00 London & David Duo

1:20-2:20 john Arthur martinez acoustic set (featuring Brazilian percussionist Luiz Coutinho de Souza and Chris Reeves on Spanish guitar)

2:40-3:40 Chris Reeves Band

4:00-5:00 Wake Eastman with Tejas

5:00-5:45 Wilson String Band

6:00-7:00 john Arthur martinez with Tejas

Sunday, April 24, 2016

11 a.m. - Community-Wide Celebration of Thanksgiving & Hope, a worship service with Granite Shoals Faith Alliance outdoors at **Granite Shoals City Hall** (some chairs provided or bring your own).

For more INFORMATION visit www.GraniteShoals.org

10/73

Please join us for the
GRANITE SHOALS

5K COLOR(chalk) FUN RUN/WALK

with US Olympian Leo Manzano

At the Manzano Hike and Bike Trail
2221 N Phillips Ranch Rd
Saturday, April 23, 2016 at 9 a.m.

Check-in begins at 8 a.m.

Submit completed registration forms and entry fees for each applicant to the City of Granite Shoals located at 2221 N. Phillips Ranch Rd. Granite Shoals, TX 78654. Registration Forms available at www.graniteshoals.org.

Entry Fee: Adults: $10.00 Teens: 13-19 $5.00 Kids: 12 and under free

Proceeds will go to the cost of the race and The Raddick Youth Tennis Foundation

****

REGISTRATION INFORMATION

Name_____ Age_____ Sex_____

Mailing Address_____

Phone_____ Email_____

Select event: ___1-mile Fun Run ___5K Run ___5K Walk

T-shirt size: Youth Adult (circle one) S M L XL XXL

T-shirt packets can be picked up at the City of Granite Shoals at 2221 N. Phillips Ranch Rd. on Friday April 22, 2016 4:30 to 6:30

WAIVER

In consideration of this entry, I hereby release the City of Granite Shoals from any and all injuries incurred to me or by me or any acts or omission by any organization or individual that take place at said race. I further certify that I am physically able to participate in this event.

Name:_____ Signature:_____

Guardian_____ Date:_____

Emergency Contact: Name_____ Phone:_____

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*******MARK YOUR CALENDARS FOR APRIL 30, 2016 *******

CITY WIDE CLEAN UP
FROM: 8:00 A.M.--12:00 P.M.
LOCATION: City Hall property-2221 N. Phillips Ranch Rd.
Residents Only
NEED TO BRING: Current Water Bill and Driver's License

NO CONTRACTORS ALLOWED

THE FOLLOWING ARE ACCEPTED AND NOT ACCEPTED FOR CITY WIDE CLEAN UP:

ACCEPTED ITEMS	ITEMS NOT ACCEPTED
Bundles of branches	Bags of Cement
Bagged Leaves	Cinder Blocks
Bagged Trash	Batteries
Loose Yardage	Chemicals
Water Heater	Oil, Antifreeze
Large Furniture: sofa, Recliner, etc,.	Wet Paint
Appliances: washer, dryer, microwave, dishwasher	Rocks
Stove (no items containing Freon)	Dirt
Mattresses	Dead Animals
Toilet, Scrap Metal	
Tires with or without rims ($3.00 ea for recycle fee)	

****

****

REPUBLIC SERVICES **Bi-Monthly Services**

FREE PICK UP EVERY OTHER FRIDAY PER SCHEDULE
FOR MORE INFORMATION VISIT CITY WEBSITE OR CALL REPUBLIC AT 830-693-3513
www.graniteshoals.org

CITY OF PARKS

** MARQUEN SUS CALENDARIOS PARA 30 de abril de 2016**

LIMPIEZA DE TODA LA CUIDAD

DE: 8 AM HASTA LAS 12 DEL MEDIO DIA

UBICACIÓN: AYUNAMIENTO DE LA PROPIEDAD – 2221 N. PHILLIPS RANCH RD.

SOLAMENTE PARA LOS RESIDENTES DE LA CUIDAD

Es **NECESARIO** traer su Bill de agua actual y su licencia de conducir.

NO SE PERMITEN CONTRATISTAS

LO SIGUIENTE SON LOS ARTICULOS ACEPTADOS Y NO ACEPTADOS PARA LA LIMPIEZA

ARTICULOS ACCEPTADOS	*	ARTICULOS NO ACCEPTADOS
BULTOS DE RAMAS	*	BOLSAS DE CEMENTO
BOLSAS DE HOJAS	*	BLOQUES DE CEMENTO
BOLSAS DE BASURA	*	BATERIAS
YARDAGE SUELTO	*	PRODUCTOS QUIMICOS
CALENTADORES DE AGUA	*	PETROLIO(ACEITE)
MUEBLES GRANDES: sofás,sillón reclinable, etc..	*	ANTICONGELANTES
ELECTRODOMESTICOS: lavadora,secadora,microondas, etc.	*	ANIMALES MUERTOS
ESTUFA (artículos que no contengan freon)	*	PINTURA
COLCHONES	*	PIEDRAS
FIERRO DESECHOS	*	TIERRA
TASA DE BANO	*	
TELEVISION (si el tubo esta quebrado)	*	
LLANTAS CON O SIN RINES (cuota de $3 por reciclaje	*	

REPUBLIC SERVICES

SERVICIO BI-SEMANAL

TAMBIEN SE OFRECE SERVICIO GRATUITO DE RECOJER BASURA DE BULTO CADA DOS SEMANAS – SOLAMENTE LOS VIERNES –

PARA MAS INFORMACION LLAMA AL: 830-693-3513

2016 Burnet County
Household Hazardous Waste (HHW) Collection

For Burnet County and City of Horseshoe Bay residents ONLY

Questions?

Call Commissioner
Joe Don Dockery (512) 715-2911 or
Marble Falls Fire Marshal
Johnny Caraway (830) 693-4060

Saturday
May 21, 2016
9 a.m. - 1:00 p.m.

Marble Falls High School
(Visitor's Parking Lot)
Off Manzano Mile

YES ITEMS

- Televisions
- Household hazardous chemicals
- Compressed Gas Cylinders (Aerosols & Camp Stove Propane)
- Fluorescent Lamp Bulbs (**NO** Compact Fluorescent Bulbs)
- Household Products Labeled *"Caution," "Warning," or "Poison"*
- Petroleum Based Paints, Stains, and Varnishes
- Lead-Acid and Rechargeable Batteries
- Cell Phones and Telephones
- Computer Components and Parts
- Used Motor Oil & Filters
- Transmission and Brake Fluid
- Latex Paint
- Pool chemicals
- Antifreeze
- Lawn and Garden Chemicals
- Tires up to 24" (no rims please)-up to 10 tires per household no charge; $2 per tire thereafter.
- Scrap Metal

NO ITEMS-DO NOT BRING

- **HOUSEHOLD ONLY-NO COMMERCIAL**
- **NO** Dioxins
- **NO** Agricultural pesticides/chemicals
- **NO** Appliances
- **NO** Compact Florescent Bulbs (take to Home Depot)
- **NO** Containers Larger than 5 Gallons
- **NO** Explosives
- **NO** Medical and Pharmaceutical Items
- **NO** Large propane cylinders over 30 lbs.
- **NO** Wooden Consoles (for older TV's)
- **NO** Industrial or Commercial/Business Waste

Safety Guidelines

- Bring products in original containers only.
- Do not mix or consolidate products.
- Properly seal containers to prevent leaking.
- Haul containers and materials in the trunk or back of vehicle, away from passengers.

Partially funded with funds from The Texas Commission on Environmental Quality (TCEQ) through the Capital Area Council of Governments (CAPCOG).

Adopt-A-Barrel

It cost approximately $250 a barrel to properly dispose of HHW. Please consider adopting a barrel or making a donation at the event so we may continue to provide responsible HHW disposal options.

Brought to you by

Burnet County • City of Burnet • City of Marble Falls • City of Bertram • City of Meadowlakes
City of Cottonwood Shores• City of Granite Shoals• City of Horseshoe Bay
City of Highland Haven • Republic Services
Central Texas Groundwater Conservation District • Marble Falls ISD

SPECIAL THANKS TO:

The Burnet County Community Services Restitution Program, 33rd/424th Judicial Districts Intermediate Sanction Facility, Reliable Tire, Stericycle, H&H Oil, Goodwill Industries, Hill Country Recycling, KBEY, D&W Printing, Highland Publishing, Victory Publishing, & Subway

Central Texas Groundwater Conservation District

Protecting and Enhancing the Groundwater Resources of Burnet County
512-756-4900
www.centraltexasgcd.org

Household Hazardous Waste (HHW) Checklist

Typical Hazardous Household Items

HOUSEHOLD CLEANING PRODUCTS

- Aerosol sprays _____
- Ammonia _____
- Detergents _____
- Drain cleaners _____
- Floor wax _____
- Furniture polish _____
- Mothballs _____
- Nail polish remover _____
- Oven cleaners _____
- Septic tank cleaners _____
- Spot removers _____
- Toilet bowl cleaners _____
- Tub and tile cleaners _____
- Window cleaners _____

HOUSEHOLD MAINTENANCE & SUPPLIES

- Artificial dyes _____
- Glues and cements _____
- Household batteries _____
- Lighter fluid _____
- Paints and stains _____
- Photographic chemicals _____
- Stain and varnish removers _____
- Swimming pool chemicals _____
- Thermometers _____
- Turpentine & paint thinners _____
- Varnish _____
- Wood sealers _____

AUTOMOTIVE

- Brake fluid _____
- Car and truck batteries _____
- Polish and wax _____
- Motor oil _____
- Tires _____
- Transmission fluid _____

LAWN AND GARDEN

- Fungicides _____
- Herbicides _____
- Insect repellents _____
- Pesticides _____

What Should You Do With HHW Waste Products?

1. **Identify them.** Look for the following words and phrases on the label – they mean the product may be harmful to people, animals and the environment:

• Caustic	• Harmful if swallowed
• Caution	• Poison
• Contains phosphates	• Reactive
• Corrosive	• Skin irritant
• Danger	• Toxic
• Do not mix	• Volatile
• Eye irritant	• Warning
• Flammable	• Wear rubber gloves

2. **Follow directions.** Always read labels and follow directions carefully.
3. **Store in a cool, dry place.** Between collection events or trips to the recycling center, keep all hazardous products in their original containers with lids fastened securely. Do not mix, combine or consolidate them.
4. **Recycle or take to a designated collection site.** Never place hazardous products in your regular trash. Motor oil, brake and transmission fluid, antifreeze and car batteries can be recycled at most service stations.
5. **Use environmentally safe products.** Use latex paints instead of oil-based paints. Look for the following words on the product label:
   - Biodegradable
   - Contains no phosphorus
   - Environmentally safe
   - Non-corrosive
   - Nontoxic
6. **Don't let products go to waste.** Buy only what is needed to do the job. If you can't use all of a product, pass it on to a neighbor, friend or community organization that can.

More Info

For more information on proper disposal of hazardous materials and where to take items not being accepted at this event go to www.tceq.texas.gov and use the search feature.

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item: **Item 5. Presentations and Recognitions**
Prepared by: Elaine Simpson, City Secretary
Department: Administration
Submitted by: Elaine Simpson, City Secretary

BACKGROUND

5. Presentations, Recognitions and Reports
Mayor Carl Brugger – Proclamation - City of Granite Shoals 50th Anniversary Events
April 23-24, 2016 is 50th Anniversary weekend, with thanks to the members of the 50th Anniversary Committee for all their work.

Tommy Lemonis – Site Development Officer Unison Site Management: Presentation of options for leasing space for antenna on city property.

UNISON

LET'S WORK TOGETHER

LET'S WORK IN UNISON

WHAT WE DO

We started with just one wireless cell site. Today, we are the top independent cell site management company in the United States. We manage thousands of wireless leases and are wireless lease experts who truly understand the opportunities and risks associated with wireless technology leases. We know how to protect against risk and create lasting value for cell site owners.

Cell site owners meet with Unison to learn about the local market forces affecting their site, to receive a free lease analysis and to determine the value of their site.

WHO WE SERVE

Cell site owners are individuals, small and large companies, building owners, religious organizations, non-profit entities and governments and municipalities. We work with all types of site owners in urban, suburban and rural markets.

We are not affiliated with any one wireless carrier or tower operator. We are independent and objective. Our customer is you. Carriers and tower operators are typically concerned with lowering site rent or maximizing net revenue from a given site. The Unison program protects against the impact of lower rent or site decommissioning and preserves the economic value of the site for the site owner.

THE UNISON PROGRAM

The concept is simple and straightforward.

- We pay the site owner a cash lump sum based on the existing lease(s) for a wireless easement on the property. The easement is for a specific purpose – the operation of the cell site.
- We do not buy the property, only an easement interest in the property. The easement enables Unison to provide maximum value to the site owner. It also makes the transaction eligible for capital gains treatment. For tax payers, this could mean up to 50% tax savings on the cell site rental income.
- We assume the risk of rent reduction and lease termination.

Rent reduction or lease termination is primarily driven by carrier consolidation. For example, when AT&T and Cingular merged, thousands of cell site leases were eliminated and thousands of site owners agreed to rent reductions. Sprint and Nextel's recent merger is now causing further cell site decommissioning and rent reduction for cell site owners.

Technological change can quickly reduce the need for existing sites. We have seen such change in the growth of distributed antenna systems (which are installed on municipal light poles, not towers or buildings) and the rapid decline of the paging industry which has dramatically reduced the population of paging antennas.

LOCAL EXPERTS

Unison has offices in cities and towns across the country staffed by local Site Development Officers who understand the opportunities and risks of the competitive local cell site marketplace. Our offices are located in Boston, Los Angeles, Chicago, Seattle, New York, Detroit, Portland, Memphis, Pittsburgh, Miami, Tampa, Houston, San Diego, Atlanta, St. Louis, Denver and Washington, DC.

Our Site Development Officers are wireless lease experts who are creative and flexible in tailoring the Unison program to meet your goals. They will meet with you in person to visit your site, analyze your lease and understand your objectives. Based on your guidance, Unison's Site Development Officers will design a program which creates lasting value for you.

Lasting value is about managing risk, capturing reward and securing a lasting financial asset for the future.

Let's work together!

Note: Tommy Lemonis has replace Robert O'Shea as the regional rep for

Ken Nickel

From: Robert O'Shea <roshea@unisonsite.com>
Sent: Friday, March 04, 2016 5:01 PM
To: Robert O'Shea
Subject: What you should understand about your lease.

Hello fellow tower lease holder,

It's likely we've spoken in the past 6 months or so. I like to stay up on my market, and additionally, impart market knowledge and intelligence to fellow site owners when possible.
I've spent the last 19 years in wireless, and the last 8 in wireless investments, specifically. I do have most of the answers, and I am certain I can help you.

Things to Consider.
What if you don't need cash right now? Does that mean that selling your cell tower lease is a bad idea? Before we answer that, let's back up and consider your ground lease for what it really is: a financial asset. Like stocks, bonds, mutual funds, real estate, retirement accounts, bank CDs or any other type of financial asset that you own, a cell tower lease represents a portion of your personal wealth. And like any financial asset, it carries risk.

So what are the inherent risks to a cell tower lease? As you know, your monthly rent can be reduced by the cell site owner, or the site could be decommissioned following a consolidation in the wireless industry, resulting in your monthly rent disappearing altogether. While this is a genuine risk, the truth is it's a statistically low risk and unlikely to happen.

A far greater risk is opportunity cost. That means losing out on the opportunity to earn superior growth from a financial asset. Applied to your cell tower lease, it means that your lease buyout cash invested today may provide significantly stronger growth over the next 10, 20 or 30 years compared to cumulative value of monthly rent in the same time period. For many of our clients, the decision to sell their cell tower lease was never about needing money now, but wanting to achieve the best possible growth over the long term.

Are you getting fair rent? Are your lease terms favorable, and are you happy with it?

No, you are not! I know. I talk to landowners across the country every day, and the majority of landowners that have leases with tower operators or other wireless companies, are getting sub-par rent, weak and one-sided terms, and overall no additional value from their existing lease.

You may like the cash flow, and you may not see the better opportunity to increase value by selling the lease today at its current, lower rent and lesser value. You feel that someday, you'll get the chance to get more out of these companies. Very few have done that, and yet, still left money on the table.

You do not, however, have to stand by and wait for your lease to expire, before you can make the opportunity better.

Let's set a time to discuss your needs, not the tower company's.

Thank you,

The Unison Way video

"Timing is more important than talent"

Robert O'Shea
Site Development Officer
Unison Site Management
201 Grove Pl., Suite 2
San Antonio, TX 78209
210.701.9442 Mobile/Primary
817.394.5506 Fax
roshea@unisonsite.com

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City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item:	**6. Management Reports**
Prepared By:	**City Secretary**
Department:	**Administration**
Submitted By:	**City Secretary**

AGENDA CAPTION

6. Management Reports

a.) City Manager

- Mayor and Council responsibilities related to 50th Year Bash events: schedule, invites, etc.

b.) Assistant City Manager

- LCRA community development partnership program grant award April 20, 2016
- Water Notice and City newsletter for Spring 2016
- Update on Automatic Meter Readers
- Update on equipment and facilities at Raw Intake and Pre-treatment water plant.

c.) City Secretary

- Elections Update

City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
(830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

Notice of Possible Quorum of City Council and Committees, Boards and Commissions of the City of Granite Shoals, Texas
April 23, 2016 – Saturday 8:00 AM -8:00 PM
April 24, 2016 11:00 AM – 12:30 PM
For the activities of the 'Granite Shoals Big Birthday Bash' and the 'Worship Service of Thanksgiving' being held in honor of the 50th Birthday of the City of Granite Shoals.

Notice is hereby given that members of the City of Granite Shoals City Council, Planning and Zoning Commission, Board of Adjustments, Airport Advisory Committee, Beautification Advisory Group (BAG), Park Advisory Committee, Wildlife Advisory Committee, Street and Water Advisory Group (SWAG) and the 50th Anniversary Committee may, or may not, attend these events in numbers which may constitute a quorum, at Granite Shoals Municipal Complex located at 2221 N. Phillips Ranch Road, Granite Shoals, Texas. These events are celebratory and social in nature. There will be no deliberation nor will there be any formal action taken. While there may be incidental discussion of city business, the City of Granite Shoals City Council, Planning and Zoning Commission, Board of Adjustments, Airport Advisory Committee, Beautification Advisory Group (BAG), Park Advisory Committee, Wildlife Advisory Committee, Street and Water Advisory Group (SWAG) and the 50th Anniversary Committee will not be deliberating as a governing body of the City of Granite Shoals. Any discussion of public business is purely incidental to this event.

Texas Govt. Code Section 551.001(4)

Elaine Simpson

Elaine Simpson, TRMC/MMC
City Secretary/HR Manager

Posted April 7, 2016 at
10:00 a.m./p.m.

Spring 2016

City of Granite Shoals, Texas

Spanish language newsletter available at City Hall lobby or at the website. www.graniteshoals.org

City Council approves trial run of Deer Management Program

Granite Shoals City Council authorized the Wildlife Advisory Committee (WAC) to conduct a 'Pilot Program' of archery-based deer management in the City of Granite Shoals. The Council approved the plan (as Ordinance #685, February 23, 2016) after carefully reviewing the pilot program design and finding significant safety measures included. This pilot program will be a test to see if an archery-based deer management program is feasible. The pilot program is strictly limited to participants selected, trained and coordinated by the Wildlife Advisory Committee and will be conducted on specific program sites which are safely isolated from structures and roadways. The city ordinance regulating firearms is still in effect. *There is no bow-hunting in the city, except as part of this program.*

The WAC members base all recommendations on protecting the health, safety and well-being of the residents of the city, both human and deer. The committee members have been provided with ample evidence to indicate the health of our urban deer herd is compromised due to overpopulation.

The WAC held an information meeting for interested volunteers on Thursday, March 24, 2016. If you are interested in reviewing the volunteer information packet, it is posted on the city website.

The WAC will propose that City Council adopt a 'No Deer Feeding ' Ordinance in Spring of 2016. Texas Parks and Wildlife Department biologists recommend this type of Ordinance be instituted as a part of an overall Deer Management Plan.

After the No Deer Feeding law is passed, there will be another Town Hall meeting held to inform the community about the deer management effort. Please join us!

In August, the WAC members will conduct the annual Deer Census.

In October, the Deer Management Pilot Program is scheduled to begin.

All City Council and WAC meetings are open to the public and citizens are welcome to attend. Agendas are available at the city website, or from the City Secretary.

To get the most up-to-date information regarding the Deer Management Program, the 50th Birthday Bash, City Wide Clean Up Day, the upcoming elections or any other city activities, please visit the City of Granite Shoals website at www.graniteshoals.org.

Inside this issue:

Granite Shoals Deer Management Program	1
Letter from Mayor Carl Brugger	2
Wildlife Advisory Committee Timeline and Summary	3
Birthday Fun Run application	3
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Upcoming Events Calendar	4
City Elections are May 7, 2016	5 & 6
Boards and Committees	6
Water Notice	7
50th Anniversary Big Bash	8

Letter from Mayor Brugger / April 2016:

To the citizens of Granite Shoals: A year ago, citizens indicated their ***main concerns*** were ***roads***, ***unsightly yards*** and ***facilities for senior citizens.***

City Roads Council is actively working to improve two of the City's three arterial roads; Phillips Ranch Road and Prairie Creek. In November, 2015, citizens attended a Town Hall Meeting, where discussions were held on the need for a public infrastructure project to rebuild or repair the City's main roadways. Arterial traffic counts were presented. Changes to the city's Comprehensive Plan related to definitions of arterial and collector roads was discussed, as well as road design requirements. Financing a project with bonds and partially with monthly fees was also discussed, although the use of fees was rejected by attendees.

Since the November meeting, Council has continued to focus on this issue. Cost estimates are now available for rebuilding a partial segment or the full length of Phillips Ranch Road and Prairie Creek. An engineering firm, a financial advisor and a bond council have been selected with the intent to place a bond package before the voters in November, 2016. An opportunity for a road grant with the U.S. Department of Agriculture is being explored which would provide funding at a rate of fifty-five cents for each dollar requested. The Council passed a Resolution in March to authorize the application for a grant not to exceed five million dollars, the amount needed to rebuild the full length of both Phillips Ranch Road and Prairie Creek, to install needed water line improvements along Prairie Creek and to fix existing road safety issues. If the city is awarded the grant, it generally takes two years to process.

For general maintenance of roads, the City Council is placing options before the voters on the May 7th ballot, to change the City's sales tax collection rate and allocation. Information on this proposal can be seen on page 5 of this newsletter.

City Clean-up Another citizen concern was unsightly yards. City staff has responded by increasing the goals for the code compliance officers to address junk vehicles, property maintenance, house number infractions, unsafe structures / building removal and zoning infractions. Also, the city continues to hold two City-wide Clean Up Days each year. The next Clean Up Day is April 30th.

Recreation for Youth and Seniors Council has heard from numerous individuals that the City's recreation facilities for all ages are a concern. The City needs soccer fields, basketball courts and improvements to our community center. An agreement with the Marble Falls ISD is being explored to place a soccer field adjacent the Highland Lakes Elementary School. An Outdoor Recreation Grant with the Texas Department of Parks and Wildlife is being written with a February 2017 submittal date for renovating the largest of the granite processing buildings adjacent to City Hall. Courts for indoor soccer, basketball, pickle ball and other recreational activities are being considered. This grant will only be submitted as long as the existing building and adjacent land can be used for the City's matching requirements. Council recently approved a Community Enhancement Fund Grant Application, again with a February 2017 submittal date, for renovating or replacing the Community Center. This grant is a unique opportunity because it would provide funding at a rate of ninety cents for each dollar requested.

The City Council recently began investigating options for future uses of the City's airport. The airport is technically a city park. Although the City has 19 public parks, the Council was looking at other options for recreational facilities, including use of the airport for soccer fields. Public input on the future use of the airport was obtained. An ordinance establishing a new Airport Advisory Committee was passed. A full complement of committee members was approved, including individuals having flying experience and an interest in seeing the airport's use grow.

We appreciate all citizen input. Please feel free to contact me or any Council Member with questions or concerns about these or any other topics.

Granite Shoals Wildlife Advisory Committee (WAC) (A Timeline/Summary)

March 2014: WAC Established by Ordinance #639. Committee charged to research, in a step-wise manner, the issue of possible urban deer overpopulation in the City of Granite Shoals, and options to address it, if applicable. The most important factor in their work is to promote safety, health and well-being for citizens and deer.

January 2015: Conducted a 'Citizen Survey' related to citizen attitudes regarding the deer population issue in the city. Citizens responded 76% that they would support the WAC research further into the question of whether deer management is needed.

May 2015: Town Hall Meeting Held at Fire Hall, Texas Parks and Wildlife (TPWD) biologists give presentation and moderate discussion of Deer Management.

August 2015: Deer Census conducted in cooperation with experts from the TPWD— A sample area was used, starting on the east and moving to the west side of town. This count provided a baseline to work from but is only a sampling. In the 1,737 acres evaluated during the sample count; combined white-tail deer counted was 778. This means that there are approximately 1 deer per 2.23 acres. To put this in perspective, a healthy average deer population on a ranch is 1 deer per 8-10 acres of natural habitat. The sample count indicates there are more deer than the habitat can support.

December 2015: Chair of Committee presents report of findings to City Council.

January 2016: City Council meets in Special Joint Workshop with the WAC to consider options for deer management.

February 2016: City Council adopts Ord. 685 which authorizes a pilot program of deer management utilizing bow-hunting under rigidly controlled circumstances. **(see page 1)**

CITY OF GRANITE SHOALS
CITY OF PARKS

Join the fun

50th Year Bash

begins with the

Granite Shoals 50th 5K Fun Run/Walk with

Leo Manzano

Saturday, April 23

Leo Manzano Hike Bike & Run Trail in Quarry Park

2221 North Phillips Ranch Road

Check in at 8 a.m. for 9 a.m. start

Fill in this form or one from www.graniteshoals.org. Submit with the entry fee for each applicant at City Hall, 2221 N. Phillips Ranch Rd. **– Adults: $10 - Teens: $5 - Kids 12-under free.**

5K Fun Run/Walk with Leo Manzano Registration Information

Name _____

Age _____ Sex _____

Mailing Address _____

Phone _____Email _____

Event: ___1-mile Fun Run ___ 5K Run ____5K Walk

T-Shirt Size: ____ Youth _____ Adult (circle one) S M L XL XXL

(Pick up T-shirt packets at City of Granite Shoals, 2221 N. Phillips Ranch Rd, Friday, April 22, 4-30-6:30 p.m.)

Waiver

In consideration of this entry, I hereby release the City of Granite Shoals from any and all injuries incurred to me or by me or any acts or omission by any organization or individual that take place at said race. I further certify that I am physically able to participate in this event.

Print Name _____

Signature of participant or guardian if under 18

_____

Date: _____ Emergency Contact: _____

Phone: _____

(Proceeds will go to the cost of the race and to The Roddick Youth Tennis Foundation.)

Quarry Park at City Hall

The Interpretive Center and Wildflower Garden are now open at Quarry Park .

The Interpretive Center is the hut-like structure at the entrance to the Municipal Complex at 2221 N. Phillips Ranch Road, Granite Shoals. Inside is information for visitors all about Granite Shoals, and about the granite stone native to this area. Nearby you will see an official Monarch Butterfly Waystation. This garden of milkweed (with Bluebonnets, of course) was brought to us, in part, by a grant from the Native Plant Society. The gardeners are the Granite Shoals Beautification Advisory Group and the Highland Lakes Master Gardeners.

VISIT AND LIKE US ON FACEBOOK

Upcoming Events:

- April 23, 2016—City 50th Birthday Bash
- April 24, 2016—City Wide Worship Service of Thanksgiving for our community.
- April 30, 2016—City Wide Clean Up Day at City Hall Complex
- May 7, 2016—City of Granite Shoals Elections 7 AM to 7 PM. City General Officers Election for Council Places: 2, 4 and 6. Sales Tax Election.
- May 21, 2016—in Marble Falls, Burnet County Household Hazardous Waste Collection Day
- May 30, 2016—City Holiday - Memorial Day
- June-Sept, 2016—Nominations accepted for John Rinehart Memorial Award for Outstanding Community Service.
- July 4, 2016—City Holiday—Independence Day
- September 5, 2016—City Holiday - Labor Day
- November 5, 2016—Veterans Celebration

Carl Brugger, Mayor	mayor@graniteshoals.org
Anita Hisey, Place 1	council_place1@graniteshoals.org
Shirley King, Mayor Pro Tem, Place 2	council_place2@graniteshoals.org
Eric Tanner, Place 3	council_place3@graniteshoals.org
Tom Dillard, Place 4	council_place4@graniteshoals.org
Todd Holland, Place 5	council_place5@graniteshoals.org
Mark Morren, Place 6	council_place6@graniteshoals.org

The May 7, 2016 Granite Shoals Elections are coming!

The City is holding both a General Election (to elect Council Members) and a Special Election (for Sales Tax options).

This is what you will see on your General Election Ballot:

City Council, Place #2: Shirley King

City Council, Place #4: Tom Dillard
Arturo Rubio

City Council, Place #6: Mark Morren
Michael Steenbergen
Will Skinner

Here are the Special Election ballot propositions:

PROPOSITION 1: The adoption of a local sales and use tax in the City of Granite Shoals at the rate of one percent, the adoption of a local sales and use tax in the City of Granite Shoals at the rate of three fourths of one percent to provide revenue for maintenance and repair of municipal streets, and the abolition of the additional sales and use tax within the city.

PROPOSITION 2: The reauthorization of the local sales and use tax in the City of Granite Shoals at the rate of one fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.

Sales Tax for our City

	2014 (Previous) Rate	Current Rate of Sales Tax	Prop 1 and 2 Proposed Rates May 7, Election Ballot
State	$0.0625	$0.0625	$0.0625
Local - General	$0.0100	$0.0100	$0.0100
Local - Street Maintenance	$0.0025	$0.0025	$0.0100
Local - Property Tax Relief	*	$0.0050	removed
Total Sales Tax Rate	$0.0750	$0.0800	$0.0825

LAST DAY TO REGISTER TO VOTE OR TO UPDATE YOUR VOTER ADDRESS FOR CITY MAY ELECTIONS IS APRIL 7, 2016.

Improved communication with the citizens of Granite Shoals is a high priority for City Council and city staff. Please give us input regarding this newsletter, the city website, the Facebook page and the Town Hall meetings. We also maintain an outdoor six-panel bulletin board at 2221 N. Phillips Ranch Road. Mayor Brugger has held one '*Meet With Mayor*' night and is eager to schedule more of these if there is interest. *We wish to hear from you.*

May 7, 2016 Granite Shoals General and Special Elections

Election Day : All voters in the City of Granite Shoals (Precinct 3 and Precinct 18) will vote 7:00 a.m. to 7:00 p.m. at the Granite Shoals Fire Department, 8410 W FM 1431. Granite Shoals, TX 78654

Early Voting will be conducted each weekday at:

Polling Place	Address	City
Burnet County Courthouse Marble Falls Courthouse Annex	220 S. Pierce 810 Steve Hawkins Pkwy.	Burnet, TX 78611 Marble Falls, TX 78654

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	April 25 **8am-5pm**	*April 26* **8am-5pm**	*April 27* **8am-5pm**	*April 28* **7am-7pm**	*April 29* **8am-5pm**	*April 30*
May 1	*May 2* **7am-7pm**	*May 3* **8am-5pm**	*May 4*	*May 5*	*May 6*	*May 7* ***Election Day***

Voters should bring voter registration certificate (it is blue) and photo identification.

Visit the City of Granite Shoals official city website at www.graniteshoals.org

CITY WIDE CLEAN UP DAY

APRIL 30, 2016

8:00 AM TO 12 NOON

AT CITY HALL

The City of Granite Shoals relies on the service of community-oriented citizens.
Without the help of committed citizens; the City would not function. Each Board, Committee and Commission plays a significant role to keep Granite Shoals vital, responsive and responsible. The citizens who serve on these various boards volunteer their time to improve the quality of life for everyone in Granite Shoals. Some of the City of Granite Shoals Boards & Commissions are:

- Wildlife Committee **
- Board of Adjustments **
- Planning & Zoning Commission
- Streets and Water Advisory Group (SWAG) *
- Parks Committee **
- Beautification Advisory Group (BAG) **
- 50th Anniversary Year (2016) Celebration Event Committee **
- Airport Advisory Committee

** Committee has vacancies

If you are interested in applying for consideration of appointment to a city committee, please complete the application form. These forms are available at City Hall, or on the city website. For assistance, contact the City Secretary at 830-598-2424 x303.

City of Granite Shoals Utilities

March 31, 2016

Phone: (830)-598-6129 On-Call / Emergency

(830) 598-2424 Billing / Office

Dear Citizens of Granite Shoals,

Mandatory Language for Public Notification: MCL Coliform Violation (TCR 22)

This notice is to notify you, the City of Granite Shoals, water system PWS ID TX 0270049, collected three water samples during March 2016 that contained coliform bacteria. This water system is required to submit a minimum of six routine water samples each month for bacteriological analysis. Three routine samples were coliform-found and zero of the three repeat samples for each of the routine coliform-found samples were coliform-found for March 2016.

The Texas Commission on Environmental Quality (TCEQ) sets drinking water standards in Texas and has determined that the presence of total coliform is a possible health concern. Coliforms are bacteria that are naturally resent in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems. For water systems analyzing at least 40 samples per month, no more than five (5) percent of the monthly samples may be positive for total coliform. For systems analyzing fewer than 40 samples per month, no more than one (1) sample per month may be positive for total coliform.

We took the following action to address this issue: Repeat samples were taken at each of the locations where the original samples were collected and these samples did not contain coliform bacteria. In addition to sampling at the original sample collection site, additional samples were collected upstream and downstream of the original sample point at each of the three sample sites. All samples tested negative and did not contain coliform bacteria. The repeat samples were collected, submitted for analysis, and results reported to the TCEQ as part of the standard operating procedure.

At no time during this monitoring period was the quality of the drinking water that was produced and delivered to the citizens of Granite Shoals compromised. We continue to strive to deliver the safest water possible to our citizens.

If you have questions regarding this matter, you may contact Peggy Smith at 830-598-2424.

What are health effects of lead and how can I reduce my exposure? If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Granite Shoals Water Systems are responsible for providing drinking water that meets all federal and state standards, but cannot control the variety of materials used in plumbing components in your home. More information on the Health Effects of Lead, and Steps You Can Take To Reduce Exposure to Lead in Drinking Water may be found at: www.graniteshoals.org/DocumentCenter/View/632.

Granite Shoals 50th Year Bash !!

Join in the fun, make a memory–share a memory

2221 North Phillips Ranch Road

Saturday, April 23, 2016

8 a.m. - Sign in, Leo Manzano Hike/Bike Trail, for 9 a.m. start of 5K run/ walk, led by Leo Manzano in Quarry Park.

10 a.m.-4:30 p.m. - Visit history display and Highland Lakes Elementary poster contest exhibit in City Hall.

10:30 a.m.-6 p.m. - Dine & Shop 30+ Food & Craft vendors

11 a.m. - Opening Ceremony balloon release – free hot dogs & some 50th anniversary cake.

Noon-5 p.m.– Kids activities (train rides, ring toss, bounce houses, soccer shots, fishing, bean bag toss)

1 p.m. - Bash the Giant Piñata

2-3 p.m. – Water Balloon Toss for all ages

Noon-7 p.m. - Music festival headlined by john Arthur martinez

Sunday, April 24, 2016

11 a.m. - Community-Wide Celebration of Thanksgiving & Hope, a worship service with Granite Shoals Faith Alliance outdoors at Granite Shoals City Hall (some chairs provided or bring your own).

CITY OF GRANITE SHOALS
TEXAS
CITY OF PARKS

www.graniteshoals.org

City of Granite Shoals, Texas
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654

PRESORTED
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PERMIT NO. 7

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item: #7. Consent Agenda
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

7. Consent Agenda Items

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Approval of City Council Regular Meeting minutes for March 22, 2016.

(self-explanatory)

City Of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

MEETING MINUTES SCORE SHEET
CITY OF GRANITE SHOALS, TX
REGULAR CALLED CITY COUNCIL MEETING
TUESDAY, MARCH 22, 2016
6:00 PM

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. Mayor Pro Tem King called the regular meeting of the City Council of the City of Granite Shoals to order at 6:00 pm, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:
Shirley King, Mayor Pro Tem
Anita Hisey, Council Member, Plc. 1
Eric Tanner, Council Member, Plc. 3
Tom Dillard, Council Member, Plc. 4
Todd Holland, Council Member, Plc. 5
Mark Morren, Council Member, Plc. 6

Absent:
Carl Brugger, Mayor

City Staff Present:
Ken Nickel, City Manager
Peggy Smith, Assistant City Manager
Brad Young, City Attorney
Elaine Simpson, City Secretary
Wendy Gholson, Finance Director

2. Mike Mitchell of Granite Fellowship Church and the Granite Shoals Faith Alliance gave the invocation.

3. Pledge to the US and the Texas State flags.

4. Public comment and announcements and Items of Interest
At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is

called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- March 25, 2016 – City Holiday for Good Friday – city offices closed.
- March 26, 2016 – Police Officers Association hosts Easter Egg Hunt in Veterans Park.
- April 23-24, 2016- City of Granite Shoals, 50th Birthday, Municipal Complex
- City notified that we were awarded a CAPCOG pass through grant for City Wide Clean Up Day October 2017. Amount $9,355.

Mr. and Mrs.(Lisa) Kenny Simmons: 806 Misty Downs Drive: Mr. Simmons volunteered to assist the City to remove portions of the old water treatment plant that are no longer in use. Expressed concerns regarding wild animals on the property, and concerns that the fencing is insufficient to keep out youth trespassers who might get hurt.

City Manager Ken Nickel explained that the City has received the 50th Anniversary Big Bash Banners and will be placing them at high-traffic locations immediately. The plans are progressing well. The Bash is in 31 days. The Committee is predicting 700 to 1,000 people.

1. Management Reports

a.) City Manager

- Grants Update: All Quarry Park Grants are completed and closed: Tennis Complex, Leo Manzano Hike, Bike and Run Trail and Interpretive Center with Butterfly Garden.
- City Wide Clean Up Day for Spring 2016: April 30, 2016 8 AM to 12 Noon. This is the Saturday after the Big Birthday Bash.
- Airport Advisory Committee – Organizational meeting, April 14, 2016 (tentatively).
- Fire Department awarded two grants: $15,000 from the Forest Service for Structure Fire Gear, Wildland Firefighter Gear and Personal Wildland safety shelters.
- May 21, 2016 – Burnet County Household Hazardous Waste Collection in Marble Falls. In visitors parking area at Marble Falls High School. Will accept electronics, chemicals, Compact Florescent light bulbs.
- Little Free Libraries – see website at https://littlefreelibrary.org/ a local citizen is interested in bringing these to the City of Granite Shoals. She has a carpenter committed to build the boxes, and some friends willing to donate books. She is eager to coordinate with the City for optimal (and zoning appropriate) places to site these.
- City surplus and scrap equipment update: Bid opening April 8th, two lots on Hill Drive (Res. 507 – later in the meeting), as well as one red 1994 Fire pickup, a gas tank and two gas pumps. Regarding 'Scrap' property, two police units were declared scrap and were used for training exercises for first responders. After the exercises were over, the scrap pieces were taken to scrap metal lot.

b.) Assistant City Manager

- LCRA community development partnership program: City was notified that we are being awarded this $23,063.00 grant for rainwater collection at City Hall. There will be catchment systems on City Hall, on the large tennis court building and the small tennis court building. The water will be used partially for irrigation water for landscaping and for the Butterfly Gardens. Total project will be approximately $35,000. City is putting up estimated $7,000 in money, material or in-kind.
- Community Center upgrades: Some citizen volunteers began doing some upgrades to the Community Center by volunteering to paint the exterior. After that, during recent storms, the street and park crew worked inside and cleaned the flooring, upgraded the blinds, the fans, the lighting and did some minor repairs to some appliances.
- Water Notice and City newsletter for Spring 2016 : Due to what we believe to be a testing error, the city water system has had 3 sample tests come back with coliforms levels too high. There was no e-coli. Since the city is only allowed one coliform test with high level per month; we are required to send another Notice to all the water customers. This is similar to the situation last Fall, when we were required to send out Water Notice, so we took advantage of the postage that would be required and added a 'city newsletter' into the mailing. This current newsletter will have space for 50th Birthday Bash information, for information from the Wildlife Advisory Committee and information about the May Elections.

c.) City Secretary

- Elections Update: Ballot proofs are provided for review in the agenda packets.
- Human Resources Update: There is one part-time/temporary 'Summer Help-Street and Park Laborer position open.', there is one full-time Animal Control / Police Officer position open. Our Animal Control Officer Kirkpatrick has been promoted to Police Officer.
- Records Management Update: Soon Department Heads will receive their Records Management / Records Retention Schedules.

2. Consent Agenda Items

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Approval of City Council Regular Meeting minutes for March 8, 2016.

Council Member Dillard made a motion, and Council Member Morren seconded, to approve, as presented, the City Council Regular Meeting minutes for March 8, 2016. Motion carried unanimously by a 6-0 vote.

Council will individually consider and may take action on any or all of the following items:

3. REGULAR AGENDA ITEMS

a. Discuss, consider and possibly take action related to Professional Agreement with Grant Development Services to prepare a Community Development Block Grant / CES Fund application for new Community Center Construction Project. *(City Manager Ken Nickel)*

City Manager Nickel and Gandolf Burrus with Grant Development Services discussed that this grant opportunity has a deadline for application in February 2017. It is a 90/10 grant if the city is classified as 5,000 or more population. At 5,000 or fewer, the grant is 95/5 grant. This is a grant for a new Community Center, which could be located on the City Hall campus, if Council desires. The total amount of the grant could be $500,000. The city may be able to dedicate land in kind, rather than entire match required in cash. It was stressed that this is not a park grant.

Council Member Tanner made a motion and Council Member Dillard seconded, to approve the Professional Agreement with Grant Development Service Services to prepare a Community Development Block Grant / CES Fund application for new Community Center Construction Project. Motion carried unanimously by a 6-0 vote.

b. Discuss, consider and possibly take action regarding proposed Resolution #507 to authorize the city staff to solicit bids for the sale of two lots of city owned property on Hill Drive. *(City Manager Nickel)*

City Manager Ken Nickel explained that along with the surplus equipment he discussed earlier in his management report, he would like to sell two lots on Hill Drive to raise money for the city and to return the lots to the tax roll. These lots are not large enough for any municipal uses. The minimum bid on each lot will be $2,250.00. The Notice to announce bid opening will go in the newspaper on Friday, if we can meet the submission deadline. City Council will review and approve or deny the bids at their meeting, after the bid opening is held.

Council Member Holland made a motion, and Council Member Morren seconded, to approve Resolution #507, as presented. Motion carried unanimously by a 6-0 vote.

c. Discuss, consider and possibly take action related to proposed Ordinance #689 to update Restricted Zones (no trespassing areas) to include the locations of current raw water intake and water treatment plant. *(Assistant City Manager Smith)*

Peggy Smith explained that this is a housekeeping item, updating the 'No Trespassing' area around the water plant to reflect current water intake area.

Council Member Dillard made a motion to adopt Ordinance #689, as presented, to update the No Trespassing areas around the current water intake and the water plant on Norwood, and Council Member Tanner seconded. Motion carried unanimously by a 6-0 vote.

d. Discuss, consider and possibly take action related to proposed Ordinance #687 establishing policies and procedures for Special Events held in the City. *(City Attorney Young)*

City Attorney Young introduced the item and presented the staff report. The City is planning a huge event for the 50th Anniversary Big Bash. This project is being planned and coordinated by a planning committee established by City Council that closely coordinates efforts with city staff. In discussions of the Big Bash planning, it was noted that if a private group, however, wished to sponsor a festival, farmer's market, outdoor concert, or other exhibitions, there is no City Ordinance on the books to guide the planners. City staff believes that an Ordinance which would establish regulations on Special Events will assure that an event is safe, clean and doesn't cause traffic congestion in the city.

City Attorney Brad Young has drafted this Ordinance, which is numbered #687, which will regulate outdoor events and functions which are not sponsored and planned by the City Council.

There was a discussion about concerns that the amount of the required insurance bond might be too high at $1 million dollars per event. City staff was directed to research nearby cities of comparable size and see their requirement. Also, the City Attorney was asked to review the proposed ordinance to clarify the 'outdoor' nature of the Special Events, and also to review 'no camping' restrictions (especially as related to circuses or carnivals), and review the ordinance to assure there are no conflicts between the proposed Special Events Ordinance and the current Peddler Permit Ordinance.

There was no formal action taken, the proposed Ordinance will be brought back to City Council at a future meeting with the information requested.

e. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. *(City Secretary Simpson)*

The city currently has one vacancy on the Planning and Zoning Commission. There are two applications, one from Lee Weber and one from Mr. Steven Dooley.

Mrs. Steven Dooley (Britany) has applied for the Parks Committee.

Council Member Holland made a motion to appoint Britany G. Dooley to the Parks Advisory Committee, and Council Member Morren seconded. Motion carried unanimously by a 6-0 vote.

Britany Dooley was appointed to the Parks Committee.

Council Member Dillard made a motion, and Council Member Tanner seconded, to appoint Mr. Steven Dooley to the Planning and Zoning Commission. Motion carried unanimously by 6-0 vote.

Steven Dooley was appointed to the Planning and Zoning Commission.

City staff was asked to contact Mr. Weber to thank him for his application and to discuss vacancies existing on other Boards and Committees to see if he has any interest in other opportunities.

4. Written Reports
   a. Code
   b. Fire
   c. Streets
   d. Police

Reports were reviewed. Per City Manager Nickel, the Houseboat will be removed after Easter. It will take probably two Saturdays to complete the demolition and removal.

5. Future Meetings and Agenda Items
   - Review Agenda Calendar
   - Identification of future agenda items

Amending the 'Minor Re-plat' Ordinance which allows City Manager to have signature authority. Modify the definition of 'minor re-plat' to allow lakefront property if the plat is uncomplicated and contains fewer than four lots. (Holland)

Request for Update / Presentation (as appropriate) for Christ-Yoder update, and for review of Animal Control schedules for weekends in the city. (Tanner/Dillard)

Request for an item to consider time-frame and budget options for the removal of the portions of the old water plant (as discussed during Citizen Comments) which are no longer in use. (Morren).

Special Event Ordinance will return on a future agenda.

6. Adjournment

With no further business, and no objections from Council, Mayor Pro Tem King adjourned the meeting at 7:08 pm.

Approved by City Council on the 12th of April, 2016

By: _____
Carl Brugger, Mayor

Attest:

_____
Elaine Simpson, City Secretary

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: April 12, 2016

Agenda Item: 8.a. ***# Workshop to discuss Non-conforming Structures***
Prepared/Submitted By: ***Ken Nickel, City Manager***

AGENDA CAPTION

8.e. Continue workshop discussion related to amending City Code Chapter 40, Zoning, Section 40-18. Nonconforming buildings and uses, with modifications as discussed during City Council Regular Meeting February 23, 2016. *(City Manager Ken Nickel)*

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. **Continue to provide a safe Community**
4. **Increase Code Compliance activity by approximately 25%.**
7. **Continue to focus on Customer Service and Teamwork**
9. **Planning and Vision for the future**
11. **Improve Communications to the citizens of Granite Shoals**

BACKGROUND

At the City Council regular meetings on February 23rd, 2016 and January 12, 2016, the Council held workshops to discuss the non-conforming ordinance. A workshop was scheduled for March 8th but due to the Council meeting running late, the agenda item was reschedule for the first Council meeting in April.

At the City Council Regular Meeting of 1-26-2016, during his Management Report, City Manager Ken Nickel presented his summary of the questions/concerns expressed by City Council members after the 1-12-2016 Workshop, related to Non-conforming uses in the city. Council requested that city staff bring this item back to compare Council issues/concerns/questions with the recommendations of city staff.

At the City Council meeting of February 23, 2016 the staff recommendations were presented, followed by repeat of the Council issues/concerns/questions. There was an extended discussion of the non-conforming ordinance, but Mayor and staff determined that there was no consensus at the last meeting for a specific Ordinance to be drafted to amend/modify the Non-Conforming ordinance yet. There was an extended discussion of encroachment of eaves, and of structures (foundations) into easements and setbacks. There was an extended discussion of standard practice related to how measurements are taken to determine if a structure encroaches, or eaves encroach.

Recommendation #1 from City Staff included adding a provision for allowing structures with only encroachment of eaves (not foundation), be allowed if the structure was constructed before July 1, 2015.
There was general agreement by City Council related to this recommendation.

Recommendation #2 from City Staff was that if a structure is non-conforming because of encroachment of a structure/foundation into the easement/setback that the ordinance continues to be enforced, as written.

There were many suggestions for changing the Recommendation #2. In Marble Falls, it was noted that non-conforming uses are eligible to expand the use up to 50% of the appraised value of the structure from the tax rolls, as long as it doesn't exacerbate the non-conforming issue. Council requested staff to obtain Marble Falls ordinance for next council meeting for comparison.

There was an extended discussion related to equity for those residents who own homes built before their property was annexed into the city.

There was a discussion of the concerns that no enlargement of any kind be allowed that is not up to Building/Electrical/Plumbing codes.

Mr. Jim Davant had previously submitted his informal petition of names of neighbors who did not wish for the City Council to accept Recommendation #2 as proposed by city staff.

There was an extended discussion of researching the process followed by Marble Falls, and to consider if it is fair to use the appraised value from the tax roll, instead of market value.

At the March 8, 2016 City Council meeting, the Council ran out of time before the Non-Conforming Ordinance workshop agenda item was addressed. At that time, the Mayor and Council members agreed to take new information provided from city staff in Marble Falls Development Department, explaining how Marble Falls accommodates expansion requests for non-conforming structures.

Tonight the special workshop is situated at the beginning of the meeting agenda to allow sufficient time.

Attachments:

Schedule A	Council comments on Non-Conforming Structure
Schedule B	Marble Falls' Noncomplying structures – email from Sarah Holder
Schedule C	Granite Shoals' Nonconforming buildings and uses
Schedule D	Staff Proposed Recommendation on Non-Conforming Structures

Schedule A

City Council comments on Non-conforming structures

General Comments

- I agree with the City Staff on the following
  a. Strong consistent enforcement.
  b. A code that improves the City.
- The Non-Conforming Structure issue is a real issue. First, I do not believe this is an issue caused by you or Code Enforcement. I do believe this issue was caused by the City of Granite Shoals in the previous decades of poor management. Regarding non-conforming due to Zoning: I am less-sympathetic to these issues because the purpose of zoning is to promote (over time) a particular character for the area
- Our Property owners need some relief from unintended consequences of the past!!!
- I was out of town. I feel competent that both Carl and Todd gave good input.
- As you know the change of the Guard in any organization changes, but the organization remains. Laws are laws and enforcement of the law is based on the Guards.
- I suppose we need to define "minor encroachment" somehow, and I'd say something like (as an example) "less than one foot for ground footprint and less than (two or three) feet for overhang".
- My "common man" understanding of submitting house plans to any city and paying for a Building Permit is real simple, as it should be: I submit my house plans with a fee to the city. If my house plans meet "all" the city's requirements, I have no issues and receive a Building Permit. As long as I build my house per my approved Building Permit, I will have no problems or issues.....period! If I am required to pay the City, to help, inspect, insure and enforce their own rules and regulations (ordinances), basically, babysit me through my home building experience, then who else am I supposed to look to as the Expert?
- During our council meeting, you and Preston both identified the approximate time frame the ordinances were enforced fairly and completely.....as they should be. The approximate time frame was somewhere between 2 and 3 years ago, I heard both time frames.
- I can easily see a Class Action lawsuit against the City and they would win! When the City goes through a process of holding individuals up with this Non-Conforming issue, we are causing them losses, loss of money in many cases and mental distress and the list goes on and on.
- I seriously believe we need to identify the date; the City of Granite Shoals began enforcing its own ordinances, fully and consistently. Any structures prior to that date should not have a Non-Conforming issue (overhang/eaves), unless the slab/exterior wall face is within any setback or utility easement. I seriously doubt the City and previous guardsmen would have knowingly issued a Building Permit with the slab creating an issue.
- I strongly believe that the date the ordinances began full, accurate and fair enforcement needs to be identified. Any structure built before such date should be Grandfathered from a Non-Conforming issue if their overhang/eaves are within the Building Setback or Utility Easements

Schedule A-1

City Council comments on Non-conforming structures

Easements and Overhangs

- Another big problem for our citizens seems to be with our current way the city now looks at easements and setbacks. I suggest the 5' set back should be measured from the property line to the foundation of the slab or floor and the overhang of the eaves should be allowed in the easements and up into the air space. In fact, setbacks should be from the property lines always. Code Enforcement Officers should inform citizens in writing that they have the right to take their cases to the City Manager for his review and they also have the right to appeal their cases to the Board of Adjustment
- I do not like the idea that an overhang or other minor easement/setback encroachment will prevent a homeowner from upgrading the home. This rubs me wrong, particularly in cases where the construction was permitted by the city. In fact, I wonder about our legal position in cases where the non-conforming structure was permitted. I know that past enforcement has been less-than-consistent, and I also realize that we must draw lines somewhere.
- I think we should require the homeowner with a "permissible encroachment" to obtain a release-of-easement from us and they should either:
  1) Obtain a release from other easement holders; or
  2) Sign a notarized letter acknowledging that they are aware of the easement and the potential future consequences of failing to obtain said release.
- I would like to see a grandfather clause in our City code that keeps homes with overhangs having incorrect setbacks out of the category of being nonconforming. Having said this, should we allow an external addition on such a house that also invades the easement or setback? No, not without some type of release, being it a favorable hearing with the Board of Adjustments and the utility.
- That the setback and easements should be measured from the edge of the overhang, knowing this makes it difficult to build on a 50 foot wide lot. Mark Morren made a good point, their standard utility easement should run to the sky, otherwise it is useless to them. I would like to know what other cities is PEC's service area do. If the vast majority is based on face of the building, then my question to Mark is why.
- Given Preston's comment that most of the non-conformance issues pertain to overhangs in the setback, we should establish a point forward date where structures must comply with setbacks and easements. Structures built prior to that date that were built in accordance with standards in place at the time of their construction, should not be considered non-conforming for that one condition alone.

Schedule A-2

City Council comments on Non-conforming structures

Minimum Residential Living area (R1)

- I believe, since Ordinance 663 grants an exception to residences under 1200 SF to receive a building permit to build a garage, the city should allow building permits to be issued for all garages, room additions, porches, decks, etc. To my knowledge, the former mayors, CC members nor I realized when we annexed so many citizens that we would be taking away their rights to make improvements to their homes such as garages, additions, porches, etc. Marble Falls does allow their property owners to make improvements to their homes. This has helped Marble Falls to transform into the city it is today. This would also help take care of many problems from the past of permits being issued that contradicted Ordinance 409 at the time they were issued. Not issuing building permits to non conforming property is stopping our cities progress and hurting our citizens. We should have a grandfather clause which would allow citizens to make improvements which will improve their quality of life.

Lake Front Property

- Also, citizens who purchased lakefront and other property should be allowed to add an addition of an extra room such as a living room, garage, kitchen, den, porch or other room even though part of their home is in the easement and set back area because our citizens have paid enormous prices for their homes and enormous property taxes so they should be able to enlarge their homes. This would increase their property values and the looks of their homes plus, this would bring more tax dollars into our city for property taxes, building permits and fees, plus solve many long standing unintended problems. This would make Granite Shoals a more Friendly City to our citizens.

Board of Adjustment

- The city should not require release of easement prior to the Board of Adjustments Favorable Ruling. If the BOA grants a Variance they should include THE REQUIREMENT FOR A RELEASE OF EASEMENT AS PART OF THE APPROVAL. Plus, add the wording NO BUILDING PERMITS WILL BE ISSUED UNTIL THE APPLICANT SHOWS PROOF OF PEC RELEASE OF EASEMENTS IS GIVEN TO THE CITY.

- To make sure this gets followed up upon it would be a good idea that GS Code Compliance Officers would be given a copy of the Board of Adjustments Ruling for their files IMMEDIATELY UPON APPROVAL FROM BOA. It has come to my attention that in a recent BOA case that the property owners had to pay PEC about $11,000 for improving their electric to be able to get release of their easements. I do not feel that this would have been fair for our citizens to pay out all these thousands of dollars and then be denied the right to proceed with their plans to improve their property.

Schedule A-3

City Council comments on Non-conforming structures

Remodeling Structures

- A) I am interested the idea of restricting a structural remodel to a certain percentage of the home's value and/or size on non-conforming structures in this category.
- . Regarding the specific issue of a porch, I don't have a particular problem with things like that. Otherwise, I am disinclined to permit anything other than normal repairs
- Assuming a grandfather clause is in place, but a home is still nonconforming for other reasons, should we allow modifications, whether there internal involving walls, electrical or plumbing, or external alternations.
- a. Internal - Yes as some percentage of the value of the home without restrictions on plumbing, electrical or wall changes.
- b. External - Probably not. This is a tough call. Again, perhaps changes could be made only have a favorable review by the Board of Adjustments.
- It is my belief that if the exterior footprint of a non-conforming structure does not change, then the City should not impede interior improvements, e.g. if someone wants to subdivide a large bedroom to add a bathroom, and the modification does not change the exterior dimensions of the structure, it should be allowed.

Exhibit B

Marble Falls "Noncomplying Structures"

Elaine Simpson

From: Sarah Holden <sholden@marblefallstx.gov>
Sent: Monday, March 07, 2016 1:30 PM
To: 'Elaine Simpson'
Cc: 'MINGALSBE@MARBLEFALLSTX.GOV'
Subject: RE: Question related to how Marble Falls handles Non-conforming structure enlargements

Afternoon Elaine,

That is correct, we do allow a property owners to make changes (remodels, additions, etc.) to a "non-conforming" structure. It would just be a typical Residential Remodel or Residential Addition Permit. More of an "Addition" permit since you are using the verbage of "enlargement". A typical submittal would include:

1. Complete the Permit Application Form.
2. Plans would need to be provided for the specific addition portion of the structure. The building inspector is the structural plan reviewer on those submittals and usually looks for details such as foundation details if any, framing details if any, and of course where the addition is going in proportion to the main structure. And last but not least seeing as we have adopted the 2015 IECC (Energy Code) we will determine whether a ResCheck for energy compliance is necessary.
3. A site plan will nee dto be provided as well to ensure that the addition is not encroaching in any setbacks or easements. (Thats where the zoning regulations come in)

Once the technicians do a preliminary review and ensure all documentation is provided, the plan reviewers review and make comments if needed and then the Building Official will make a final discretion and either approve or deny.

Now regardless of if a structure is damaged or not, any type of renovation/reconstruction/addition that exceeds over 50% of the value of the structure, everything must be brought up to both the zoning regulations and the current adopted building codes. Section 986 did reference section 1140-which is our Variance section. Every property owner is entitled to pursue this if they object to bringing the structure up to complaince, it is not really encouraged to the deciding committees to allow unless there is a topographical hardship.

If you read one section further in section 987 it goes on to answer most your questions I believe. See below:

"987. - Noncomplying structures: Damage or destruction.

If a noncomplying structure is damaged or destroyed to the extent that the cost of reconstruction or restoration will exceed fifty (50) percent of the value of the structure prior to the damage, any subsequent reconstruction or restoration shall comply with the zoning regulations. If, in the opinion of the building official, the remaining portion of the damaged structure is unaffected by the damaged portion, the non-compliance may be continued. However, upon restoration or reconstruction, the entire structure must be brought into compliance with current building codes."

I hope this helps. If I missed somethings please let me know.

Sarah Holden
Building Permit Technician
City of Marble Falls – 801 Fourth Street - Marble Falls, TX 78654
Office: 830-798-7081 Fax: 830-798-8558
Visit us on the web at www.ci.marble-falls.tx.us

ATTN: ELECTED OFFICIALS: *This email may contain information and documents being sent to members of the City Council for review. If so, this matter will be discussed at a future City Council Meeting. Please remember that City Councilmembers may not engage*

official, the remaining portion of the damaged structure is unaffected by the damaged portion, the non-compliance may be continued. However, upon restoration or reconstruction, the entire structure must be brought into compliance with current building codes.

988. - Necessary repairs.

The building official may order an unsafe noncomplying structure to be restored to a safe condition. Any such order is subject to the provisions of Section 1140 regulating the repair or restoration of partially or destroyed noncomplying structures.

989. - Nonconforming use: Retention of nonconforming use.

If the structure accommodating or serving a nonconforming use is damaged or destroyed to the extent that the cost of replacement will exceed fifty (50) percent of the value of the structure immediately prior to the damage, the nonconforming use shall be continued as long as replacement by no less than equal construction is completed eighteen (18) months or less from date of destruction. If construction is not complete within the eighteen-month period, the use of any subsequent structures must conform to zoning regulations.

(Ord. No. 89-O-2B, § 1, 2-28-89)

990. - Nonconforming use: Reversion of nonconformance.

If a nonconforming use is changed to a conforming use, the nonconforming use shall not be resumed.

991. - Nonconforming use: Conditional use permit requirement.

A use which requires a conditional use permit under this ordinance, but which did not require a conditional use permit under any prior zoning ordinance of the city is a nonconforming use. The city may approve a conditional use permit for any such nonconforming use under the provision of Section 1120.

992. - Nonconforming use: Pre-existing conditional uses.

A pre-existing conditional use which is not permitted or a conditional use in the district in which it is located is deemed a nonconforming use and is subject to the nonconforming development provisions in addition to any conditions of a prior conditional use permit, Special Permit or conditional rezoning action.

Exhibit 'C' to Feb 23, 2016 CC Mtg. Minutes

ec. 40-18. - Nonconforming buildings and uses.

) *Regulations.* The lawful use of any building, structure or land existing on the effective date of the ordinance from which this chapter is derived may be continued, although such use does not conform with the provisions of this chapter. However, the right to continue such nonconforming use shall be subject to the following regulations:

(1) Normal repairs and maintenance may be made to a nonconforming building or structure; provided, that no structural alterations shall be made except those required by law or ordinance or those necessary for installing or enclosing required sanitary facilities, such as toilets and bathrooms.

(2) Unless otherwise provided, a nonconforming building or structure shall not be added to or enlarged in any manner unless such additions and enlargements are made to conform to all of the requirements of the zoning district in which such building or structure is located.

(3) A nonconforming building or structure shall not be moved in whole or in part unless every portion of such building or structure is made to conform to all regulations of the zoning district in which it is to be located.

(4) If a nonconforming building or structure is damaged or destroyed to an extent of less than 60 percent of its fair market value by fire, explosion, act of God or the public enemy, then restoration or new construction shall be permitted. If destruction is greater than 60 percent of its fair market value, such building or structure and its use, if repaired or replaced, shall conform to all regulations of the zoning district in which it is located, and it shall be treated as a new building.

(5) A vacant, nonconforming building or structure lawfully constructed before the day of enactment of the ordinance from which this chapter is derived may be occupied by a use for which the building or structure was designed or intended, if so occupied within a period of 90 days after the effective date of the ordinance from which this chapter is derived. The use of a nonconforming building or structure lawfully constructed before the date of enactment of the ordinance from which this chapter is derived which becomes vacant after the effective date of said, may be reoccupied by the use for which the building or structure was designed or intended, if so occupied within a period of 90 days after the building or structure become vacant. All such buildings after 90 days of vacancy, shall be converted to a conforming use.

Nonconforming buildings may not be changed or expanded. The nonconforming use of a building or structure may be continued as hereinafter provided:

(1) The nonconforming use of a building or structure may not be changed to a use which does not conform to the requirements of the zoning district in which it is located.

(2) A nonconforming use of a conforming building or structure shall not be extended or expanded into any other portion of such conforming building or structure, nor changed except to a conforming use. If such nonconforming use or portion thereof is voluntarily discontinued or changed to a conforming use, any future use of such building or structure or portion thereof shall conform to the regulations of the zoning district in which such building or structure is located.

Continuation of existing uses. The nonconforming use of land existing at the time of the effective date of the ordinance from which this chapter is derived may continue as hereinafter provided.

(1)

Nonconforming use of land shall not be expanded, extended or changed to some other use not in compliance with the regulations of the zoning district in which the land is situated.

(2) If a nonconforming use of land or any portion thereof, is voluntarily discontinued for a period of 90 days any future use of such land or portion thereof shall be in conformity with the regulations of the zoning district in which such land or portion thereof is located.

(3) Any sign, billboard or poster panel which lawfully existed and was maintained at the time of the effective date of the ordinance from which this chapter is derived, may be continued, although such uses do not conform with the provision of this chapter; provided, however, that no structural alterations are made thereto.

(d) *Abandonment.* The nonconforming use of a building, structure or land which has been abandoned shall not thereafter be returned to such nonconforming use. A nonconforming use shall be considered abandoned when:

(1) The intent of the owner to discontinue the use is apparent.

(2) The characteristic equipment and furnishings of the nonconforming use have been removed from the premises and have not been replaced by similar equipment within 90 days.

(3) A nonconforming building, structure or land, or portion thereof, which is or hereafter becomes vacant and remains unoccupied for a period of 90 days.

(4) A nonconforming use has been replaced by a conforming use.

(e) *Change in zoning district boundaries.* Wherever the boundaries of a zoning district shall be changed so as to transfer an area from one zoning district to another zoning district, or when the boundaries of zoning districts are changed as the result of annexation of new territory, or changed in the regulations or restrictions of this chapter, the foregoing provisions relating to nonconforming uses shall also apply to any uses existing therein which may be or become nonconforming.

(Ord. No. 409, § XVII, 8-24-2004)

Schedule D

Nonconforming Structures in Granite Shoals

Granite Shoals moving forward. When making tough decisions, it invariably will be displeasing to some individuals, and in some cases may appear unfair.

What are the top two causes of nonconforming (residential) structures in Granite Shoals?

1. Structure ***overhangs*** encroaching into public utility easements, front, side, and/or back yard setbacks.

   Recommendation: Supported by City Council

   - Do not change the body of the ordinance as it currently reads. The way it is currently written makes sense and protects the properties moving forward. No permit will be issued unless it meets the criteria of the current ordinance.
   - As any other rule, ordinance or law there may be reasons for exemptions, and our nonconforming ordinance may benefit from an exemption clause. We recommend the following wording:

     Any structure built before July 1, 2015 that is solely in violation due to overhangs/eaves encroaching into a public utility easement, front, side or back yard setbacks, will be considered a conforming structure.

     City Council or our attorney may want to change the above wording for legal purposes.

2. The ***actual structure*** encroaches into public utility easements, front, side, and/or back yard setbacks.

   Recommendation: Not supported by City Council

   - If the nonconforming structure is in violation because the structure is in the public utility easement, front, side and/or back yard setback, no exception should be made, and the enforcement of the ordinance should stand as written. The structure is a more serious issue moving forward for the property, and if we allow the expansion of the structure it expands the problem (refinancing, selling the property, transferring ownership etc.).

Everything that exists has a life expectancy and structures/residential dwellings are no exception. The nonconforming laws also protect individuals, so that federal, local or city governments cannot overreach.

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: April 12, 2016

Agenda Item: **8.b. # *Workshop to discuss public improvements***
City Roads Improvements

Prepared/Submitted By: ***Elaine Simpson for Mayor Brugger***

AGENDA CAPTION

8. Special Workshop(s) item

b. Workshop to discuss Public Infrastructure (Road) Improvement Project: grant process, bond option and scheduling Public Hearings/Meetings. *(Mayor Carl Brugger)*

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. **Continue to provide a safe Community**
6. **Continue to improve the City's Financial Stability**
9. **Planning and Vision for the future**
10. **Identify new grants for the city and execution on the current grants**
11. **Improve Communications to the citizens of Granite Shoals**

BACKGROUND

Mayor Brugger wishes to:

- **Discuss or update information on grant application for Road Improvements infrastructure grant.**
- **Discuss plans for holding public hearings, open meetings and Town Hall meetings about the Road Improvement issue.**
- **Discuss plans for November bond proposal.**
- **Discuss other miscellaneous items related to Road Infrastructure Improvements, as Council desires.**

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: April 12, 2016

Agenda Item: ***# 9.a. Ordinance regulating Special Events in City***
Prepared/Submitted By: ***City Secretary for the City Attorney***
Department: ***Administration***

AGENDA CAPTION

9.a. Discuss, consider and possibly take action related to proposed Ordinance #687 establishing policies and procedures for Special Events held in the City, as discussed at the March 22, 2016 Regular City Council meeting. (City Attorney Young)

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. **Continue to provide a safe Community**
7. **Continue to focus on Customer Service and Teamwork**
9. **Planning and Vision for the future**
11. **Improve Communications to the citizens of Granite Shoals**
12. **Encourage and promote business activities in the city**

BACKGROUND

At the March 22, 2016 Regular City Council meeting, the Council considered the proposed Ord. 687 from City Attorney Brad Young. Its purpose is to regulate outdoor events and functions which are not sponsored and planned by the City Council.

Council requested that Mr. Young review requirements for insurance bond on events from other Cities comparable in size in the surrounding area. The requirement for a 'Million Dollar Bond' posed a concern that it might be too expensive for a small festival.

The Council also asked Mr. Young to review the proposed Ord. 687, to assure that there are no conflicts between this Special Events Ordinance and the current Peddler Permit Ordinance.

There was also a request to consider the prohibition on camping in relation to Special Events. It was noted that some events like Chili Cook Offs and Circuses attract participants who wish to sleep in campers close to the event site.

Mr. Young has brought the proposed Ordinance back to City Council for second review.

OPTIONS

Council usually has several:
1.) Adopt/Approve/Authorize agenda item, as requested or presented.
2.) Adopt/Approve/Authorize agenda item, with modifications.

3.) Deny approval of agenda item.
4.) Table the item.
5.) Other, as Council desires.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- ***Proposed Ord. 687***

ORDINANCE NO. —687

"Special Events Ordinance"

AN ORDINANCE AMENDING CHAPTER 10 (BUSINESSES AND BUSINESS REGULATIONS) OF THE CODE OF ORDINANCES OF THE CITY OF GRANITE SHOALS BY ADDING A NEW ARTICLE V, "SPECIAL EVENTS," AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council (Council) of the City of Granite Shoals, Texas (City) seeks to promote the health, public safety and general welfare of the community and its citizens by preventing death, injury, property damage and urban blight within the City limits; and

WHEREAS, the Council finds that special events held within the City limits such as farmers' markets, outdoor concerts, exhibitions, and festivals help promote community and create a positive view of the City; and

WHEREAS, the Council finds that unregulated special events may create traffic hazards, traffic congestion, fire hazards, noise and other environmental pollution, litter, and security risks for attendees and properties in close proximity to the event; and

WHEREAS, the Council finds that the provisions of this ordinance will serve to promote the health, public safety and general welfare; and

WHEREAS, the Council is authorized by virtue of sections 2.01 and 3.06 of the City Charter to regulate and control the use, for whatever purposes, of the City's streets and other public places; and

WHEREAS, the Council finds it to be in the best interest of the health, public safety and general welfare to adopt a special events permit ordinance that licenses and regulates special events within the City limits, and in accordance with state law undertakes to enact such an ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

SECTION I.
FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

SECTION II.
AMENDMENT

Chapter 10, "Businesses and Business Regulations," of the Code of Ordinances, City of Granite Shoals, Texas, is hereby amended to add the following:

"ARTICLE V. – SPECIAL EVENTS

Section 10-100. – Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Person means any individual, assumed name entity, partnership, association, corporation or other organization.

Special event means any occasion including, but not limited to, the following types of events which are open to attendance by the public generally, whether or not any fee or admission charge is made, and which take place within a specifically defined area of the city and which occur only periodically for a short period of time, and which do not constitute a permanent use of the land involved:

(a) outdoor musical exhibitions, concerts, or performances, whether held on private or public property;

(b) outdoor markets or vending from temporary booths, tents, trailers, or similar devices;

(c) outdoor fairs, shows or exhibitions;

(d) carnivals or circuses;

(e) stages, sets or staging areas for the professional filming of motion pictures, documentaries, educational or training films, or other similar media events;

(f) festivals, celebrations, or special fund-raising events; or

(g) any other temporary event or activity (except a temporary retail stand under Article IV, Chapter 10 of this Code of Ordinances) similar in nature to those listed above and not identified as a permitted use in the zoning ordinance (Chapter 40 of this Code of Ordinances).

This definition of "special event" is consistent with and is intended also to be used in connection with the permitting and exemption provisions set out in Article IV, Chapter 10 of the City's Code of Ordinances.

Section 10-101. – Permit required.

Any person owning or operating a special event to be held in the city shall apply for a permit at least thirty (30) days prior to the date such special event is to be conducted and shall otherwise comply with all city ordinances, rules and regulations. A permit issued under this article is not assignable or transferable to third parties, provided that nothing in this section shall prohibit a permittee from designating multiple persons responsible for conducting the event so long as each person is identified in the application. Individual vendors who participate in the special event may be required to obtain a peddler's permit under Chapter 10, Article IV (Peddlers, Solicitors and Vendors) of this Code.

Comment [BY1]: Under the peddlers ordinance, an individual vendor does not need a peddlers permit if he is participating in a special event that occurs in a "public way." Sec. 10-86(2). "Public way" means all areas legally open to public use, such as public streets, rights-of-way, sidewalks, roadways, highways, parkways, alleys, parks, as well as the interior and areas surrounding public buildings. Sect. 10-81.

SUGGESTION: Either: (1) require all individual vendors to obtain a peddlers permit, regardless of whether the special event is on public property or private property; or (2) don't require any vendor to obtain an individual peddlers permit as long as his operation is limited to the special event and the event itself is properly permitted.

Section 10-102. Exemptions.

The following special events shall be exempted from the operation, rules, and regulations of this article:

(1) City-initiated or City-sponsored special events;

(2) School district-initiated or school district-sponsored special events;

(3) Funeral processions;

(4) A private party held on private property and to which the public is not invited, provided such party does not impact public rights-of-way or involve activities or facilities not permitted by applicable zoning regulations;

(5) An indoor event wholly contained on property specifically designed or suited for the event, including adequate parking, that holds a certificate of occupancy for such use (*e.g.*, a hotel ballroom), provided that such event does not impact public rights-of-way or involve activities or facilities not permitted by applicable zoning regulations;

(6) Adult-supervised outdoor sports recreational events for children; and

(7) A demonstration at a fixed location other than the roadway of a street.

Section 10-103. Permit application; fee.

(a) *Application.* Each person seeking a special event permit shall file with the city secretary a written application for special event permit on forms furnished by the city, which shall include at a minimum the following:

(1) The name, address and telephone number of the person seeking the permit;

(2) The name, address and telephone number of the person responsible for conducting the special event;

(3) The proposed date(s) and hour(s) of the special event;

(4) The proposed location of the special event;

(5) The proposed date(s) and hour(s) for the use of the proposed location;

(6) A general description of the proposed special event;

(7) A site plan showing the component parts of the special event, including all shows, concessions, and amusements; the size, proposed uses and capacity of any proposed temporary buildings (especially with respect to property lines and setbacks); proposed uses of all exterior areas; any businesses to be operated in connection with the special event; and the location of each on the property;

(8) Written authorization from the owner of the property upon which the special event is proposed to be located stating permission to the applicant to hold the special event on the proposed location;

(9) Proof of notification of all adjacent land owners within 200' of any boundary activity of the proposed special event;

(10) Delineation of parking facilities, location, type of surface treatment(s), parking capacities, parking layout, fire lane delineations, fire lane widths, emergency vehicle turnaround area, and setbacks from residential property lines;

(11) Delineation of access driveway(s), alignment, width, type of surface treatment(s), setbacks from residential property lines, and distances to any other existing driveways on both sides of the road;

(12) Proof of Texas Department of Transportation (TxDOT) approval of all access driveways' intersections with any state highway, if applicable, and/or proof of Burnet County approval of all access driveways' intersections with any county roadway, if applicable;

(13) Traffic control plan, including maximum allowable parking on the site;

(14) Plan for provision of overflow parking, with off-site shuttle service if necessary, if parking demand exceeds the amount of parking provided on-site;

(15) A plan or document that describes how the operator will provide for on-site temporary sanitation facilities including, but not limited to, the proposed method of containment and disposal, on-site locations, capacity, and proof of ADA accessibility;

(16) Location and quantity of trash receptacles;

(17) The anticipated number of persons attending and, if applicable, the number and types of animals and vehicles that will constitute such event;

(18) The location and orientation of any loudspeaker or sound amplification device, if applicable;

(19) The location of any animal storage facility, if applicable, and the distance from any residence or commercial establishment;

(20) ~~Prohibition of on-site camping or sleeping accommodations or uses, except as may be required for security purposes only;~~

~~(21)~~ Delineation of all on-site, exterior storage areas and how they will be screened from public view and from neighboring properties;

(~~22~~21) Complete and accurate description of any potentially hazardous materials that will be stored on-site, either in the buildings or on the premises;

(~~23~~22) Proof of the property owner's and/or operator's liability insurance with minimum combined limits of $1,000,000.00, naming the City of Granite Shoals as an additional insured (see section 10-106 of this Code of Ordinances);

(~~24~~23) Temporary fire control measures – review and approval by the fire chief will be required;

(~~25~~24) Plan for security, which shall include means for providing safety and security for the site, for the buildings, for users on the site, and for users coming to or leaving the site, including adequate staffing to provide for effective emergency management and assurance that a certified peace officer will be present at every entrance;

(~~26~~25) Description, location and placement of all sign(s) to be placed at the special event location;

(~~27~~26) Proposed location of any temporary outdoor lighting and the hours of operation for such site lighting;

(~~28~~27) Noise control plan;

(~~29~~28) Dust and erosion control plan;

(~~30~~29) Temporary utilities plan;

(~~31~~30) Delineation of buffering and screening of parking areas, storage areas, sanitation facilities, solid waste receptacles, and other similar site facilities;

(~~32~~31) Delineation of non-point source pollution controls for construction of any temporary site facilities or improvements and for the runoff from buildings, parking areas, storage areas and driveways (*i.e.*, silt fences and vegetative buffer strips);

(~~33~~32) Written plan for the removal of all temporary facilities and temporary improvements, and the complete restoration of the property to the condition it was in before installation of such facilities or improvements;

(~~34~~33) Agreement to clean the site of trash and debris on a daily basis for the duration of the special event;

(~~35~~34) Agreement to restore the property to the condition it was in before the special event took place;

(~~36~~35) Agreement to comply with all applicable city ordinances, rules and regulations; and

(~~37~~36) Any additional information which the city may require.

(b) *Fee*. The fee for issuance of a special event permit shall be adopted by separate action of the City Council. As part of its fee schedule, the Council may exempt the State of Texas and/or its political subdivisions from permit fee requirements; provided, however, that such entities shall still be required to obtain a permit under section 10-101. This fee shall be a non-refundable fee regardless of whether the permit is granted or denied. Additionally, a cleanup deposit shall be posted with the city, the amount of which shall be adopted by action of the City Council. If the site is entirely cleaned up after the special event has taken place, without the city's involvement, the deposit will be refunded. If such site is not entirely cleaned up, the deposit will not be refunded but be retained by the city to cover the costs of cleaning the site.

Section 10-104. – Consideration of the application; permit term.

(a) *Consideration of application*. Upon the filing of a special event permit application, the city manager shall cause or make an investigation to determine whether or not the proposed event is in conflict with any city ordinances, rules or regulations or is detrimental to the public health, safety and welfare. The following shall be considered in determining whether to grant or deny the permit:

(1) Whether the proposed special event will interrupt the safe and orderly movement of pedestrian or vehicular traffic;

(2) Whether the proposed special event will have sufficient law enforcement and security personnel to police the event and protect the city's citizens and their property;

(3) Whether the proposed special event will result in such a concentration of persons, animals and vehicles that fire, ambulance or other emergency services will be impeded;

(4) Whether the proposed special event is likely to cause injury to persons or property; and

(5) Whether the proposed special event is planned to ensure that the general health, safety and welfare of attendees and the public are protected.

(b) *Permit provisions.* If a special event permit application is approved, the city shall issue a special event permit that shall state on its face:

(1) The name of the person to whom it is granted;

(2) The expiration date of the permit; and

(3) The location in which the permit holder is allowed to conduct the special event.

(c) *Permit term.* The length of time for each permit shall extend only to those dates requested in the application and that the city manager has approved. The permit may be extended for up to thirty (30) additional days, provided the city manager determines the extension would not be detrimental to the public health, safety or general welfare. In no instance shall a permit be issued for more than one (1) year.

(d) *Permit posting requirement.* During the time in which the special event takes place, the holder of the special event permit shall post the permit in a visible location upon the property upon which the special event takes place and shall ensure that such permit remains posted for the duration of the special event.

Section 10-105. – Revocation and appeal.

(a) If after a special event permit has been issued, it is determined that the permit was obtained by false representation in the application, the city manager may revoke the special event permit. If the holder of a special event permit issued under this article violates any ordinances, rules or regulations of the city, violates applicable state law in relation to such permit and special event, or fails to comply with the terms agreed to in the permit application, the city manager may revoke the permit and such holder shall return said permit to the city manager.

(b) If the city manager denies an applicant's request for a special event permit, denies an extension of a permit, or revokes a permit, the applicant or holder may file a written notice of appeal and hearing request within five (5) days after the date the city manager takes the contested action. A public hearing shall be conducted by the City Council within ten (10) days of the filing of a timely written request for such a hearing.

Section 10-106. – Proof of insurance.

Each owner or operator of a special event shall furnish proof of liability insurance, as well as any other type of insurance that may be deemed appropriate by the city manager, and shall also name the City of Granite Shoals as coinsured for personal injury, premises and for $1,000,000.00 per occurrence.

Section 10-107. – Right of entry.

The city through its officials, employees, agents and representatives shall have the right at all reasonable times to enter upon all premises used in connection with a special event for the purpose of inspecting the premises, for observing the performance of obligations under this article, and for the doing of any act or thing that the city may be obligated to or have the right to do under the permit, this article, or other applicable city ordinance, rule or regulation."

SECTION III.
SAVINGS

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION IV.
SEVERABILITY

If any provision, section, sentence, clause or phrase of this ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Granite Shoals in adopting, and of the Mayor in approving this ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION V.
REPEALER

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinance or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

SECTION VI.
EFFECTIVE DATE

This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION VII.
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON this the _____ day of _____, 2016.

APPROVED:

_____
Carl Brugger, Mayor

ATTEST:

_____
Elaine Simpson, City Secretary

APPROVED AS TO FORM:

_____
Brad Young, City Attorney

Elaine Simpson

From: Brad Young <BYoung@bickerstaff.com>
Sent: Wednesday, March 23, 2016 1:51 PM
To: citymanager@graniteshoals.org
Cc: Elaine Simpson; Peggy Smith; mayor@graniteshoals.org
Subject: Revised Special Events Ordinance
Attachments: Rev'd Special Events Ordinance draft 3-22-16 bby (00881248-3x7A30F).doc

Ken,

Attached for your review is a redline version of the special events ordinance that incorporates the comments from last night's council meeting.

Note that I have not changed the liability insurance amount. My understanding was that the council was going to discuss that further after learning more about what comparable cities required. I did a quick survey of city codes, and here is what I found:

Horseshoe Bay and Georgetown - $1,000,000 per occurrence

Bee Cave - $500,000

Burnet and Liberty Hill – Require liability insurance, but not in a specific amount.

Thanks,
Brad

Bradley B. Young
Attorney
Bickerstaff Heath Delgado Acosta LLP
3711 S. MoPac Expy | Building One | Suite 300 | Austin, TX 78746
Phone 512.472.8021 | Fax 512.320.5638 | www.bickerstaff.com

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City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: April 12, 2016

Agenda Item: ***# 9.b. Ordinance #690 related to Administrative Approval on minor plats***
Prepared/Submitted By: ***City Secretary for the City Attorney***
Department: ***Administration***

AGENDA CAPTION

9.b. Discuss, consider and possibly take action related to proposed Ord. 690 updating/amending Ord. 661 from March 2015, to modify definition of 'Minor Re-plat' to allow City Manager signature approval on re-plats of waterfront properties, or properties with 'fill area' which are no larger than four lots. *(City Manager Ken Nickel)*

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. **Continue to provide a safe Community**
7. **Continue to focus on Customer Service and Teamwork**
9. **Planning and Vision for the future**
11. **Improve Communications to the citizens of Granite Shoals**
12. **Encourage and promote business activities in the city**

BACKGROUND

At the March 22, 2016 Regular City Council meeting, Council Member Holland requested that the Council consider modifying the current Ordinance (#661) that allows the City Manager to approve certain minor replats.

Council Member Holland suggested that signature authority be expanded to allow City Manager to sign off on minor replats with 'Fill area' or 'lakefront', so long as they were still no larger than four lots and were not otherwise complicated.

Mr. Young has brought the proposed Ordinance #690 to City Council for this modification.

OPTIONS

Council usually has several:
1.) Adopt/Approve/Authorize agenda item, as requested or presented.
2.) Adopt/Approve/Authorize agenda item, with modifications.
3.) Deny approval of agenda item.
4.) Table the item.
5.) Other, as Council desires.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- ***Proposed Ord. 690***

Ordinance No. 690

"Administrative Approval of Minor Plats and Replats for Waterfront Property"

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, AMENDING CHAPTER 32 (SUBDIVISIONS), OF THE CITY OF GRANITE SHOALS CODE OF ORDINANCES; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council seeks to maintain the value of the City of Granite Shoals' ("City") scenic and natural resources, which are the keystones of the City's economic strength and quality of life through a comprehensive regulatory program that manages and guides land use and development within its City limits and extraterritorial jurisdiction ("ETJ"); and

WHEREAS, the City Council finds that unregulated development creates aesthetic and economic harm by cluttering corridors, devaluing properties and adversely affecting the naturally scenic views and native environment; and

WHEREAS, under the current ordinance, the City Manager's authority to administratively approve minor plats or replats as provided by section 212.0065 of the Texas Local Government Code excludes waterfront on Lake LBJ; and

WHEREAS, the City Council has determined that it will serve the public interest and increase efficiencies to provide the City Manager with the authority to administratively approve minor plats or replats for certain waterfront properties as provided by section 212.0065 of the Texas Local Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

SECTION I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION II. AMENDMENT

Chapter 32 (Subdivisions), Section 32-10 (Definitions), of the City of Granite Shoals Code of Ordinances is hereby amended as follows:[1]

" *Minor plat* means a subdivision or replat resulting in four or fewer lots abutting an existing street, provided that: (1) the plat does not create any new streets or new easements or the extension of any municipal facilities to serve any lot within the subdivision; and (2) ~~the property does not include fill area; (3)~~ no city-owned water main crosses the property~~; or (4) the property does not include waterfront on Lake LBJ~~. Any property to be subdivided using a minor plat shall already be served by all required city utilities and services."

SECTION III. SAVINGS

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION IV. SEVERABILITY

Should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

SECTION V. REPEALER

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

[1] *Editor's Note:* Changes to current city code are indicated by ~~strikethrough~~ (deleted language) or underlining (added language). The remainder of the text in this Section II consists of the city code as it is currently enacted in the Granite Shoals Code of Ordinances and is included to provide context only.

SECTION VI. EFFECTIVE DATE AND EXPIRATION DATE

This ordinance shall take effect immediately from and after its passage and publication as may be required by law and shall expire one year from the date of its passage.

SECTION VII. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at that this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this 12th day of April, 2016.

_____
Carl Brugger
Mayor

ATTEST:

_____
Elaine Simpson,
City Secretary

APPROVED AS TO FORM:

_____
Brad Young,
City Attorney

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item: **Item 9.c. Board and Committee Member Appointments**
Prepared By: **City Secretary**
Department: **Administration**
Submitted By: **City Secretary**

AGENDA CAPTION

Discuss, consider and possibly take action regarding making appointments Boards and Committees, if appropriate. *(City Secretary Elaine Simpson)*

BACKGROUND

This item is a 'standing' item on agendas during such time as the Council is attempting to fill several vacancies.

The following Boards and Committees have vacancies:

	Board of Adjustment 1 vacancy
1	Stephen Carter - VICE CHAIR
2	Don Bryant
3	Bill Farr
4	Jon R. Campbell
5	Larry Crochet
6	Ted Gulden - CHAIR
7	
	At Least Five Members and No more than Seven
	Planning and Zoning Commission – No vacancy
1	Shannon Wilson, Chair
2	Susie Hardy, Vice Chair
3	Steven C. Dooley
4	Shawna Williams
5	Paul Fletcher
6	Claudine Gonzales
7	Terry Scott
	At Least 7 members - 4 is a quorum

	Beautification Advisory Group - up to 10 vacancies
1	Donna Maier-Chair
2	Carol Carter
3	Rick Mills
4	Merilyn Nations
5	Julie A. Brugger
	No fewer than 3 nor more than 15 members
	3 members, or 1/3 of the appointed membership is quorum, whichever is greater

	Parks Advisory Committee 1 vacancy
1	
2	Wolf S. Williams
3	Seth Smith - Chair
4	Brad Williams - Vice Chair
5	Nelly Griffin
6	Katie Logan
7	ADVISORY CAPACITY - Council Member Shirley King
8	Diana Marichalar
9	Britany G. Dooley
	Not Fewer than 4 members, no more than 9 and four is a quorum
	Street and Water Advisory Group - Ord. 630 1-14-2014 1 vacancy
1	Billy Cauley
2	Susie Hardy - Chair
3	Claudine Gonzales
4	Charles R. Myers
5	Jim Davant
6	
7	George LaChance
	No fewer than 5 members no more than 7, 4 is quorum
	Wildlife Committee - 2 vacancies Ord. 639 adopted 3-11-2014
1	Robbie Boswell
2	Jason Brady - Chair
3	Steve Hougen
4	Dennis Jowers
5	Willie Pack - Secretary
6	
7	Doug Ripple - Vice Chair
8	
9	Mary Jane Waters
	ADVISORY CAPACITY - Council Member Todd Holland
	At least 5 and no more than 9, quorum is 4 members

	50th Anniversary Planning Committee - 1 vacancy
1	Bessie Jackson - appointed by A. Hisey
2	Dennis Maier - appointed by Full Council
3	Patie Campbell - appointed by Eric Tanner
4	Pastor Tomas Dominguez - appointed by Full Council
5	Glynis Smith - appointed by Full Council
6	Brenda Davis - appointed by Full Council
7	Merilyn Nations - appointed by Mayor Brugger
8	At- Large - Rev. Jackie English - Advisory Committee Member / Non-voting – Chair
9	
	Airport Advisory Committee - No Vacancies
	Ord 686 . March 8, 2016
1	George Forster
2	Neil Haverlah
3	Sandra Buschhorn
4	Jeffrey Hunt
5	Barry Sylvester
6	David Dittmar
7	Sheryl Gardner
	No fewer than 5 or more than 7 - one Council advisor
	4 members is a quorum
	Council Advisor Members is Council Member T. Dillard

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item: Item 10 & 11. Executive Session
Prepared By: City Secretary
Department: Administration
Submitted By: City Manager

AGENDA CAPTION

10. **Executive Session:**

Exec. Session:

The City Council will convene in Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to personnel matters."

11. Any action resulting from Executive Session.

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
April 12, 2016

Agenda Item: Item 12– Future Agenda Items
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

12. Future Meetings and Agenda Items

a.) Review Agenda Calendar
b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda and posted in accordance with Texas Open Meeting law.

Tuesday, April 12, 2016
City Council Regular Meeting
25 days before the May Election(s)

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	Proclamation! 50th Anniversary!			Mayor Brugger
	Hear	Tommy Lemonis / Unison re: water tower antenna site leasing		Nickel	Emailed information
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes March 22, 2016		Simpson	
	Special Workshop	Non-Conforming Structures Ordinance Modification		Nickel	Continued from previous meetings
	Special Workshop	Roads – Grant, Bond Program, Town Hall plans.	Brugger	Nickel	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Proposed 'Special Event' Ordinance #687	City Staff	Young	As discussed 3-22-2016
	Consider	Amend Ord. 661 from March 2015, to modify definition of 'Minor Re-plat' to allow City Manager signature approval on waterfront properties, if indicated.	Holland	Nickel	Allow City Manager to approve replats for lots with 'lake front' or 'fill area' if still fewer than 4 lots and if are otherwise non-complicated.
	Exec. Sess	Personnel: City Manager	Council 3/8	Young	

April 23, 2016 City of Granite Shoals 'Big Birthday Bash' for 50th Birthday!

Tuesday, April 26, 2016
City Council Regular Meeting
11 days before the May Election(s)

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes April 12, 2016		Simpson	
	Discuss	Hear update from city staff and discuss savings from newly installed Automated Meter Readers aka:'Smart Meters'.		Smith	
	Consider	Ord. 688, Modifications proposed to Ord. 191 – Revision to Police Reserves		Wilson /	
	Consider	Res. 508 Related to policies for public records request for Police Department Body Cameras audio / visual data		Nickel /Young	As discussed 3/8/16 – Integrated into the City Manager's Public Information policy

	Consider	Bids received for properties on Hill Drive, and on surplus vehicles/equipment		Nickel	Bid opening held 4/8/16
	Discuss	Proposals for modifying/updating the City Drought Contingency Schedule, regarding 'trigger points' for institution of drought stages		Smith	As discussed at 1-12-2016 Council meeting
	Consider	Board and Commission Appointments		Simpson	
		Written Department Reports			
		Future Agenda Items/Adjournment			

Tuesday, May 10, 2016
City Council Regular Meeting

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
		Audit			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes March 22, 2016		Simpson	
	Discuss	Non-Conforming Structures Ordinance Modification		Nickel	
	Consider	Schedule Volunteer Appreciation Reception		Simpson	
	Consider	Time-line and Budget options for removal of retired portions of old water plant.	Morren	Smith	Facilities no longer in use, eligible for removal, volunteer labor option??
	Consider	City Manager's report/update related to Animal Control needs for the city and update on Christ-Yoder Animal Shelter	Tanner/ Dillard	Nickel	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Future Agenda Items/Adjournment			

May 17, 2016 – Special Called Meeting to conduct Canvass of the May 7, 2016 City General and Special Elections.

Tuesday, May 24, 2016
City Council Regular Meeting
Council Pictures?

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes May 10, 2016		Simpson	

	Consider	Appointment of Mayor Pro Tem for 2016			
	Consider	Board and Commission Appointments		Simpson	
		Written Department Reports			
		Future Agenda Items/Adjournment			

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
?	Consider	Contractor Fee for Big Trucks? Impact Fee – Ordinance –	Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services	First Quarter end? Approx.. Jan 2016 ?
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
		City Employee job descriptions	Simpson
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3.Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016

July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3.Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3.City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2016) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize quarter cent sales tax for Streets prepare for May Election
December	