



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

**GRANITE SHOALS CITY COUNCIL
REGULAR CITY COUNCIL MEETING AGENDA
CITY HALL – COUNCIL CHAMBERS, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
TUESDAY, JUNE 14, 2016, 6:00 PM**

1. **Call meeting to order**

2. **Invocation**

3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**

*Texas Flag: Honor the Texas flag; I pledge allegiance to thee,
Texas, one state under God, one and indivisible.*

4. **Public comment and announcements and Items of Interest** *p. 4*

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- June 18, 2016 – Town Hall Meeting, Deer Management, Fire Hall 9 AM -11 AM *p. 5-6*
- June 28, 2016 – Granite Shoals Volunteer Appreciation Reception 5 PM – 6 PM *p. 7*
- June 30, 2016 – Open Meeting Law Training for Board and Committee Members 6:00 PM -7:30 PM *p. 9*
- June 30, 2016 – Meet with Mayor 7:30 PM – 8:30 PM *p. 9*
- LCRA status of Lake LBJ *p. 9*
- Former Council Member Peggy Edwards *p. 11*
- MFISD Nutrition and Book Bus *p. 12-13*

5. **PRESENTATIONS, REPORTS AND RECOGNITIONS** *p. 14*

- **Introduction of New Animal Control Officer Tim Edwards:** *Police Chief Gary Boshears.*
- **Report from Parks Advisory Committee related to committee activities and projects:** *Vice-Chair Brad Williams*

6. MANAGEMENT REPORTS p. 15

a.) City Manager

- S&P rating update p. 16-23
- Meeting with Gandolf Burrus & structural engineer (*Peal and Associates, Inc.*) on May 26, 2016, related to park grant. p. 24-26
- Marble Falls ISD / City of Granite Shoals discussions related to soccer fields.
- USDA Rural Development Grant for future road improvement project.
- Wildlife Viewing Station.

b.) Assistant City Manager

- Storm Damage Update
- Water Award

c.) City Secretary

- Election Update

7. CONSENT AGENDA ITEMS p. 27

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- Approve City Council Regular Meeting minutes from May 24, 2016. p. 28-48
- Approve and accept the City of Granite Shoals' 2015 Annual Financial Report for Fiscal Year Ending September 30, 2015, as audited and presented by BrooksCardiel.

8. REGULAR AGENDA ITEMS

- Discuss, consider and possibly take action related to establishing regulations for heavy trucks on Phillips Ranch Road. (*City Attorney Brad Young*) p. 49-55
- Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. (*City Secretary Simpson*) p. 56-71

9. WORK SESSION(S):

- Discuss and consider preliminary ideas for Budget priorities for the 2016-2017 City Fiscal Year as submitted by City Council members. p. 72-84
- Discuss proposed budget season meeting calendar. p. 85-87

10. EXEC. SESSIONS: p. 88

- Executive session pursuant to sections 551.074 of the Texas Open Meetings Act (Personnel Matters): Discussion regarding the appointment, employment, evaluation,*

reassignment, duties, discipline, or dismissal of the following public employees: City Manager Ken Nickel, City Secretary Elaine Simpson, City Attorney Brad Young, Municipal Judge Frank Reilly.

b.) Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to personnel matters.

c.) Any action resulting from Executive Session(s).

11. **Future Meetings and Agenda Items**

- o Review Agenda Calendar *p. 89-93*
- o Identification of future agenda items

12. **Adjournment**

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Friday, June 10, 2016 on or before 6:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, June 14, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.



Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
June 14, 2016**

Agenda Item: Item 4 – Public Comment and Staff Announcements

AGENDA CAPTION

- At this time, any person with business before the Council not scheduled on the agenda may speak to the Council.
- No formal action can be taken on these items at this meeting.
- No discussion or deliberation can occur.
- Comments regarding specific items should occur when the item is called on the agenda.
- Anyone wishing to speak under this agenda item must complete a “Comment Card” and submit it to the City Secretary prior to addressing the Council.

Staff Announcements (announcements of community interest) :

The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.”

The law provides that an “**item of community interest**” includes the following:

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,
- announcements involving imminent public health and safety threats to the city.

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

Please see posting agenda for list of activities that are planned for promotion on meeting night. There may be additional items of community interest to be mentioned on meeting night, that are not officially scheduled as this agenda is going to print.



Please join us for a:

Town Hall Meeting

About Urban Deer Management in Granite Shoals

Saturday, June 18, 2016

9:00 AM to 11:00 AM

Granite Shoals Fire Department

8410 West FM 1431, Granite Shoals, Texas 78654

- Discuss the work of the Granite Shoals Wildlife Advisory Committee.
- Discuss upcoming 'No Deer Feeding' Ordinance.
- Discuss Pilot Program for archery-based deer management.

Please call City Secretary at 830-598-2424 x303 with any questions.

******* Let your voice be heard*******

Por favor únase a nosotros para:

Reunión sobre población gestión urbana de venados en Granite Shoals

Sábado, 18 de junio de 2016 - 9:00 AM - 11:00 AM

Departamento de Bomberos de Granite Shoals

8410 FM 1431, Granite Shoals, Texas 78654

- Hablar sobre el trabajo de la Comisión Consultiva de granito Shoals
- Discutir próxima ordenanza 'No ciervos alimentación'.
- Discutir el programa piloto para la gestión de ciervos basada en tiro con arco.

por favor llame a la Secretaria de la ciudad con cualquier pregunta

830-598-2424 x 303

***** Deja que tu voz se escuche *****

City Volunteer Appreciation Reception

Tuesday, June 28, 2016
5:00 PM – 6:00 PM before Council meeting
Granite Shoals City Hall
2221 N. Phillips Ranch Road,
2nd Floor Council Chamber
Granite Shoals, TX 78654
RSVP 830-598-2424 x 303
Or citysecretary@graniteshoals.org

Cake and punch / light refreshments

**Thank you for
Everything You Do!**



Incorporated 1966

Mayor Carl Brugger

Mayor Pro Tem Shirley King

Council Member Anita Hisey, Plc. 1

Council Member Eric Tanner, Plc. 3

Council Member Tom Dillard, Plc. 4

Council Member Todd Holland, Plc. 5

Council Member Mark Morren, Plc. 6

City Manager Ken Nickel

Assistant City Manager Peggy Smith

2407 Commerce Street,
Marble Falls, 830-693-
5110 or 830-385-5624,
Mon.-Thurs. 7:00am-
4:30pm.

IMMEDIATE Consideration,
please apply online
at: www.whichwich.com.

Bed Linens, Table Linens,
Loveseat, Dressers. 2546
Williams Lakeshore.
Kingsland. June 2nd-4th.
210-381-6234.

items.
Landlord reserve the right
to cancel this sale
without further notice.

PUBLIC NOTICES

PUBLIC NOTICE



The City of Granite Shoals, TX

Public Hearings Zoning Ordinance Amendment *Non-Conforming Structures*

The Planning and Zoning Commission of the City of Granite Shoals will hold a Public Hearing on Tuesday, June 21, 2016, during their Regular Meeting, which is open to the public, at 6:00 p.m., at Granite Shoals City Hall, Council Chambers – 2nd floor, 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654, to consider recommending proposed Ordinance #691 to amend Chapter 40 of the City Code of Ordinances, related to Non-Conforming Structures, including **SECTIONS 40-2 (DEFINITIONS), 40-6 (SINGLE-FAMILY RESIDENTIAL DISTRICT, R-1), 40-8 (MULTIFAMILY RESIDENTIAL DISTRICT, R-2), 40-10 (MOBILE HOME RESIDENTIAL DISTRICT, M-1), AND 40-18 (NONCONFORMING BUILDINGS AND USES) OF THE CITY OF GRANITE SHOALS CODE OF ORDINANCES; AND CREATING A NEW SECTION 40-29 (OVERLAY DISTRICTS); AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.**

Granite Shoals City Council will hold a Public Hearing on Tuesday, June 28, 2016, during their regular meeting, which is open to the public, at 6:00 p.m., at Granite Shoals City Hall, Council Chambers – 2nd floor, 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654, to consider proposed Ordinance #691 including recommendation(s) of the P&Z Commission.

Citizens are encouraged to attend and be heard. Additional information concerning this proposed Ordinance is available by contacting City Hall, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654, Office of the City Secretary, (830) 598-2424 x 303, as well as visiting the official city website at www.graniteshoals.org.

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Open Meetings Law Training

Thursday, June 30, 2016

6:00 PM-7:30 PM

Granite Shoals City Hall, Council Chamber

2nd Floor, 2221 N. Phillips Ranch RD

Granite Shoals, TX 78654

Presented by City Attorney Brad Young

This class fulfills the legally required training for Council Members, Planning and Zoning Commissioners and other Committee and Board Members who serve on Granite Shoals Advisory Groups.

With questions, call City Secretary at 830-598-2424 x 303.

Meet with Mayor - Open House

Stay after for lemonade and Question and Answer session with

Mayor Carl Brugger (and city staff, as appropriate)

7:30 PM until 8:30 PM.

There may, or may not be, a quorum of the City Council, the Airport Advisory Committee, the Planning and Zoning Commission, the Board of Adjustments, the Parks Advisory Committee, the Streets and Water Advisory Group (SWAG), the Beautification Advisory Group (BAG), or the Wildlife Advisory Committee present for this training and/or the meet and greet which are being conducted for educational and informational purposes. No action will take place.

...walked out of the (driver saw) the on fire. They told didn't call 911. He intoxicated at the

"I don't know exactly how he started the fire," Caraway said, "but we believe he intentionally started the fire... It could have been that he was

Falls Monday, June 6. A suspect, 51-year-old Adam Tjerina, has been arrested on an arson charge in connection with the fire and remains in the Burnet County Jail in lieu of \$100,500 bond.

intoxicated."

Tjerina was booked in Burnet County Jail on Tuesday on charges of arson with intent to damage a habitation and public intoxication. \$100,500.

He remains there on bond of \$100,500.

ble Falls looks to ds for \$8.8 million

CRAWFORD SMITH
HIGHLANDER
with a new affir-
ne city's debt-wor-
Marble Falls City
Tuesday night,
rpted the mantle of
for the future and
look at financing
million in immu-
ructure, street and
xpenses.

uncil approved the
e of the city's Com-
Plan, the first since
016 plan is more
is going to be an
rseful tool in mov-
into the next 5 to
said Mayor John
affirmation of the
cial standing had
ve learned today
rating has upgrad-
d rating from A+
aid City Manager
confidence level

matches the announcement made by Standard & Poor, which saved the city \$1.6 million in interest in the refunding existing bonds in October.

"The double A rating is where we really need to be," said Mark McLiney of SAMCO Capital Markets, Inc. "It is what we have been working on since the flood used so much money that you did not get back after the flood in 2007. (The rating) is important to the bond market, even if you were not selling bonds. People who already own bonds want to know how they are doing."

McLiney had come to spell out the details of issuance of new certificates of obligation. He praised the work of Hodge and Finance Director Margie Cardenas in rebuilding the city fund balance.

"Every penny counts in driving down borrowing costs," he said.

The lion's share of funds

Bonds... see Page 10A

2016 Burnet County Rodeo
Official Program
June 10 & 11
Burnet County, The Highlander

Official program inside

The 50th annual Burnet County Fair and Rodeo begins today with the fair starting at 10 a.m. at the Burnet Community Center and the rodeo kicking off tonight at 7 p.m. at the Burnet County Fairgrounds. Check out more about the festivities in the official Rodeo program inside this newspaper!

Closed lakes reopening, LCRA advises caution

By GLYNIS CRAWFORD SMITH
THE HIGHLANDER
Lake Marble Falls, Lake LBJ, Lake Travis and Inks Lake will reopen to recreational boating at noon today, Friday, June 10, according to an announcement from the Lower Colorado River Authority (LCRA).

The announcement came too late for one teen who ventured onto the water Wednesday night. The Granite Shoals Police Department apprehended Alexa Shea Leaf, 17.

"She was observed by officers operating a personal watercraft while the lake was closed and also operating it in a reckless manner," said chief Gary Boshears. "Officers observed signs of intoxication and she was arrested for boating while intoxicated and minor in consumption."

The LCRA announcement of lake openings Thursday noted the level of Lake Travis is continuing to fall, but the

lake level is still in the flood pool, well above 681 feet above mean sea level (msl).

Flows throughout the Highland Lakes continue to be strong, and anyone boating or swimming on the lakes should use caution and be on the lookout for debris and submerged objects.

Floodgate operations and/or hydroelectric generation continues at Buchanan, Wirtz, Starcke, Mansfield and Tom Miller dams.

Another LCRA caution concerns bacteria levels in the lakes.

"Bacteria levels in the Highland Lakes are higher than normal after recent flooding rains, and visitors should use caution in deciding whether to swim in the lakes in the near future," said the bacteria alert. "Anyone choosing to go in the water now should avoid areas with debris, or where the water is not clear or foam is visible."

Highlander News 6-10-16

e year after conviction, an murder case still warm

ANDREA RANDOLPH
LAKES NEWSPAPERS
anniversary of the
victim of Karra
June 2, Dis-
s an appeal

Allen initially pled self defense, citing ongoing abuse during the trial, but evidence presented to the jury, including a deputy's testimony that the victim had been shot four

This wasn't the first spousal murder case McAfee had tried.

"I tried cases where women hired people to kill their husbands," he said. "The dif-





In Memory of
Peggy Edwards

May 14, 1948 - June 5, 2016

Graveside Service

Friday, June 10, 2016 | 2:00 pm

Zephyr Cemetery

Zephyr, Texas

Driving Directions

Peggy Mayes Edwards of Granite Shoals, Texas, passed away suddenly on June 5, 2016. She was born in Beeville, Texas on May 14, 1948 to Aubrey and Frances Mayes. She was the only daughter with three brothers; Jack, Russell and Forrest.

Peggy was a hard worker who loved everyone, especially children. She volunteered regularly at Joseph's Pantry, retired from the Public Works Department of the City of Marble Falls, was on the Granite Shoals City Council. She survived several bouts with cancer, enjoyed spending time with her woman's club, coached soccer and she loved cheering at all ball games.

Peggy was preceded in death by her parents. She is survived by her devoted husband of 16 years, Kenneth Edwards, her loving son David Turnbow and wife Susanne of Stuttgart, Germany and three stepdaughters, Kenda Tucker and husband Trent of Kingsland, Texas, Stacia Ashmore and husband Jeff of Round Rock, Texas and Krista Fisher and husband Trey of Marble Falls, Texas, 5 grandchildren whom she loved dearly, Anika and Alexander Turnbow of Germany, Travis Tucker, Seth Fisher and Reagan Ashmore.

A memorial and viewing will be held at Clements Wilcox Funeral Home in Marble Falls on Friday, June 10, 2016 at 10:00 am followed by a graveside service at Zephyr Cemetery in Zephyr, Texas at 2:00 pm.



Announcing Marble Falls I.S.D. Summer Food Service Program

Summer School Locations in Marble Falls

Cafeteria open to the PUBLIC starting June 1st

Breakfast and Lunch is provided FREE of charge to all CHILDREN, ages 1 to 18!

***OPEN MONDAY-FRIDAY

- 1. Marble Falls Elementary**
1909 Broadway
Marble Falls, Texas 78654
Breakfast 8:00am~8:30am
Lunch 12:00pm~12:30pm

***OPEN MONDAY-THURSDAY

- 2. Marble Falls Middle School**
1511 Pony Circle
Marble Falls, Texas 78654
Breakfast 8:00am~8:30am
Lunch 12:00pm~12:30pm

Mustang Summer Lunch & Book Bus in GRANITE SHOALS:

Eat Lunch on the BUS Monday thru Friday starting June 1st

Lunch Bus Stop #1

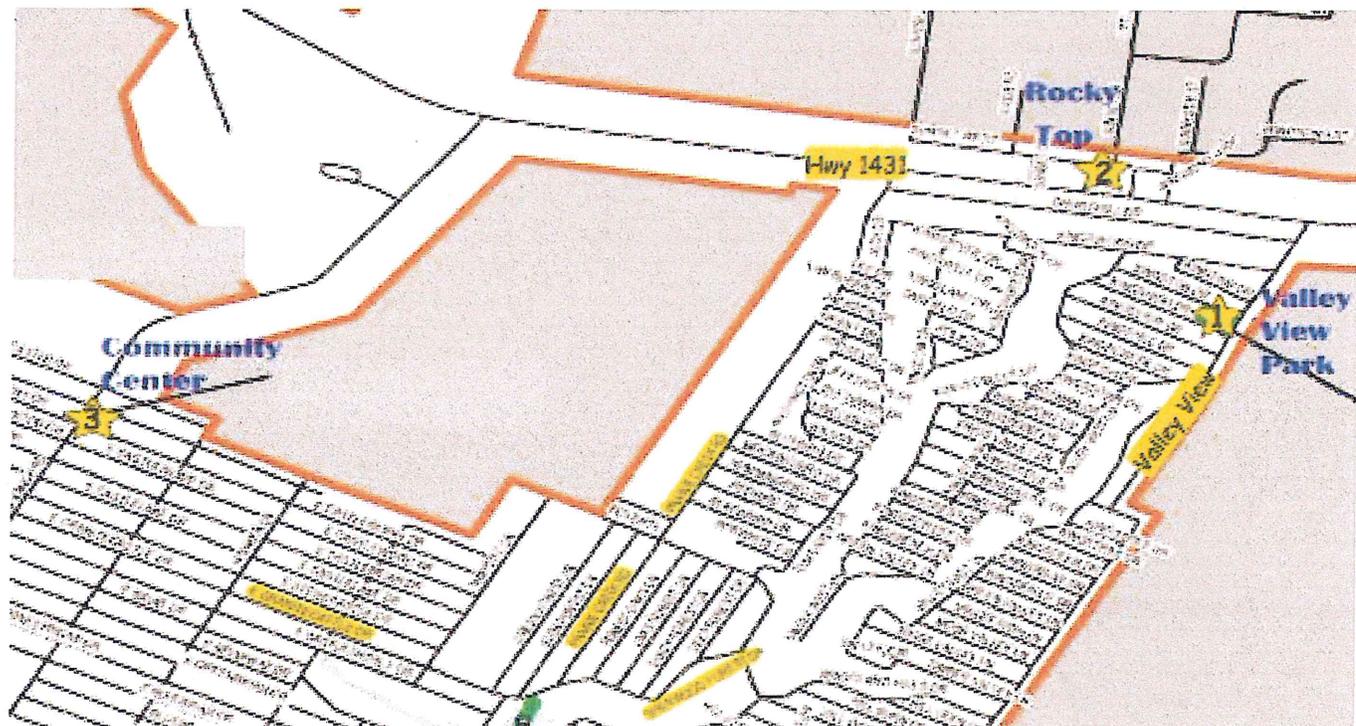
Valley View Park (on Valley View)
1531 Kingshigh
Lunch: 11:00am~11:25am

Lunch Bus Stop #2

Rocky Top Store (parking lot)
6924 FM 1431
Lunch: 11:30am~11:55am

Lunch Bus Stop #3

Granite Shoals Community Center
102 E. Greencastle Dr.
Lunch: 12:00 pm~12:25pm



In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and contractors participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, and/or tape), American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at http://www.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (800) 832-4999. Submit your completed form to either USDA by mail, U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-8410, Fax: (202) 690-7442, or email: program.intake@usda.gov.

This institution is an equal opportunity provider.

JOIN LOGAN & MIA
 THE GREAT PLATE OF TEXAS
 WITH A HEALTHY MEAL

JUNE SUMMER FUN!



MONDAY
STARTING JUNE 1
HEALTHY SUMMER MEALS FOR KIDS
MEALS AT EACH SCHOOL VOUCHER

TUESDAY



WEDNESDAY

THURSDAY

FRIDAY

Monday-Friday starting JUNE 1st
Summer School Locations in Marble Falls:
Open to the PUBLIC
 Marble Falls Elem~ Breakfast and Lunch
 Middle School~ Breakfast and Lunch

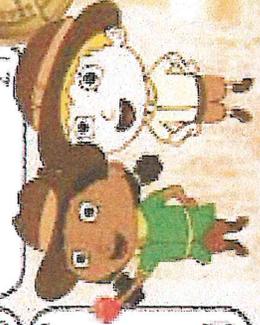
Mustang Summer Lunch & Book Bus
in GRANITE SHOALS:
 Lunch Stop #1 Valley View Park
 Lunch Stop#2 Rocky Top Store
 Lunch Stop#3 Community Center

More information on the back

Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 6	Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 7	Queso Nachos Chef Salad Black Beans Assorted Fresh Fruit 8	Chicken Nuggets Chef Salad Tater Tots Hot Roll Assorted Fresh Fruit 9	Corndog Chef Salad Fresh Medley Jell-O w/whip Assorted Fresh Fruit 10
Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 13	Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 14	Queso Nachos Chef Salad Black Beans Assorted Fresh Fruit 15	Chicken Nuggets Chef Salad Tater Tots Hot Roll Assorted Fresh Fruit 16	Corndog Chef Salad Fresh Medley Jell-O w/whip Assorted Fresh Fruit 17
Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 19	Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 20	Queso Nachos Chef Salad Chili Beans Assorted Fresh Fruit 22	Chicken Nuggets Chef Salad Tater Tots Hot Roll Assorted Fresh Fruit 23	Hot Dog Chef Salad Fresh Medley Pudding w/whip Assorted Fresh Fruit 24
Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 27	Sandwich Chef Salad Garden Dippers Assorted Fresh Fruit 28	Queso Nachos Chef Salad Black Beans Assorted Fresh Fruit 29	Chicken Nuggets Chef Salad Tater Tots Hot Roll Assorted Fresh Fruit 30	Hot Dog Chef Salad Fresh Medley Pudding w/whip Assorted Fresh Fruit 31

Breakfast Menu: Choice of entrée below or other entrée choice: cereal or yogurt offered with choice of toast, milk, fruit and/or juice

Monday Breakfast Pizza	Tuesday Breakfast Corndog	Wednesday Breakfast Sausage
Thursday Donut	Friday Breakfast Puffs	



MEALS ARE PROVIDED BY AGRICULTURE COMMISSIONER AND OTHER

Menu prices are funded by state. This program is an equal opportunity program.

Menus are subject to change.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
July 14, 2016**

Agenda Item: Item 5. Presentations and Recognitions
Prepared by: Elaine Simpson, City Secretary
Department: Administration
Submitted by: Elaine Simpson, City Secretary

BACKGROUND

5. Presentations, Recognitions and Reports

- **Introduction of New Animal Control Officer Tim Edwards:** *Police Chief Gary Boshears.*

Tim Edwards began working for Granite Shoals May 23, 2016.

- **Report from Parks Advisory Committee related to committee activities and projects:** *Vice-Chair Brad Williams*

Presentation to the City Council related to an update on Park Launch fees collected to date, Park 6 parking, parks with new launch signs and collection boxes, and other updates from Parks Advisory Committee.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
June 14, 2016**

Agenda Item: 6. Management Reports
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

AGENDA CAPTION

6. Management Reports

a.) City Manager

- S&P rating update
- Meeting with Gandolf Burrus & structural engineer May 26, 2016, related to park grant.
- Marble Falls ISD / City of Granite Shoals discussions related to soccer fields.
- USDA Rural Development Grant for future road improvement project.
- Wildlife Viewing Station.

b.) Assistant City Manager

- Storm Damage Update
- Water Award

c.) City Secretary

- Election Update – *invoice received for May 7, 2016 City Special and General Elections*

RatingsDirect®

Summary:

Granite Shoals, Texas; General Obligation

Primary Credit Analyst:

Jim Tchou, New York (1) 212-438-3821; jim.tchou@spglobal.com

Secondary Contact:

Victor Onadiji, Dallas (214) 871-1418; victor.onadiji@spglobal.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:

Granite Shoals, Texas; General Obligation

Credit Profile

Granite Shoals GO

Long Term Rating

A/Stable

Upgraded

Rationale

S&P Global Ratings raised its rating on Granite Shoals, Texas' combination tax and revenue certificates of obligation two notches to 'A' from 'BBB+'. The outlook is stable.

This rating action reflects our opinion of the city's recently improved financial performance and position and our expectation that the city will likely maintain its finances over the next several fiscal years.

The certificates are payable from a limited ad valorem tax levied on all taxable property within the city and surplus net revenue, not to exceed \$1,000, from the city's utility system. The city's current property tax rate is 52 cents per \$100 of assessed value (AV), well below the maximum allowable rate of \$1.50 per \$100 of AV.

The rating reflects our opinion of the following factors for the city, specifically its:

- Weak economy, with projected per capita effective buying income at 61.9% of the national level and market value per capita of \$95,640;
- Strong management, with good financial policies and practices under our Financial Management Assessment (FMA) methodology;
- Strong budgetary performance, with operating results that we expect could improve in the near term relative to fiscal 2015, which closed with an operating deficit in the general fund but an operating surplus at the total governmental fund level in fiscal 2015;
- Strong budgetary flexibility, with a low nominal available fund balance (\$232,000) that we expect will improve as a percent of expenditures in the near term from its fiscal 2015 level of 6.8% of expenditures;
- Very strong liquidity, with total government available cash at 42.9% of total governmental fund expenditures and 3.2x governmental debt service, and access to external liquidity we consider strong;
- Adequate debt and contingent liability position, with debt service carrying charges at 13.4% of expenditures and net direct debt that is 120.2% of total governmental fund revenue, as well as rapid amortization, with 68.3% of debt scheduled to be retired within 10 years; and
- Strong institutional framework score.

Weak economy

We consider Granite Shoals' economy weak. The city, with an estimated population of 5,046, is in Burnet County. The city has a projected per capita effective buying income of 61.9% of the national level and per capita market value of \$95,640. Overall, the city's market value grew by 5.9% over the past year to \$482.6 million in 2016. The county unemployment rate was 3.7% in 2015.

The roughly 5.7-square-mile city is about 60 miles northwest of Austin in Texas' Hill Country region. Granite Shoals is located along the shores of Lake LBJ, one of seven Texas Highland Lakes. Therefore, the region contains numerous waterways and several golf courses within a 20-mile radius. Wealth and income reflect the city's primarily residential limited economy.

Fiscal 2015 saw the issuance of several residential home permits, and the city expects to issue several more by the close of fiscal 2016. It has also seen some commercial development with the opening of a new chain restaurant in fiscal 2015. Officials expect economic growth to continue with AV projected to grow by 2% annually over the next several fiscal years.

Strong management

We view the city's management as strong, with good financial policies and practices under our FMA methodology, indicating financial practices exist in most areas, but that governance officials might not formalize or monitor all of them on a regular basis.

Key practices include management's use of conservative revenue and expenditure projections that take into account historical data and information from outside sources, where applicable. Management provides quarterly reports on budget-to-actual financial results to the city council. Granite Shoals has a 10-year capital improvement plan (CIP) that it updates annually during the budget process. The CIP identifies projects, costs, and funding sources.

The city employs an annually reviewed investment policy that mirrors the Texas Public Funds Investment Act. Management provides quarterly investment reports to the city council that detail investment holdings and returns. The city's basic debt management policy limits debt to no more than 10% of AV, and its formal policy maintains at least 25% of general fund expenditures in reserve. While the city is currently not at its fund balance target, management expects to reach its fund balance target within the next three fiscal years. Granite Shoals lacks a formal long-term financial forecast.

Strong budgetary performance

Granite Shoals' budgetary performance is strong in our opinion. The city had deficit operating results in the general fund of 2.1% of expenditures, but a surplus result across all governmental funds of 5.3% of expenditures in fiscal 2015. Our assessment accounts for the fact that we expect budgetary results could improve from 2015 results in the near term.

After a period of structural deterioration from fiscal years 2009-2012, during which fund balances declined to a low of negative 9.6%, the city posted operating surpluses in fiscal years 2013 and 2014 due to the implementation of several measures, including stronger financial management practices and a reallocation of the tax rate between maintenance and debt service. Preliminary fiscal 2015 results indicate the city achieved a surplus; however, net of proceeds from a debt issuance, it saw an operational deficit of \$70,000. Despite the deficit, the city saw fund balance increase nominally and as a percent of general fund expenditures. Management attributes this partially to a restatement of the beginning fund balance in fiscal 2015.

Granite Shoals has adopted a surplus budget for fiscal 2016; according to management, the city is performing according to budget. Projections indicate management expects a \$30,000 surplus at fiscal year-end 2016.

Management's preliminary outlook for fiscal years 2017 and 2018 indicate it plans to achieve general fund surpluses to continue to build fund balance back to its formal target. Therefore, we expect the city will likely continue to improve its budgetary position over the next several fiscal years.

Strong budgetary flexibility

Granite Shoals' budgetary flexibility is strong, in our view, with an available fund balance that we expect could improve in the near term from its fiscal 2015 level of 6.8% of operating expenditures. The city's reserves are low on a nominal basis at \$232,000, which we view as vulnerably low and a negative credit factor.

Fiscal 2015 saw the restatement of the city's beginning total general fund balance to \$291,960 from \$174,573. After adjusting for \$307,000 in debt proceeds deposited into the general fund, preliminary results show Granite Shoals ended fiscal 2015 with an available fund balance of 6.8% of expenditures, which we consider good, in-line with the city's performance expectations for fiscal 2015.

Fiscal 2016 projections indicate the city will post a \$30,000 general fund surplus, which we believe will lead to, what we consider, a strong fund balance. The city intends to achieve surpluses in fiscal years 2017 and 2018 as it builds fund balance up to the formal target of 25% of expenditures. Officials have expressed plans to achieve that target by fiscal 2019. While available fund balance remains nominally low, continued and sustained improvement in fiscal year-end fund balance could result in a higher rating.

Very strong liquidity

In our opinion, Granite Shoals' liquidity is very strong, with total government available cash at 42.9% of total governmental fund expenditures and 3.2x governmental debt service in 2015. In our view, the city has strong access to external liquidity if necessary.

Since no material cash draws are expected, we believe the city's cash position will likely remain stable. Granite Shoals has \$610,000 in privately placed, variable-rate certificates of obligation. These obligations represent about 5.6% of total direct debt. The minimum interest rate allowed on the certificates is 4.25% and the maximum rate is 6%; the interest rate resets in August 2020 and again in August 2025. Should the interest rate be reset to the maximum allowed rate, we believe the city has sufficient liquidity to meet the required debt payments.

Currently, all of Granite Shoals' investments comply with Texas statutes and the city's internal investment policy. At fiscal year-end 2015, investments included certificates of deposit and the TexPool Investment Pool, neither of which we consider aggressive.

Adequate debt and contingent liability profile

In our view, Granite Shoals' debt and contingent liability profile is adequate. Total governmental fund debt service is 13.4% of total governmental fund expenditures, and net direct debt is 120.2% of total governmental fund revenue. Approximately 68.3% of the direct debt is scheduled to be repaid within 10 years, which is, in our view, a positive credit factor.

The city has \$610,000 outstanding in privately placed debt with a variable rate, which is reset every five years. The most recent reset occurred in August 2015 at an interest rate of 4.25%; the next resets are scheduled for August 2020 and August 2025. The minimum interest rate allowed is 4.25% and the maximum rate is 6%. Granite Shoals has

determined that if the rate were reset to the maximum of 6% in 2020, total debt payment requirements for fiscal 2021 would increase by only about \$7,500. Debt payment requirements for fiscal 2022 and beyond would fluctuate by no more than \$3,500 per fiscal year until the obligations matured in fiscal 2027. Based on this, we do not think the obligations pose an interest rate risk for the city.

Management expects a \$2 million bond election in November 2016 for road construction and improvement. However, we do not believe the issuance of these bonds--if management were to issue them within the next two years--would materially affect the city's debt profile.

Granite Shoals' combined required pension and actual other postemployment benefit (OPEB) contribution totaled 1.5% of total governmental fund expenditures in fiscal 2015. The city made its full annual required pension contribution in fiscal 2015.

The city participates in the Texas Municipal Retirement System (TMRS), administered by Texas. Granite Shoals' required pension contribution is its actuarially determined contribution, calculated at the state level. Using updated reporting standards in accordance with Governmental Accounting Standards Board (GASB) Statement No. 67, the city's net pension liability was measured, as of Dec. 31, 2014, at \$33,010. The TMRS plan maintained a funded level of 96.7%, using the plan's fiduciary net position as a percent of the total pension liability. (For additional details on GASB Nos. 67 and 68, please see the report, titled "Incorporating GASB 67 And 68: Evaluating Pension/OPEB Obligations Under Standard & Poor's U.S. Local Government GO Criteria," published Sept. 2, 2015, on RatingsDirect.)

The city also provides OPEB through its participation in the TMRS supplemental death benefits fund. We do not expect pension costs to rise substantially over the next few years.

Strong institutional framework

The institutional framework score for Texas municipalities is strong.

Outlook

The stable outlook reflects S&P Global Ratings' opinion that it will likely not change the rating over the two-year outlook period. We expect Granite Shoals will likely continue to make strides in maintaining its strong budgetary flexibility and performance, supported by strong management.

Upside scenario

We could raise the rating if the city were to build and sustain available fund balance at levels above \$500,000 or if the city were to develop a trend of maintaining positive available fund balance, supported by ongoing strong budgetary performance.

Downside scenario

We could lower the rating if weak budgetary performance were to result in a negative available fund balance, which we believe is possible due to the city's currently low nominal amount.

Related Criteria And Research

Related Criteria

- USPF Criteria: Local Government GO Ratings Methodology And Assumptions, Sept. 12, 2013
- USPF Criteria: Financial Management Assessment, June 27, 2006
- USPF Criteria: Debt Statement Analysis, Aug. 22, 2006
- USPF Criteria: Limited-Tax GO Debt, Jan. 10, 2002
- USPF Criteria: Assigning Issue Credit Ratings Of Operating Entities, May 20, 2015
- Criteria: Use of CreditWatch And Outlooks, Sept. 14, 2009

Related Research

- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013
- Incorporating GASB 67 And 68: Evaluating Pension/OPEB Obligations Under Standard & Poor's U.S. Local Government GO Criteria, Sept. 2, 2015
- 2015 Update Of Institutional Framework For U.S. Local Governments

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.globalcreditportal.com. All ratings affected by this rating action can be found on the S&P Global Ratings public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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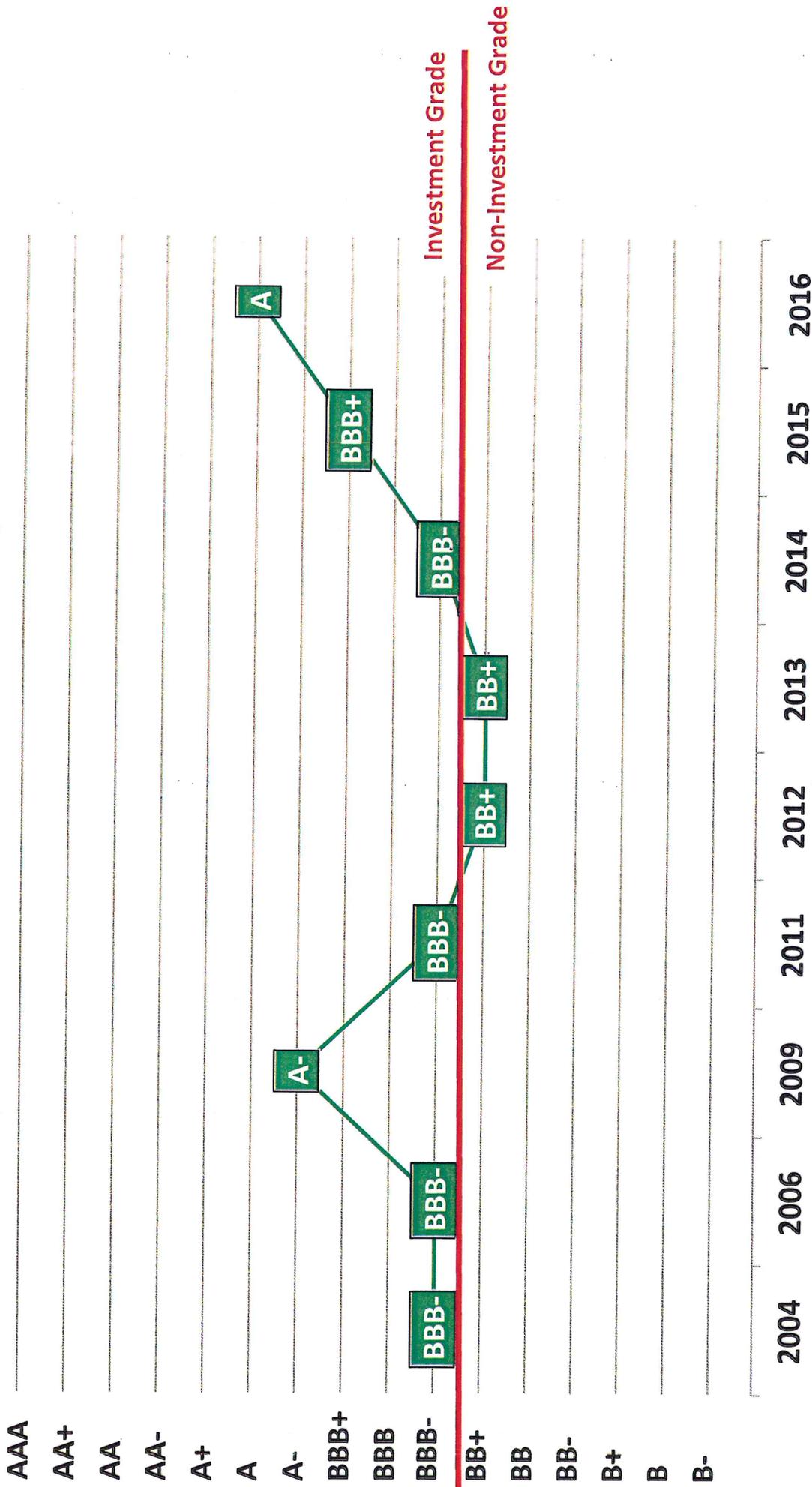
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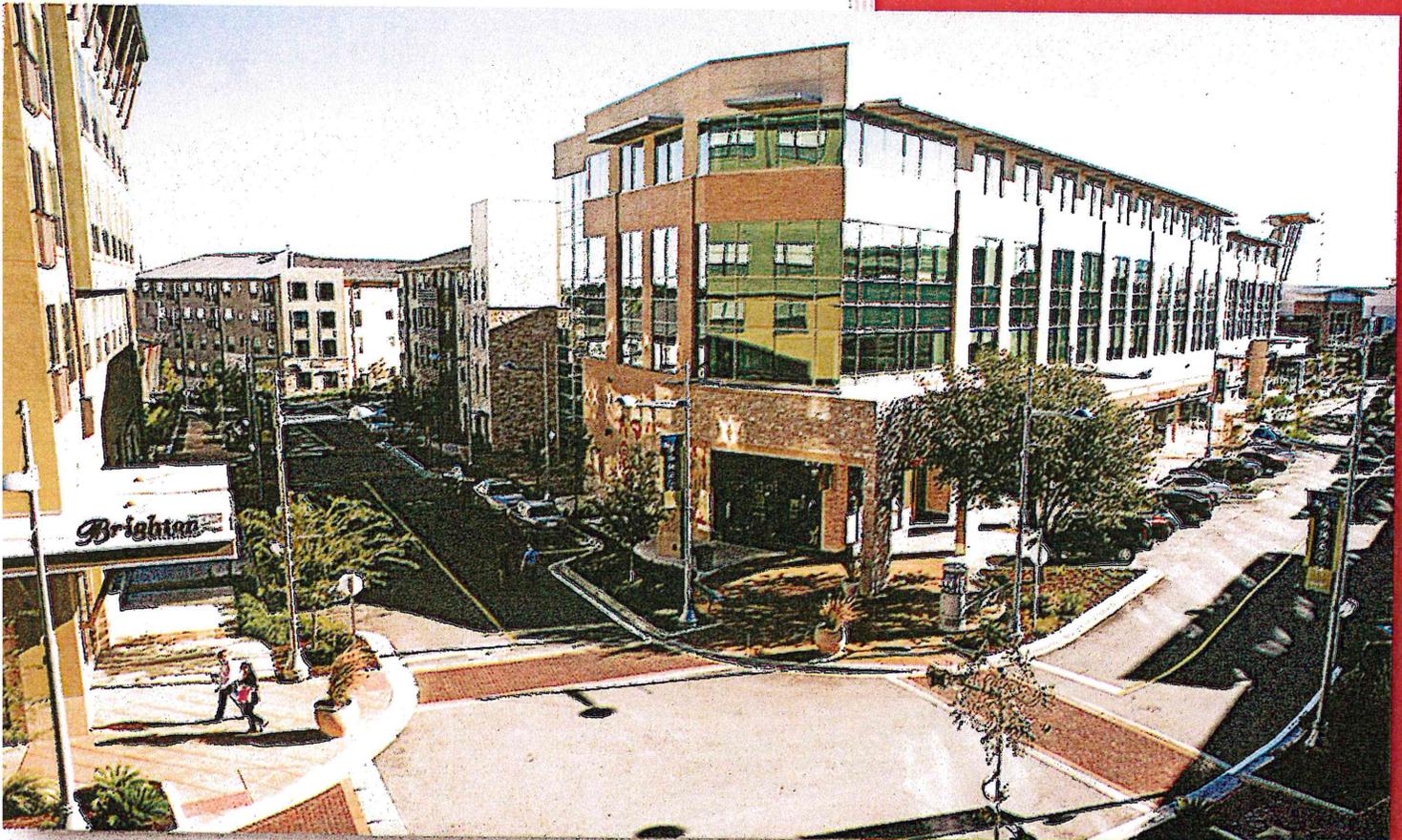


Prepared by: Wendy M. Gholson, Director of Finance 06/07/2016



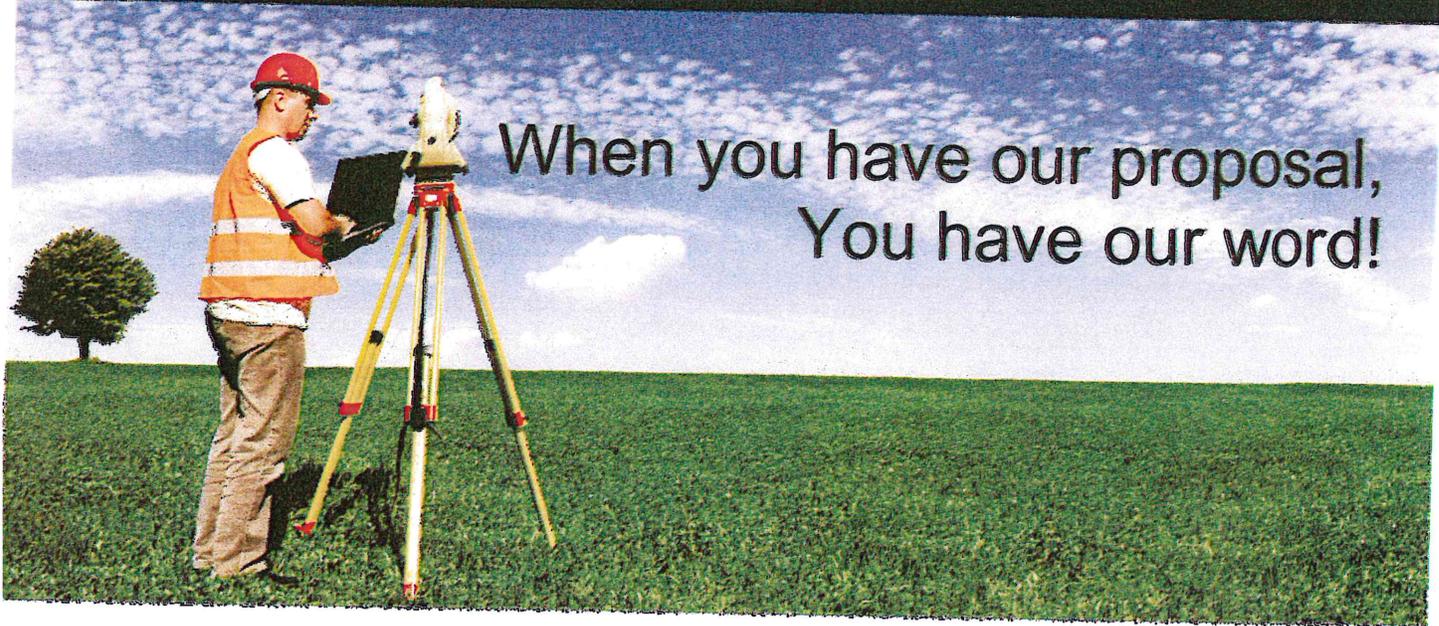
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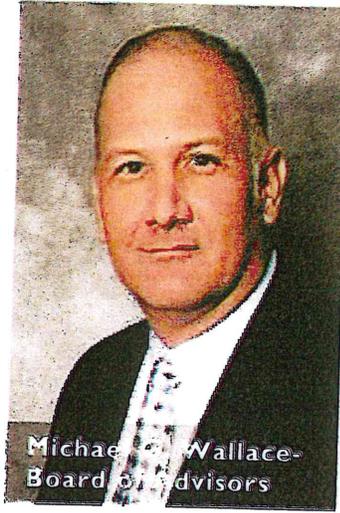
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Jake Peal

-Jake Peal
CEO



STAFF MEMBERS



✓ - Visit Granite Shoals on May 26, 2016



City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
June 14, 2016

Agenda Item: #7. Consent Agenda
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

7. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve City Council Regular Meeting minutes from May 24, 2016.
- b. Approve and accept the City of Granite Shoals' 2015 Annual Financial Report for Fiscal Year Ending September 30, 2015, as audited and presented by BrooksCardiel. This document is posted on the city's website at this link <http://www.graniteshoals.org/DocumentCenter/View/683>

- a. (self-explanatory)
- b.) City Council heard the audit presentation on May 24, 2016. Tonight, they have final copies of the audit.



City Of Granite Shoals
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MEETING MINUTES
CITY OF GRANITE SHOALS, TX
REGULAR CALLED CITY COUNCIL MEETING
TUESDAY, MAY 24, 2016
6:00 PM

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. Mayor Brugger called the regular meeting of the City Council of the City Of Granite Shoals to order at 6:00 pm, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:

Carl Brugger, Mayor
Shirley King, Mayor Pro Tem
Anita Hisey, Council Member, Plc. 1
Eric Tanner, Council Member, Plc. 3
Tom Dillard, Council Member, Plc. 4
Todd Holland, Council Member, Plc. 5
Mark Morren, Council Member, Plc 6

Absent:

City Staff Present:

Ken Nickel, City Manager
Peggy Smith, Assistant City Manager
Brad Young, City Attorney
Elaine Simpson, City Secretary
Wendy Gholson, Finance Director

2. Council Member Mark Morren gave the invocation.
3. Pledge to the US and the Texas State Flags, respectively.
4. Public comment and announcements and Items of Interest

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No

discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- May 30, 2016 – Memorial Day – City Offices are closed.
- June 18, 2016 – Town Hall Meeting, Deer Management, Fire Hall 9 AM -11 AM
- June 28, 2016 – Granite Shoals Volunteer Appreciation Reception 5 PM – 6 PM
- June 30, 2016 – Open Meeting Law Training for Board and Committee Members 6:00 PM -7:30 PM
- June 30, 2016 – *Meet with Mayor* 7:30 PM – 8:30 PM to be held after the Open Meetings Law Training. Lemonade with the Mayor.

Mayor Brugger read the Certificate of Congratulations from Texas Governor Greg Abbott, which congratulated Granite Shoals on the 50th Anniversary of the city's incorporation.

Mayor Brugger requested that all Board and Committee members be sent an email to invite them to the upcoming June 28th Volunteer Appreciation Reception.

Mayor Brugger recessed the meeting for five minutes from 6:07 PM to 6:13 PM.

5. **Presentations, Reports and Recognitions**

OATH OF OFFICE FOR COUNCIL MEMBERS ELECTED MAY 7, 2016: Oath of Office for Mayor Pro Tem King, Council Member Dillard and Council Member Morren and award of Certificates of Election. *(City Secretary Elaine Simpson)*

The Oaths were taken and Mayor Brugger distributed the Certificates of Election.

- **Karen Marshall – Pedernales Electric Cooperative:** PEC upcoming elections.

Ms. Marshall noted that all are invited to the PEC meeting and election, to be held June 18, 2016, in Dripping Springs. Ballots for PEC officials can still be voted and sent via postal mail or members and vote on-line. There will be many door prizes given at this meeting.

- **Jim Barho – Vice Chair of Lower Colorado River Authority Water Planning Group** – to discuss water conservation.

Mayor Brugger explained that he invited Mr. Barho to speak to us tonight regarding water conservation, because he is a member of the Regional Water Planning Group. They work in cooperation with LCRA and other stakeholders to plan for water conservation from an area from Mills County in the North to Matagorda Bay in the South.

Mr. Barho explained that water can be attained by rainfall, conservation, or by re-claiming and re-using water. He explained that the Highland Lakes area has been in an extended drought. In

addition, the Central Texas area is the fastest growing area in Texas, and Georgetown itself is the fastest growing city in the country. For this reason, Region K Water Planning group is dedicated to promoting conservation, and smart use of water.

Some conservation methods are well known, such as limiting landscape irrigation. Some are lessor known, such as removing trees that consume large amounts of water, such as mesquite. A very effective means of conserving water is improving old infrastructure, such as old city water pipes that might be leaking. Also, replacing individual home fixtures such as toilets and showerheads is an efficient means of conserving water.

Mr. Barho discussed the Rule of Capture which governs surface water use in Texas. First to claim the water is the first served. The region has struggled to balance the needs of the communities for drinking water with the needs for agricultural uses.

Mayor Brugger noted that Assistant City Manager Peggy Smith has recently announced the city was awarded a grant from LCRA and PEC which will allow several city buildings to have rainwater collection barrels. This reclaimed water will be used for the City Hall landscaping.

- **Michael Brooks of BrooksCardiel, PLLC the City's independent auditor:** City of Granite Shoals Financial Year 2014-2015 Audit Report of City Budget.

Mr. Brooks disseminated the draft audit report. He explained that the audit went smoothly. The firm issued a clean, unqualified opinion of the audit. This has been a healthy fiscal year for the City. The auditors found nothing unusual with the Journal Entries.

Mr. Brooks displayed a Power Point presentation and discussed it slide by slide. (Attached to these meeting minutes as 'Exhibit A')

Mr. Brooks did note that the City is subject to GASB 68 regulations. These guidelines cause the city to have employee pension liability reported slightly differently from in previous years. However, the city has employee pension with Texas Municipal Retirement System (TMRS) and looks very sufficiently funded.

Mayor Brugger suggested that the City Council members review the draft version of the audit and the PowerPoint presentation and accept and approve the audit report, in final form, at the City Council meeting to be held June 14th.

6. Plat Reviews / Public Hearings

- a.) Re-plat application of Don Sherman, surveyor with Willis-Sherman Assoc., Inc., on behalf of Kevin L. and Merrill Koyl, owners of property being lots 857-862 of the

Kingswood section of Sherwood Shores II, commonly known as 1520 Kingsview Drive, to cure encroachments across lot and easement lines.

- 1) Hear applicant presentation.

Mr. Sherman spoke for the applicant, explaining that this is a request for the combining of six lots into one lot to cure numerous encroachments. PEC has released the easements.

- 2) Hear city staff and Planning and Zoning Commission recommendations, respectively.

Planning and Zoning Vice-Chair Susie Hardy spoke for the P&Z Commission, noting that they had held their Public Hearing on this application at their meeting of May 17th. They considered the request to be straightforward and there were no utility-related concerns. The Commissioners unanimously forwarded this to the Council with a favorable recommendation.

- 3) Hold Public Hearing.

Mayor Brugger opened the Public Hearing at 6:51 PM.

Mayor Brugger closed the Public Hearing at 6:52 PM.

- 4) Discuss, consider and possibly take action on the application.

Council Member Holland made a motion, and Mayor Pro Tem King seconded, to approve, as requested the application of Don Sherman, surveyor with Willis-Sherman Assoc., Inc., on behalf of Kevin L. and Merrill Koyl, owners of property being lots 857-862 of the Kingswood section of Sherwood Shores II, commonly known as 1520 Kingsview Drive, to cure encroachments across lot and easement lines. Motion carried unanimously by a 7-0 vote.

b.) Re-plat application of Don Sherman, surveyor with Willis-Sherman Assoc., Inc., on behalf of Olivia and Glen Scheible, owners of property being lots 107-110 of the Hillcrest section of the Sherwood Shores subdivision, situated on Lakecrest and Viewcrest Streets, respectively, to form one lot out of 4 lots to allow for construction across common lot lines.

- 1) Hear applicant presentation.

Mr. Sherman spoke for the applicant. He explained that this is actually a request to combine these vacant lots and leave the easement, as exists, for water utility. Combining the four into one will allow for some construction to take place, but this construction will not cross the existing water easement.

- 2) Hear city staff and Planning and Zoning Commission recommendations, respectively.

Vice-Chair Susie Hardy noted Planning and Zoning, by unanimous vote sent a favorable recommendation to City Council regarding application of Don Sherman, surveyor with Willis-Sherman Assoc., Inc., on behalf of Olivia and Glen Scheible, owners of property being lots 107-110 of the Hillcrest section of the Sherwood Shores subdivision, situated on Lakecrest and

Viewcrest Streets, respectively, to form one lot out of 4 lots to allow for construction across common lot lines. The Commissioners were assured there would be no construction across the utility easement.

3) Hold Public Hearing.

Mayor Brugger opened the Public Hearing at 7:02 PM.

Mayor Brugger closed the Public Hearing at 7:03 PM.

4) Discuss, consider and possibly take action on the application.

This is a request for four lots to be combined, which would normally fall within the scope of Ken Nickel's signature authority; however this request is not a request to remove *all* easements. There is a request to combine the four lots into one lot, and keep a water line easement that dissects the proposed lot. The applicant wishes to build a house on the front half of the lot and a garage on the back side of the combined lot. This will not interfere with the existing water line easement. PEC has released the applicable easements. There was a discussion that in order to build a garage, there needs to be a dwelling. That is why this is not a request to combine into two lots, because if this were divided into two lots by the easement, the garage could not be built on the second lot.

There was a discussion of the requirement of the Council to approve a plat if it conforms to city's ordinances.

Council Member Holland made a motion, and Mayor Pro Tem King seconded, to approve the application of Don Sherman, surveyor with Willis-Sherman Assoc., Inc., on behalf of Olivia and Glen Scheible, owners of property being lots 107-110 of the Hillcrest section of the Sherwood Shores subdivision, situated on Lakecrest and Viewcrest Streets, respectively, to form one lot out of 4 lots to allow for construction across common lot lines. Motion carried by unanimous 7-0 vote.

7. Management Reports

a.) City Manager

- Training update – City Manager. City Manager and City Attorney attended Annexation Law Training. At future meeting will bring forward proposed development agreements and annexation requests.
- Granite Shoals Ord. 220, Improvement Liens 1985. Status Update. The Texas Constitution forbids the forgiving of debts or liabilities. These old liens will be collected as appropriate when property ownership is conveyed. There is no need to 'renew' or 'refresh' these liens.
- Meeting with Gandolf Burrus & structural engineer May 26, 2016, related to park grant.

This is regarding the Outdoor Recreation Grant. October is the deadline for the grant application.

- Marble Falls ISD / City of Granite Shoals discussions related to soccer fields.

Currently there is a draft of a Memorandum of Agreement, between the Marble Falls ISD and the City regarding the construction of these fields. The agreement will come to City Council at a future meeting.

- Short-Term Rentals – Hotel Occupancy Tax update: Recently Dr. Henderson spoke to City Council to request that his property be granted special ‘grandfathered’ status to allow the Hendersons to rent out their home as a Short Term Rental. Their home did not qualify for classification as an existing Short Term Rental in 2012, as per the Ordinance. He is not requesting a change in the Short Term Ordinance, just an exception for his property.

There was a general discussion of the HOT collected from the ‘approved’ Short Term Rentals operating in the City.

Terry Scott, 809 N. Shorewood, Granite Shoals, TX: Explained that he does not want to see an expansion of the Short Term rentals in the City. He has one in the neighborhood. There are noise problems and traffic congestion.

City Manager Nickel agreed to visit again with Dr. Henderson. There was no consensus on Council to support amending the Short Term Rental prohibition as it stands.

b.) Assistant City Manager

- Update on Water Systems

The city will have to do some additional testing for groundwater samples for the Texas Commission on Environmental Quality, because one of our residences tested over the action limit. This is a house with old pipes and we have known that these aged pipes/plumbing cause high values. Many of the homes in this area have lead in the home, including this one, where the sample is taken from the kitchen tap. This required the city to send a notice of only the Hoover Valley area groundwater customers.

- Update on Water Tower Lease: Verizon did contact us and made the city an offer to amend the current tower lease agreement and we rejected it. We are currently in negotiation.
- Update on AMR Project: The RG3 representative was here on site last week and we have the electricians lined up to do the work to install the new receivers. This work will be done when the rain stops.
- Update on Paving Project: Have not been able to start prepping the roads to be paved this year. Also, we have some equipment that is breaking down on us. The grater needs repair at this time.

c.) City Secretary

- Human Resources Update: Two vacancies: Police Officer - Patrol Officer and Street / Park Department Part-Time Summer Help

8. **CONSENT AGENDA ITEMS**

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve City Council Regular Meeting minutes from May 10, 2016 and City Council Special Canvass Meeting minutes from May 17, 2016.
- b. Approve Ordinance #693 to dissolve the ‘50th Anniversary Committee’ with the thanks of City Council.
- c. Approve and accept the City of Granite Shoals Financial Year 2014-2015 Audit Report of City Budget, as presented by BrooksCardiel representatives.

This item was pulled from the Consent agenda and postponed to the next City Council meeting.

Motion by Council Member Dillard, seconded by Council Member Tanner, to approve Consent agenda items ‘a.’ and ‘b.’, consisting of two sets of meeting minutes and one Ordinance, as presented. Motion carried by unanimous vote of 7-0.

The audit report will be on the Consent agenda for the June 14th City Council meeting.

City Council took a recess from 7:51 PM to 8:06 PM.

9. **REGULAR AGENDA ITEMS**

- a. Discuss, consider and possibly take action to elect a new Mayor Pro Tem for the City Council. *(City Secretary Simpson)*

Per the City Charter:

Section 3.04. - Mayor and Mayor Pro Tem.

...

(2)

The Mayor Pro Tem shall be a Council Member elected by the City Council at the first regular meeting after each election of Council Members and/or Mayor. The Mayor Pro Tem shall act as Mayor during the disability, absence, or refusal of the Mayor and, in this capacity, shall have all the rights conferred upon the Mayor; however, in this capacity, the Mayor Pro Tem shall only be entitled to one vote.

...

City Secretary Simpson noted that Shirley King served as Mayor Pro Tem for Council Year 2015 (current). Carl Brugger served as Mayor Pro Tem for Council Year 2014. Tom Dillard served

as Mayor Pro Tem for Council Year 2013. Carl Brugger served as Mayor Pro Tem for Council year(s) 2011-2012.

Mayor Pro Tem Shirley King made a motion, and Council Member Eric Tanner seconded, to elect Tom Dillard to serve as Mayor Pro Tem for the 2016-17 Council Year. Motion carried unanimously with a vote of 7-0.

b. Discuss, consider and possibly take action related to proposed Ord. 692, to make certain modifications to the city's Drought Contingency Plan. (*Assistant City Manager Peggy Smith*)

Assistant City Manager Peggy Smith explained that the proposed modifications to the Drought Contingency Plan are noted on this Ordinance #692. She explained that some cities are removing all restrictions on outside landscape irrigation, and some are leaving some restrictions in place. Due to the recent rains, Lake Travis and Buchanan are full. But, as Mr. Barho says, it is important that water is not wasted. Ordinance #692, if passed, will continue the city to restrict outdoor watering to two days per week. But the classification will be 'Normal', not in Drought.

Council Member Tanner suggested modifying the proposed Ordinance to say, where goal statements are made, that the goal is 'compared to non-drought levels'. This would be for clarity.

Mayor Brugger made a motion, and Council Member Tanner seconded, to approve, as amended by Council per Tanner's suggestion, proposed Ordinance #692. Mayor Brugger read the ordinance caption:

ORDINANCE NO 692

"Drought Contingency Plan"

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, AMENDING CHAPTER 38 (UTILITIES), ARTICLE VIII (DROUGHT CONTINGENCY REQUIREMENTS) OF THE CITY OF GRANITE SHOALS CODE OF ORDINANCES; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING

Motion carried by a unanimous 7-0 vote.

c. Discuss, consider and possibly take action related to updating the status of the city's drought stage. (*Mayor Carl Brugger*)

Mayor Brugger read the following:

9c. Update Status of City's Drought Stage

Seeing above average rain falls for the last three and possible four years followed by increased water inflows into our two main lakes over the last year, with the two main lakes ranging now being 98 to 100% full, along with daily releases of 10,000 to 15,000 acre feet of water through the highland lakes water reservoirs in order to maintain safe levels, I am taking the following action.

Pursuant to the authority vested with office of the mayor in Ordinance #692, I authorize the reduction in the drought conservation stage, from stage 2, "Moderate Water Shortage Conditions," bypassing stage 1, "Mild water shortage conditions, to "Normal" or Pre-Stage designation, which I will remind the public, that with the approval of Ordinance #692 tonight, watering landscape areas with an irrigation system is limited to two days per week. Thursdays and Sundays for even number houses, and Wednesday and Saturday with odd number houses. I further instruction the City Manager to post proper notice of the change.

- d. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. *(City Secretary Simpson)*

Michael Lee Steenbergen has applied for consideration of appointment to the Streets and Water Advisory Group (SWAG) Mr. Will Skinner has also applied for SWAG.

Will Skinner has submitted two applications. He has applied for consideration of appointment to the Streets and Water Advisory Group (SWAG), and for consideration of appointment to the Parks Committee.

There is only one vacancy on SWAG. There is one vacancy on Parks Advisory Committee.

Council Member Holland made a motion, and Council Member King seconded, to appoint Mr. Will Skinner to the Parks Advisory Committee. Motion carried unanimously by a 7-0 vote.

Mayor Brugger made a motion to appoint Mr. Steenbergen to SWAG, but this motion died for lack of a second.

City Secretary Simpson was directed to contact the two applicants for the Street and Water Advisory Group and verify that the applicants were familiar with the meeting schedule for the Group; as it recently was changed. She was also directed to inform the applicants of the next SWAG meeting, in case they wish to attend to familiarize themselves with the very important work that the Committee is involved with.

This item will return on a future agenda.

10. **Work Session:**

Discuss and consider preliminary ideas for Budget priorities for the 2016-2017 City Fiscal Year.

The Council and City Manager discussed the current list of priorities for the current budget year. There was general agreement that the current top priorities will not change very much.

There were short discussions about:

- Staffing in Police Department.
- Staffing in Code Compliance.
- Annual paving expenditures – should resources be taken from annual paving for the large project?
- Can some departments reduce expenditures by 2%?

City Manager Nickel asked each Council Member to provide him with feedback, in the form of a list of their top priorities, respectively. They were asked which priorities would require additional resources.

Council Members agreed to provide this to the City Manager by next Wednesday. He will compile the results for discussion at an upcoming Council meeting.

11. **Exec. Sessions:**

a.) Executive session pursuant to sections 551.074 of the Texas Open Meetings Act (Personnel Matters): Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public employees: City Manager Ken Nickel and City Secretary Elaine Simpson.

Mayor Brugger recesses the open meeting at 9:47 PM

Mayor Brugger re-convenes open meeting at 9:59 PM.

b.) Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to personnel matters.

Any action resulting from Executive Session.

There was no action resulting from the Executive Session(s).

12. **Written Reports:**

- a. Code
- b. Fire

- c. Streets / Parks
- d. Police

Reports were reviewed.

13. **Future Meetings and Agenda Items**

- o Review Agenda Calendar
- o Identification of future agenda items

Mayor Brugger inquired about need to amend Emergency Management plan to reflect new Police Chief Boshears?

14. **Adjournment**

With no further business, and no objections from Council, Mayor Brugger adjourned the meeting at 10:09 pm.

Approved by City Council on the 14th of June, 2016

By: _____
Carl Brugger, Mayor

Attest:

Elaine Simpson, City Secretary

GRANITTE SHOALS, TEXAS

Audit Presentation September 30, 2015

Presented By: Michael Brooks, CPA
May 24, 2016



5.24.2016

*Exhibit 'A'
City Council Meeting
Minutes May 24, 2016*

COMPONENTS OF THE ANNUAL FINANCIAL REPORT

- ❖ Auditor's Opinion
- ❖ Management's Discussion and Analysis
- ❖ Basic Financial Statements
 - Government-Wide Statements
 - Fund Level Statements
 - Notes to the Financial Statements
- ❖ Required Supplementary Information
 - Budget to Actual – General Fund
 - TMRS Pension Disclosures

INDEPENDENT AUDITOR'S REPORT

REFERENCE AFR – PAGE 1

- ❖ Clean, unmodified opinion.
- ❖ Highest level of assurance.
- ❖ Emphasis of a matter paragraph –
Implementation of GASB 68

FINANCIAL HIGHLIGHTS

REFERENCE AFR – PAGE 7

- ❖ This City's total Net Position was \$7,010,026 at year end.
- ❖ City's governmental funds reported combined ending fund balances of \$1,161,420, an increase of \$159,240 which is primarily due to a debt issuance.
- ❖ Unassigned fund balance in the general fund was \$539,389 or 16% of annual general fund expenditures.
- ❖ The City's net pension liability totaled \$33,010 as of year end.

STATEMENT REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE

GOVERNMENTAL FUNDS – YEAR ENDING 9/30/15 - REFERENCE AFR PAGE 24

	General	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
<u>Revenues</u>				
Total Revenues	2,931,730	917,485	393,833	4,243,048
<u>Expenditures</u>				
Total Expenditures	3,393,674	569,989	437,297	4,400,960
Total Other Financing Sources	711,215	(394,063)	-	317,152
Net Change in Fund Balances	249,271	(46,567)	(43,464)	159,240
Beginning fund balances	291,960	474,092	236,128	1,002,180
Ending Fund Balances	\$ 541,231	\$ 427,525	\$ 192,664	\$ 1,161,420

*Unassigned fund balance for the general fund was \$539,389 or 16% of total general fund expenditures.



5.24.2016

SCHEDULE OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE (Budget & Actual)

GENERAL FUND -- YEAR ENDING 9/30/15 - REFERENCE AFR PAGE 63

	Original Budget	Final Budget	Actual	Positive (Negative)
<u>Revenues</u>				
Total Revenues	2,791,164	2,846,114	2,931,730	85,616
<u>Expenditures</u>				
Total Expenditures	3,130,151	3,487,564	3,393,674	93,890
Revenues Over (Under) Expenditures	(338,987)	(641,450)	(461,944)	179,506
<u>Other Financing Sources (Uses)</u>				
Total Other Financing Sources (Uses)	392,077	699,315	711,215	11,900
Net Change in Fund Balance	\$ 53,090	\$ 57,865	249,271	\$ 191,406
Beginning fund balance			291,960	
Ending Fund Balance			\$ 541,231	



5.24.2016

SCHEDULE OF REVENUES, EXPENSES & CHANGES IN NET POSITION

PROPRIETARY FUNDS – YEAR ENDING 9/30/2015 - REFERENCE AFR PAGE 27

	Water	Nonmajor Funds	Total
<u>Operating Revenues</u>			
Total Operating Revenues	1,860,747	16,948	1,877,695
<u>Operating Expenses</u>			
Total Operating Expenses	1,400,580	-	1,400,580
Operating Income	460,167	16,948	477,115
<u>Nonoperating Revenues (Expenses)</u>			
Total Nonoperating Revenues (Expenses)	(185,066)	(15,590)	(200,656)
Income Before Transfers	275,101	1,358	276,459
Transfers, net	(24,214)	26,200	1,986
Change in Net Position	250,887	27,558	278,445
Beginning net position	3,485,052	40,000	3,525,052
Ending Net Position	\$ 3,735,939	\$ 67,558	\$ 3,803,497

GASB 68

Accounting for Pensions

- ❖ City is now required to record a Net Pension Liability or Asset on the balance sheet.
- ❖ TMRS has hired Actuary (Gabriel, Roeder and Smith) to perform the calculation of the liability biannually.
- ❖ Expanded footnote disclosures and required supplementary information.

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS

YEAR ENDING 9/30/2015 - REFERENCE CAFR PAGE 56

	Total Pension	Plan Fiduciary	Net Pension
	Liability (a)	Net Position (b)	Liability (a) - (b)
Balance at 12/31/13	\$ 845,281	\$ 835,432	\$ 9,849
Changes for the year:			
Service cost	128,541	-	128,541
Interest	62,140	-	62,140
Difference between expected and actual experience	2,977	-	2,977
Contributions - employer		47,394	(47,394)
Contributions - employee	-	75,836	(75,836)
Net investment income	-	47,807	(47,807)
Benefit payments, including refunds of emp. contributions	(43,675)	(43,675)	-
Administrative expense	-	(499)	499
Other changes	-	(41)	41
Net changes	149,983	126,822	23,161
Balance at 12/31/14	\$ 995,264	\$ 962,254	\$ 33,010

CONCLUSION

Other Reports and Questions

Presented By: Michael Brooks, CPA
May 24, 2016



5.24.2016



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: June 14, 2016**

Agenda Item: 8a. # Discuss, consider and possibly take action related to establishing regulations for heavy trucks on Phillips Ranch Road. *(City Attorney Brad Young)*

Prepared/Submitted By: *City Secretary Simpson, for City Attorney Young*
Department: *City Attorney*

AGENDA CAPTION

8.a . Discuss, consider and possibly take action related to establishing regulations for heavy trucks on Phillips Ranch Road. *(City Attorney Brad Young)*

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. Continue to provide a safe Community
3. Street maintenance and paving
6. Continue to improve the City's Financial Stability
7. Continue to focus on Customer Service and Teamwork
9. Planning and Vision for the future
11. Improve Communications to the citizens of Granite Shoals

BACKGROUND

At previous City Council meetings, there have been requests by City Council for staff to research options for regulating large vehicles which contribute to road damage and often leave construction material on the roadway. For discussion (and possible action, if Council desires), City Attorney Young has prepared a report on this issue, as well as provide City Council with information related to the approach as taken by the City of Manvel.

OPTIONS

Council usually has several:

- 1.) *Adopt/Approve/Authorize agenda item, as requested or presented.*
- 2.) *Adopt/Approve/Authorize agenda item, with modifications.*
- 3.) *Deny approval of agenda item.*
- 4.) *Table the item.*
- 5.) *Other, as Council desires.*

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- *City Attorney Young – cover sheet*
- *Excerpt from City of Manvel, Texas City Code – related to regulations on heavy vehicles.*

CITY OF GRANITE SHOALS
CONSIDERATION OF STRATEGIES TO ADDRESS EFFECTS OF
INDUSTRIAL TRUCK TRAFFIC ON PUBLIC STREETS

May ____, 2016

City staff are presently evaluating various options and strategies that the City might undertake to address the effects of trucks or other heavy equipment used for industrial purposes traveling over the streets, bridges, and other public ways located within the City. Within the scope of the City's authority to regulate and maintain these public ways for the benefit of the citizens of Granite Shoals, and to prevent activities that would result in damage to this infrastructure, the City intends to explore potential actions to address circumstances resulting from industrial truck traffic or heavy equipment, including for example, conditions of debris left by such traffic and damage (beyond normal wear and tear) caused by such traffic.

As part of this evaluation process, in which City staff is weighing the legal and technical pros and cons of various alternatives, the following is a general summary of the types of actions that may be considered:

1. Adoption of a new City ordinance that may include some or all of the following types of provisions:
 - a) Requirements for City-issued permits, with related fees, for various classes of commercial vehicle using public ways within Granite Shoals' city limits;
 - b) Legal remedies for damage caused to the City's public ways;
 - c) Provisions addressing road debris from commercial vehicles; and
 - d) Misdemeanor penalty provisions (and fines) for violations.

A copy of similar provisions, from the City Code of the City of Manvel, is attached here as an illustration of the types of provisions under consideration.

2. Development of a form of standard Road Repair Agreement, to be used by Granite Shoals and entered into with identified commercial entities whose vehicles or other heavy equipment are likely to generate debris and/or cause damage to the City's public ways.
3. Designation of specific routes to be used by trucks and other heavy equipment on certain state highways within City limits, as allowed under state law and in coordination with the Texas Department of Transportation.

< Sample >
City of Manvel, TX.

ARTICLE X. - CONSTRUCTION AND ROAD DEBRIS REGULATIONS

Sec. 17-415. - Heavy construction hours.

- (a) Heavy construction activity shall be prohibited before 7:00 a.m. and after 9:00 p.m., and all day on Sundays.
- (b) Heavy construction activity includes excavating, dirt work, site preparation, demolition, concrete work and work involving heavy machinery associated with any construction site, building, utilities installation, or other construction improvements.
- (c) Heavy construction activity shall be permitted during the prohibited hours in case of an emergency or urgent necessity in the interest of public health and safety, and then only with permission from the City of Manvel Building Inspector, which shall be granted for a period of time not to exceed the period in which the emergency continues.
- (d) Heavy construction activity during permitted hours is still subject to other laws and ordinances pertaining to nuisances and noise.

(Ord. No. 2012-O-19, § 1, 8-13-2012)

Sec. 17-416. - Road debris.

It shall be unlawful for any owner, driver, or person in charge of, or in possession of or in control of any vehicle involved in construction activity, or any commercial vehicle involved in the hauling goods or other items, to intentionally, knowingly or recklessly cause, allow, or permit trash, rock, mud, dirt, garbage, debris, or other substances to be dropped or to fall from such vehicle, upon any street, alley, or other public way within the city, whether said substance was being hauled by the person or was mud or debris or other substance that became affixed to said vehicle or the vehicle's part(s). The provisions of this section shall not apply to work done on any street, alley, or other public way by or under the direction of the city.

(Ord. No. 2012-O-19, § 1, 8-13-2012)

Sec. 17-417. - Securing of construction materials.

- (a) Any person or entity performing construction activity shall secure the construction site, if there is an incoming tropical storm or named hurricane that may impact the City of Manvel within the following 72 hours (landfall).
- (b) Securing the construction site shall include, but is not limited to, the removal of all construction materials, debris, trash, potential projectiles, and any items that could clog or affect drainage.

(Ord. No. 2012-O-19, § 1, 8-13-2012)

Secs. 17-418—17-424. - Reserved.

ARTICLE II. - WEIGHT LIMITS AND TRUCK ROUTES

Sec. 41-35. - Size and weight of vehicles.

(a) Every commercial vehicle traveling on city roads must be covered by a permit issued by the police chief or his designee ("chief") if the vehicle has:

- (1) A single axle weight heavier than 20,000 pounds, including all enforcement tolerances;
- (2) A tandem axle weight heavier than 34,000 pounds, including all enforcement tolerances; or
- (3) An overall gross weight on a group of two or more consecutive axles heavier than the weight computed using the following formula and rounding the result to the nearest 500 pounds:

$$W = 500 (LN/(N-1)) + 12N + 36$$

Where:

W is maximum overall gross weight on the group;

L is distance in feet between the axles of the group that are the farthest apart; and

N is the number of axles in the group.

- (b) It shall be unlawful to drive or operate a ready-mixed concrete truck, as defined in V.T.C.A., Transportation Code § 622.011, upon a city street in excess of the weight limits set forth herein without a permit from the chief.
- (c) An application for a permit must:
 - (1) Be in writing;
 - (2) Describe the vehicle; or in the case of a permit for more than one vehicle by the same applicant, describe the types of vehicles;
 - (3) Give the weight of the vehicle and the weight of the total load; or in the case of a permit for more than one vehicle by the same applicant, give an approximate weight of the vehicle and an approximate weight of the total load; and
 - (4) Be dated and signed by the applicant.
- (d) An application for a permit under this section must be accompanied by a permit fee, which shall be established by the city council.
- (e) Before the chief may issue a permit under this section, the applicant shall file with the city the required financial security for damage to the city's streets, bridges, or culverts caused by such overweight vehicle.
- (f) For every vehicle weighing more than 80,000 pounds gross vehicle weight, a \$100,000.00 letter of credit or cash deposit is required.
- (g) For every vehicle weighing less than 80,000 pounds of gross vehicle weight, but more than the weights set out in subsection (a) of this section, a \$50,000.00 letter of credit or cash deposit is required.
- (h) For ready-mixed concrete trucks, a \$15,000.00 surety bond is required. The surety bond must include a condition that the owner of the truck will pay to the city any damage to a highway caused by the operation of the truck with a tandem axle weight that is heavier than 34,000 pounds.
- (i) Any person operating or causing to be operated a vehicle exceeding the weight limitations set forth in this section, shall be liable to the city for any damage to the city's streets, bridges, or culverts caused by such overweight vehicle. Acceptance of a permit provided for in this section shall be conclusive

evidence that the person to whom such permit is issued agrees to make good and pay all such damages upon demand therefore made by the city.

- (j) A copy of the permit shall be carried on the vehicle at all times when the vehicle is traveling over city roads
- (k) Where any person operating or causing to be operated a vehicle exceeding the weight limitations set forth in this section can demonstrate that the operations involving an overweight vehicle are covered by a specific state or federal law that requires a different form or amount of financial security for damage, including waiver of any such security, the state or federal law shall control.
- (l) Except as expressly authorized by the Texas Transportation Code, the city does not require a permit, bond, fee, or license for the movement of a vehicle or combination of vehicles or any load carried by a vehicle or vehicles on the state highway system within the city that exceeds the weight or size limits on the state highway system.

(Code 1985, § 7-2; Ord. No. 2004-0-08, § 1, 5-24-2004; Ord. No. 2005-0-14, § 1, 7-25-2005; Ord. No. 2006-O-32, § 1, 12-11-2006; Ord. No. 2015-O-07, § 1, 1-26-2015)

Sec. 41-36. - Maximum load limits.

The weight limits stated in V.T.C.A., Transportation Code §§ 621.101 and 621.102 are adopted as the maximum weight limits for purposes of this article.

(Ord. No. 2004-0-08, § 2, 5-24-2004)

Sec. 41-37. - Prohibited vehicles.

It shall be unlawful for any person to operate or cause to be operated, upon a city street, any vehicle which has lugs, studs, cleats, ridges, beads, or any other protuberance of metal which project more than one-fourth inch beyond the tread or traction surface of such vehicle's tires or tracks, unless bands, wooden blocks, skids, or other devices are provided which are sufficient to protect the street surface from damage by reason thereof.

(Ord. No. 2004-0-08, § 3, 5-24-2004)

Sec. 41-38. - Exemptions.

The limitation provided in section 41-35 does not apply to a vehicle or combination of vehicles operated by or on behalf of the city, a school district, or any public utility, or which is used in or incidental to the construction, operation, or maintenance of their public works or facilities.

(Ord. No. 2004-0-08, § 4, 5-24-2004)

Sec. 41-39. - Weight limits on specific streets.

When signs are erected giving notice thereof, no person shall operate any vehicle with a gross weight in excess of the amounts specified on such signs at any time upon any of the streets or parts of streets so signed. Under this section, if vehicle weight is indicated by the number of axles supporting such vehicle, signs limiting the number of axles on through vehicles shall be official.

(Ord. No. 2004-0-08, § 5, 5-24-2004)

Sec. 41-40. - Truck routes.

It shall be unlawful for any person to operate a motor vehicle, truck tractor, trailer, semitrailer, or combination thereof, upon a street or roadway within the city in excess of the weight limits set forth in section 41-35, except upon the following truck routes: State Highway 6, FM 1128 and such roads designated by county. Temporary routes may be designated if no stated truck routes provide access to the residence or business to be visited. Such roads shall be listed in the permit, all road laws shall be obeyed and the permit holder shall be liable for any damage on such temporary truck routes.

(Ord. No. 2004-0-08, § 6, 5-24-2004)

Sec. 41-41. - Departure from designated truck routes.

The operator of a motor vehicle, truck tractor, trailer, semitrailer, or combination thereof, restricted to designated truck routes pursuant to section 41-40, may depart from such truck routes when it is necessary to reach a truck terminal or to load or unload merchandise at locations situated off designated truck routes. The operator of such vehicle shall not leave a designated truck route until a turnoff point is reached leading to the ultimate destination of the vehicle by the shortest practical route that is consistent with the reasonable operation of the vehicle.

(Ord. No. 2004-0-08, § 7, 5-24-2004)

Sec. 41-42. - Alternate truck routes.

Whenever a truck route designated by section 41-40 is under repair, or otherwise temporarily out of use, the chief shall be authorized to designate alternate truck routes.

(Ord. No. 2004-0-08, § 8, 5-24-2004)

Sec. 41-43. - Signs.

The chief shall erect appropriate signs and markings advising motorists of the truck routes established by this article.

(Ord. No. 2004-0-08, § 9, 5-24-2004)

Sec. 41-44. - No through trucks.

When signs are erected stating "No Through Trucks," no person shall operate any commercial vehicle exceeding 6,000 pounds gross weight at any time upon any of the streets or parts of streets so signed, except that such vehicles may be operated thereon for the purpose of delivering or picking up materials or merchandise or for vehicle storage, and then only by entering such street at the intersection nearest the destination of the vehicle and proceeding thereon no farther than the next intersection thereafter.

(Ord. No. 2004-0-08, § 10, 5-24-2004)

Sec. 41-45. - Liability for road repair.

- (a) A vehicle's owners, operators, and/or transporters damaging city roads are jointly and severally liable for the costs of repairing the road, including any associated labor or equipment costs. The city attorney is authorized to bring suit against the vehicle owners, transporter, operators and/or the bond covering

the vehicle for these damages. Also by this order, the city is authorized to present any letter of credit for payment to recover the costs of repairing the road, including any associated labor or equipment costs.

- (b) The owner or operator of a vehicle damaging county roads without any permits, will not be issued a city permit unless and until the owner or operator secures a bond or letter of credit twice the applicable amount for the vehicle. This penalty will be in place for one year from the date of the original violation.
- (c) Where a vehicle has a permit granted by the state and the vehicle damages county roads, the county district attorney is authorized to bring an action to recover on the bond in a suit against the permit holder and the issuer of the bond or letter of credit brought in the district court of the county.
- (d) Any civil suit instituted in accordance with the provisions of this article may be instituted jointly against the owner, contractor, subcontractor, operator and/or transporter, or may be instituted solely against the owner, solely against the operator, contractor subcontractor, or solely against the transporter.
- (e) There are no de minimus violations of the article.
- (f) A permit will be voided when the county is informed by law enforcement that a citation has been issued for a violation of a permit's items and conditions.

(Ord. No. 2004-0-08, § 11, 5-24-2004)

Sec. 41-46. - Violation and penalty.

Any person who shall violate any provision of this article shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$500.00. Each violation shall constitute a separate offense.

(Ord. No. 2004-0-08, § 12, 5-24-2004)



City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
June 14, 2016

Agenda Item: 8.b.. Board and Committee Member Appointments
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

AGENDA CAPTION

Discuss, consider and possibly take action regarding making appointments Boards and Committees, if appropriate. *(City Secretary Elaine Simpson)*

BACKGROUND

The following Boards and Committees have vacancies:

	Board of Adjustment 1 vacancy
1	Stephen Carter - VICE CHAIR
2	Don Bryant
3	Bill Farr
4	Jon R. Campbell
5	Larry Crochet
6	Ted Gulden - CHAIR
7	
	At Least Five Members and No more than Seven
	Planning and Zoning Commission – No vacancy
1	Shannon Wilson, Chair
2	Susie Hardy, Vice Chair
3	Steven C. Dooley
4	Shawna Williams
5	Paul Fletcher
6	Claudine Gonzales
7	Terry Scott
	At Least 7 members - 4 is a quorum

Beautification Advisory Group - up to 9 vacancies	
1	Donna Maier-Chair
2	Carol Carter
3	Rick Mills
4	Merilyn Nations
5	Julie A. Brugger
6	Kitty Ann Gunn
7	
8	
9	
10	
11	
12	
13	
14	
15	
No fewer than 3 nor more than 15 members	
3 members, or 1/3 of the appointed membership is quorum, whichever is greater	

Parks Advisory Committee no vacancies	
1	Celia Escamilla
2	Wolf S. Williams
3	Seth Smith - Chair
4	Brad Williams - Vice Chair
5	Nelly Griffin
6	Katie Logan
7	Will Skinner
8	Diana Marichalar
9	Britany G. Dooley
	ADVISORY CAPACITY - Council Member Shirley King
	Not Fewer than 4 members, no more than 9 and four is a quorum

Street and Water Advisory Group - Ord. 630 1-14-2014 1 vacancy	
1	Billy Cauley
2	Susie Hardy - Chair
3	Claudine Gonzales
4	Charles R. Myers
5	Jim Davant
6	
7	George LaChance
No fewer than 5 members no more than 7, 4 is quorum	

Wildlife Committee - 2 vacancies Ord. 639 adopted 3-11-2014	
1	Robbie Boswell
2	Jason Brady - Chair
3	Steve Hougen
4	Dennis Jowers
5	Willie Pack - Secretary
6	
7	Doug Ripple - Vice Chair
8	
9	Mary Jane Waters
	ADVISORY CAPACITY - Council Member Todd Holland
	At least 5 and no more than 9, quorum is 4 members
Airport Advisory Committee - No Vacancies	
	Ord 686 . March 8, 2016
1	George Forster
2	Neil Haverlah
3	Sandra Buschhorn
4	Jeffrey Hunt
5	Barry Sylvester
6	David Dittmar
7	Sheryl Gardner
	No fewer than 5 or more than 7 - one Council advisor
	4 members is a quorum
	Council Advisor Members is Council Member T. Dillard

At this time, City Council has several applications for consideration of appointment to Boards and Committees. Three previous City Council candidates have applied for consideration of appointment, as per request of Mayor Brugger back in February.

At the last City Council meeting May 24, 2016, city staff was directed to contact the two applicants for the Street and Water Advisory Group and verify that the applicants were familiar with the meeting schedule for the Group; as it recently was changed. At that time, there were two applicants for SWAG: Mr. Skinner and Mr. Steenbergen. Mr. Skinner was appointed to Parks Committee and attended their meeting June 2, 2016. There is now a third application for SWAG received from Mr. Arturo Rubio, dated May 26, 2016. SWAG has only one vacancy.

At the June 6th SWAG Regular Meeting held at 4:30 PM in the City Council Chambers, Mr. Steenbergen and Mr. Rubio both were in attendance.

Mr. Steenbergen and Mr. Rubio have submitted three applications each. Mr. Steenbergen is aware of the 'no more than two' committee appointment rule, and has also submitted his list of preferred committee placements, in order: SWAG, BOA and BAG. In his email dated June 1,

2016, Mr. Steenbergen requests that city staff take note, and to relay to City Council, that he desires to be considered for appointment to only one committee at this time. Mr. Rubio has not indicated his preferences, but he has relevant experience as a contractor that would be helpful on SWAG. *(See note on Michael Steenbergen's email dated June 1, 2016).*

The Board of Adjustments has one vacancy at this time. Currently, the applicants for this vacancy are: Michael Steenbergen and Arturo Rubio.

There are two vacancies on the Wildlife Advisory Committee. There are two applicants: Mr. Arturo Rubio and Ms. Tena Collier. Ms. Collier submitted her application after attending the SWAG meeting Monday, June 6, 2016. She also indicates that she plans to attend the Town Hall Meeting regarding Deer Management on Saturday, June 18, 2016 from 9-11 AM at the Fire Hall.

DIVISION 7. - STREET AND WATER ADVISORY GROUP

Sec. 2-82.31. - Organization of the street and water advisory group (SWAG).

- (a) There is created a street and water advisory group (SWAG) of five to seven members. All members of the SWAG shall be appointed by the city council. Any vacancy occurring during the unexpired term of a member shall be filled by the city council for the remainder of the unexpired term. Members of the SWAG may be removed, with or without cause, by an affirmative vote of the city council.
- (b) Members of the SWAG must be property owners or must reside in the city and shall serve for a term of two years. Up to two members of the SWAG may serve simultaneously as members of the planning and zoning commission. The council also may appoint one of its members to serve as a council liaison to the SWAG, but, pursuant to section 8.01(4) of the City Charter, that council member shall serve in an advisory capacity only.
- (c) A term shall begin on June 1 and shall end on May 31 two years following. Upon the expiration of a term, each SWAG member shall hold over into the subsequent term until such time that the city council either reappoints that member or appoints a replacement.
- (d) A member may be reappointed as desired by the city council. Any vacancy occurring during the unexpired term of a member will be filled by appointment by the city council for the remainder of the unexpired term.
- (e) Four SWAG members shall constitute a quorum for the purpose of transaction of business. No action or recommendation of the SWAG shall be valid or binding unless adopted by the affirmative vote of a majority of the members present.

(Ord. No. 630, § III, 1-14-2014)

Sec. 2-82.32. - Duties and powers.

- (a) The SWAG shall be responsible to and act as an advisory board to the city council.
- (b) The SWAG shall gather information related to water lines and streets and develop plans and recommendations for maintenance, repairs, and improvements to streets and water lines.
- (c) The SWAG shall coordinate its efforts with the planning and zoning commission in order to provide recommendations for updates to and to ensure compatibility with the city's comprehensive plan.
- (d) The SWAG shall present its recommendations and plans to the planning and zoning commission, city council and the city manager.

(Ord. No. 630, § III, 1-14-2014)

Elaine Simpson

From: Michael Steenbergen ·
Sent: Thursday, June 02, 2016 8:54 AM
To: 'Michael Steenbergen'; Elaine Simpson, Granite Shoals City Secretary
Cc: mayor@graniteshoals.org; council_place1@graniteshoals.org; council_place2@graniteshoals.org; council_place3@graniteshoals.org; council_place4@graniteshoals.org; council_place5@graniteshoals.org; council_place6@graniteshoals.org
Subject: Steenbergen: Application for Third Committee Seat

Dear Elaine,

I do hope you had a good vacation. I apologize for not asking yesterday.

Could you possibly send a confirmation email that you did receive all three Committee applications? I would appreciate it.

For the record I have applied to SWAG, BAG, Board of Adjustments, and as an Alternate Member of the Board of Adjustments

My preferences are as follows:

1. Seat on SWAG
2. Seat on Board of Adjustments
3. Alternate Seat on Board of Adjustments
4. Seat on BAG.

Also, I am cc'ing the council members so that you are not in a position of relaying messages. After I reviewed my email yesterday, that did not seem appropriate.

To City Council Members: Please note the informational items in the email I sent to Elaine yesterday and today. I appreciate your hard work and respectfully have submitted applications to help serve our city on a volunteer basis.

Sincerely,
Michael Steenbergen

From: Michael Steenbergen [mailto:
Sent: Wednesday, June 01, 2016 9:33 AM
To: Elaine Simpson, Granite Shoals City Secretary
Subject: Application for Third Committee Seat

Dear Elaine,

I have been in communication with others interested in serving on the city committees. We have decided to apply for multiple committees so that in the end we all have a chance to help serve our city.

This is an application for a third committee. Please understand, and advise the council, I only wish to serve on one of these committees at the current time. I might be willing to serve in an alternate capacity on the Board of Adjustments as a second or primary appointment also.

Also advise the council that to meet the mandate of inclusiveness in the City Comprehensive Plan, and to help score points in the current grant process, they do need to be aware of and include alternative views on the committees. I

currently represent a group of voting citizens that do have an alternative view for this current road proposal. I can easily provide petitions to show this support if desired or necessary. My preference in appointments is to serve on SWAG, as a primary or alternate commissioner. I understand that Arturo Rubio has more qualifications in this area, and that Will Skinner represents a critical geographical area in the development of our future road system, and his input is greatly needed. You have three strong candidates for the SWAG committee and I will respectfully defer to the council in their determination what is best for the City, and what is best for the current and future grant processes.

Sincerely,
Michael Steenbergen

Elaine Simpson

From: Michael Steenbergen <...>
Sent: Wednesday, June 01, 2016 9:33 AM
To: Elaine Simpson, Granite Shoals City Secretary
Subject: Application for Third Committee Seat
Attachments: steenbergen-committee-app3.jpg

Dear Elaine,

I have been in communication with others interested in serving on the city committees. We have decided to apply for multiple committees so that in the end we all have a chance to help serve our city.

This is an application for a third committee. Please understand, and advise the council, I only wish to serve on one of these committees at the current time. I might be willing to serve in an alternate capacity on the Board of Adjustments as a second or primary appointment also.

Also advise the council that to meet the mandate of inclusiveness in the City Comprehensive Plan, and to help score points in the current grant process, they do need to be aware of and include alternative views on the committees. I currently represent a group of voting citizens that do have an alternative view for this current road proposal. I can easily provide petitions to show this support if desired or necessary. My preference in appointments is to serve on SWAG, as a primary or alternate commissioner. I understand that Arturo Rubio has more qualifications in this area, and that Will Skinner represents a critical geographical area in the development of our future road system, and his input is greatly needed. You have three strong candidates for the SWAG committee and I will respectfully defer to the council in their determination what is best for the City, and what is best for the current and future grant processes.

Sincerely,
Michael Steenbergen



Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: **Beautification Advisory Group**

Name: Steenbergen Michael Lee
Last First Middle

Mailing Address: 2208 Belaire Dr, Granite Shoals TX 78654

Daytime Phone: _____ Alternate Phone: _____

Employer: Advantage Solutions Business Phone: _____

Occupation: Sales e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? Lived here 8 years, new property owner
Jan 29, 2016

Education: 3 years prelaw (Government) at University of Texas

Professional and/or community activities: Political consulting, voter engagement (registration and elections work)

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:

Ties to this city as a family with property go back 15 to 20 years and my current period of residence is 8 years. As someone that has watched our city develop over this time, I feel I am well qualified to serve in this group.

Michael Steenbergen June 1, 2016
Signature Date

completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



RECEIVED

MAY 23 2016

City of Granite Shoals
City Secretary's Office

Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Streets & Water

Name: Skinner Will
Last First Middle

Mailing Address: 1404 Kings Crest

Daytime Phone: --- Alternate Phone: ---

Employer: Kingsland MUD Business Phone: ---

Occupation: Field Tech e-mail address: ---
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? 9 years

Education: High School Graduate

Professional and/or community activities: ---

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
<u>N/A</u>	

List qualifications you feel make you a good candidate for this position:
Hard worker - I am ready to work hard
for the community

Will Skinner 5-22-16
Signature Date

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Street & Water

Name: RUBIO ARTURO P.
Last First Middle

Mailing Address: 1202 Viewcrest Dr. Granite Shoals TX 78654

Daytime Phone: _____ Alternate Phone: _____

Employer: OROMEX Const-Co. inc. Business Phone: _____

Occupation: owner e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? 15 years

Education: P.E.D

Professional and/or community activities: Contractor

Boards/Commissions/Committees on which you have previously served: N/A

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:

Been doing Road, street, water distribution, sewer collection storm management, lift stations, communication and integration of water plants for the last 25 years.

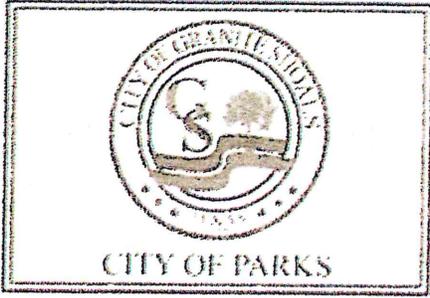
Arubio 5/26/2016
Signature Date

RECEIVED

MAY 26 2016

CITY OF GRANITE SHOALS

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



RECEIVED

MAY 20 2016

City of Granite Shoals
City Secretary's Office

Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Streets and Water
Advisory Group

Name: Steenbergen Michael Lee
Last First Middle

Mailing Address: 2208 Belaire Dr, Granite Shoals TX 78654

Daytime Phone: _____ Alternate Phone: 5

Employer: Advantage Solutions Business Phone: _____

Occupation: Sales e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? Lived here 8 years, new property owner

Education: 3 years prelaw (Government) at University of Texas

Professional and/or community activities: Political consulting, voter engagement (registration and elections work)

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
<u>Burnet County Volunteer work as Deputy Voter Registrar, Election Clerk, and Appointment as Election Judge, Precinct 18 (2012)</u>	<u>2012 to 2015</u>

List qualifications you feel make you a good candidate for this position:

Business experience with lease negotiating in San Antonio strip centers and construction finish out projects, along with involvement in State and county political activities which has kept me aware of issues facing our State and locality including the possibility of water shortages because of high development along Texas densely populated and industrial corridors, give me a good background to help with SWAG. I have a strong desire to help better our city.

Michael Steenberg May 20, 2016
Signature Date

completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



Application for Appointment to Boards, Commissions and Committees

Board, Commission or Committee you are applying for: Board of Adjustments

Name: Steenbergen Michael Lee
Last First Middle

Mailing Address: 2208 Belaire Dr, Granite Shoals TX 78654

Daytime Phone: _____ Alternate Phone: _____

Employer: Advantage Solutions Business Phone: _____

Occupation: Sales e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? Lived here 8 years, January 29, 2016

Education: 3 years prelaw (Government) at University of Texas

Professional and/or community activities: Political consulting, voter engagement (registration and elections work)

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
<u>Burnet County Volunteer work as Deputy Voter Registrar, Election Clerk, and Appointment as Election Judge, Precinct 18 (2012)</u>	<u>2012 to 2015</u>

List qualifications you feel make you a good candidate for this position:
Business experience with site locating in 12 (twelve) San Antonio and Austin strip centers and construction finish out projects, (zoning, masterplans and variance experience) along with involvement in State and county political activities which has kept me aware of issues facing our community. Other skills: Marketing and communications. Two year IT contract as Bilingual, international network administrator for manufacturing company. Set up and installed computers in both languages in two countries. I have a strong desire to help better our city.

Michael Steenberg May 26, 2016
Signature Date

completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Board of Adjustments

Name: Bubio Arturo P.
Last First Middle

Mailing Address: 1202 Viewcrest dr - Granite Shoals TX 78654.

Daytime Phone: _____ Alternate Phone: _____

Employer: Promex Coast Co. Inc. Business Phone: _____

Occupation: Owner e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? 15 years

Education: G.F.D.

Professional and/or community activities: Contractor

Boards/Commissions/Committees on which you have previously served: N/A

Board/Commission/Committee	Dates Served
----------------------------	--------------

List qualifications you feel make you a good candidate for this position:

Been doing, road, street, water distribution, sewer collection
storm management, lift stations, communication and integration
of water plants for the last 25 years.

[Signature] 5/26/2016
Signature Date

RECEIVED

MAY 26 2016

CITY OF GRANITE SHOALS

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: Wildlife Committee

Name: Rubio Arturo P.
Last First Middle

Mailing Address: 1202 Viewcrest Dr Granite Shoals TX 78654

Daytime Phone: _____ Alternate Phone: _____

Employer: AROMAX Const. Co. INC. Business Phone: _____

Occupation: Owner e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? 15 years

Education: _____

Professional and/or community activities: Contractor

Boards/Commissions/Committees on which you have previously served: N/A

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:

Been doing road, streets, water distribution, sewer collection
Storage Management, lift stations, communication and
integration of water plants for the last 25 years.

Arturo Rubio 5/26/2016
Signature Date

RECEIVED

MAY 26 2016

CITY OF GRANITE SHOALS

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



RECEIVED

JUN 6 2016

City of Granite Shoals
City Secretary's Office

Application for Appointment to Boards,
Commissions and Committees

Board, Commission or Committee you are applying for: WILDLIFE

Name: COLLIER TENA G
Last First Middle

Mailing Address: 1601 VALLEY WEST

Daytime Phone: Alternate Phone:

Employer: WILLIS ENGINEERING Business Phone:

Occupation: ADMIN ASST e-mail address:
(if retired please indicate former occupation or profession)

How long have you lived/owned property in Granite Shoals? 35 YRS

Education: MFSD

Professional and/or community activities:

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:

LOTS OF DEER IN YARD

Tena Collier 6-6-16
Signature Date

Please return completed form to: City of Granite Shoals
Office of the City Secretary
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654



City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: June 14, 2016

Agenda Item: 9(a) *Discuss and consider preliminary ideas for budget priorities for the 2016-2017 City Fiscal year as submitted by City Council members.*

Prepared/Submitted By: *Ken Nickel – City Manager*
Department: *Administration*

AGENDA CAPTION

Discuss and consider preliminary ideas for budget priorities for the 2016-2017 City Fiscal year as submitted by City Council members.

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

- 1. Continue to provide a safe Community**
- 6. Continue to improve the City's Financial Stability**
- 7. Continue to focus on Customer Service and Teamwork**
- 8. Hire and maintain a strong workforce**

BACKGROUND

Background of the item: In our City Council meeting on May24th, the council and staff reviewed last fiscal year City priorities and other potential areas to consider for the upcoming year. An action from the meeting was for each Council member to send to the city manager their key priorities to be considered for 2016-2017 fiscal year. The plan is to give time to each Council member to discuss their priorities at the Council meeting

OPTIONS

Council usually has several:

- 1.) Adopt/Approve/Authorize agenda item, as requested or presented.***
- 2.) Adopt/Approve/Authorize agenda item, with modifications.***
- 3.) Deny approval of agenda item.***
- 4.) Table the item.***

RECOMMENDATION

The Goal is to finalizes the 2016-2017 priorities

Texas 78654

2015-2016 Priorities

1. Continue to provide a safe community (Police, Court, Fire) –
 - a. Continue the current service levels in Police, Fire, Animal Control & EMS departments.
 - b. The projects mentioned were Reverse 9-1-1 and emergency notifications.
2. Continue to provide a safe and efficient Water Supply to our citizens (Utility Department)
 - a. The projects associated were improvements at the Water Treatment Plant
3. Street maintenance and paving (Street Department)
 - a. Annual Paving Funds with County Co-op, maintenance of streets, improvements of three main arterials by paving NPR and resurfacing other main street.
4. Increase Code Compliance activity by approximately 15%. Projects associated are increasing the efficiency of the process, set goals for increase compliance rates and completion of cases. (Code Compliance Dept.)
5. Water Line Replacement Plan. (Utility Department)
 - a. Expand the GIS Database on the Web which allows for multiple users.
 - b. Update the water line mapping and improvement a new GIS Program layers for water, zoning and other information.
6. Continue to improve the City's Financial Stability (Finance Director)
 - a. Improve the General Fund Balance (Goals is three month operations reserve)
 - b. Fund the replacement plan
 - c. Continue to improve the city's S&P rating
 - d. Debt management
7. Continue to focus on Customer Service and Teamwork (All)
8. Hire and maintain a strong workforce (Human Resources and Department Managers)
9. Planning and Vision for the future. There were several projects.
 - a. Wildlife Advisory Committee urban deer management (City Council, City Secretary)
 - b. Training related to economic development
10. Identify new grants for the city and execution on the current grants (City Manager, Assistant City Manager and Department Heads)
11. Improve Communications to the citizens of Granite Shoals (City Council and City Staff)
12. Encourage and promote business activities in the city (City Manager and City Council)

Granite Shoals

Texas 78654

Other Activities

- Charter Review Committee
- Comprehensive Plan Update
- Economic Development marketing study/plan
- Airport Committee
- Annexation and Development Agreements
- Survey all Park Property except Quarry Park
- City Hall roof repair
- Park Maintenance
- Federal Road Grant
- Newsletters – Twice a Year

- b. Grant Submittal / Execution
 - i. for Quarry Park complex
 - ii. CAPCOG grant for new community center
 - iii. LCRA/PEC grant for rain water capture
- c. Development of soccer field adjacent to Highland Lakes Elementary School.
- d. Minor repairs to old community center - \$10,000
- 5. Planning and Vision for the Future
 - a. Committee Support / Coordination
 - i. Support
 - 1. Wildlife Advisory Committee: Deer population control
 - 2. Airport Advisory Committee: Utilization growth
 - 3. Planning & Zoning: Chapter 40, COO completion
 - 4. Parks Advisory Committee: Develop & implement a new annual wide event
 - ii. Coordination
 - 1. Focus and coordinate goals of all committees with Council goals & desires.
 - b. Annexation and Development Agreements
 - i. Implement by February 2017 for new areas
 - ii. Initiate Web & Beaver Island re-annexation
 - c. Initiate Charter Review Processes
 - d. Encourage and promote business activities
 - i. Focus on internal versus external (EDC) business development activities.
 - ii. Economic development marketing study/plan
 - e. Initiate Comprehensive Plan review: 2017-2018 planning year
- 6. Increase Code Compliance activity by approximately 15% over 2015-2016 goals.
 - a. Increase the efficiency of the review process
 - b. Set goals for increased compliance and completed cases.
- 7. Maintain or improve the City's Financial Stability
 - a. Improve the General Fund Balance (Goals is three month operations reserve)
 - b. Fund the replacement plan
 - c. Continue to improve the city's S&P rating
 - d. Debt management
- 8. Maintain or improve citizen communications
 - a. Twice a year letters
 - b. Meet the Mayor meeting.
 - c. Town hall meetings
- 9. Maintain or improve focus on Customer Service and Teamwork
- 10. Hire and maintain a strong workforce

Granite Shoals

Texas 78654

2016-2017 Priorities

(Additional Resources Not Considered)

1. Continue to provide a safe community (Police, Court, Fire)
 - a. Fire Department
 - i. Target to implement two on duty firefighters per shift for improved call responsiveness.
 1. Grant funding
 2. General revenue funding
 3. ESD cost sharing
 - b. Police Department
 1. Develop strategic plan for the police department
 2. Look at alternatives to reduce annual department expenditures
2. Water Supply Improvements
 - a. Continue to provide a safe and efficient water supply to citizens
 - b. Set goals, reassess sampling procedures along with training to achieve zero reportable non-compliant samples
 - c. Water Plant membrane units
 - i. Schedule 2016-2017 replacement installation
 - ii. Purchase a third rack of membrane units in 2016-2017
 - d. Grant administration
 - i. Implement 2015-2016 CAPCOG grant if issued.
 - ii. Apply for a 2016-2017 CAPCOG grant
 - e. Start a major water line replacement program (Similar to the arterial road program)
 - i. Apply for a USDA grant.
 - ii. Implement with outside contractors
 - f. GIS Database
 - i. Place the GIS Database on the Web which allows for multiple users.
 - ii. Update the water line mapping.
3. Road Improvements (Short & Long-term)
 - a. Annual street maintenance and paving. Budget \$200,000 for materials with additional sales tax receipts & using County equipment assistance.
 - b. Reassess side street paving goals.
 - c. Submit & provide consulting support for a \$5,000,000 USDA grant Prairie Creek and Phillips Ranch Road arterial streets.
 - d. Improve pot hole street repairs, both in timeliness and smoothness.
4. Facility Improvements
 - a. Repair to City Hall roof (s)

Texas 78654

2016-2017 Priorities

(Based on Need for Additional Resources)

1. Road Improvements (Short & Long-term)
 - a. Annual street maintenance and paving. Budget \$200,000 for materials with additional sales tax receipts & using County equipment assistance.
 - b. Reassess side street paving goals.
 - c. Submit & provide consulting support for a \$5,000,000 USDA grant Prairie Creek and Phillips Ranch Road arterial streets.
 - d. Improve pot hole street repairs, both in timeliness and smoothness.
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 - ii. Purchase a third rack of membrane units in 2016-2017
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 - i. Implement 2015-2016 CAPCOG grant if issued.
 - ii. Apply for a 2016-2017 CAPCOG grant
 - e. Start a major water line replacement program (Similar to the arterial road program)
 - i. Apply for a USDA grant.
 - ii. Implement with outside contractors
 - f. GIS Database
 - i. Place the GIS Database on the Web which allows for multiple users.
 - ii. Update the water line mapping.
3. Facility Improvements
 - a. Repair to City Hall roof (s)
 - b. Grant Submittal / Execution
 - i. TPWD grant for Quarry Park complex
 - ii. CAPCOG grant for new community center
 - iii. LCRA/PEC grant for rain water capture
 - c. Development of soccer field adjacent to Highland Lakes Elementary School.
 - d. Minor repairs to old community center - \$10,000
4. Planning and Vision for the Future
 - a. Committee Support / Coordination
 - i. Support
 1. Wildlife Advisory Committee: Deer population control
 2. Airport Advisory Committee: Utilization growth
 3. Planning & Zoning: Chapter 40, COO completion

4. Parks Advisory Committee: Develop & implement a new annual wide event
 - ii. Coordination
 1. Focus and coordinate goals of all committees with Council goals & desires.
 - b. Annexation and Development Agreements
 - i. Implement by February 2017 for new areas
 - ii. Initiate Web & Beaver Island re-annexation
 - c. Initiate Charter Review Processes
 - d. Encourage and promote business activities
 - i. Focus on internal versus external (EDC) business development activities.
 - ii. Economic development marketing study/plan
 - e. Initiate Comprehensive Plan review: 2017-2018 planning year
5. Continue to provide a safe community (Police, Court, Fire)
 - a. Fire Department
 - i. Target to implement two on duty firefighters per shift for improved call responsiveness.
 1. Grant funding
 2. General revenue funding
 3. ESD cost sharing
 - b. Police Department
 1. Develop strategic plan for the police department
 2. Look at alternatives to reduce annual department expenditures
6. Increase Code Compliance activity by approximately 15% over 2015-2016 goals.
 - a. Increase the efficiency of the review process
 - b. Set goals for increased compliance and completed cases.
7. Maintain or improve the City's Financial Stability
 - a. Improve the General Fund Balance (Goals is three month operations reserve)
 - b. Fund the replacement plan
 - c. Continue to improve the city's S&P rating
 - d. Debt management
8. Maintain or improve citizen communications
 - a. Twice a year letters
 - b. Meet the Mayor meeting.
 - c. Town hall meetings
9. Maintain or improve focus on Customer Service and Teamwork
10. Hire and maintain a strong workforce

Anita Hisey
1

Granite Shoals 2015-2016 Priorities

Place 1 comments for 2016-2017 Objectives

Tom Dillard's suggestion as to Priorities that require Resources

(7) 1. Continue to provide a safe Community (Police, Fire, Animal Control, Court, Ems)

I would like to see us cut 4% from this budget. A solution could be not to hire anymore Police Officers. I see on the monthly Police Report that they are looking for a Sergeant. Last years budget shows that a Sergeant makes \$60k a year. Animal Control also had a overtime budget of \$2,500. We could up that to \$4,500. Let the new Animal Control Officer work some overtime for the Police Department since he is Police Certified. I believe looking at other cities including Austin we would be in good shape with the current staff on the Police Dept. We now have a working Police Chief that can do shift work. You also have 3 nonpaid volunteer officers who volunteer 24 hrs each month. I believe that would be plenty adequate for this size of our city for Police protection and safety without hiring another staff member.

(4) 2. Continue to provide a safe and efficient Water supply to our citizens

I think this needs added resources by making budget cuts elsewhere.

(3) 3. Street Maintenance and Paving

I would like to see added resources if we can make budget cuts elsewhere.

(9) 4. Increase Code Compliance Activities by 15% and continue to improve the appearance of the city.

I say we leave this one alone. We added a second code enforcement officer and it has made a huge difference in our city. Great job!

(5) 5. Water line Replacement Plan

I think this needs added resources if we can make budget cuts elsewhere. I don't understand why this isn't combined with #2.

(10) 6. Continue to improve the City's Financial Stability

This definitely needs to be kept on the list. Great job!

(6) 7. Continue to focus on Customer Service and Teamwork

We have #2 that states Customer Service costs \$84k? This line item on this sheet you handed out doesn't have a dollar amount spent on this Priority. Can we cut this from the budget?

(1) 8. Hire and Maintain a strong workforce

I would recommend only a 2.5% increase this year. Sorry! I am trying to find ways to cut the budget.

(8) 9. Planning and Vision for the future

Vision and Future would include the Road Project. I would think we will need to make changes to either amend the comprehensive plan or come up with some resolutions. That may not cost much other than employee, committee and Council time.

(2) 10. Identify new grants for the city and execution on current grants

This absolutely needs extra added resources by making budget cuts elsewhere.

11. Improve Communications to the citizens of Granite Shoals

I can only think of the 2 Newsletters we want to send a year. We could add this to #7 and cut this item from the list. Thats a budget cut.

12. Encourage and promote business activities in the city.

I say we cut this from the list. That is another budget cut.

Sincerely,

Anita Hisey

Granite Shoals City Council Place 1

June 1, 2016

June 2, 2016

Shirley King

#2

My suggestions for where more money needs to be applied in the 2016 -2017 budget are:

Street Improvements – I suggest we either buy or lease a new or pre owned street grader because our street grader is over thirty years old and is literally falling apart. For instance, last week the blade fell off of it. Joe has done an excellent job of repairing this old street grader for many years but, it is time to replace our current grader. I am sure our citizens and council members all want better streets; therefore, the city needs to provide our employees adequate equipment to do their jobs.

Fire Department – I think we should add a paid firefighter since the ESD is requesting some of their funds which they pay the city to be used for this purpose. Our fire department does need paid personnel at the fire station for all shifts when they get those 911 calls.

Park Grant Funds – No money was put in the current budget for park grants because we knew we could wait until the 2016 - 2017 Budget to implement the grants. The Restricted Park Fund should be able to provide the necessary funds to implement the grants. These funds can only be used for parks. Therefore, funding park grants would not have a negative effect on other city budget items.

List of Priorities for the 2016 – 2017 Budget:

I do think everything in the 2016 – 2017 Budget should include all items that are in our current 2015 – 2016 List of Priorities and each department's bottom line should be funded the same as funded about the same as in our current budget, except for the Fire Department; Streets and Parks Departments. As we are making our next List of Priorities I would like for us to look at the list as a whole, like a pie graft of our budget, whereby we see our city as whole not as which part is more important than another. For an example like our body. We have different parts: hands, feet, eyes, ears, nose, etc., but each part is very important for each of us to function properly. I view each item on the List of Priorities as a very important part of Granite Shoals moving forward in a positive direction. We need all items listed for our city to operate properly.

Respectfully Submitted,

Councilperson Shirley King

2016-17 CITY OF GRANITE SHOALS BUDGET/OPERATING PRIORITIES

OPERATING PRIORITY*	DESCRIPTION	ACTIVITY	RESOURCE PRIORITY**
1		Provide a safe community (Police, Fire, Municipal Court) <ul style="list-style-type: none"> Continue current levels of service, Increase Animal Control availability on weekends, and Continue reducing Municipal Court backlog to level recommended by judge. 	3
2		Provide a safe and efficient water supply <ul style="list-style-type: none"> Continue improvements at water plant; Update and implement water line replacement plan. Comply with LCRA drought management plans 	2
3		Execute current grants, closing out whenever possible, and aggressively pursue new grant opportunities <ul style="list-style-type: none"> Expedite application for USDA paving grant; Pursue grant opportunities for water system, community center, recreational facilities, and other suitable applications. If necessary, obtain contract assistance in pursuit of grant opportunities. 	1
4		Street Maintenance and Paving <ul style="list-style-type: none"> Consider halting the paving of new streets, concentrating on more repairs to currently paved streets; however, verify that doing so would not increase maintenance on unpaved streets, thereby negating savings. Apply new sales tax funds to expand street repair and repaving of currently paved streets. Expand paving efforts beyond the resources provided by Burnet County and contract for further repairs if necessary. Pursue November 2016 bond election to pay for replacement of Phillips Ranch Road. 	2
5		Continue to improve City's Financial Position <ul style="list-style-type: none"> Continue to increase General Fund Balance, moving towards a goal of 3 months reserve, Continue to improve City's S&P Rating, Effective debt management. 	3
6		Increase Code Compliance by an additional 15%	3
7		Continue to improve customer service across all departments	3
8		Maintain a strong workforce <ul style="list-style-type: none"> Hire a capable, experienced police chief Maintain staffing levels in other departments 	
9		Continue effective communications to/with citizens and media	3
10		Leave vacant to allocate some resources to be applied to unanticipated opportunities	2
*Operating priorities are in numerical order from most to least important.		**Resource priorities are: 1 – Significant increase in resources, human and/or financial. 2 – Modest increase; 3 – No increase; 4 – decrease.	

2015/16 Priorities (paraphrased)

1. Continue to provide a safe community (Police/Court, Fire)
2. Continue to provide a safe and efficient water supply
3. Street Maintenance and Paving
4. Increase Code Compliance +15%, improve processes
5. Water Line Replacement Plan
6. Continue to improve the City's Financial Stability
7. Continue to focus on Customer Service and Teamwork
8. Hire/Maintain strong workforce
9. Planning and vision for future
10. Identify new grants and execute existing
11. Improve communications with citizens
12. Encourage/promote business activity.

2016/17 Priorities

1. Safe Community
2. Safe / Efficient Water
 - a. Water-line replacement
 - b. Facility Upgrades
 - c. Membranes
3. Arterial Roadway Re-build
 - a. Grants, as it pertains to the above
 - b. Water Line placement/upgrade as it pertains to the above
 - c. Planning and vision for future, as it pertains to the above
4. New Grants / Existing Grants
5. Street Maintenance and Paving – Normal Projects
6. Workforce
7. Committee Support
8. Annexation Agreements
9. Customer Service
10. Continue to refine code compliance with the goal of +15% using current resource levels
11. Financial Stability
12. Planning and vision for future (Specific, small goals; subtitled "Planning to Plan")
 - a. E.g. Establish timeline for charter review and other procedures leading to election in 2018 or 2019
 - b. E.g. Set a desired timeline for Comprehensive Plan updating
13. Improve Communication with Citizens
14. Encourage/Promote Business Activity

2016/17

Priorities for additional resources:

1. Arterial Roadway Rebuild
2. New Grants/Existing Grants
3. Safe Water (membranes, plant improvements)
4. Workforce (pay, benefits)
5. Safe Community
6. Street Maintenance
7. Annexation Agreements
8. Code Compliance
9. Customer Service
10. Financial Stability
11. Committee Support
12. Communication with Citizens
13. Planning and Vision
14. Encourage/Promote Business Activity

Todd HOLLAND

#5

Ken Nickel

From: council_place5@graniteshoals.org
Sent: Thursday, June 02, 2016 12:41 PM
To: mayor@graniteshoals.org
Cc: Ken Nickel
Subject: re: 2016-2017 Objectives Due

Mayor,

The priorities are basically the same as last year, with a few exceptions to be focused on. Police and Fire departments should be on basic auto-pilot. The water department should be on near basic auto-pilot. None of these departments are re-inventing the wheel and are staffed with experienced people to the best of my knowledge.

First, addressing this possible USDA Bond for the rebuild of Phillips Ranch Road (all the way) and Prairie Creek Road (to the first 4-way stop). This is a must for the November election, as our roads have fallen more apart this week.

Second, stop sling tar and gravel over dirt roads and calling it paved. I've said it before and I am saying it again, we are exponentially adding to our road maintenance/repair with this current program. These tar and gravel road surfaces do not hold up, especially with heavy trash trucks running down them. I am not saying we don't need trash trucks, but they are a necessary evil on our road surfaces. If we're going to continue tar and gravel, I propose we start re-surfacing our current inventory of tar and gravel roads, to build them up. I would also suggest we start with the most current surfaced roads and work backwards. This is not a huge adjustment at all, just keep doing what is already done on existing tarred and feathered roads.

Third, the annexation of the islands, for obvious reasons. (road use, water use, police and fire protection).

Todd Holland, councilman Place 5

From: "Carl Brugger" <mayor@graniteshoals.org>
Sent: Monday, May 30, 2016 9:06 PM
To: "Carl Brugger" <mayor@graniteshoals.org>
Cc: "Ken Nickel" <citymanager@graniteshoals.org>, "Brad Young" <BYoung@bickerstaff.com>
Subject: 2016-2017 Objectives Due

Council, I am sending you this email as a reminder that at our last council meeting each of us agreed that we would send our 2016-2017 objectives for the city to Ken by this Wednesday, June 1. We also agreed to Tom's suggestion of prioritizing the objectives based on resources needed. Bottom line, if possible, please provide Ken with two sets of 2016-2017 objectives, one based on normal prioritization and the second based on resources needed.

Please do not reply to this email.

Carl Brugger

2016-2017 City of Granite Shoals Priorities

Mark Morren #6

1. Submit application and support for the USDA Grant in order to fund a public infrastructure improvement project for repair/rebuild a portions of Prairie Creek and N. Phillips Ranch Road.
2. Repair the water leak on the roof at City Hall
3. Continue to provide a safe and efficient water supply to our citizens. Expand the GIS database on the web along with updating water line mapping, zoning and other key information.
4. Continue to provide a safe community (Police, Fire, EMS, Animal Control and Court)
5. Increase Code Compliance activity by another 15%
6. Continue to improve the City's Financial Stability
7. Continue to focus on Customer Service and Teamwork
8. Hire and maintain a strong workforce
9. Continue to improve communications to the citizens of Granite Shoals
10. Identify new grants for the city(water, roads, community center and parks)



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: June 14, 2016**

Agenda Item: 9(b) *FY 2016-2017 Budget Calendar*
Prepared/Submitted By: *Wendy Gholson, Director of Finance*
Department: *Finance*

AGENDA CAPTION

Discuss and consider action on the FY 2016-2017 Budget Calendar.

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

6. Continue to improve the City's Financial Stability
9. Planning and Vision for the future

RECOMMENDATION

Staff recommends approval of the FY2016-2017 Budget Calendar

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- *Proposed FY 2016-2017 Budget Calendar*

City of Granite Shoals

2016-2017 Budget Calendar

- 4/30 Preliminary Taxable Value from chief appraiser

- 7/25 Deadline for chief appraiser to certify rolls to taxing units

- 7/25-7/29 Calculation of effective & rollback tax rates

- Publish effective and rollback tax rates

- 8/5 72-hour notice for meeting

- 8/9 Council meeting to present **PROPOSED BUDGET**, discuss **TAX RATE**,
take record vote and schedule public hearing

- 8/16 Publish notice of Public Hearing (at least 7 days prior to public hearing)

- 8/19 72-hour notice for 1st public hearing

- 8/23 **Public Hearing #1**

- 8/21 72-hour notice for 2nd public hearing

- 8/30 **Public Hearing #2** (at least 3 days after PH #1)

Schedule & Announce Mtg to adopt tax rate (3-14 days from this date)

- 9/6 Publish notice of Tax Revenue Increase (at least 7 days prior to meeting)

- 9/9 72-hour notice for meeting to adopt tax rate

- 9/13 Council meeting-**ADOPT TAX RATE** (3-14 days after PH#2) & **ADOPT BUDGET**

City of Granite Shoals 2016-2017 Budget Calendar

JULY						
S	M	T	W	T	F	S
					1	2
3	4 CITY HOLIDAY	5 Dept Budget Requests Due	6	7	8	9
10	11	12	13	14 Budget Meetings w/Dept Heads	15	16
17	18	19	20	21	22	23
24	25 Receive Certified Tax Roll	26	27	28 Calculate & Publish Effective & Rollback Tax Rates	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9 Proposed Budget/Discuss Tax Rate/Record Vote/Schedule PH	10	11	12	13
14	15	16 Budget Workshop (if needed)	17	18	19	20
21	22	23 Public Hearing #1	24	25	26	27
28	29	30 Public Hearing #2	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5 CITY HOLIDAY	6	7	8	9	10
11	12	13 Adopt Tax Rate Adopt Budget	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- Regular Council Meeting
- SPECIAL Council Meeting



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
June 14, 2016**

Agenda Item: Item 10. Executive Sessions
Prepared By: City Secretary
Department: Administration
Submitted By: City Manager

AGENDA CAPTION

10. Exec. Sessions:

a.) Executive session pursuant to sections 551.074 of the Texas Open Meetings Act (Personnel Matters): Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public employees: City Manager Ken Nickel, City Secretary Elaine Simpson, Municipal Court Judge Frank Reilly and City Attorney Brad Young.

b.) Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to personnel matters.

c.) Any action resulting from Executive Session(s).



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
June 14, 2016**

**Agenda Item: Item 11– Future Agenda Items
Prepared By: City Secretary
Department: Administration**

AGENDA CAPTION

11. Future Meetings and Agenda Items

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda and posted in accordance with Texas Open Meeting law.

Tuesday, June 14, 2016 City Council Regular Meeting

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	Report from Vice-Chair Brad Williams from Parks Advisory Committee			Committee activities including boat launch fees.
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes May 24, 2016		Simpson	
	Consent	Accept Audit Report		Nickel	
	Workshop and Consider	City Council determines 2016-17 Budget Priorities		Nickel	
	Consider	City Manager tentative budget calendar		Nickel	
	Consider	Brad Young – policy for trucks leaving debris	Morren	Young	
	Consider	Board and Commission Appointments		Simpson	
	Executive Session	Personnel – Council appraisal process for direct reports		Young	
		Future Agenda Items/Adjournment			

June 18, 2016 - Saturday Special Town Hall meeting for Discussion of Deer Management Fire Hall, 9 AM – 11 AM

Tuesday, June 28, 2016 City Council Regular Meeting – Annual Volunteer Appreciation Reception from 5-6 PM

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	Presentation – Mayor Brugger – Kudos to Jim Tenny for volunteer service	Brugger		
	PH	Non- Conforming Ordinance		Nickel	With P&Z Recommendation from June 21 st
	Consent	Meeting Minutes June 14, 2016		Simpson	
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	
	Consider	‘No Deer Feeding’ Ordinance		Nickel / Simpson	As discussed at Town Hall Meeting 6-18-16

	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport		Nickel	Chair Haverlah
	Consider	Board and Commission Appointments		Simpson	
	Workshop	Infrastructure – Road Improvement Grant application		Nickel	
	Discuss	Emergency Management Plan		Nickel	Need to update with new Police Chief?
	Executive Session	Personnel – Council appraisal process for direct reports – CM contract renewal		Young	
		Written Department Reports			
		Future Agenda Items/Adjournment			

June 30, 2016 – Thursday – Open Meetings Law Training and ‘Meet With Mayor’ night.

**Tuesday, July 12, 2016
City Council Regular Meeting**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
		Audit			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes June 28, 2016		Simpson	
	Consider	Board and Commission Appointments		Simpson	
	Workshop	Budget?			
	Consider	Ord. 688, Modifications proposed to Ord. 191 – Revision to Police Reserves		Police Chief	
	Consider	Res. 508 Related to policies for public records request for Police Department Body Cameras audio / visual data		Nickel /Young	As discussed 3/8/16 – Integrated into the City Manager’s Public Information policy
	Executive Session	Personnel – Council appraisal process for direct reports – Judge and City Attorney		Young	
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Future Agenda Items/Adjournment			

**Tuesday, July 26 2016
City Council Regular Meeting --**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	Municipal Judge Frank Reilly Quarterly Report		Reilly	
	Hear	CM/ACM/CS Reports			

	Consent	Meeting Minutes July 12, 2016		Simpson	
	Consider	Board and Commission Appointments		Simpson	
		Written Department Reports			
		Future Agenda Items/Adjournment			

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
?	Consider	Contractor Fee for Big Trucks? Impact Fee – Ordinance –	Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
		City Employee job descriptions	Simpson
Presentation	Hear	Show and Tell re: GIS	Smith / when new video screens are up.
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3. Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016

July	<ol style="list-style-type: none"> 1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3. Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	<ol style="list-style-type: none"> 1. Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3. City Managers Annual Review of Personnel Manual – any recommended modifications.
September	<ol style="list-style-type: none"> 1. Adoption of Budget 2. Adoption of Tax Rate
October	<ol style="list-style-type: none"> 1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2016) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize quarter cent sales tax for Streets prepare for May Election
December	