



City of Granite Shoals  
 2221 N. Phillips Ranch Road  
 Granite Shoals, TX 78654  
 (830) 598-2424 fax (830) 598-6538  
[www.graniteshoals.org](http://www.graniteshoals.org)

**AGENDA**  
**FOR REGULAR MEETING**  
**OF THE CITY OF GRANITE SHOALS AIRPORT ADVISORY COMMITTEE**  
**GRANITE SHOALS CITY HALL, 2nd FLOOR COUNCIL CHAMBER**  
**2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX 78654**  
**THURSDAY, JULY 14, 2016**  
**6:00 PM**

*Council Member Advisor to Committee: Tom Dillard, Place #4*

1. Call to order/Welcome
2. Citizens Comments/Items of Interest
3. Discuss, consider, and possibly take action to approve meeting minutes from June 9<sup>th</sup>, 2016 Airport Advisory Committee meeting. *(Secretary Sheryl Gardner)*
4. Discuss, consider, and possibly take action related to renaming the airport in honor of the late Bob Sylvester.
5. Discuss, consider and possibly take action continuing the setting of a list of priorities that we hope to accomplish within the next year, as discussed in previous meeting(s).
6. Discuss, consider and possibly take action related to reviewing paperwork needed to request a change in airport classification with the Federal Aviation Administration (FAA).
7. Discuss, consider and possibly take action to gather information on specifications/information/photos to present to the Planning and Zoning Commission.
8. Future Agenda Items
9. Adjournment



CERTIFICATION

*I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, a place assessable to the public at all times, and on the official city website at [www.graniteshoals.org](http://www.graniteshoals.org) on Monday, May 9, 2016 on or before 5:00 PM and shall remain there continuously from such time until after adjournment of the meeting which begins 6:00 PM on Thursday, May 12, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.*

Elaine Simpson, TRMC/MMC - City Secretary



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**MINUTES FOR A MEETING  
 OF THE AIRPORT ADVISORY COMMITTEE  
 GRANITE SHOALS CITY HALL  
 THURSDAY, JUNE 9, 2016 AT 6:00 PM**

1. Call to order by Chair Haverlah at 6:10 pm the Regular Meeting of the Airport Advisory committee of the City of Granite Shoals at Granite Shoals City Hall, 2<sup>nd</sup> Floor Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654

Present:

Neil Haverlah, Chair

David Dittmar, Vice-Chair

Sheryl Gardner, Secretary

Jeff Hunt

Barry Sylvester

Sandra Buschhorn

Council Advisory Member: Council Member Tom Dillard

Absent:

George Forster

City Staff:

Elaine Simpson, City Secretary

Ken Nickel, City Manager

2. Citizens Comments/Items of Interest  
 Discussion of upcoming Open Meeting Training and Deer Management Meeting.  
 Discussion of having Airport Advisory meeting every two months instead of every month if there is not a lot on the agenda. Suggestion was made by Jeff Hunt to possibly do volunteer work on airport on off months.
3. Discuss, consider and possibly take action to approve meeting minutes from May 12, 2016 Airport Advisory Committee meeting.

Secretary Gardner made a motion, and Sandra Buschhorn seconded, to approve the meeting minutes of the May 12, 2016 Airport Advisory Committee meeting as presented. Motion carried with unanimous vote of 6-0.

4. Hear reports from sub-committees of Airport Advisory Committee.

- Budget Sub-Committee consisting of Jeff Hunt and Barry Sylvester:

Presented were list of items the airport is in need of: signage, lights, pilot guides, reclaiming property, fuel tank renovation, paving of the access road, hail sheds, marking of the west edge of the airport, and filling the culvert.

Ken Nickel suggested that if there are any safety issues, for example, replacing lights. That the five hundred that is already allocated for the airport could be used for those issues. Barry Sylvester stated that he would get a list of those issues to Mr. Nickel.

Discussion of changing the "AirNav.com designator 32TE" from "publicly owned, need permission to land" to publicly owned, no permission needed to land. Jeff Hunt made a motion to recommend to the City Council to change designator at FAA. Barry Sylvester seconded and the motion passed unanimously 6-0.

Brief discussion on how to get designator changed and what FAA forms are needed to change usage of airport. Mr. Nickel stated that he would bring it up at the City Council Meeting possibly on the 28<sup>th</sup> of June, 2016. Chair Haverlah stated he would try to be at the City Council meeting to field any questions the City Council might have. There was a discussion of maintenance of the runway surface. Possibly twice a year "rolling" it with the city roller. It was stated by Mr. Nickel that any maintenance to be done by city employees needs to be detailed in the instructions, including mowing of the airport.

Discussion of the cost, and amount of insurance for the airport.

Jeff Hunt made a motion to recommend the total of \$3500.00 for the 2017 airport budget. Sandy Buschhorn seconded, and the motion passed unanimously 6-0.

Planning and Zoning Sub-Committee: Chair Haverlah only member present. George Forster the other member was not in attendance.

Discussion of presenting to the Planning and Zoning Committee a recommendation to allow Hanger/Houses on both sides of the airport. Discussion of the steps to take to get it through and passed by the Granite Shoals Planning and Zoning Committee. It was suggested that the recommendation include some examples and specifications for Hanger/Houses.

Discussion of storage uses of hangers. Chair Haverlah will try to get a copy of zoning ordinance for Sunrise Beach's Hanger/houses and possibly photos for more information.

5. Discuss, consider and possibly take action related to setting a list of Committee priorities for 2016, as discussed at the May 12, 2016 meeting.

Discussion of David Dittmar possibly approaching the Fox family about donating land to extend the runway. Possibly approaching Mayor Bruggar and Frank Reilly to speak with Mark Fox.

There was a recommendation to leave record keeping (operations) as a priority, but to leave it as last priority as it is not feasible at this time.

7. Future Agenda Items

Renaming "Bob Sylvester Memorial Air Park"  
Approach Mark Fox about donating land  
Specs on Hanger/houses

8. Adjournment

Meeting was adjourned at 8:20 pm by Chair Haverlah

The next meeting of the committee will be July 14, 2016

CERTIFICATION

I, \_\_\_\_\_, Chairman of the Airport Advisory Committee for the City of Granite Shoals, Texas, certify that the attached are true and correct minutes taken from notes of the Airport Advisory Committee meeting of May 12, 2016.

\_\_\_\_\_  
\_\_\_\_\_ *date*