



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

AGENDA NOTICE
GRANITE SHOALS CITY COUNCIL
SPECIAL CITY COUNCIL MEETING
AND BUDGET / TAX RATE WORKSHOP
CITY HALL – COUNCIL CHAMBERS, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
MONDAY, AUGUST 22, 2016, 6:00 PM

1. **Call meeting to order**

2. **Public comment and announcements and Items of Interest** *p. 3*

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

Regular Items:

3. Discuss, consider and possibly take action on an "Ordinance Calling a Bond Election for November 8, 2016; Making Provisions for Conducting the Election and Other Matters Related to Such Election " related to public infrastructure improvements to arterial roads. (City Manager Ken Nickel, City Secretary Elaine Simpson) *p. 4 - 13*

4. Review information from City Manager Nickel, discuss and consider the proposed modifications made to the proposed City operating budget, the proposed ad valorem tax rate for Granite Shoals for Fiscal Year 2016-2017, and the schedule of upcoming Public Hearings on budget and tax rate, respectively, as discussed in the August 15, 2016 Special Called City Council meeting. (City Manager Ken Nickel/Finance Director Wendy Gholson) *p. 14 - 15*

5. **Future Meetings and Agenda Items**

- a.) Review Agenda Calendar
- b.) Identification of future agenda items *p. 16 - 20*

6. Adjournment

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Friday, August 19, 2016, on or before 6:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Monday, August 22, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.




Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).





**City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
August 22, 2016**

Agenda Item: Item 2. Public Comments and Items of Interest
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

2. Public comment and announcements and Items of Interest

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.



**City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
August 22, 2016**

Agenda Item: Item 3. Special Bond Election
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

3. Discuss, consider and possibly take action on an "Ordinance Calling a Bond Election for November 8, 2016; Making Provisions for Conducting the Election and Other Matters Related to Such Election " related to public infrastructure improvements to arterial roads. (*City Manager Ken Nickel, City Secretary Elaine Simpson*)

Per City Council direction at their Special Meeting August 15, 2016, city staff requested the bond counsel to prepare this proposed Ordinance.

ORDINANCE No. 698

ORDINANCE CALLING A BOND ELECTION FOR NOVEMBER 8, 2016; MAKING PROVISIONS FOR CONDUCTING THE ELECTION AND OTHER MATTERS RELATED TO SUCH ELECTION

**THE STATE OF TEXAS §
COUNTY OF BURNET §
CITY OF GRANITE SHOALS §**

WHEREAS, pursuant to the provisions of Chapters 1251 and 1331, Texas Government Code, as amended, the Texas Election Code, as amended, and other related statutes the City Council of the City of Granite Shoals, Texas (the "City") is authorized to call an election in order to submit to the voters of the City a proposition regarding the issuance of tax bonds;

WHEREAS, the City Council deems it advisable to call a bond election to be held on November 8, 2016 for the proposition hereinafter stated;

WHEREAS, the City Council finds that holding a bond election on this date is in the public interest; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Ordinance is being adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, Government Code, as amended.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS THAT:

1. ELECTION DATE, POLLING PLACES AND ELECTION JUDGES. An election shall be held between the hours of 7:00 A.M. and 7:00 P.M. on Tuesday, November 8, 2016. The City is located entirely in Burnet County and therefore the Burnet County Elections Administrator is conducting the election pursuant to an election agreement (the "Election Agreement") between the City and Burnet County, as authorized under Section 31.092 of the Texas Election Code. The election shall be held as a joint election pursuant to Chapter 271 of the Texas Election Code and a joint election agreement to be entered into between the City and the other participating entities located in Burnet County, which are holding an election on November 8, 2016. The City election precincts and polling places within the City designated for holding the election shall be determined by Burnet County and conducted at the polling places used for the Burnet County General Election attached hereto as Exhibit "A" to this Ordinance which exhibit is incorporated by reference for all purposes. Exhibit "A" may be revised as necessary to conform to final county polling locations. Burnet County's election equipment shall be used to conduct the bond election. The election judges and clerks shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended.

2. **CONDUCT OF ELECTION.** As authorized by Chapter 31, Subchapter D of the Texas Election Code, the City Council hereby appoints the Burnet County Elections Administrator, Doug Ferguson, as the election officer for the purpose of conducting the November 8, 2016 Bond Election. This appointment includes services as Early Voting Clerk for the Election, Counting Station Manager, Presiding Judge of the Central Counting Station, and Tabulation Supervisor.

In addition and in accordance with Chapter 66 and Chapter 31 of the Texas Election Code, the City Council hereby appoints Burnet County Elections Administrator, Doug Ferguson, as agent for the Custodian of Records ("Agent") for the November 8, 2016 Bond Election for the purpose of preserving voted ballots and other election records as required by the Texas Election Code.

3. **EARLY VOTING.** Early voting in the election by personal appearance shall be conducted at the times, dates and polling places as provided for in the Burnet County General Election attached hereto as Exhibit "B" to this Ordinance which exhibit is incorporated by reference for all purposes. Exhibit "B" may be revised as necessary to conform to final county early voting polling locations. Doug Ferguson is the Early Voting Clerk for Burnet County. Application for ballots by mail for Burnet County voters should be sent to Doug Ferguson, Elections Administrator, Burnet County Elections, 220 South Pierce, Burnet, Texas 78611.

4. **EARLY VOTING BALLOT BOARD.** Early voting ballot boards are hereby created to process early voting results, and the Presiding Judge of the board will be appointed by the Burnet County Elections Administrator. The Presiding Judge shall appoint not less than two resident nor more than eighteen (18) qualified electors to serve as members of the Early Voting Ballot Boards.

5. **VOTERS.** All resident, qualified electors of the City shall be entitled to vote at the election.

6. **NOTICE.** A substantial copy of this Ordinance, with such omissions authorized by law, shall serve as a proper notice of the election. Such notice, including a Spanish translation thereof, shall be posted on the bulletin board used by the City to post notices of meetings and at City Hall not less than twenty-one (21) days prior to the date the election is to be held, and shall remain posted through election day. In addition to the foregoing, this Ordinance, including a Spanish translation thereof, shall be (i) posted on election day and during early voting by personal appearance in a prominent location at each polling place; (ii) posted in three (3) public places in the boundaries of the City no later than twenty-one (21) days before the election; and (iii) posted on the City's Internet website during the twenty-one (21) days before the election if the City maintains an Internet website.

Such notice, including a Spanish translation thereof, shall be published in *The Highlander*, a newspaper of general circulation in the City, on the same day in each of two successive weeks with the first publication occurring not earlier than the thirtieth (30th) day or later than the fourteenth (14th) day prior to the day of the election.

The City Secretary is hereby authorized and directed to publish and post the required notices in the manner and for the time periods required by law.

7. **VOTING DEVICES.** In all respects, the election shall be conducted in accordance with the Texas Election Code and the Federal Help America Vote Act. Every polling place used in Burnet County for this election will have at least one disabled access voting device such as a Direct Recording Electronic voting device available for election day voting and early voting. The Burnet County Voter Registrar may also utilize a central counting station as provided by Section 127.000 et seq., as amended, Texas Election Code. Any central counting station presiding judge and the alternate presiding judge shall be appointed in accordance with the Election Agreement and the Texas Election Code.

8. **PROPOSITION.** At the election, the following BOND PROPOSITION shall be submitted in accordance with law:

PROPOSITION

Shall the City Council of the City of Granite Shoals, Texas, be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$3,000,000 with the bonds of each such series or issues, respectively, to mature serially within not to exceed forty years from their date, and to be sold at such prices and bear interest at such rates, as shall be determined within the discretion of the City Council, in accordance with law at the time of issuance, for the purpose of constructing, improving, extending, expanding, upgrading and/or developing Phillips Ranch Road, Prairie Creek Road and Valley View Road, including related utility relocation, drainage, sidewalks, traffic safety and operational improvements, the purchase or acquisition of any necessary rights-of-way and easements and other related costs; and shall said City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes on all taxable property in the City in an amount sufficient to pay the annual interest on said bonds and provide a sinking fund to pay the bonds at maturity?

9. **OFFICIAL BALLOTS.** Voting in the election for the proposition shall be by the use of electronic or paper ballots which shall show the proposition in both English and Spanish and which shall conform to the requirements of federal law, including the Help America Vote Act and the Texas Election Code, as amended. The official ballots for the election shall be prepared so as to permit the electors to vote "FOR" or "AGAINST" the PROPOSITION set forth above with the ballots to contain such provision, markings and language as required by law, and with such PROPOSITION to be expressed substantially as follows:

READ, PASSED, AND ADOPTED on this August 22, 2016.

Mayor, City of Granite Shoals, Texas

ATTEST:

City Secretary, City of Granite Shoals, Texas

EXHIBIT A

ELECTION DAY VOTING

CITY OF GRANITE SHOALS - Burnet County Election Day Polling Locations

November 8, 2016 - 7:00 a.m. to 7:00 p.m.

Precinct 3 - Grace United Methodist Church

Precinct 18 - Granite Shoals Fire Station

SUBJECT TO CHANGE

EXHIBIT "B"

EARLY VOTING

CITY OF GRANITE SHOALS - Burnet County Early Voting Locations

See Attached Schedule

SUBJECT TO CHANGE

NOVEMBER 8, 2016

el 8 de noviembre de 2016

GENERAL AND LOCAL ELECTIONS

ELECCIONES GENERAL Y LOCALES

Burnet County, Texas

Condado de Burnet, Texas

Early Voting Locations and Hours

Sitios y Horarios de Votación Adelante

Polling Place <i>Sitio de Votación</i>		Address <i>Domicilio</i>		City <i>Ciudad</i>		
Burnet County Courthouse		220 S. Pierce St.		Burnet, TX 78611		
Marble Falls Courthouse South Annex		810 Steve Hawkins Pkwy.		Marble Falls, TX 78654		
Sunday <i>Domingo</i>	Monday <i>Lunes</i>	Tuesday <i>Martes</i>	Wednesday <i>Miércoles</i>	Thursday <i>Jueves</i>	Friday <i>Viernes</i>	Saturday <i>Sábado</i>
	October 24 <i>el 24 de oct.</i>	October 25 <i>el 25 de oct.</i>	October 26 <i>el 26 de oct.</i>	October 27 <i>el 27 de oct.</i>	October 28 <i>el 28 de oct.</i>	October 29 <i>el 29 de oct.</i>
	8am-5pm	8am-5pm	8am-5pm	8am-5pm	8am-5pm	8am-5pm
	October 31 <i>el 31 de oct.</i>	November 1 <i>el 1 de nov.</i>	November 2 <i>el 2 de nov.</i>	November 3 <i>el 3 de nov.</i>	November 4 <i>el 4 de nov.</i>	
	7am-7pm	7am-7pm	7am-7pm	7am-7pm	7am-7pm	

EXHIBIT "C"

**INFORMATION REQUIRED PURSUANT TO
SECTION 3.009(b) OF THE TEXAS ELECTION CODE¹**

In accordance with the provisions of 3.009(b) of the Texas Election Code, it is hereby found and determined that:

(1) The proposition language that will appear on the ballot is set forth in Section 9 of this Ordinance.

(2) The purpose for which the bonds are to be authorized is set forth in Section 8 of this Ordinance.

(3) The principal amount of the bonds to be authorized is set forth in Sections 8 and 9 of this Ordinance.

(4) As set forth in Sections 8 and 9 of this Ordinance, if the bonds are approved by the voters, taxes sufficient to pay the annual principal of and interest on the bonds, within the limits prescribed by law, may be imposed.

(5) Based upon the bond market conditions on the date this Ordinance is approved, the maximum interest rate for any series of the bonds authorized to be sold by the voters is estimated to be 4.9%, as calculated in accordance with applicable law. Such estimate is based on advice received from the City's financial advisors, which advice takes into account a number of factors, including the timing of the issuance of debt obligations approved by the voters, the maturity schedule for debt obligations issued by the City, and the expected credit ratings of the proposed debt obligations. The estimated maximum interest rate is provided as a matter of information, but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold.

(6) As set forth in Section 8 of this Ordinance, if the bonds are approved by the voters, the bonds may be issued in one or more series to mature serially over a period not to exceed 40 years.

(7) As of the beginning of the City's current fiscal year (2015-2016), the aggregate amount of outstanding principal of the City's ad valorem tax debt obligations is \$10,936,016.

(8) As of the beginning of the City's current fiscal year (2015-2016), the aggregate amount of outstanding interest on the City's ad valorem tax debt obligations is \$3,523,646.

(9) As of the date of this Ordinance, the ad valorem debt service tax rate of the City is \$0.2287 per \$100.00 valuation of taxable property.

¹ This information is provided solely for purposes of compliance with Section 3.009(b) of the Texas Election Code and is for illustration purposes only. The information is not a part of the proposition to be voted on and does not create a contract with the voters.



**City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
August 22, 2016**

Agenda Item: Item 4. Budget and Tax Rate
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

4. Review information from City Manager Nickel, discuss and consider the proposed modifications made to the proposed City operating budget, the proposed ad valorem tax rate for Granite Shoals for Fiscal Year 2016-2017, and the schedule of upcoming Public Hearings on budget and tax rate, respectively, as discussed in the August 15, 2016 Special Called City Council meeting. (City Manager Ken Nickel/Finance Director Wendy Gholson)

City of Granite Shoals

2016 - 2017

CHANGES IN RESPONSE TO CITY COUNCIL

Proposed Changes

	Amount	M&O Rate	I & S Rate	Total Rate	Chg to Current Rate
Current Rate		\$ 0.29200	\$ 0.22870	\$ 0.52070	
Proposed Budget		\$ 0.32850	\$ 0.22870	\$ 0.55720	\$ 0.03650
Suggestions					
Utilize I&S Fund Balance to buy-down tax rate	\$ (38,108)	-	(0.01000)	\$ 0.54720	\$ 0.02650
Delay hiring Parks employee for 6 months	\$ (21,100)	(0.00554)	-	\$ 0.54166	\$ 0.02096
Eliminate Council Attendance at TML Conference	\$ (2,000)	(0.00052)	-	\$ 0.54114	\$ 0.02044
Increase Revenue for sale of fire truck	\$ (10,000)	(0.00262)	-	\$ 0.53852	\$ 0.01782
Increase Election Expense	\$ 5,500	0.00144	-	\$ 0.53996	\$ 0.01926
Utilize I&S Fund Balance to buy-down tax rate	\$ (13,069)	-	(0.00278)	\$ 0.53718	\$ 0.01648
Alternative #5		\$ 0.32126	\$ 0.21592	\$ 0.53718	\$ 0.01648

3%

This budgeting alternative has a TOTAL buy-down from the I&S Fund balance of \$51,177.

Effective M&O Rate: \$ 0.5331000
 Roll-back Rate: \$ 0.5574000



**City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
August 22, 2016**

Agenda Item: 5. Future Agenda Items

Prepared By: City Secretary

Department: Administration

AGENDA CAPTION

5. Future Meetings and Agenda Items

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda notice and posted in accordance with Texas Open Meeting law.

Monday, August 22, 2016 Special Called Meeting 25 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
		Citizens Comments			
		Consider a proposed Ord. 698 to call a Nov 2016 Arterial Road Improvement Bond Election		Simpson	Consider calling a bond issue election
	?	Budget / Tax Rate Workshop		Nickel	?
		Adjourn			

Tuesday, August 23, 2016 City Council Regular Meeting -- 24 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
		SWAG Chair report		Smith	Chair Hardy
	Hear	CM/ACM/CS Reports			
	Pub. Hear	2016-2017 FY City of Granite Shoals Budget		Gholson/ Nickel	PH #1
	Pub Hear	2016 City of Granite Shoals proposed Tax Rate		Gholson / Nickel	PH #1
	Consent	Meeting Minutes August 9, 2016 Regular Meeting and August 15, 2016 Special Meeting/Budget Workshop		Simpson	
	Consent	Ord. 688 – Police Reserves as modified at August 9, 2016 meeting		Boshears	
	Consent	Declare one seat on Wildlife Advisory Committee as vacant		Simpson	As recommended by the WAC 8-10-2016
	Consider	Burnet County Contract for Fire Protection – Financial Support		Simpson	
	Consider	Ord. 697 to prohibit drilling/mining on city parkland.		Nickel	
	Wrkshp	Workshop related to Elm Creek Drainage as related to future public infrastructure improvements	Brugger	Nickel / Young	As postponed from August 9, 2016 Reg. City Council meeting.
	Exec. Session	Exec. Session to consult with City Attorney regarding Elections		Young	Simpson
	Exec. Session	Exec. Session for Personnel Nickel/Simpson		Young	Nickel / Simpson

		Written Department Reports			
		Future Agenda Items/Adjournment			

Wednesday, September 7, 2016
Special Called Meeting
Budget and Tax Rate Public Hearings (2nd Public Hearings)
9 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Pub. Hear	2016-2017 FY City of Granite Shoals Budget			PH #2
	Pub Hear	2016 City of Granite Shoals proposed Tax Rate			PH #2

September 13, 2016
City Council Regular Meeting
3 days to budget adoption -

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes August 22, 2016; Special Meeting, August 23, 2016; Regular Meeting and September 7, 2016 – Special Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Resolutions 510 and 511 to authorize BCAD to sell tax foreclosure properties for bids received.		Simpson	Under legal review
	Consider	SWAG policy for trucks leaving debris	Morren	Young	As discussed by B.Young at 6-14-2016 meeting - SWAG Meeting 7/11/2016
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Future Agenda Items/Adjournment			

Friday, September 16, 2016
Special Called Meeting
Budget and Tax Rate Adoption Meeting
0 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			

		Citizens Comments			
	Consider	Proposed Ordinance to adopt the 2016-2017 City Budget		Nickel / Gholson	
	Consider	Ratify the tax rate increase as reflected in the 16-17 Budget.		Nickel / Gholson	If appropriate
	Consider	Proposed Ordinance to adopt the 2016 Tax Rate		Nickel / Gholson	

**September 27, 2016
City Council Regular Meeting -**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes September 13, 2016; Regular Meeting and September 16, 2016 – Special Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
??	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport		Nickel	Chair Haverlah
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Written Reports			
		Future Agenda Items/Adjournment			

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
	Hear	Land Acquisition presentation related to City properties on FM 1431	Holland /Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3. Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3. Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3. City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2016) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize quarter cent sales tax for Streets prepare for May Election
December	