



City of Granite Shoals  
2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654  
Phone (830) 598-2424 Fax (830) 598-6538  
[www.graniteshoals.org](http://www.graniteshoals.org)

**GRANITE SHOALS CITY COUNCIL  
REGULAR CITY COUNCIL MEETING AGENDA  
CITY HALL – COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
2221 N. PHILLIPS RANCH ROAD  
TUESDAY, AUGUST 23, 2016, 6:00 PM**

1. **Call meeting to order**
2. **Invocation**
3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**

*Texas Flag: Honor the Texas flag; I pledge allegiance to thee,  
Texas, one state under God, one and indivisible.*

4. **Public comment and announcements and Items of Interest**

*p. 4-6*

*At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.*

- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30<sup>th</sup> through September 30<sup>th</sup>, applications available at City Hall and on the city website at <http://www.graniteshoals.org/DocumentCenter/View/687>
- September 5, 2016 – Labor Day – City Offices closed.
- September 7, 2016 Bluebonnet Café in Marble Falls - Fish Fry for Marble Falls EMS.
- Burnet County Citizens Emergency Management Training Classes begin 9/15.
- Upcoming Council Meetings: September 7<sup>th</sup>; Special Meeting Public Hearings on the Tax Rate and the Budget, September 13, 2016; Reg. City Council Meeting, and September 16, 2016 (Friday); Special Called Meeting to adopt Budget/Tax Rate.

5. **MANAGEMENT REPORTS**

*p. 7-13*

**a.) City Manager**

- Fences / Fence Ordinance update

**b.) Assistant City Manager**

- Paving Project 2016 - update

**c.) City Secretary**

- Election(s) Update(s)

6. PUBLIC HEARING(S): p. 14-17

- A. Consider the City of Granite Shoals proposed Fiscal Year (FY) 2016-2017 budget. (Finance Director Wendy Gholson/City Manager Ken Nickel)
  - a. Hear Presentation, as Council desires.
  - b. Hold a Public Hearing
  - c. Announce date for Council to consider taking action to adopt.
  
- B. Consider a proposed property (ad valorem) Tax Rate for 2016 for the City of Granite Shoals at \$0.53718/\$100 valuation, as discussed at the August 15, 2016 Special Called Budget Meeting. (Finance Director Wendy Gholson/City Manager Ken Nickel)
  - a. Hear Presentation, as Council desires.
  - b. Hold a Public Hearing
  - c. Announce date for Council to consider taking action to adopt.

7. CONSENT AGENDA ITEMS p. 18

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve City Council minutes from August 9, 2016; Regular Meeting. p. 19-67
- b. Approve City Council, August 15, 2016 Special Called Meeting and Budget/Tax Rate Workshop minutes. p. 68-91
- c. Approve proposed Ordinance #688, approving modifications and updates to policies and procedures related to Granite Shoals Police Reserves. p. 92-95
- d. Approve the recommendation of Wildlife Advisory Committee to declare a seat vacant on the Committee.

8. REGULAR AGENDA ITEMS p. 96

- a. Discuss, consider and possibly take action related to renewal of contract for Fire Protection/Financial Support with Burnet County. (City Manager Ken Nickel/Fire Chief Austin Stanphill). p. 97-101
- b. Discuss, consider and possibly take action related to Resolution to authorize application for Local Park Grant through the Texas Parks and Wildlife Department and authorizing City Manager Ken Nickel to sign all documents for the grant application. (City Manager Ken Nickel) p. 102
- c. Discuss, consider and possibly take action related to a proposed Resolution prohibiting drilling and mining or the reopening of any abandoned well or mine in any public park located within the city limits of Granite Shoals, TX. (City Manager Ken Nickel)

9. Workshop Items p. 103

Review information, discuss and consider drainage issues related to Elm Creek: p. 104-106  
Issues related to: plans for future public infrastructure projects, Federal Emergency Management Agency (FEMA) Floodplain area(s), Lower Colorado River Authority

(LCRA) regulations and to access to creek: private property, rights-of-way, easements, etc.

10. **Executive Session(s)** *p. 107*

A. *Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to Election questions.*

B. *Executive session pursuant to sections 551.074 of the Texas Open Meetings Act (Personnel Matters): Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public employees: City Manager Ken Nickel and City Secretary Elaine Simpson.*

Any action(s) resulting from Executive Session(s).

11. **Written Reports** *p. 108*

- a. Code *p. 109*
- b. Fire *p. 110 - 111*
- c. Parks *p. 112*
- d. Police *p. 113 - 117*
- e. Streets *p. 118 - 119*

12. **Future agenda Items** *p. 120 - 124*

- o Review Agenda Calendar
- o Identification of future agenda items

13. **Adjournment**

CERTIFICATION

*I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at [www.graniteshoals.org](http://www.graniteshoals.org) on Friday, August 19, 2016 on or before 8:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, August 23, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.*



*Elaine Simpson*  
Elaine Simpson, TRMC/MMC, City Secretary

*The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).*

**V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession**

*(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.*

*(b) An offense under this section is a Class B misdemeanor. Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05*

*- Current through the end of the 2015 Regular Session of the 84th Legislature*



**City of Granite Shoals, Texas  
City Council Regular Called Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item: Item 4 – Public Comment and Staff Announcements**

**AGENDA CAPTION**

- **At this time, any person with business before the Council not scheduled on the agenda may speak to the Council.**
- **No formal action can be taken on these items at this meeting.**
- **No discussion or deliberation can occur.**
- **Comments regarding specific items should occur when the item is called on the agenda.**
- **Anyone wishing to speak under this agenda item must complete a “Comment Card” and submit it to the City Secretary prior to addressing the Council.**

**Texas Government Code, Section 551.042. Sec. 551.042. INQUIRY MADE AT MEETING.**

(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) a statement of specific factual information given in response to the inquiry; or
- (2) a recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

***V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession***

(a) *A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.*

(b) *An offense under this section is a Class B misdemeanor.*

*Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05 - Current through the end of the 2015 Regular Session of the 84th Legislature*

**Staff Announcements (announcements of community interest) :**

The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.”

The law provides that an “item of community interest” includes the following:

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,
- announcements involving imminent public health and safety threats to the city.

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

*Marble Falls Area EMS*

**FISH**



**FRY**

at the

**Bluebonnet Cafe**

*Wednesday - Sept. 7, 2016*

*4:00 pm - 8:00 pm*

**\$10.00 per person**

**\$4.00 children 5 & under**

*Take out orders call*

**693-2444**

## **ARE YOU PREPARED FOR A DISASTER ?**

### **BE PREPARED BY BECOMING A CERT TEAM MEMBER**

#### **SIGN UP NOW FOR OUR NEXT CLASS**

In 95% of all emergencies, everyday citizens provide the first immediate assistance on the scene. Without the proper training, how would you know what to do?

On Thursday, September 15, 2016, the Burnet County Office of Emergency Management will begin our next class. This training is free of charge and will be held from 7-10 p.m. on Thursdays, the location to be determined. There is 7 weeks of training plus a live simulation and graduation. Your only commitment is approximately 26 hours of your time.

This program is made possible by a CAPCOG Citizens Corps Grant Program/CERT which provides the funds for training equipment and supplies.

To register for this class, get more information, and the training schedule, visit our website at [www.burnetcountycert.org](http://www.burnetcountycert.org).



**City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item: 5. Management Reports**  
**Prepared By: City Secretary**  
**Department: Administration**  
**Submitted By: City Secretary**

**AGENDA CAPTION**

**5. MANAGEMENT REPORTS**

- a.) City Manager**
  - Fences / Fence Ordinance update
- b.) Assistant City Manager**
  - Paving Project 2016 - update
- c.) City Secretary**
  - Election(s) Update(s)



## City of Granite Shoals

2221 North Phillips Ranch Road  
 Granite Shoals, Texas 78654  
 (830) 598-2424 Fax: (830) 598-6538

# 2016 Street Paving Project

The City of Granite Shoals plans to chip seal using HFTS-2 Oil and No. 4 mix grade rock on these streets.

**Wednesday, August 24, and /or Thursday, August 25, 2016**  
 Work will begin at 8:00 a.m and should be completed by 4:00 pm

Streets to be chipped sealed	From	To
Valley View	RM 1431	Lee Way
Poverty	Prairie Creek	End of Poverty
Deep Forest	Forest Hill Dr	Sherwood Forest
Shady Forest	Forest Hill Dr	Sherwood Forest
Forest Oaks	Forest Hill Dr	Sherwood Forest
Sherwood Forest	S. Prairie Creek	N. Prairie Creek
Forest Hills	Forest Oaks	Sherwood Forest
Granitecastle	N. Shorewood	Prairie Creek

You can expect some delays in your travel on these days. Your cooperation as always is appreciated.





QUICKlinks ▶

### Tuesday, November 8, 2016 General and Local Elections

November 8, 2016 <a href="#">Election Day Polling Locations</a>	
<b>Last Day to Apply for Ballot by Mail</b> (Received, <u>not</u> Postmarked) <a href="#">Print Application Here</a>	Friday, October 28, 2016
<b>Last Day to Register to Vote</b> <a href="#">Voter Registration Application</a>	Tuesday October 11, 2016
<b>First Day of Early Voting</b> <a href="#">View Early Voting Schedule</a>	Monday, October 21, 2016
<b>Last Day of Early Voting</b>	Friday, November 4, 2016
<b>Last day to Receive Ballot by Mail</b>	Tuesday, Nov. 8, 2016 (election day) at 7:00 p.m. (unless overseas deadline applies)

Burnet County Texas, 220 S. Pierce Street, Burnet, Texas 78611 (512) 756-5420

**Disclaimer**

This information is compiled and made available as a public service by the County of Burnet, Texas. However, the County of Burnet, Texas makes no warranty as to the accuracy, reliability, or completeness of the information and is not responsible for any errors or omissions or for results obtained from the use of the information. Distribution of the information does not constitute such a warranty. Use of the information is the sole responsibility of the user.

**Privacy Statement**

This web site does not use "cookies" or collect information through other technological means to personally identify users. However, if you send an electronic mail message to Burnet County that contains personally identifying information, please note that all information collected, assembled, or maintained in connection with the transaction of official business by a governmental body is "public information" subject to the Texas Public Information Act, Government Code chapter 522.

**NOVEMBER 8, 2016**

*el 8 de noviembre de 2016*

**GENERAL AND LOCAL ELECTIONS**

*ELECCIONES GENERAL Y LOCALES*

**Burnet County, Texas**

*Condado de Burnet, Texas*

**Early Voting Locations and Hours**

*Sitios y Horarios de Votación Adelante*

<b>Polling Place</b> <i>Sitio de Votación</i>		<b>Address</b> <i>Domicilio</i>		<b>City</b> <i>Ciudad</i>		
<b>Burnet County Courthouse</b>		<b>220 S. Pierce St.</b>		<b>Burnet, TX 78611</b>		
<b>Marble Falls Courthouse South Annex</b>		<b>810 Steve Hawkins Pkwy.</b>		<b>Marble Falls, TX 78654</b>		
<b>Sunday</b> <i>Domingo</i>	<b>Monday</b> <i>Lunes</i>	<b>Tuesday</b> <i>Martes</i>	<b>Wednesday</b> <i>Miércoles</i>	<b>Thursday</b> <i>Jueves</i>	<b>Friday</b> <i>Viernes</i>	<b>Saturday</b> <i>Sábado</i>
	<b>October 24</b> <i>el 24 de oct.</i>	<b>October 25</b> <i>el 25 de oct.</i>	<b>October 26</b> <i>el 26 de oct.</i>	<b>October 27</b> <i>el 27 de oct.</i>	<b>October 28</b> <i>el 28 de oct.</i>	<b>October 29</b> <i>el 29 de oct.</i>
	<b>8am-5pm</b>	<b>8am-5pm</b>	<b>8am-5pm</b>	<b>8am-5pm</b>	<b>8am-5pm</b>	<b>8am-5pm</b>
	<b>October 31</b> <i>el 31 de oct.</i>	<b>November 1</b> <i>el 1 de nov.</i>	<b>November 2</b> <i>el 2 de nov.</i>	<b>November 3</b> <i>el 3 de nov.</i>	<b>November 4</b> <i>el 4 de nov.</i>	
	<b>7am-7pm</b>	<b>7am-7pm</b>	<b>7am-7pm</b>	<b>7am-7pm</b>	<b>7am-7pm</b>	

## ALL ABOUT THE NO DEER FEEDING ORDINANCE #680:

At the City Council meeting July 12, 2016, the Council adopted Ordinance #680 **No Deer Feeding Ordinance**. There is a built in 60-day 'Education Period' for this ordinance, before any citations are written. So, until September 12, 2016, this Ordinance would not be enforced. After the education period, the Ordinance would have had administrative penalties starting with a warning for the first violation (no fine), \$50.00 for the second, \$200 for third, fourth and fifth violations, and then up to \$1,000 for the sixth violation, as long as it was in the same 12 month period.

This Ordinance is part of the overall deer management plan, as recommended by the biologists at the Texas Department of Parks and Wildlife. You can see the Archery-Based Deer Management Pilot Program Ordinance #685 on the city website.

Dr. Erin Wehland with the Texas Department of Parks and Wildlife explained at the most recent Town Hall Meeting regarding the Urban Deer Issue, that supplemental feeding of the deer is detrimental to them because it encourages them to congregate in groups making transmission of parasites a concern. Dr. Wehland stated that deer corn is not nutritionally valuable for them, it is more like candy. You can see the pamphlet she recommends it is called '*Killing Them With Kindness*'. <http://www.graniteshoals.org/DocumentCenter/View/712>

Prior to the adoption of the No Feeding the Deer Ordinance, the City's Wildlife Advisory Committee conducted a citizen survey. In response to the question, "Would you support a city ordinance/law to ban feeding of deer in Granite Shoals, if it were part of a deer management program," 70% of those who responded said, "Yes." For results of the 2015 City-Wide Citizen Survey on the Deer, it is also on the city's official website at <http://www.graniteshoals.org/DocumentCenter/View/375>

After Ord. 680 passed, citizens were asked, on the city's Facebook page, to please remove any deer feeders and refrain from supplemental deer feeding.

On August 9, 2016, a petition signed by at least 58 registered voters was presented to the City Secretary. This petition triggered the Referendum feature of the city's charter. Ordinance #680 – No Deer Feeding Ordinance (only) is being referred to the voters for approval. The Pilot Program for Archery based Deer Management is still moving forward.

Until the voters vote on the Deer Feeding Ban ordinance #680 on November 8, 2016, the No Feeding the Deer ordinance is **suspended**. If the voters approve it on November 8<sup>th</sup>, it will take effect as soon as the election results are approved. If it is not approved by the voters, it will not go into effect.

Responses to Frequently Asked Questions regarding the Deer Feeding Ban Ordinance:

- There is no jail time associated with the ‘criminal penalty’ of Ord. 680. Violation of the Ordinance more than 6 times in a 12 month period might cause a criminal penalty, instead of or in addition to the administrative penalty. It is a class ‘C’ misdemeanor. It is a ‘fine-only’ offense.
- The No Deer Feeding Ordinance describes the behavior that is considered ‘Feeding the Deer’. The following are **not violations**: putting birdseed in a bird feeder, having dog food in the dog’s bowl, having cat food in the cat’s bowl, planting a shrub that the deer eat or putting table scraps in a composter.
- The adoption of a No Deer Feeding Ordinance was the recommendation that the Texas Parks and Wildlife Department biologists made to the City when the City began researching the Urban Deer Problem.
- Surrounding cities such as Horseshoe Bay, Lakeway, and Georgetown have No Deer Feeding Ordinances. This is not a unique Ordinance to the City of Granite Shoals.

The City Council did not pass a No Deer Feeding Ordinance until they approved the Pilot Program for Deer Management.

If you have any questions about Ord. 680, or about the Deer Management program, or about the Referendum Election, please contact the City Secretary.



**City of Granite Shoals, Texas  
City Council Regular Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item:** # 6. Hear presentation and hold first Public Hearing related to the Proposed Annual Budget for the Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017

**Prepared/Submitted By:** Wendy Gholson, Director of Finance

**Department:** Finance

**AGENDA CAPTION**

Hear presentation and hold first Public Hearing related to the Proposed Annual Budget for Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017

**BACKGROUND**

In accordance with Section 7.05 of the Granite Shoals City Charter, "At the City Council meeting when the budget is submitted, the City Council shall name the date and place of a public hearing and shall have published in the official newspaper of the City, at least twice, the time and place, which will not be less than ten (10) days nor more than thirty (30) days after the date of notice. At this hearing, citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense."

Although, City Charter only requires one (1) public hearing on the budget, it has been recent practice of Granite Shoals to hold two (2) public hearings in conjunction with the scheduled public hearings on the proposed property tax rates.

The Proposed budget was submitted to City Council on August 9, 2016 at which time public hearings were scheduled for 6:00pm on 8/23/2016 and 9/07/2016 in the Granite Shoals Council Chambers.

**Recommendations:**

Staff recommends:

- Hear presentation on Proposed Budget
- Hold public hearing on Proposed Budget
- Announce date for 2<sup>nd</sup> public hearing on Proposed Budget – 6:00pm; September 7, 2016
- Announce date for adoption of Budget – 6:00pm; September 16, 2016

# City of Granite Shoals, TX PUBLIC NOTICE

The City of Granite Shoals will hold two public hearings on the proposed Fiscal Year 2016-2017 City Budget.

The first public hearing will be held on Tuesday, August 23, 2016 at 6:00 p.m., the second public hearing will be held on Wednesday, September 7, 2016 at 6:00 p.m. and both will be held at Granite Shoals City Hall, City Council Chambers, located at 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654.

The purpose of these hearings is to allow citizens opportunities to discuss the proposed budget. A copy of the proposed budget is available for review at City Hall. The proposed budget is also posted on the city website at [www.graniteshoals.org](http://www.graniteshoals.org).

All information is on the Financial Transparency page of the website.

City Council is scheduled to consider the proposed budget for adoption at a Special Called City Council Meeting on Friday, September 16, 2016.

Citizens unable to attend the meetings may submit their views and proposals to Ken Nickel, City Manager, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654.

Or [citymanager@graniteshoals.org](mailto:citymanager@graniteshoals.org).



**City of Granite Shoals, Texas  
City Council Regular Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item:** # \_\_\_\_\_. Hear presentation and hold first Public Hearing to receive citizen comments regarding setting a property (ad valorem) tax rate for 2016.  
**Prepared/Submitted By:** Wendy Gholson, Director of Finance  
**Department:** Finance

**AGENDA CAPTION**

Hear presentation and hold first public hearing to receive citizen comments regarding setting a property (ad valorem) tax rate for 2016 at a rate of 0.53718/\$100 valuation

**BACKGROUND**

If a Property Tax Rate is proposed which exceeds the effective rate of 0.53310/\$100, the property tax code requires that two public hearings be held for citizens to express their views on the proposed property tax rate. Public hearings were scheduled to be held at 6:00pm on 8/23/2016 and 9/07/2016 in the Granite Shoals Council Chambers.

**Recommendations:**

Staff recommends:

- Hear presentation on Proposed Property Tax Rate
- Hold public hearing on Proposed Property Tax Rate
- Announce date for 2<sup>nd</sup> public hearing on Proposed Property Tax Rate – 6:00pm; September 7, 2016
- Announce date for adoption of Property Tax Rate – 6:00pm; September 16, 2016

# NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF GRANITE SHOALS, TX

RECEIVED

AUG 15 2016

City of Granite Shoals  
City Secretary's Office

A tax rate of \$ 0.55720 per \$100 valuation has been proposed for adoption by the governing body of the City of Granite Shoals, Texas. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of the City of Granite Shoals, Texas proposes to use revenue attributable to the tax rate increase for the purpose of Municipal Operations.

PROPOSED TAX RATE	\$ 0.55720	per \$100
PRECEDING YEAR'S TAX RATE	\$ 0.52070	per \$100
EFFECTIVE TAX RATE	\$ 0.5144	per \$100
ROLLBACK TAX RATE	\$ 0.5574	per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for The City of Granite Shoals, Texas from the same properties in both the 2015 tax year and the 2016 tax year.

The rollback tax rate is the highest tax rate that the City of Granite Shoals, Texas may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE  
CALCULATED AS FOLLOWS:

property tax amount = ( rate ) x ( taxable value of your property ) / 100

For assistance or detailed information about tax calculations, please contact:

Stan Hemphill, Burnet County Chief Appraiser

Granite Shoals, Texas tax assessor-collector

PO Box 908 / 223 S. Pierce

512-756-8291

burnetad@nctv.com

www.graniteshoals.org - Please see our Financial Transparency Page

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: Tuesday, August 23, 2016 at 6:00 PM at 2221 N. Phillips Ranch RD, Granite Shoals, TX 78654

Second Hearing: Wednesday, September 7, 2016 at 6:00 PM at 2221 N. Phillips Ranch RD, Granite Shoals, TX 78654



City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
August 23, 2016

**Agenda Item:** #7. Consent Agenda  
**Prepared By:** City Secretary  
**Department:** Administration  
**Submitted By:** City Secretary

**7. CONSENT AGENDA ITEMS**

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve City Council minutes from August 9, 2016; Regular Meeting.
- b. Approve City Council, August 15, 2016 Special Called Meeting and Budget/Tax Rate Workshop minutes.
- c. Approve proposed Ordinance #688, approving modifications and updates to policies and procedures related to Granite Shoals Police Reserves.
- d. Approve the recommendation of Wildlife Advisory Committee to declare a seat vacant on the Committee.

*a.) and b.) are self-explanatory.*

*c.) At their August 9, 2016 Reg. City Council meeting, the Council directed staff to correct some typographical errors in this proposed Ordinance and bring it back for Council consideration on this Consent Agenda.*

*d.) At their August 10, 2016 Special Called Meeting, the Wildlife Advisory Committee forwarded a recommendation that the City Council declare Dennis Jowers' seat on the Committee to be vacant, due to excessive absences.*



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2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654  
Phone (830) 598-2424 fax (830) 598-6538  
www.graniteshoals.org

MEETING MINUTES  
CITY OF GRANITE SHOALS, TX  
REGULAR CALLED CITY COUNCIL MEETING  
CITY HALL, 2<sup>ND</sup> FLOOR COUNCIL CHAMBER, GRANITE SHOALS, TX  
TUESDAY, AUGUST 9, 2016  
6:00 PM

*The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.*

1. Mayor Brugger called the regular meeting of the City Council of the City Of Granite Shoals to order at 6:00 PM, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:

Carl Brugger, Mayor  
Anita Hisey, Council Member, Plc. 1  
Shirley King, Council Member, Plc. 2 (arrived 6:59 PM)  
Eric Tanner, Council Member, Plc. 3  
Tom Dillard, Mayor Pro Tem  
Todd Holland, Council Member, Plc. 5  
Mark Morren, Council Member, Plc 6

Absent:

City Staff Present:

Ken Nickel, City Manager  
Peggy Smith, Assistant City Manager  
Brad Young, City Attorney  
Elaine Simpson, City Secretary  
Interim Chief of Police Gary Boshears  
Fire Chief Austin Stanphill

2. Jackie English of the Christ Redeemer Church and the Granite Shoals Faith Alliance gave the invocation.

3. Pledge to the US and the Texas State Flags, respectively.

4. **Public comment and announcements and Items of Interest**

*At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.*

- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30<sup>th</sup> through September 30<sup>th</sup>, applications available at City Hall and on the city website at <http://www.graniteshoals.org/DocumentCenter/View/687>
- Special Called Meeting and Budget Workshop -- City Council to be held Monday, August 15<sup>th</sup> at 6:00 PM.
- Texas Department of Transportation (TXDOT) agrees to install traffic light at Prairie Creek and RR 1431 within next 2 ½ years. (Mayor Carl Brugger)
- Prevent Theft by Locking up valuables – Reminder from Chief Boshears
- City Hall will be closed for staff training on Thursday, August 18, 2016 from 8:30 AM to 11:00 AM
- Burnet County Citizens Emergency Management Training (CERT) Classes begin in September.
- September 5, 2016 City Holiday for Labor Day. City Offices are closed.
- September 7, 2016 Bluebonnet Café in Marble Falls - Fish Fry for the benefit of the Marble Falls Area EMS,

Mayor Brugger announced that he may request that the Council approve the postponement of agenda item 10.a. Elm Creek Drainage discussion workshop, in the interest of time.

Pastor Jackie English, Christ Redeemer Church of Granite Shoals: Last October, the Granite Shoals Faith Alliance held a special 'Prayer Service for First Responders' and it was well received. We will hold the second 'Prayer Service for First Responders' on Saturday morning, August 20, 2016 at the Granite Shoals Fire Department on RR 1431 at 9:00 AM. Please attend and support these First Responders, their spouses and family members.

Mr. Michael Steenbergen, 2208 Belaire, GS: Mr. Steenbergen announced the list of 'community issues' that he is interested in seeing City Council consider in upcoming meetings. Mr. Steenbergen is a founding member of a 501c3 organization that is called 'Granite Shoals Citizens' Advocate and Citizens' Advisory Group'. John Utley is the President. He noted that later in the meeting, Mrs. Utley will act as spokesperson for the group. Also, the group submitted a petition today to the City Secretary for a Referendum Election to be held related to Ord. 680 – No Deer Feeding Ordinance.

Mr. Jim Davant, 310 S. Shorewood: Noted that 'Ignorance Is Curable, but not Stupidity'.

5. **Presentations, Recognitions and Reports:**

- Donation of Trailer from Granite Shoals Fire Auxiliary – Fire Chief Austin Stanphill  
City Council will hear a short presentation about this trailer that the Fire Auxiliary is gifting to the City. On the Consent agenda, the Council will have the opportunity to formally accept this

gift by minute action and authorize city staff to process the appropriate registrations and insurance coverage for this trailer. Council accepts this give from the Granite Shoals Fire Auxiliary group with appreciation, on behalf of all the citizens.

The GS Fire Auxiliary reliably provides support to the members of the Fire Department. Currently their officers are: Jonathan Curley; President of the Chapter, Brian McCarty; Vice President, Tim Campbell; Treasurer and Amber Campbell; Secretary.

The Fire Auxiliary helps fund Fire Department additional equipment, training, and uniforms in addition to what is in the current City budget. In addition, the auxiliary also provides refreshments and meals to fire fighters at the scene of extended emergency responses. The Auxiliary gets some monetary support from the Voluntary donations given by city water customers, and the group holds regular fundraisers.

They recently purchased a trailer from O'Connor Trailer Sales in Marble Falls. They purchased this 6.4' x 16' trailer, which is black in color, has a wood bed and has two axles, for \$1,650. This trailer was given to the city for the use of the Fire Department. This trailer has already proven useful for hauling the department's utility vehicle.

Granite Shoals Assistant Fire Chief Tim Campbell, spoke on behalf of the Fire Auxiliary. He explained that the Auxiliary noticed that the trailer that the department had was old and it was difficult and expensive to repair. The auxiliary bought this new dovetail trailer for the Fire Department. Purchasing the trailer and all the accessories, cost about \$1,800.

- Utility Department Update – *Assistant City Manager Peggy Smith*

Assistant City Manager Smith brought the City Council members up to date since they last were updated about the installation of the new water meters (Automatic Meter Readers – AMRs) last year.

She discussed the status of the installation project, and there was an extended discussion regarding the 'mushroom' antennae needed for many of the meters. In some sections of the city, the water meters are actually very close together and located in the back of homes and other structures. These meters are too far removed from the roadway for the AMRs to work at their best. It is often necessary to 'boost' the signal with the mushroom antennae for meters situated like this.

She noted that the department intends to continue to work on the installation for fixed base readings, as well as provide support for installer for 'mushroom' antennas.

She explained the requirements for certification for the employees that run the water plant, for both the surface and ground water systems.

Ms. Smith noted that there are 2524 AMRs in service at this time. For the Groundwater System, there are approximately 197 active meters and for the Surface Water (lake) system, there are approximately 2,193.

(See Exhibit 'A' to these meeting minutes for excerpts from the PowerPoint presentation related to Regulatory Issues, Regulatory Updates, Regulatory Sampling, Maintenance Projects, Daily Operations and the plan moving forward for the Utility Department.)

## 6. MANAGEMENT REPORTS

- **City Manager-** Fences / Fence Ordinance / Council feedback: City Manager Ken Nickel explained he has formatted the City Council members 'feedback' on the six areas of concern related to the Fence Ordinance, as discussed at the last City Council meeting. This 'feedback', as well as the City Council meeting minutes related to the discussion, will be provided to P&Z for their meeting on August 16, 2016.
- **USDA – Rural Development:** update on grant application for Road Improvements: Willis and Sherman Associates has been selected to do the survey of the streets as needed for this project. Recently, the USDA has requested additional information on budgets, and on engineering, on certification items and on the city's charter.
- **Annexation/development agreement(s):** Mr. Nickel discussed the 'Sample Time Line' that City Attorney Brad Young worked out for the Council to consider for annexations in the near future. The new legislature will be elected in November, and this annexation time line is based on current law.
- **No Deer Feeding Ordinance#680 update:** Mr. Nickel decided to pass on this item until the Council addressed it in the workshop.

### a.) **Assistant City Manager**

- **Report on Youth Service Project Work Days**

Youth Service ministries had the youth volunteers here in the Granite Shoals area on July 27<sup>th</sup> and July 28<sup>th</sup>. They served in the community on Wednesday, primarily doing small scale jobs for private citizens to satisfy the group's goal of serving 'one-on-one'. On Thursday, the youth assisted with larger scale volunteer tasks for the city. These projects included painting at some of our park facilities, spreading pea gravel at the playground at select parks and painting in the inside of the Community Center building.

### b.) **City Secretary**

- **Human Resources Update:** - Staff In-Service Day Thursday morning, August 18, 2016, 8:30 AM – 11:30 AM – City Hall Closed. The employee annual group health plan 'open enrollment' will be held and a very basic records management presentation will be given.

7. **SPECIAL PRESENTATION AND WORKSHOP:**

Presentation of the City of Granite Shoals, Texas, 2016-2017 Fiscal Year proposed budget by City Manager Ken Nickel. (*Director of Finance Wendy Gholson*)

- a. First Budget Workshop
- b. First Tax Rate 2016 Workshop

(See Exhibit 'B' to these meeting minutes – Budget and Tax Rate Presentation)

City Manager Ken Nickel and Finance Director Gholson provided the presentation of the proposed city budget for FY 2016-2017. Then they provided the presentation for the proposed tax rate for 2016.

Mayor Brugger recessed the meeting for a break from 8:10 to 8:24 PM.

Since the City Council already has a meeting scheduled for a Workshop on the Budget and the Tax Rate for August 15, 2016, the Council planned to ask complex questions and hold extended discussions at that time.

8. **CONSENT AGENDA ITEMS**

*The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Approve City Council minutes from July 26, 2016; Regular Meeting.
- b. Approve Ord. 695 to modify structure and size of the Beautification Advisory Group (BAG) – reducing the maximum size of the Committee from 15 members to 10 members.
- c. Accept new trailer from Granite Shoals Fire Auxiliary as gift to the City, for the Granite Shoals Fire Department, with appreciation of Council.
- d. Approve contract with Doug Ferguson, Burnet County Elections Administrator, for services to conduct city election(s) during the FY 2016-2017 budget year.

a.) 2 corrections made to meeting minutes: time of adjournment corrected from 12:15 PM to 12:15 AM. On Exhibit 'B', Mayor Brugger's handout revision 2 of the City of Granite Shoals - Arterial Roads 2016 On page 4, the spreadsheet on the right hand side is titled "Alternative Proposal #3," it should read Alternative Proposal #4." These corrections were made to the official meeting minutes.

Council Member Morren requested that item a.) be pulled from the Consent Agenda.

Council Member Tanner motioned, and MPT Dillard seconded, to approve, as presented, items b.) and c.) from the Consent Agenda. Motion carried by a unanimous vote of 7-0.

Council Member Morren addressed an item from the last meeting, requesting that it be on a future agenda. Mr. Morren asked for a Council re-consider of prospect of calling the bond election for the road infrastructure project in November 2016 as opposed to May 2017.

Council Member Morren motioned, and Council Member Holland seconded, to approve, as corrected, the City Council meeting minutes from the Consent Agenda item a.). Motion carried unanimously by a 7-0 vote.

9. **REGULAR AGENDA ITEMS**

- a. Discuss, consider and possibly take action **to conduct a record vote** of City Council to consider a proposed '**Not To Exceed**' tax rate for Fiscal Year (FY) 2016. (*City Manager Ken Nickel, Director of Finance Wendy Gholson*)

Council Member King noted her concerns about the proposed 'Not To Exceed' rate, as it is an increase in the ad valorem taxes, and the proposed budget also relies on some increases in tier water rates and increases in the costs of some building permits.

There was an extended discussion that the Not To Exceed Rate would be the rate that was published in the newspaper in the required notices, but the Council can always adopt a lower rate after the Budget workshops are held and the proposed budget is refined.

Mayor Brugger motioned, and MPT Dillard seconded, to set a 'Not To Exceed' rate for consideration for the 2016 Granite Shoals ad valorem tax to be \$ 0.5572/\$100, of which \$0.3285/\$100 valuation represents the levy for Maintenance and Operations, and \$0.22870/\$100 valuation represents the levy for Interest and Sinking (Debt Fund).

A record vote was taken: Mayor Brugger -Aye, Council Member King -Nay, Council Member Hisey - Aye, Council Member Tanner - Aye, MPT Dillard - Aye, Council Member Holland - Aye, and Council Member Morren - Aye. Motion carried 6-1.

- b. Review, discuss and consider scheduling the required Public Hearings to be held on the proposed FY 2016-2017 Budget and the proposed Tax Rate, respectively. (*City Manager Ken Nickel/Finance Director Wendy Gholson*)

In order to accommodate Council schedules, the schedule for budget meetings and public hearings was modified as thus:

- Public Hearing on the Budget #1 - August 23, 2016 at the Regular City Council Meeting.
- Public Hearing on the Budget #2 - September 7, 2016 at a Special Called City Council Meeting.

- Public Hearing on the Tax Rate #1 - August 23, 2016 at the Regular City Council Meeting.
- Public Hearing on the Tax Rate #2 – September 7, 2016 at a Special Called City Council Meeting.
- Ordinances to adopt the budget and the tax rate, respectively, will be considered at a Special Called City Council meeting on Friday, September 16, 2016.

Mayor Brugger motioned, and Council Member Tanner seconded, to approve, as read, the schedule for the meetings and Public Hearings for the FY 2016-2017 Budget and the 2016 Tax Rate. Motion carried unanimously 7-0.

- c. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. *(City Secretary Simpson)*

There were no applications received for consideration of appointment to Boards and Committees, so there was no action taken on this item.

- d. Discuss, consider and possibly take action related to proposed Ordinance 688, amending Ordinance 191 and approving modifications and updates to the policy and procedures concerning the Granite Shoals Police Reserves. *(City Manager Ken Nickel/Interim Police Chief Gary Boshears)*.

Police Chief Gary Boshears introduced the item and provided the staff report. The current ordinance (Ord. 191) which authorizes reserve officers for the police department is more than 30 years old. It contains outdated language and many sections which are no longer applicable to the function of reserve officers. The revised ordinance, proposed Ordinance #688, as presented, will remove outdated language and sections as well as providing an up to date ordinance authorizing reserve officers for the police department.

Council members and staff spotted a few typographical errors in the proposed Ordinance, and one section where the outdated language had not been removed entirely.

City Council directed city staff to remove the outdated sections and bring the corrected Ordinance #688 back for City Council to consider at their regular meeting August 23, 2016, on the Consent Agenda.

10. **Workshop Item**

a.) **Review information, discuss and consider drainage issues related to Elm Creek:**

- issues related to plans for future public infrastructure projects
- issues related to Federal Emergency Management Agency (FEMA) Floodplain area(s)
- issues related to Lower Colorado River Authority (LCRA) regulations
- issues related to access to creek: private property, rights-of-way, easements, etc.

Without objection from members of Council, Mayor Brugger postponed this item until the next regular meeting

b.) **Review information, discuss and consider possible options for a future Referendum Election:** Discuss original Ord. 680 No Deer Feeding Ordinance, Ord. 685 Pilot Program for Deer Management Ordinance, options for a proposed ordinance to call a future election, options for Council-Initiated referendum and related issues.

Mr. Michael Steenbergen, 2208 Belaire, Granite Shoals, TX 78654: He read a formal letter from the group 'Citizens' Advocate and Citizens' Advisory Committee', explaining that they originated and were primary circulators of the Referendum petition. They support 'perimeter fencing' to address the deer issue. They asked that Council repeal the ordinance.

City Secretary Simpson explained that the city charter has this referendum feature. She indicated that she had unofficially looked at the petition and believes it to have the sufficient number of signatures – 50. Per the charter, the City Secretary will bring the petition, with formal verification, to the City Council at a future meeting (within 21 days). City Council has, by charter, 2 regular meetings to decide whether they wish to repeal Ordinance 680, No Feeding the Deer Ordinance, or have it referred to the voters. The last date to call an election for November 2016 is August 22, 2016. If the Council doesn't call an election for November, it will call a Special Election for May, or repeal.

There was a very extended discussion of the work that the Wildlife Advisory Committee has put into this issue for the last two and a half years. The Committee has researched all aspects of this issue, and relied on guidance from the Texas Parks and Wildlife Department the entire time. The Committee has sent out a citizen survey, held two Town Hall meetings, and conducted a 'Deer Census'. They have researched every method of deer management and reported back to City Council. They have created a plan for a volunteer, archery-based deer management program that would be the first of its kind in Texas. It is scheduled to start in October. It was the only program that the Committee could recommend, considering the financial cost of the other, more traditional methods (such as netting the deer).

The Council members agreed that the Wildlife Advisory Committee has done a stellar job with a difficult task. The Council members do not wish to do anything that will dampen their enthusiasm.

Council Members noted the following:

- When one neighbor feeds the deer, it affects other neighbors.
- Building a fence on the East side of town is highly impractical due to all the legal requirements the city must meet to have contractors perform work or build, not to mention the logistical and financial considerations which make this proposal unworkable.
- Building a fence on the East side of town without also fencing the other sides of town would be pointless. The North border is essentially RR 1431. This would be impossible to 'fence'.
- The number one recommendation of the Texas Department of Parks and Wildlife was that the City adopt a Deer Feeding Ban. This is considered a foundational step when beginning deer management.
- The surrounding cities have similar Deer Feeding bans, such as Highland Haven and Burnet. This type of ordinance is not unique to the City of Granite Shoals, and is, in fact, very common for this region.
- Dr. Erin Wehland spoke at the latest Town Hall Meeting regarding the deer. She said that the deer in Granite Shoals have parasites. These are quickly spread at sites where people feed the deer.
- Dr. Wehland also recommended that all citizens read 'Killing Them With Kindness' a pamphlet from the Texas Department of Parks and Wildlife, explaining the damage done to the deer from supplemental feeding.
- The biologists from the Texas Department of Parks and Wildlife have told us that it appears we have more than two deer per square acre in the city limits. A healthy size herd, on a managed ranch, for instance, is 1 deer per 10 acres.
- Looking at the 'Big Picture', as the Wildlife Advisory Committee has done, the deer are not healthy and the herd needs to be reduced in size. It is counterproductive to have deer attracted to come into town to eat supplemental food, from neighboring cities where feeding is banned, as we are simultaneously trying to reduce the size of the deer herd.
- There is not another 'Deer Feeding Ban' ordinance that is as lenient as the one adopted by Granite Shoals City Council as Ord. #680. The administrative penalties are set in incremental steps starting with 'no fine' for the first violation, \$50.00 for the second violation, and \$200 for the third, fourth and fifth violations. Only someone violating the ordinance six (6) times in a 12 month period would be subject to the highest administrative penalty of \$1,000.
- The 'criminal fines' of the Granite Shoals Ordinance are the same as any city has 'criminal fines' for violating ordinances. There is no jail time. The criminal penalty has been noted to be the last resort, if all other administrative fines have failed to curb the violations.
- The does are not producing enough milk for the fawns.
- The WAC and the City Council have done due diligence. The WAC has not done anything or recommended anything that the Texas Parks and Wildlife experts did not support.
- When the citizens' survey of attitudes toward the deer was done in Feb. 2015, 70+ percent of respondents stated that they would be in favor of a feeding ban, if it was a part of a larger deer management program.

City Attorney Brad Young discussed briefly that the ballot wording would have to be written to give the voters the option of either 'Yes' or 'No' or 'For' or 'Against'.

City Council will consider this item at a Special Called Budget meeting August 15, 2016, to consider an ordinance to call a Referendum Election in November 2016.

11. **Executive Session**

*Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to SOAH DOCKET NO. 407-16-4527.F5, JP Wilson v. Granite Shoals Police Department, in the State Office of Administrative Hearings.*

Mayor Brugger recessed the Open Meeting and the Council convened in Exec. Session at 10:00 PM.

Mayor Brugger adjourned the Exec. Session at 10:13 PM and reconvened the regular Open Meeting at 10:13 PM.

Any actions resulting from Executive Session.

There was no action resulting from the Executive Session.

12. **Future agenda Items**

- Review Agenda Calendar
- Identification of future agenda items

13. **Adjournment**

With no further business, and no objections from Council, Mayor Brugger adjourned the meeting at 10:13 PM.

Approved by City Council on the 23rd of August, 2016

By: \_\_\_\_\_  
Carl Brugger, Mayor

Attest:

\_\_\_\_\_  
Elaine Simpson, City Secretary

# Regulatory Issues

- New Regulatory Reports for Membrane Plant in October 2015 & Operational Requirements
- Reports changed from 4 page to 10 pages
- SCADA system (Supervisory Control and Data Acquisition) Not programmed to produce data for new reporting requirements – requires manual collection and review of data for new reports.
- Regulatory report preparation and review time increased by 4 days – Supervisor and operator time

*Exhibit 'A'*  
*City Council Meeting Minutes*  
*8-9-16*



# Regulatory Updates

- TCEQ Updated the Total Coliform Rules
- Systems were required to evaluate and update the bacterial sampling sites and submit an updated monitoring plan to the TCEQ by March 31, 2016.
- New monitoring plans and coliform sites were established and submitted to TCEQ for both systems by March 30, 2016 as required. We are waiting for acceptance by TCEQ of the new plans.

# Regulatory Sampling

- Lead and Copper Sampling Periods 2016
- Required sampling periods for both systems – requires verification of sample sites with TCEQ & customers prior to sample events and to report results to customers.
- Lead and Copper sampling in April and August for Groundwater system
- Lead and copper sampling in August for Surface Water system

# Maintenance Projects

Valve Exercising and Replacement Project

Valley View -1431 to Kingsoak

Phillips RR – Newcastle to Bluebriar

New Chemical Building at Raw Intake Plant

Membrane Rack Pinning

Membrane Rack Valve Change-outs

High Service Pump Maintenance @ WTP

Raw Intake Pump Maintenance

Repair of High Service Pump at Bluebriar

Breakdown of old meters and sale of scrap metal

# Maintenance Projects

- SS3 – High Service Pumps Replaced
- Well Pumps pulled and evaluated – scheduled for replacement due to wear
- Chlorine Residual monitoring project in Kingswood
- Removal of illegal fire hydrant tap at Woodland Hills and Hill Circle and installation of new service line
- Training in tower climbs and assistance with electrical installation for AMR fixed base program
- Addition of control valves at Forest Hills & Shady Forest for system control after major line break (after hours)

# Daily Operations

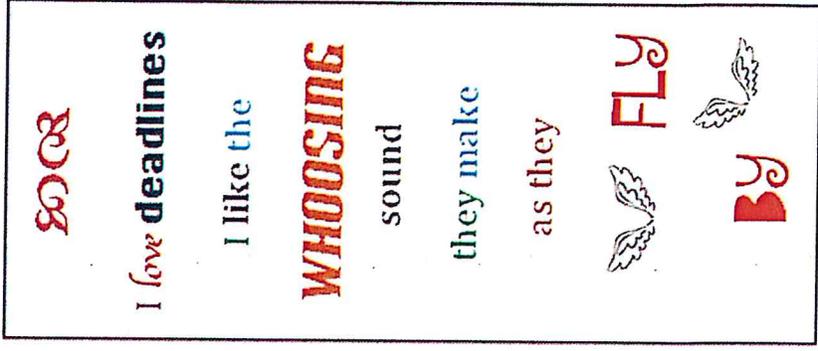
- Daily checks and process control of surface water and groundwater systems
- Daily chemical analysis for process control of surface and ground water systems
- Daily chemical analysis for disinfection control
- Monthly sample collection for TCEQ regulatory requirements
- Monthly distribution system flushing for water quality
- Repair system leaks and line breaks
- Meter reads
- Customer inquiries with 24/7 response

# Looking Forward

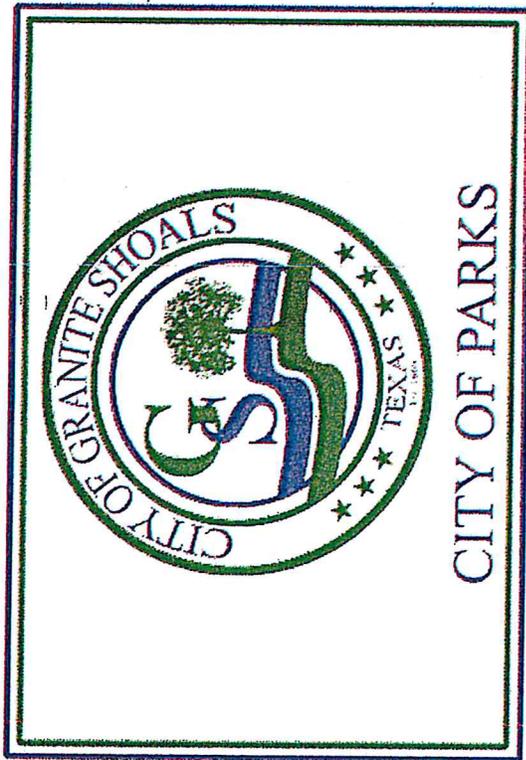
- Continue with Operation Certification
- Continue with Membrane Optimization
- Continue with Valve identification
- Line replacement plan
- Chemical optimization plan
- Completion of AMR project and optimization
- Meet or exceed TCEQ standards

## Optimize:

Power of improving without major capital investment or a major regulatory requirement



*Exhibit 'B'*  
*City Council Meeting*  
*minutes*  
*8-9-16*



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**FY 2016-2017**  
**PROPOSED BUDGET**  
**PRESENTATION**

Public Hearing #1 - August 23, 2016  
Public Hearing #2 -- August 30, 2016



### Proposed Budget Process

- August 9, 2016 Staff presents Proposed Budget to City Council
- August 15, 2016 City Council Budget Workshop
- August 23, 2016 Public Hearing #1 to receive public input on the Proposed Budget and the Proposed Tax Rate  
Continue City Council discussion regarding Proposed Budget
- August 30, 2016 Public Hearing #2 to receive public input on the Proposed Budget and the Proposed Tax Rate  
Continue City Council discussion regarding Proposed Budget
- September 13, 2016 Staff presents Final Budget to City Council  
City Council adopts the Final Budget  
City Council adopts the Final Property Tax Rate

## 2016-2017 Priorities

3



1. Road Improvements (Current and long Term)
  - Submit and provide support for the \$5,000,000 USDA grant for Philips Ranch Road Prairie Creek and Valley View
  - Increase street maintenance budget to \$200,000 with additional sales tax receipts in 2016-2017 budget
  - Improve pot holes street repairs, both in timeliness and reliability
  - Reassess side street paving goals
2. Water Supply Improvement
  - Continue to provide a safe and efficient water supply to citizens
  - Continue replacement program for the water plant membrane units
  - Develop a plan for major water line replacement program
  - Complete the installation of GIS Database on the Web which allows for multiple users. Update the water line mapping.
  - Review water sampling procedures to reduce reportable non-compliant sampling errors
3. Execute current grants, close out whenever possible and aggressively pursue new grant opportunities
  - USDA Grant for road improvement (same as above)
  - TPWD grant for Quarry Park complex
4. Continue to provide a safe community
  - Continue current level of service
  - Increase Animal Control availability on weekends and after 5pm
  - Identify opportunities to reduce overall cost in this activity
5. Facility Improvements
  - Repair to City Hall roof (Current estimates is approximately \$43,000)
  - Development of soccer field adjacent to Highland Lakes Elementary School
  - Minor updates and repairs to old community center
6. Increase Code Compliance activity by approximately 15% over 2015-2016 goals
7. Maintain and improve the City's Financial Stability
  - Increase the General Fund balance (Goal is three months operation reserve)
  - Fund the capital replacement plan
  - Effective debt management
8. Planning and Vision for the Future
  - Committee support and coordination
  - Annexation and Development Agreements
    - Initiate Web & Beaver Island re-annexation
    - Implement by February 2017 for new areas
  - Initiate City Charter Review process
  - Preliminary planning for Comprehensive Plan review –start selection of committee to review planning in late 2017 or 2018 calendar year
9. Hire and maintain a strong workforce
10. Maintain or improve citizen communications
  - Twice a year city letter sent to our residents to update the city activities
  - Meetings with the Mayor
  - Town Hall meetings



## SUMMARY OF ALL FUNDS

Fund	Proposed Revenue	Proposed Expenditures	Surplus/(Deficit)
General	\$3,015,201	\$2,991,398	\$23,803
Utility	1,700,055	1,697,607	2,448
Solid Waste	591,000	589,360	1,640
Restricted Parks	25,100	55,500	(30,400)
Hotel Tax	18,200	3,500	14,700
Street Maintenance Sales Tax	120,000	120,000	-0-
Police Seizure	-0-	-0-	-0-
Law Enforcement Education	-0-	-0-	-0-
City Wide Cleanup	29,365	23,130	6,235
Court Technology	1,750	-0-	1,750
Court Building Security	1,500	-0-	1,500
Debt Service	1,003,306	1,003,282	24
Government Equip Replacement	25,000	-0-	25,000
Utility Equipment Reserve	14,000	-0-	14,000
AMR Project	-0-	-0-	-0-
CDBG #2017 Grant	275,000	275,000	-0-
<b>TOTAL ALL FUNDS</b>	<b>\$6,819,477</b>	<b>\$6,758,777</b>	<b>\$60,700</b>

# OPERATING FUNDS

- General Fund
  - Utility Fund
  - Solid Waste Fund
-



# General Fund

Unreserved Fund Balance @ 10/1/2015: \$541,235  
 FY 2015 Projected Change to FB (pg27): \$30,168  
 Projected Fund Balance @ 9/30/2016: \$571,403 **69.72 days**

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg5)	\$3,005,132	\$3,015,201	\$10,069
Expenditures (pg25)	\$2,975,692	\$2,991,398	\$15,706
Non-Departmental (pg7)	156,751	194,739	37,988
Animal Control (pg9)	87,900	90,359	2,459
Fire (pg12)	414,089	469,124	55,035
Finance (pg14)	206,136	209,133	2,997
Code Compliance (pg16)	138,779	140,652	1,873
Administration (pg18)	358,392	375,330	16,938
Police (pg21)	998,435	847,205	(151,230)
Streets (pg23)	481,897	489,587	7,690
Parks (pg24)	67,647	108,338	40,691
Municipal Court (pg26)	65,666	66,931	1,265

FY 2017 Proposed BUDGET Surplus (pg26): \$23,803 **2.9 days**  
 Projected Ending Fund Balance @ 9/30/2017: \$595,206 **72.62 days**





# Utility Fund

Retained Earnings @ 10/1/2015: \$3,504,946  
 FY 2016 Projected Change to RE (pg35): 26,634  
 Projected Fund Balance @ 9/30/2016: \$3,531,580

Projected Available Operating Capital @ 9/30/2016:  
 \$403,703 + 94,172 = \$497,875 **107.05 days**

	FY 2016 Budget	FY 2016 PROPOSED	Increase (Decrease)
Revenues (pg28)	\$1,655,720	\$1,700,055	\$44,335
Expenditures (pg35)	\$1,654,488	\$1,697,607	\$43,119
Customer Service (pg35)	84,377	86,599	2,222
Ground Water (pg33)	-0-	24,050	24,050
Surface Water (pg32)	855,415	862,446	7,031
Non-Departmental(pg29)	714,696	724,512	9,816

FY 2017 Proposed BUDGET Change to Retained Earnings (pg35): \$2,448  
 Projected Ending Retained Earnings @ 9/30/2017 : \$3,534,028

Projected Available Operating Capital @ 9/30/2017:  
 \$406,151 + 108,172 = \$514,323 **110.58 days**



# 2016-2017 Utility Capital Plan

Dept.	Capital Need	Purchase Cost	Replacement Fiscal Year & Cost							
			2013-14	2014-15	2015-16	2016-17	2017-18	2018-19		
Water	Water Lines Replacements									
Water	Plant Improvements			✓ 25,000		25,000		25,000		25,000
Water	Storage Tank Rehab									
Water	Heavy Duty Utility Tractor	30,000		✓ 10,000		10,000		10,000		
Water	Mini-excavator (JD Utility Tractor)	50,000								
Water	Vehicle	34,805		✓ 9,018	✓ 9,018	9,018		9,018		50,000
Water	Vehicle	20,000	✓ 20,000							
Water	Vehicle	27,000								27,000
Water	Vehicle	29,827		✓ 29,827						
Water	AMR Program	630,000								
Water	Pump - High Service, Bluebriar	30,000			✓ 74,600	74,600		74,600		74,600
Water	Pump - High Service, Kingswood	30,000						30,000		
Water	Pump - Raw Intake	30,000								30,000
Water	Pump - Transfer, WTP	30,000								
Water	Pump - Feed, WTP	30,000								
Water	Membrane Modules - (105 modules - 17 or 18 per yr)	231,000								
Water	Back-up Pump	30,000		✓ 37,400	✓ 39,500	39,500	39,500	74,800		39,500
Water	Catwalk for Clarifier at Treatment Plant	7,000			10,000	10,000	10,000	10,000		
Water	Equalization Basin Upgrade	50,000					7,000			
Surface Water	Holding Tank for Lagoon	70,000					25,000		25,000	
Ground Water	Elevated Storage Tank	300,000					35,000		35,000	
Water	Generator & Switching Station	200,000								
Water	(2) Air Compressors	24,000							20,000	20,000
Water	(2) SCBA Breathing Systems	12,000								
Water	BackHo									
Water	Generator & Switching Station	200,000								
<b>FUNDING REQU</b>			<b>\$ 20,000</b>	<b>\$ 76,245</b>	<b>\$ 168,218</b>	<b>\$ 265,218</b>	<b>\$ 333,418</b>	<b>\$ 286,200</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

Budgeted  
 ✓ Expended



# Solid Waste Fund

Unreserved Fund Balance @ 10/1/2015: \$47,549  
 FY 2016 Projected Change to FB: \$4,801  
 Projected Fund Balance @ 9/30/2016: \$52,350

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg36)	597,400	591,000	(6,400)
Expenditures (pg37)			
SW Collection	494,880	499,300	4,420
Personnel & Supplies	42,498	43,904	1,406
Internal Fees to GF	<u>59,937</u>	<u>46,156</u>	<u>(13,781)</u>
Total Expenditures	597,315	589,360	(7,955)

## Significant Factors:

▶ The Solid Waste Fund includes a Franchise Fee expense and General Administration expense to be paid to the General Fund

FY 2017 Proposed BUDGET Change to FB (pg38): \$ 1,640  
 Projected Ending Fund Balance @ 9/30/2017: \$ 53,990

# SPECIAL REVENUE FUNDS

- Restricted Parks Fund
  - Hotel Tax Fund
  - Street Maintenance Sales Tax Fund
  - Police Seizure Fund
  - Law Enforcement Education Fund
  - City Wide Cleanup Fund
  - Court Technology Fund
  - Court Building Security Fund
  - Debt Service Fund
-



# Restricted Park Fund

Unreserved Fund Balance @ 10/1/2015: \$31,283  
 FY 2016 Projected Change to FB (pg40): \$19,931  
 Projected Fund Balance @ 9/30/2016: \$51,214

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg39)	41,100	25,100	(16,000)
Expenditures (pg40)	42,500	55,500	13,000

## Significant Factors:

- New parks department employee in GF
- Increase transfer to GF for park maintenance to \$45,000
- \$6,000 Parks Committee Projects (boat ramps)

FY 2017 Proposed BUDGET Change to FB (pg40): \$ (30,400)  
 Projected Ending Fund Balance @ 9/30/2017: \$ 20,814



# Hotel Tax Fund

Unreserved Fund Balance @ 10/1/2015: \$101,757  
 FY 2016 Projected Change to FB (pg42): \$196  
 Projected Fund Balance @ 9/30/2016: \$101,953

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg41)	20,000	18,200	(1,800)
Expenditures (pg42)	12,000	3,500	(8,500)

## Significant Factors:

- Decrease in Registered Short Term Rentals – 23 to 16
- Continues to support Christmas by the Highway

FY 2017 Proposed BUDGET Change to FB (pg42): \$ 14,700  
 Projected Ending Fund Balance @ 9/30/2017: \$ 116,653



## Street Maintenance Sales Tax Fund

Unreserved Fund Balance @ 10/1/2015: \$12,493  
 FY 2016 Projected Change to FB (pg44): \$25  
 Projected Fund Balance @ 9/30/2016: \$12,518

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg43)	33,250	120,000	86,750
Expenditures (pg44)	33,250	120,000	86,750

### Significant Factors:

- ▶ Granite Shoals voters approved an increased sales tax for Street Maintenance from 0.25% to 1% effective 10/1/2016.

FY 2017 Proposed BUDGET Change to FB (pg44): \$ -0-  
 Projected Ending Fund Balance @ 9/30/2017: \$ 12,518



## STREET MAINTENANCE BUDGET

	<u>2015-2016</u>	<u>2016-2017</u>
General Fund – Street Department	\$ 100,000	\$ 80,000
Street Maintenance Fund – Sales Tax	<u>\$ 34,000</u>	<u>\$120,000</u>
Total Street Maintenance	<u>\$ 134,000</u>	<u>\$200,000</u>

### Notes:

- There is a \$50,000 budget item related to Engineer expenses related to U.S.D.A Street Grant in 2016-2017 Budget.
- Sales Tax – Property Tax Relief in the General Fund revenue will be reduced approximately by \$46,000.



## City Cleanup Fund

Unreserved Fund Balance @ 10/1/2015: \$33,912  
 FY 2016 Projected Change to FB (pg50): \$(1,670)  
 Projected Fund Balance @ 9/30/2016: \$32,242

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg49)	19,625	29,365	9,740
Expenditures (pg50)	21,650	23,130	1,480

### Significant Factors:

- FY2017 includes grant funds
- Continued customer monthly fee of \$0.75

FY 2017 Proposed BUDGET Change to FB (pg50): \$ 6,235  
 Projected Ending Fund Balance @ 9/30/2017: \$ 38,477



# Debt Service Fund

Unreserved Fund Balance @ 10/1/2015: \$427,523  
 FY 2016 Projected Change to FB (pg58): \$(5,287)  
 Projected Fund Balance @ 9/30/2016: \$422,236

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg55)	986,519	1,003,306	16,787
Expenditures (pg58)	996,871	1,003,282	6,411

## Significant Factors:

- ▶ The I&S portion of the property tax rate remains the same as FY2016 at \$0.2287.

FY 2017 Proposed BUDGET Change to FB (pg58): \$ 24  
 Projected Ending Fund Balance @ 9/30/2017: \$ 422,260



# Minor Special Revenue Funds

Fund Name	PROJECTED Fund Balance @ 9/30/2016	FY 2017 PROPOSED Revenues	FY 2017 PROPOSED Expenditures	PROJECTED Fund Balance @ 9/30/2017
Police Seizure Fund (pg45-46)	2,301	-0-	-0-	2,301
Law Enforcement Educ Fund (pg47-48)	3,806	-0-	-0-	3,806
Court Technology Fund (pg51-52)	2,565	1,750	-0-	4,315
Court Building Security Fund (pg53-54)	2,768	1,500	-0-	4,268

# CAPITAL PROJECT FUNDS

- Government Equipment Replacement Fund
- Utility Equipment Reserve
- CDBG #713199 KW Water Storage (close FY2016)
- Automatic Meter Read Project (close FY2016)
- NEW CDBG #2017



# Govt. Equip Replace

Unreserved Fund Balance @ 10/1/2015: \$-0-  
 -FY 2016 Projected Change to FB: \$25,000  
 Projected Fund Balance @ 9/30/2016: \$25,000

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg62)	25,000	25,000	-0-
Expenditures	-0-	-0-	-0-

## Significant Factors:

- ▶ Funds are currently being set aside for the replacement of a fire engine.

FY 2017 Proposed BUDGET Change to FB (pg58): \$ 25,000  
 Projected Ending Fund Balance @ 9/30/2017: \$ 50,000



## Utility Equipment Reserve Fund

Unreserved Fund Balance @ 10/1/2015: \$80,152  
 FY 2016 Projected Change to FB: \$14,020  
 Projected Fund Balance @ 9/30/2016: \$94,172

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg63)	13,800	14,000	200
Expenditures	-0-	-0-	-0-

### Significant Factors:

➤ \$14,000 – funded with customer assessment \$0.50/month

FY 2017 Proposed BUDGET Change to FB (pg59): \$ 14,000  
 Projected Ending Fund Balance @ 9/30/2017: \$ 108,172

# Auto Meter Read Project

Unreserved Fund Balance @ 10/1/2015: \$74,364  
 FY 2016 Projected Change to FB (pg67): \$951  
 Projected Fund Balance @ 9/30/2016: \$75,315



	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg59)	-0-	-0-	-0-
Expenditures	-0-	75,315	75,315

## Significant Factors:

FY 2017 Proposed BUDGET Change to FB (pg67): \$ (75,315)  
 Projected Ending Fund Balance @ 9/30/2017: \$ -0-



# NEW CDBG #2017

Unreserved Fund Balance @ 10/1/2015: \$-0-  
 FY 2016 Projected Change to FB: \$-0-  
 Projected Fund Balance @ 9/30/2016: \$-0-

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg68)	-0-	275,000	275,000
Expenditures (pg69)	-0-	275,000	275,000

## Significant Factors:

FY 2017 Proposed BUDGET Change to FB (pg69): \$ -0-  
 Projected Ending Fund Balance @ 9/30/2017: \$ -0-



# GENERAL FUND

Major Variance compared to Prior Year

<u>Revenue Change</u>	<u>Impact</u>
* Increase Property tax from \$0.5207 to \$ 0.5572	\$ 147,561
* Eliminate Sales Tax for Property Tax Relief	\$ (46,000)
* Increase Building Permit fees Revenue	\$ 15,000
* Lower Court Fees and fines to current runrate - \$85,000	\$ (10,000)
	\$ 106,561

<u>Expenditures Changes</u>	<u>Impact</u>
* Increase in Fire coverage from 10pm to 6am - part time employees	\$ 45,585
* Hire a full time Street/Park employee to maintain the parks, City Hall properties and street repairs	\$ 42,581

* Raises for General Fund staff (does not include Utility Department)	\$ 39,639
* Repair the roof at City Hall (\$20,000 paid in September)	\$ 22,000
* Reduce contingency budget from \$20,000 to \$1,500	\$ (18,500)
* Lower Building Maintenance to \$10,000	\$ (6,500)
* Street Equipment Repair/Leased Equipment	\$ 30,500
	\$ 155,305

Note:

\* No Capital purchases in 2016-2017

67 PT  
59/124

↓  
 to total amount  
 147,561  
 42,581  
 39,639  
 22,000  
 18,500  
 6,500  
 30,500  
 155,305



# UTILITY FUND

Major Variance compared to Prior Year

<u>Revenue Change</u>	<u>Impact</u>
* Increase in Water Sales - Volume	\$ 26,000
* Increase in Tier rates over 2,000 gallons -starting April 2017	\$ 20,000
* Increase of tap fee revenue due to increase activities	\$ 6,000
* Rates charge to non drought status- lower water pricing	\$ (5,372)
* Lower processing fees from current year projection	\$ (15,645)
	\$ 30,983

<u>Expenditures Changes</u>	<u>Impact</u>
* City Portion of 2017 Water Grant	\$ 41,250
* Raises for staff - 3%	\$ 9,105
	\$ 50,355

Notes:

- \*Held Cross charge level the same as current year (\$47,270)
- \* No Capital purchases (\$30,000)
- \* No water line replacement except to fix lines-(\$20,000)



# STREET MAINTENANCE SALES TAX FUND

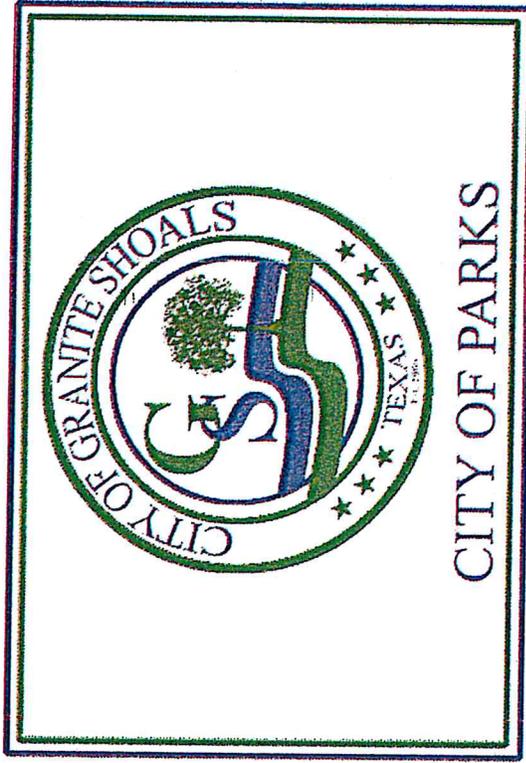
Major Variance compared to Prior Year

	<u>Revenue Change</u>	<u>Impact</u>
* Increase sales tax to 1% to \$120,000	\$	86,000

## Expenditures Changes

* Engineering cost for Street program	\$	50,000
* Increase Street Paving maintenance budget	\$	36,000
	\$	<u>86,000</u>

Note: There is another \$80,00 in street maintenance in the Street department in the General fund. The total budget for street maintenance for both funds is \$200,000



# FY 2016-2017 2016 PROPOSED TAX RATE

Public Hearing #1 - August 23, 2016

Public Hearing #2 - August 30, 2016



# Taxable Values & Tax Rate Split

	2015 CURRENT	2016 PROPOSED	Change
Taxable Value – over 65	\$88,845,731	\$85,740,382	\$(3,105,349)
Over 65 & disability levy (revenue)	\$294,971	\$294,247	\$(724)
Taxes w/out Freeze (revenue)	\$462,620	\$477,745	\$15,125
Tax Savings to over 65 and Disability Property Owners	\$167,649	\$183,498	\$14,401
Adjusted Taxable Value	\$370,163,100	\$381,081,531	\$10,918,431
<b>TOTAL TAXABLE VALUE</b>	<b>\$459,008,831</b>	<b>\$466,821,913</b>	<b>\$7,813,082</b>
Maintenance & Operation	0.29200/\$100	0.32850/\$100	0.03650/\$100
Interest & Sinking	0.22870/\$100	0.22870/\$100	0.00000/\$100
Total Tax Rate	0.52070/\$100	0.55720/\$100	0.03650/\$100

15574  
 Roll-back Rate



## Tax Impact on Proposed Rate Increase

**UPDATED**

- Property tax Impact to an owner on \$100,000 property value without the over 65 exemption:

	<u>Current</u>	<u>Proposed</u>
> Property Value	\$100,000	\$100,000
> Property Tax rate/\$100	x .5207	x .5572
> Property Tax	\$ 520.70	\$ 557.20

On a \$100,000 property, the annual increase of property tax due to the proposed rate increase is \$36.50 or \$3.04 per month.

There would be no increase in taxes for the over 65 and disability tax ceiling (exemption)



## Tax Rates Compared to Other Cities (per \$100 value)

• Marble Falls	\$ 0.64830
• Burnet	\$ 0.62650
• Cottonwood	\$ 0.54380
• Liberty Hill	\$ 0.527842
• <b>Granite Shoals</b>	<b>\$ 0.55720 (proposed)/\$ 0.5207</b>
• Horseshoe Bay – Llano	\$ 0.50000
• Bertram	\$ 0.48100
• Llano	\$ 0.39633
• Meadowlakes	\$ 0.31860

# Tax Rate and Split Alternative



	2015 CURRENT	2016 PROPOSED	2016 ALTERNATIVE
Maintenance & Operation	0.29200/\$100	0.32850/\$100	0.32850/\$100
Interest & Sinking	0.22870/\$100	0.22870/\$100	0.21220/\$100
<b>Total Tax Rate</b>	<b>0.52070/\$100</b>	<b>0.55720/\$100</b>	<b>0.54070/\$100</b>
Change from Current		0.0365/\$100	0.0200/\$100
<b>REVENUE</b>			
M&O (General Fund)	\$1,246,291	\$1,425,328	\$1,425,328
I&S (Debt Fund)	\$976,119	\$992,306	\$929,426
Total required for debt service		\$(1,003,278)	\$(1,003,278)
One-time reduction in Fd Bal		\$(10,972)	\$(73,852)





City of Granite Shoals  
2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654  
Phone (830) 598-2424 Fax (830) 598-6538  
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MEETING MINUTES  
GRANITE SHOALS CITY COUNCIL  
SPECIAL CALLED MEETING AND BUDGET/TAX RATE WORKSHOP  
GRANITE SHOALS CITY HALL, 2<sup>ND</sup> FLOOR COUNCIL CHAMBER  
2221 N. PHILLIPS RANCH RD, GRANITE SHOALS, TX 78654  
MONDAY, AUGUST 15, 2016 6:00 PM

1. Call To Order / Welcome at 6:00 PM by Mayor Brugger

Present:

Mayor Brugger  
Mayor Pro Tem Shirley King  
Council Member Anita Hisey  
Council Member Eric Tanner  
Council Member Tom Dillard  
Council Member Mark Morren  
Council Member Todd Holland

Absent:

Staff:

City Manager Ken Nickel  
Assistant City Manager Peggy Smith  
City Secretary Elaine Simpson  
City Attorney Brad Young  
Finance Director Wendy Gholson  
Fire Chief Austin Stanphill  
Police Chief Gary Boshears  
Assistant Fire Chief Tim Campbell

2. **Public comment and announcements and Items of Interest**

*At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.*

- **City Wide Prayer Service for First Responders, Sat. August 20, 2016, 9:00 AM at Fire Hall in Granite Shoals.**

- **City Hall will be closed for Staff Training August 18, 2016, Thursday 8:30 AM - 11:00 AM.**

Michael Steenbergen, 2208 Belaire, Granite Shoals, TX: Explained that his group ‘Citizens’ Advocate and Citizens’ Advisory Group’ had submitted a petition earlier today. This is an ‘Initiative’ petition, as allowed under the charter. The Initiative petition was signed by the same people who signed the Referendum Election petition. The City Council is asked to put a measure before the voters that Michael Steenbergen be appointed to the Granite Shoals Board of Adjustments.

**Regular Items:**

3. Receive petition from City Secretary, review, discuss, consider and possibly take action on proposed Ordinance #696 calling a Special Referendum Election for November 8, 2016, as per petition received August 9, 2016, related to Ordinance #680 *No Deer Feeding Ordinance*. (City Manager Ken Nickel, City Secretary Elaine Simpson)

On August 9, 2016, City Secretary Simpson received a valid petition for referendum of Ord. 680 No Feeding the Deer Ordinance, which passed City Council on July 12, 2016. (Simpson submitted a copy of the petition pages and a letter stating it had been verified to all Council members, per the charter.)

Council has options related to their response to this petition:

- Option #1 – Adopt proposed Ordinance #696 calling for the referred Ordinance to be placed before the voters in a Special Election to be held on November 8, 2016.
- Option #2 – Adopt a modified Ordinance which will call the Election for May. This Ordinance could be adopted at the August 23<sup>rd</sup> or the September 13, 2016 Regular City Council meetings. There will not be special costs for the Election Administration (Doug Ferguson’s Office) for this election, as it would be held in conjunction with the General Election for May 6, 2017.
- Option #3 – Repeal Ordinance #680 in its entirety. Call no election. The Deer Management Pilot Project will still be conducted, as planned.

The main election expense will be meeting the publication requirements for the Notices, ballots and the publication of the entire Ordinance. In May, the Notice costs \$503, and the publication of the ballot itself was \$503. For the publication of the entire ordinance (7 pages) of Ordinance #680 No Deer Feeding Ordinance, a written estimate from the manager of the classified section at the *Highlander* was requested.

**Option #1. November Special Election for Referendum:**

Item	Estimated Cost	Total
Burnet County Elections Administration Services (Doug Ferguson’s office)	\$1,364	\$1,364
Translation costs for Mr. Mines to translate the Ordinance into Spanish.	\$580	\$580

Publishing in the Highlander News 2 Notices	\$503 .	503
Ballot	\$503	503
Complete Ordinance (2 times, English/Spanish)	654.36	2,617.40
		\$5,567.40

**Option #2. May Election for Special Referendum**

Item	Estimated Cost	Total
Burnet County Elections Administration will be included with Election Services for the General (Mayor/Council) Election (Doug Ferguson's office) so there will be no 'additional' cost. If General Election is canceled due to no opposed races, \$800 will be a 'placeholder' estimate.	\$800	\$800
Translation costs for Mr. Mines to translate the Ordinance into Spanish.	\$580	\$580
Publishing in the Highlander News 2 Notices	\$503 .	503
Ballot	\$503	503
Complete Ordinance (2 times, English/Spanish)	654.36	2617.44
		\$5003.44

**Option #3 Repeal Ordinance #680 No Deer Feeding, in its entirety.**

The Charter provides for the City to repeal the No Deer Feeding Ordinance. The cost of this would be nothing in terms of election costs.

At a later time, after continued citizen education, a similar ordinance could be adopted, if City Council desires.

Ordinance #680 could be repealed at the next City Council meeting August 23, 2016 or September 13, 2016.

City Secretary Simpson presented the Council Members with a copy of the Referendum petition with a letter certifying that the petition was verified in her office and contained more than the required 50 signatures.

There was general agreement on City Council that it was disappointing that the tax payers would have to pay this money for an unexpected election, but if the petitioners want an election, they should get it. The voters should be able to make the final decision. MPT Dillard explained that he might be in favor of repeal if there was any doubt that Ord. #680 was not supported by the citizens and appropriate for the deer management project, as recommended by the Texas Parks and Wildlife Department experts. There was general agreement that Council wanted to take this to the voters for the November 2016 election when there will be more voters voting.

Mayor Brugger motioned, and Council Member Holland seconded, to approve, as presented, Ordinance 696 to call a Special Election on 11-8-16 for Referendum on Ord. 680. Motion carried unanimously by a 7-0 vote.

4. Discuss, consider and possibly take action on proposed Ordinance calling a Special Election for November 8, 2016, to place arterial road improvement bonds before the voters. *(City Manager Ken Nickel, City Secretary Elaine Simpson)*

Council may wish to 're-poll' the members regarding a Road Improvement Bond Election. At the meeting July 26, 2016, the informal poll of the Council Members indicated more support for a May 2017 Arterial Road Improvement Bond Project Election.

If the majority of the council desires to take this to the voters in November, Council will have to have another special council meeting, either on Friday, August 19, or Monday, August 22, to pass the ordinance.

Ms. Linda Utley, 904 Hummingbird Dr., speaking for Mr. John Utley, who is President of the 'Citizens' Advocate and Citizens' Advisory Group': She expressed her concerns with the bonds that are being discussed for the road improvements. She asked that the City be very transparent with the public regarding information on this item.

Council Member Morren explained that he requested to bring this back up because as a Council and city staff we are all working diligently to get the USDA grant for these arterial road improvements. He noted his desire is to get the voters to state support for these bonds, for this project, before investing any more money in studies or other research.

Council Member Holland explained that he has changed his mind and now favors bringing this to the ballot in November, versus waiting until May.

There was an extended discussion of whether it was premature at this time to take the ballot proposition to the voters, since there is not a firm cost figure. It was noted that if the bond proposition fails in November 2016, the city will have to wait 3 years before bringing it back. It was noted that the Financial Advisors working with the city have recommended waiting until the city has the best/most detailed figures before taking a proposition to the voters.

There was a suggestion of taking a three million dollar bond proposition to the voters. There were discussions of possible scenarios if the city got the bond proposal approved, but did not get the USDA grant, if the city got the USDA grant but not the bond.

There was an extended discussion regarding variables that are out of the control of the City Council, such as how much fuel prices may fluctuate during the course of the next few years as this project is being done.

Council Member Tanner motioned, and Council Member Holland seconded, to authorize the City Manager to have the city's bond counsel prepare a Special Election bond issue ordinance, calling an election for November 8, 2016 for a three million dollar Road Improvement bond proposal. Motion carried 4-3.

Ayes: Hisey, Tanner, Holland, and Morren

Nays: Mayor Brugger, MPT Dillard and Council Member King.

5. Discuss, consider and possibly take action related to procuring a vehicle for the Fire Department, and declaring certain vehicles in the Fire Department as surplus. *(City Manager Ken Nickel/Austin Stanphill, Fire Chief)*

Fire Chief Stanphill presented the City Council with information about an opportunity that the Fire Department has to purchase a 1999 Fire Truck from Travis County ESD #5 for \$50,000. The ESD has recently lost much of its territory due to city of Austin annexing their area. They also have recently purchased a newer Fire Truck and no longer need this one.

The Fire Department would like to purchase this 1999 truck to replace the truck that is currently used as reserve engine. The department would like to 'surplus' the reserve engine and sell it for \$10,000. The current reserve engine is a 1985 Engine which only seats two firefighters, has no capacity for foam, has no baffles to prevent roll-over, and doesn't have appropriate safety lights on the truck.

The 1999 Fire Truck that is being sold by Travis County EMS meets all the criteria to be a front line truck. It has LED lights, a bigger engine that is easier to drive, capacity for foam, it has a backup camera and other safety features. It will seat six firefighters and their gear.

There was an extended discussion regarding the personnel from the Fire Department researching the mechanics records on this truck and doing 'due diligence' to make sure it is a good buy.

Mayor Brugger motioned, and Council Member Tanner seconded, to authorize city staff to move forward, after research/due diligence to sign agreement with Travis County ESD #5, for purchase of a 1999 Fire Truck, for \$50,000, to be paid in two installments of \$25,000, one from this budget year and one from next budget year Government Capital Equipment replacement fund, and to approve surplus of the Fire Department's 1985 Class 'A' Fire Truck known as unit #5220, allowing it to be sold. Motion carried unanimously by 7-0 vote.

6. Review information from City Manager Nickel, discuss and consider the proposed City operating budget for Granite Shoals for Fiscal Year 2016-2017, as presented at the August 9, 2016 Regular City Council meeting. *(City Manager Ken Nickel/Finance Director Wendy Gholson)*

Mayor Brugger opened agenda items 6.), 7.) and 8.) simultaneously.

City Staff presented the Proposed Budget and Tax Rate for FY 2016-2017 to City Council on August 9. This workshop will allow City Council members to provide input and feedback to City Staff for changes to Proposed Budget and Tax Rate prior to the Public Hearings scheduled for August 30 & September 7, 2016. The City Manager has made the following changes to the

Proposed Budget in response to discussion on August 9 and they are updated in the attached presentation:

Pg 2: Dates of Public Hearing #1, #2 and Adoption updated

Pg 4: Changes to General Fund Revenues & Surplus  
Changes to Restricted Park Fund

Pg 6: General Fund Revenues were decreased by \$7,500 in Building Permits resulting in a decrease of surplus and fund balance projections.

Pg 7: Governmental Capital Plan was tweaked and moved to 2 pages

Pg 10: Utility Capital Plan was updated to include 2016-17 funding of Membrane Modules

Pg 13: Increase to FY2017 Revenues of \$10,000 (\$5,000 in Deeds without Warranty and \$5,000 in Donations)

Increase to FY2017 Expenditures of \$25,000 for Grant Administration costs

Resulting changes to FY2017 deficit and reduced fund balance projections

Pg 33: NEW from City Manager

(See Exhibit 'A' to these meeting minutes for the Updated Budget / Tax Rate presentation and options)

Mayor Brugger recessed the meeting from 7:20 to 7:32 PM.

7. Review information from City Manager Nickel, discuss and consider proposed ad valorem (property) tax rate for Granite Shoals for 2016, as discussed at the August 9, 2016 Regular City Council meeting. *(City Manager Ken Nickel/Finance Director Wendy Gholson)*

At the August 9, 2016 Regular City Council Meeting, the City Council set the 'Not To Exceed' Ad valorem tax rate as such:

Mayor Brugger motioned, and Mayor Pro Tem Dillard seconded, to set a 'Not To Exceed' rate for consideration for the 2016 Granite Shoals ad valorem tax to be \$ 0.5572/\$100, of which \$0.3285/\$100 valuation represents the levy for Maintenance and Operations, and \$0.2287/\$100 valuation represents the levy for Interest and Sinking (Debt Fund).

This rate is currently being used for Notices which are posted and published.

8. Announce schedule for required Public Hearings to be held on the proposed Budget and the proposed Tax Rate, respectively, on August 23<sup>rd</sup> and September 7<sup>th</sup>. *(City Secretary Simpson)*

At the August 9, 2016 City Council Regular Meeting, the City Council modified their schedule of upcoming meetings to replace the August 30<sup>th</sup> meeting with a September 7<sup>th</sup> meeting (when the 2<sup>nd</sup> Public Hearings on the Budget and Tax Rate will be held) and added a Special Called Meeting for Friday evening, September 16, 2016 at 6:00 PM to consider adoption of both Budget and Tax Rate.

**6.), 7.) and 8.) Citizens Comments**

Mrs. Angela Jaworski, 702 N. Shorewood, Granite Shoals: Expressed her shock and concern regarding the proposed budget, asking specifically about the 28% of the expenditures going to the Police Department. She also asked for clarification regarding the 'Restricted Park Fund'. She also noted that she is very much opposed to raising taxes.

Police Chief Boshears explained that 28% of a city in this area having expenditures in the Police Department is not unusual. In fact, the city of Marble Falls has 33% of their expenditures are in the Police Department and in Horseshoe Bay the percentage is 30%.

Mr. Terry Scott, 809 N. Shorewood, Granite Shoals, TX: Noted that he is happy with the Police Department and the safety of Granite Shoals due to the great work of Police and Fire Departments.

Ms. Britany Dooley, 127 W. Stonecastle Drive, Granite Shoals, TX: I strongly disagree with increasing taxes until this city can be more constructive with the current budget. I believe there should be a public vote on the deer ordinance. *(written remarks by Mrs. Dooley, read into the record by City Secretary Simpson).*

There was an extended discussion of the proposed changes made by City Manager Nickel on the proposed budget, and the suggestions of Mayor Brugger as well. There was general agreement that the city did not wish to be too aggressive on the revenue projections for permits or for water. The city staff agreed that the proposed tax rate increase could be reduced by a penny, by spending down the debt service fund. The City Council agreed to remove their TML training for 2017. It was decided to delay hiring in some positions. There was general agreement that if the current reserve fire truck, unit #5220, is surplus and sold for \$10,000, then this money can be used for unsafe buildings and to pay for the November 2016 referendum election.

Mayor Brugger recessed the meeting from 9:00 PM to 9:12 PM.

City Council directed staff to make the appropriate changes as discussed tonight and bring back the proposed budget at a future meeting, as well as bringing back the proposed tax rate with the appropriate reductions.

9. **Future Meetings and Agenda Items**

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Monday, August 22, 2016 Last day to call November 2016 Election. Meeting to consider Road Bond Election Ordinance.

Tuesday, August 23, 2016, Regular Council meeting, with two Executive Sessions, one for personnel: City Manager and City Secretary. One for consultation with Attorney.

10. Adjournment

With no other items on the agenda and no objections, Mayor Brugger adjourned the Budget and Tax Rate Workshop and Special Meeting at 9:53 PM.

Approved by City Council on the 23<sup>rd</sup> of August, 2016

By: \_\_\_\_\_  
Carl Brugger, Mayor

Attest:

\_\_\_\_\_  
Elaine Simpson, City Secretary

Exhibit 'A'  
Council Mtg. min. 8-15-16



**City of Granite Shoals**

Office of the City Secretary / Human Resources

2221 North Phillips Ranch Road

Granite Shoals, Texas 78654

(830) 598-2424 Fax: (830) 598-6538

[www.graniteshoals.org](http://www.graniteshoals.org) [citysecretary@graniteshoals.org](mailto:citysecretary@graniteshoals.org)

Carl Brugger  
Mayor

City Council

Tom Dillard  
Mayor Pro Tem  
Council Member  
Place 4

Monday, August 15, 2016

RE: VERIFICATION OF PETITION FOR REFERENDUM ELECTION ORD  
# 680 NO DEER FEEDING ORDINANCE

Anita Hisey  
Council Member  
Place 1

Mayor and City Council,

Shirley King  
Council Member  
Place 2

I received this petition on August 9, 2016, petitioning the City Council to refer Ordinance #680 *No Deer Feeding Ordinance* to the voters of the city.

Eric Tanner  
Council Member  
Place 3

Per Section VI of the City charter, the circulators were required to get 50 signatures from registered voters of the city in order for this petition to be verified.

I verified 58 signatures of registered voters upon these petition pages.

Todd Holland  
Council Member  
Place 5

I submit this valid petition to you this date.

Sincerely,

Mark Morren  
Council Member  
Place 6

Ken Nickel  
City Manager

Elaine Simpson  
City Secretary / HR Manager  
City of Granite Shoals, TX

Peggy Smith  
Assistant City Manager

	M&O	I&S	Total
Tax Rate 8/15/2016 Edition	\$ 0.3285	\$ 0.2287	\$ 0.5572 Versus 2015 \$0.5207

Options - Alternate #2

1) Deplete Debt Fd from  
\$10,972 to \$73,852

	\$ (62,880)
--	-------------

2) Increase transfer from  
Utility Fd by \$27,500

a) Raises 3% to 2.5%

b) Increase water sales  
from 2014-15 actual  
for AMR 4.5% &  
non drought restrictions  
2.5%

	\$ 27,500
--	-----------

3) Reduce G.F. Expense

a) Raises 3% to 2.5%

b) Delete park employee &  
add back \$12,000 for  
contractor

	\$ 37,187
--	-----------

3) Lower property tax  
from \$147,561 to \$82,795

	\$ (64,766)
--	-------------

Sub-Total	\$ (79)	\$ (62,880)	
- Tax Rate Adj	<u>\$ (0.0169)</u>	<u>\$ (0.0164)</u>	<u>\$ (0.0332)</u>
- Adj Tax Rate	\$ 0.3116	\$ 0.2123	\$ 0.5240 Versus 2015 \$0.5207

l) Other Options

<u>General Fund</u>	15-Aug Proposal	Alt. #1	Alt. #2
<b>Revenue</b>			
Animal Control	500	500	500
Fire			
County	23,338	23,338	23,338
ESD 3	155,434	155,434	155,434
Highland Haven	71,748	71,748	71,748
Sub-Total	<u>250,520</u>	<u>250,520</u>	<u>250,520</u>
Administration			
Prop. Tax @ 0.5207	1,277,767	1,277,767	1,277,767
Increase	147,561	9,000	82,795
Sales Tax	137,000	137,000	137,000
Other Taxes	27,300	27,300	27,300
Tower Lease	35,940	35,940	35,940
Sub-Total	<u>1,625,568</u>	<u>1,487,007</u>	<u>1,560,802</u>
License & Fees	216,200	216,200	216,200
Miscellaneous			
Water Franchise Fee	348,312	348,312	348,312
Water Pilot	52,501	52,501	52,501
Solid Waste Franch Fee	19,716	19,716	19,716
Solid Waste Fund	26,440	26,440	26,440
From Parks	45,000	45,000	45,000
From Utility Fund	302,694	302,694	330,194
Others	21,750	21,750	21,750
Sub-Total	<u>816,413</u>	<u>816,413</u>	<u>843,913</u>
Police	1,500	1,500	1,500
Streets	12,000	12,000	12,000
Parks	-	-	-
Municipal Courts	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>
<b>Total Revenues</b>	<b>3,007,701</b>	<b>2,869,140</b>	<b>2,970,435</b>
Difference		(138,561)	(37,266)
Tax Rate Impact		\$ (0.0360)	(64,766) \$(0.0168)

Notes:  
 \$0.01 / \$100 Valuation =  
 \$38,514

City of Granite Shoals, 2016-17 Budget Alternatives

	15-Aug Proposal	Alt. #1	Alt. #2
<b>General Fund</b>			
<b>Expenses</b>			
<b>Non-Departmental</b>			
Base Non- Depart	155,100	155,100	155,100
<b>Employee Raises</b>	<b>39,639</b>	<b>19,820</b>	<b>33,033</b>
Sub-Total	194,739	174,920	<b>188,133</b>
Animal Control	90,359	90,359	90,359
<b>Fire</b>			
Current Staffing	423,539	423,539	423,539
<b>New Employee</b>	<b>45,585</b>	-	<b>45,585</b>
Sub-Total	469,124	<b>423,539</b>	<b>469,124</b>
Finance	209,133	209,133	209,133
Code Compliance	140,652	140,652	140,652
Administration	375,330	375,330	375,330
Police	847,205	847,205	847,205
<b>Streets</b>			
2015 Base	439,587	<b>459,087</b>	439,587
<b>Equipment Leases</b>	<b>50,000</b>	-	50,000
Sub-Total	489,587	<b>459,087</b>	489,587
<b>Parks</b>			
Current Staffing	65,757	65,757	65,757
<b>New Employee</b>	<b>42,581</b>	-	<b>12,000</b>
Sub-Total	108,338	<b>65,757</b>	<b>77,757</b>
Municipal Court	66,931	66,931	66,931
<b>Total Expenses</b>	<b>2,991,398</b>	<b>2,852,913</b>	<b>2,954,211</b>
<b>Difference</b>		<b>138,485</b>	<b>37,187</b>
<b>Tax Rate Impact</b>		<b>\$ 0.0360</b>	<b>\$ 0.0097</b>

Notes:

\$0.01 / \$100 Valuation =  
\$38,514

	15-Aug Proposal	Alt. #1	Alt. #2	
<b>Utility Fund</b>				
<b>Revenue</b>				
Surface Water				
Water Sales	1,390,000		<b>1,416,000</b>	
Other Rev	121,385		121,385	
Sub-Total	<u>1,511,385</u>		<u>1,537,385</u>	(26,000)
Ground Water				
Water Sales	168,000		168,000	
Other Rev	20,670		20,670	
Sub-Total	<u>188,670</u>		<u>188,670</u>	
Total Revenues	1,700,055		<b>1,726,055</b>	
<b>Expenses</b>				
Non Departmental				
Personal	9,105		<b>7,588</b>	
Professional Serv	5,400		5,400	
Operating	302,694		<b>330,194</b>	
Debt Serv & Other	407,313		407,313	
Sub-Total	<u>724,512</u>		<u>750,495</u>	
Surface Water				
Personnel	315,978		315,978	
Prof. Services	10,000		10,000	
Contract Services	34,200		34,200	
Supplies	73,800		73,800	
Operatings	244,000		244,000	
Capital Outlay	59,600		59,600	
EBT Service & Other	<u>124,868</u>		<u>124,868</u>	
Sub-Total	<u>862,446</u>		<u>862,446</u>	
Ground Water	24,050		24,050	
Customer Service	<u>86,599</u>		<u>86,599</u>	
Total Expenses	1,697,607		<b>1,723,590</b>	(25,983)
Over/(Under) Exp	2,448		2,465	<b>\$(0.0067)</b>
Tax Rate Impact				
		\$ -	\$ 0.0000	

City of Granite Shoals, 2016-17 Budget Alternatives

08/15/16

Page 5

<b>Debt Service Fund</b>	<b>1-Oct Beginning Balance</b>	<b>30-Sep Ending Balance</b>	<b>Change</b>	<b>I&amp;S Tax Rate</b>
2010-2011				\$ 0.2714
2011-2012		299,606		\$ 0.2780
2012-2013	299,606	565,551	265,945	\$ 0.2000
2013-2014	565,551	474,092	(91,459)	\$ 0.2149
2014-2015	474,092	427,523	(46,569)	\$ 0.2211
2015-2016	427,523	422,236	(5,287)	\$ 0.2287
2016-2017	422,236	359,380	(62,856)	\$ 0.2123

REVENUES	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 ACTUAL	CURRENT BUDGET	2015-2016		2016-2017 REQUESTED BUDGET	PROPOSED BUDGET
					Y-T-D ACTUAL	PROJECTED YEAR END		
<p><b>DEPARTMENTAL</b></p> <p>=====</p> <p><b>FACE WATER</b></p> <p>=====</p>								
FOR SERVICE								
-440-4000 WATER SALES	1,447,703	1,462,809	1,480,468	1,506,600	1,085,247	1,509,000	1,320,000	1,390,000
DR								
CM1	1,320,000.00						1,320,000	
CM2 (INCREASE 2%)	24,000.00						24,000	
CM2 (RATE INCREASE @ 4/)	26,000.00						26,000	
-440-4001 DELINQUENT PROCESS FEE	16,360	21,115	16,000	14,000	11,200	14,000	11,900	11,900
-440-4002 PAYMENT ARRANGEMENT FEES	0	0	2,295	2,500	1,075	1,100	2,125	2,125
-440-4004 WATER TAP FEE	16,434	17,250	17,900	15,000	22,150	20,000	10,500	16,500
BASE								
CM2	10,500.00						10,500	
CM2	6,000.00						6,000	
-440-4005 SANITATION REVENUE \$1.80	106,416							
-440-4006 LONG/SHORT ACCOUNT	0	33	0	0	0	0	0	0
-440-4007 NEW ACCOUNT PROCESS FEE	0	12,569	11,711	11,000	8,830	8,000	7,700	7,700
440-4008 LATE FEES	69,040	69,463	67,980	68,000	50,740	68,000	57,800	57,800
440-4009 CUSTOMER SERVICE INSPECTIONS	0	2,900	2,795	2,600	1,625	1,300	1,105	1,105
440-4010 CREDIT CARD CONVENIENCE FEES	0	7,845	22,247	19,000	16,782	20,000	18,955	18,955
OTA FEES FOR SERVICE	1,655,953	1,593,984	1,621,393	1,638,700	1,197,554	1,641,400	1,430,085	1,506,085
R								
440-4101 REPAIR	629	717	95	300	3,336	3,487	300	300
440-4300 DROUGHT SURCHARGE - LCRA	0	0	12,806	12,720	5,372	5,372	0	0
440-4515 MISCELLANEOUS INCOME	21,838	3,102	3,446	1,000	640	450	1,000	1,000
OTAL OTHER	22,468	3,819	16,347	14,020	9,348	9,309	1,300	1,300
IS								
440-4825 CLEARWELL GRANT	23,030	0	0	0	0	0	0	0
OTAL GRANTS	23,030	0	0	0	0	0	0	0
ELLANEOUS								
140-4978 TRNS FROM DEBT SVC	450,495	448,895	394,063	0	0	0	0	0
140-4981 INTEREST EARNED	613	364	365	0	746	639	0	0
140-4983 SALE OF SURPLUS/SCRAP ASSETS	0	0	329	3,000	4,351	4,000	3,000	1,000
OTAL MISCELLANEOUS	451,108	449,259	394,756	3,000	5,097	4,639	3,000	4,000
L SURFACE WATER	2,152,558	2,047,062	2,032,496	1,655,720	1,211,999	1,655,348	1,434,385	1,511,385

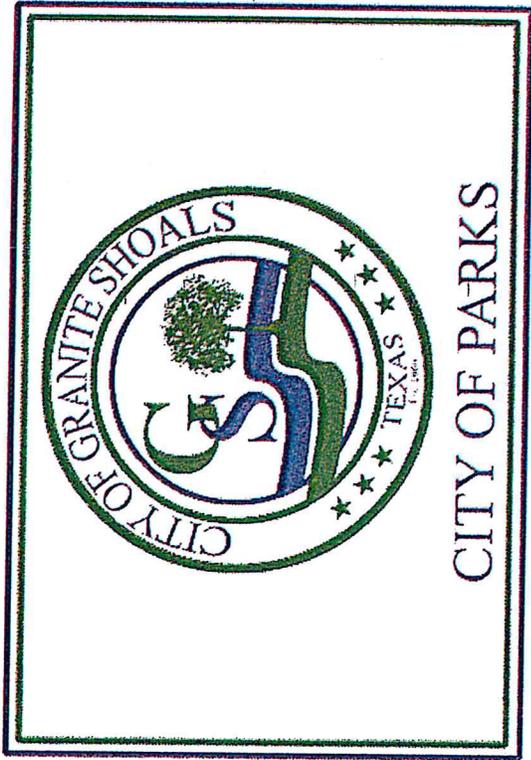
PROPOSED BUDGET 1390,000 + 168,000 = 1,558,000  
 2014-15 ACTUAL 1,480,468 X 4.5% = 67,000  
 NO AMIC X 2.5% = 37,000  
 DRG

ACT PROPOSED BUDGET 1,480,000 + 104,000 = 1,584,000  
 1,416,000 SW  
 1584,000 → 168,000 GW

CITY OF GRANITE SHOALS  
PROPOSED BUDGET  
AS OF: JUNE 30TH, 2016

UTILITY FUND

ENDES	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Y-T-D	ACTUAL	PROJECTED	REQUESTED	PROPOSED
							BUDGET	YEAR END	BUDGET	BUDGET
IND WATER										
FOR SERVICE										
-442-4000 WATER SALES	0	0	0	0	0	0	0	0	165,000	168,000
-442-4001 DELINQUENT PROCESS FEE	0	0	0	0	0	0	0	0	2,100	2,100
-442-4002 PAYMENT ARRANGEMENT FEES	0	0	0	0	0	0	0	0	375	375
-442-4004 WATER TAP FEES	0	0	0	0	0	0	0	0	4,500	4,500
-442-4007 NEW ACCOUNT PROCESS FEE	0	0	0	0	0	0	0	0	3,300	3,300
-442-4010 LATE FEES	0	0	0	0	0	0	0	0	10,200	10,200
-442-4011 CUSTOMER SERVICE INSPECTIONS	0	0	0	0	0	0	0	0	195	195
TOTAL FEES FOR SERVICE	0	0	0	0	0	0	0	0	185,670	188,670
TOTAL GROUND WATER	0	0	0	0	0	0	0	0	185,670	188,670
TOTAL REVENUES	2,152,558	2,047,062	2,032,496	1,655,720	1,211,999	1,655,348	1,620,055	1,700,055		



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# FY 2016-2017 BUDGET WORKSHOP

August 15, 2016



Mayor Brugger's Alternatives

General Fund	15-Aug Proposal	Alt. #1	Alt. #2
Revenue			
Animal Control	500	500	500
Fire			
County	23,338	23,338	23,338
ESD 3	155,434	155,434	155,434
Highland Haven	71,748	71,748	71,748
Sub-Total	250,520	250,520	250,520
Administration			
Prop. Tax @ 0.5207	1,277,767	1,277,767	1,277,767
Increase	147,561	9,000	82,795
Sales Tax	137,000	137,000	137,000
Other Taxes	27,300	27,300	27,300
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Sub-Total	1,625,568	1,487,007	1,560,802
License & Fees	216,200	216,200	216,200
Miscellaneous			
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Water Pilot	52,501	52,501	52,501
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From Parks	45,000	45,000	45,000
From Utility Fund	302,694	302,694	302,694
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Sub-Total	816,413	816,413	843,913
Police	1,500	1,500	1,500
Streets	12,000	12,000	12,000
Parks			
Municipal Courts	85,000	85,000	85,000
Total Revenues	3,007,701	2,869,140	2,970,435
Difference		(138,561)	(37,266)
Tax Rate Impact		\$ (0.0360)	\$ (0.0168)

Notes:  
 \$0.01 / \$100 Valuation =  
 \$38,514



Mayor Brugger's Alternatives

General Fund	15-Aug	Alt. #1	Alt. #2
Expenses	Proposal		
Non-Departmental	-	-	-
Base Non- Depart	155,100	155,100	155,100
Employee Raises	39,639	19,820	33,033
Sub-Total	194,739	174,920	188,133
Animal Control	90,359	90,359	90,359
Fire	-	-	-
Current Staffing	423,539	423,539	423,539
New Employee	45,585	-	45,585
Sub-Total	469,124	423,539	469,124
Finance	209,133	209,133	209,133
Code Compliance	-	140,652	140,652
Administration	375,330	375,330	375,330
Police	847,205	847,205	847,205
Streets	-	-	-
2015 Base	439,587	459,087	439,587
Equipment Leases	50,000	-	50,000
Sub-Total	489,587	459,087	489,587
Parks	-	-	-
Current Staffing	65,757	65,757	65,757
New Employee	42,581	-	12,000
Sub-Total	108,338	65,757	77,757
Municipal Court	66,931	66,931	66,931
Total Expenses	2,991,398	2,852,913	2,954,211
Difference	-	138,485	37,187
Tax Rate Impact	-	\$ 0.0360	\$ 0.0097

Notes:  
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## Mayor Brugger's Alternatives

	15-Aug Proposal	Alt. #1	Alt. #2
<b>Utility Fund</b>			
<b>Revenue</b>			
Surface Water			
Water Sales	1,390,000		1,416,000
Other Rev	121,385		121,385
Sub-Total	<u>1,511,385</u>		<u>1,537,385</u>
Ground Water			(26,000)
Water Sales	168,000		168,000
Other Rev	20,670		20,670
Sub-Total	<u>188,670</u>		<u>188,670</u>
<b>Total Revenues</b>	<u>1,700,055</u>		<u>1,726,055</u>
<b>Expenses</b>			
Non Departmental			
Personal	9,105		7,588
Professional Serv	5,400		5,400
Operating	302,694		330,194
Debt Serv & Other	407,313		407,313
Sub-Total	<u>724,512</u>		<u>750,495</u>
Surface Water			
Personnel	315,978		315,978
Prof. Services	10,000		10,000
Contract Services	34,200		34,200
Supplies	73,800		73,800
Operatings	244,000		244,000
Capital Outlay	59,600		59,600
EBT Service & Other	<u>124,868</u>		<u>124,868</u>
Sub-Total	<u>862,446</u>		<u>862,446</u>
Ground Water	24,050		24,050
Customer Service	86,599		86,599
Total Expenses	<u>1,697,607</u>		<u>1,723,590</u>
Rev Ove / (Under) Exp	2,448		(25,983)
Tax Rate Impact	\$ -		\$ (0.0067)
			<b>\$ 0.0000</b>



### Mayor Brugger's Alternatives

	1-Oct Beginning Balance	30-Sep Ending Balance	Change	I&S Tax Rate
<b>Debt Service Fund</b>				
2010-2011				\$ 0.2714
2011-2012	299,606	299,606		\$ 0.2780
2012-2013	299,606	565,551	265,945	\$ 0.2000
2013-2014	565,551	474,092	(91,459)	\$ 0.2149
2014-2015	474,092	427,523	(46,569)	\$ 0.2211
2015-2016	427,523	422,236	(5,287)	\$ 0.2287
2016-2017	422,236	359,380	(62,856)	\$ 0.2123



Mayor Brugger's Alternatives

Tax Rate 8/15/2016 Edition	M&O	I&S	Total
	\$ 0.3285	\$ 0.2287	\$ 0.5572
			Versus 2015 \$0.5207
<b>Options</b>			
1) Deplete Debt Fd from \$10,972 to \$73,852	-	\$ (62,880)	
2) Increase transfer from Utility Fd by \$27,500			
a) Raises 3% to 2.5%			
b) Increase water sales from 2014-15 actual for AMR 4.5% & non drought restrictions 2.5%	\$ 27,500		
3) Reduce G.F. Expense			
a) Raises 3% to 2.5%			
b) Delete park employee & add back \$12,000 for contractor	\$ 37,187		
3) Lower property tax from \$147,561 to \$82,795	\$ (64,766)		
<b>Sub-Total</b>	\$ (79)	\$ (62,880)	
- Tax Rate Adj	<u>\$ (0.0169)</u>	<u>\$ (0.0164)</u>	<u>\$ (0.0332)</u>
- Adj Tax Rate	\$ 0.3116	\$ 0.2123	\$ 0.5240
4) Other Options			Versus 2015 \$0.5207



City Staff's Alternative

Proposed Changes	Amount	M&O Rate	I & S Rate	Total Rate	Chg to Current Rate
Current Rate					
Proposed Budget		\$ 0.29200	\$ 0.22870	\$ 0.52070	
Suggestions		\$ 0.32850	\$ 0.22870	\$ 0.55720	0.03650
Utilize I&S Fund Balance to buy-down tax rate	\$ (38,108)	-	(0.01000)	\$ 0.54720	0.02650
Delay hiring Parks employee for 6 months	\$ (21,000)	(0.00551)	-	\$ 0.54169	0.02099
Eliminate Council Attendance at TML Conference	\$ (2,000)	(0.00052)	-	\$ 0.54117	0.02047
Further reduce Unsafe Buildings program	\$ (3,000)	(0.00079)	-	\$ 0.54038	0.01968
<b>Alternative #3</b>	\$ (64,108)	0.32168	0.21870	\$ 0.54038	0.01968
Reduce GF Street Maintenance	\$ (25,000)	(0.00656)	-	\$ 0.53382	0.01312
Eliminate Council/Committee Initiatives	\$ (3,000)	(0.00079)	-	\$ 0.53303	0.01233
<b>Alternative #4</b>	\$ (156,216)	0.31433	0.21870	\$ 0.53303	0.01233

*tax cut*  
*14* ← *top*

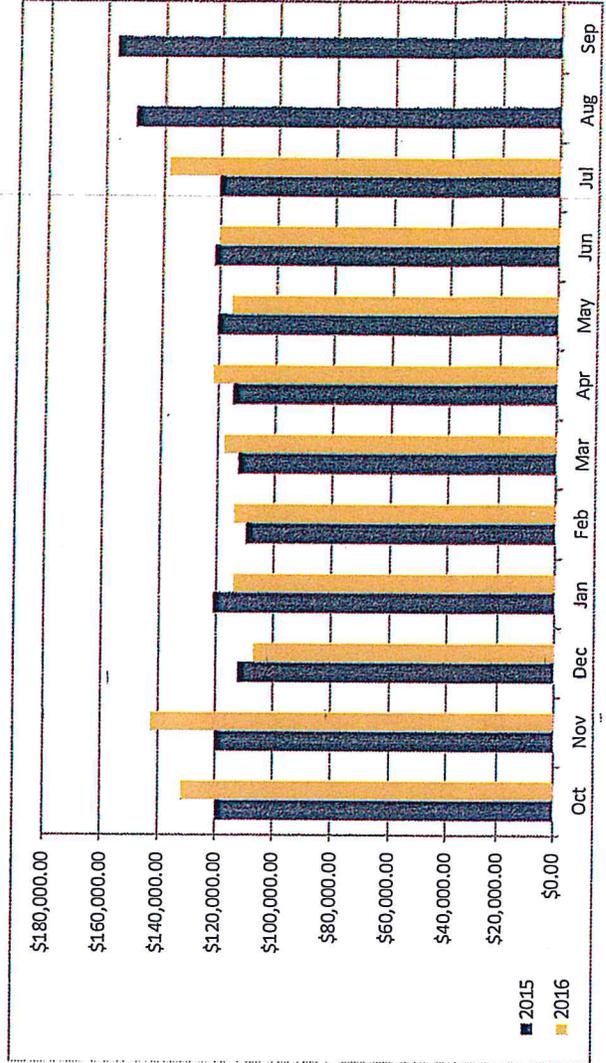
2017  
Alternative #3

\*NOTE - Staff's suggestions DO NOT include any capital purchases and maintains salary increases at 3% average.



### Water Revenues

	<u>2014-15</u>	<u>2015-16</u>	<u>% Difference</u>
October	\$ 119,817.21	\$ 131,710.80	9.03%
November	\$ 120,373.81	\$ 142,550.60	15.56%
December	\$ 112,448.86	\$ 106,896.23	-5.19%
January	\$ 120,889.48	\$ 114,152.55	-5.90%
February	\$ 109,814.69	\$ 113,934.22	3.62%
March	\$ 112,645.85	\$ 117,707.63	4.30%
April	\$ 114,862.28	\$ 122,006.32	5.86%
May	\$ 120,668.05	\$ 115,709.56	-4.29%
June	\$ 121,729.41	\$ 120,578.66	-0.95%
July	\$ 120,781.44	\$ 138,575.51	12.84%
August	\$ 149,812.59		
September	<u>\$156,624.00</u>	<u>\$1,223,822.08</u>	<u>4.07% to Date</u>
	<u>\$ 1,480,467.84</u>		



ORDINANCE NO. 688

*“Police Reserve Force”*

**AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, AMENDING ORDINANCE NO. 191 ESTABLISHING A RESERVE POLICE FORCE; ESTABLISHING STANDARDS OF QUALIFICATIONS AND TRAINING; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.**

**WHEREAS**, the City Council of the City of Granite Shoals, Texas (the “City”) seeks to provide for the public health, safety and welfare of its citizens; and

**WHEREAS**, by Ordinance No. 191, the City Council on June 25, 1984 created a reserve police force and established its size, method of appointment and operation, and the qualifications of its officers; and

**WHEREAS**, amendment is allowed and is necessary to conform such Ordinance to the terms of Texas Government Code section 341.012 which was enacted following adoption of Ordinance 191 and governs the establishment of municipal reserve police forces; and

**WHEREAS**, the City Council finds it to be in the best interest of the public to provide for the safety of its citizens and protection of their property by the amendment of Ordinance 191 to conform to current law regarding a municipal reserve police force; and

**WHEREAS**, the Council finds that the recommended amendments as enumerated herein are in the best interest of the public health, safety and welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:**

**SECTION I. FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION II. AMENDMENT**

Chapter 22 (Law Enforcement) of the City of Granite Shoals Code of Ordinances is hereby amended by adding a new Article III (Reserve Police Force) as follows:

**ARTICLE III.-RESERVE POLICE FORCE**

**“SECTION 22-24.-Reserve Police Force Established.**

Pursuant to the provisions of Texas Local Government Code sec. 341.012,

there is hereby established a reserve police force. The reserve police force shall be appointed at the discretion of the Chief of Police with approval of the City Council.

**SECTION 22-25.-Qualifications and Standards.**

Members of said reserve police force shall meet the qualifications and standards of training required for peace officers as are established, or may hereafter be established, and currently in force and effect, by the Texas Commission on Law Enforcement (TCOLE).

**SECTION 22-26.- Appointment of Reserve Police Force Members.**

The Chief of Police shall appoint the members of the reserve police force, subject to approval by the City Council. City Council approval is required before a person appointed to the reserve police force may carry a weapon or otherwise act as a peace officer. A duly appointed member of the reserve police force who is a peace officer as described by Code of Criminal Procedure art. 2.12 may be authorized by the Chief of Police to carry a weapon or act as a peace officer at all times, regardless of whether the person is engaged in the actual discharge of official duties, or may limit the authority of the person to carry a weapon or act as a peace officer to only those times during which the person is engaged in the actual discharge of official duties as a reserve officer for the City of Granite Shoals. Appointment approval by the City Council may be withdrawn at the pleasure of the Council.

**SECTION 22-27.-Service.**

That members of the police reserve force serve at the discretion of the Chief of Police and may be called into service at any time the Chief of Police considers it necessary to have additional officers to preserve the peace and to enforce the law..

**SECTION 22-28.-Capacity of Reserve Police Force.**

City of Granite Shoals reserve police officers may act only in a supplementary capacity to the regular police force and may not assume the full-time duties of regular police officers without complying with the requirements for regular police officers.

**SECTION 22-29.-Medical Assistance for Injuries.**

That each reserve officer duly appointed by the Chief of Police and approved by the City Council may be provided hospital and medical assistance for injuries sustained in the course of performing official duties in the same manner as is now or may hereafter be provided for full time police officers.

**SECTION 22-30.-Compensation.**

Members of the Reserve Police Force serve without compensation.

Members of the Reserve Police Force are not employees of the City of Granite Shoals, Texas, and receive no employment benefits.

### **SECTION III. SAVINGS**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this Ordinance.

### **SECTION IV. SEVERABILITY**

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

### **SECTION V. REPEALER**

The provisions of this Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

### **SECTION VI. EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication as may be required by law.

### **SECTION VII. PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at that this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this 23rd day of August, 2016.

\_\_\_\_\_  
Carl Brugger, Mayor

ATTEST:

\_\_\_\_\_  
Elaine Simpson, City Secretary



**City of Granite Shoals, Texas  
City Council Regular Called Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item:** Item 8. Regular Agenda Items.  
**Prepared By:** City Secretary  
**Department:** Administration

**AGENDA CAPTION**

**8. REGULAR AGENDA ITEMS**

- a. Discuss, consider and possibly take action related to renewal of contract for Fire Protection/Financial Support with Burnet County. (City Manager Ken Nickel/Fire Chief Austin Stanphill).
- b. Discuss, consider and possibly take action related to Resolution to authorize application for Local Park Grant through the Texas Parks and Wildlife Department and authorizing City Manager Ken Nickel to sign all documents for the grant application. (City Manager Ken Nickel)
- c. Discuss, consider and possibly take action related to a proposed Ordinance prohibiting drilling and mining or the reopening of any abandoned well or mine in any public park located within the city limits of Granite Shoals, TX. (City Manager Ken Nickel)

- a.) self-explanatory
- b.) Resolution required by Texas Parks and Wildlife for the Outdoor Recreation Grant application.
- c.) This type of Ordinance is also required for the Texas Parks and Wildlife Outdoor Recreation Grant application.



THE COUNTY OF BURNET  
BURNET, TEXAS 78611

August 5, 2016

Ken Nickel, City Manager  
City of Granite Shoals  
2221 North Phillips Ranch Road  
Granite Shoals, Texas 78654

Dear Mr. Nickel:

Enclosed are two original contracts for the upcoming fiscal year between Burnet County and the City of Granite Shoals for emergency fire response assistance.

Please have your city council approve and sign both originals and return to me as soon as possible.

Burnet County Auditor  
Attn: Jolene Mock  
220 S. Pierce Street  
Burnet, Texas 78611

Remember to submit your latest financial report to our office as soon as possible.

If, you have any questions, please call me at (512) 715-5295 or email:  
[purchasing@burnetcountytexas.org](mailto:purchasing@burnetcountytexas.org)

Sincerely,

A handwritten signature in black ink that reads "Jolene Mock". The signature is written in a cursive, flowing style.

Jolene Mock  
Purchasing Assistant  
Enclosure (2)

# CONTRACT BETWEEN BURNET COUNTY AND VOLUNTEER FIRE DEPARTMENT

## FOR EMERGENCY FIRE RESPONSE ASSISTANCE

I. This agreement made and entered into by and between the County of Burnet, hereinafter referred to as the "County", and **CITY OF GRANITE SHOALS FIRE DEPARTMENT**, hereinafter referred to as the "Contractor".

II. This agreement will become effective on October 1<sup>st</sup>, 2015 and expire September 30, 2016. This agreement shall continue in force and effect for a period of one (1) year and shall be automatically renewed annually thereafter for successive one year periods if approved by the Commissioners Court of Burnet County. The agreement will be reviewed annually, with any monetary amendments sent during budget time each year. It is further provided that either party may terminate this contract at any time, with or without cause, upon not less than thirty (30) day written notice to the other party. Notice to the County shall be to **Burnet County Auditor, 220 S. Pierce St, Burnet, Texas 78611**. Notice to the Contractor shall be to **CITY OF GRANITE SHOALS 2221 N. RANCH ROAD, GRANITE SHOALS, Texas 78654**. Should a party provide notice of termination of this agreement at anytime, the parties agree that obligation of any further quarterly payments by County shall cease as of the end of the notice period. Further, any funds already paid that are in excess to the previous quarterly payment shall be returned to County. Such excess funds will be calculated on a pro rated basis. Should a quarterly payment be due after a 30-day notice of termination is made by any party, County agrees that it will forward the amount of funding that covers up to the termination date on a pro rated basis.

III. **THE CONTRACTOR AGREES TO SPEND THE MONEY RECEIVED FROM THE COUNTY FOR THE PURPOSES OF FIGHTING FIRES IN BURNET COUNTY AND BY PROVIDING EMERGENCY AID ASSISTANCE TO OTHER COUNTY RESPONDERS. ALL CALLS AND RESPONSES SHALL BE SO REPORTED TO THE TEXAS FOREST SERVICE TO ENABLE THE COUNTY AND/OR VFD TO REQUEST REMBURSEMENT OF COSTS AS MAY BE PROVIDED FROM TIME TO TIME BY STATE AND/OR FEDERAL AGENCIES.**

IV. The County agrees to pay the Contractor for emergency aid fire assistance **\$4,442.50** per quarter in December, March, June and September during the first year of this contract. The net quarterly payments are calculated on a charge of sixteen dollars (\$16.00) per VFD radio per month that are subscribed to the Western County Tower System which was deducted from the quarterly gross payment of \$5834.50. Successive year payments to be determined by Burnet County Commissioners Court during budget time each year. Due to public safety needs, should Contractor elect to terminate its services to the area it covers, Contractor agrees that is shall not cease such services until the negotiations for a new agreement can be finalized with a new entity to continue the coverage of the affected area, and the new entity is in place to begin the coverage without any service interruption to the public. Under this scenario, County agrees it will continue to provide funding up until the termination date on a pro rated basis.

V. Monies received from Burnet County will not be spent on salaries of members of the Contractor or for any private purposes.

VI. The Contractor agrees to submit a Quarterly Report and Memorandum of Fires and Calls answered to the County Judge's Office for Commissioners' Court review each Quarter beginning January 14, 2015. (Copies of the reports submitted to the Texas Forest Service are acceptable.)

VII. In March of each contract year, the Contractor will submit the following to the Burnet County Auditor for review and presentation to Burnet County Commissioners court:

- a. FD annual budget
- b. Audited financial statements
- c. Copies of liability insurance policies

VIII. The Contractor and each of its members and agents agrees to hold in trust any of the monies received herein, and any property purchased in whole or part by said money for the benefit of Burnet County citizens, or elsewhere pursuant to a contract for services.

**IX.** The Contractor by this agreement is not an agent of the County. The County has no duty to supervise or direct the conduct of the Contractor, its members or its agents. The Contractor agrees to hold harmless, indemnify and defend the County, its Commissioners, officers, employees and agents against any and all claims, losses, damages or lawsuits for damages, arising from, allegedly rising from or related to the conduct of the Contractor.

**XI** The Contractor does further agree that in order to protect itself, the public and the County, under the indemnity provision herein above set forth, the Contractor will at all times during the term of the agreement, have and keep in force a general liability insurance policy in the amount not less than \$1,000,000.00 for property damage, \$5,000.00 for injury and/or damages to any one person, \$3,000,000.00 for aggregate injuries and damages arising from any other accident.

**XII.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties relating to the subject matter hereof.

Any alterations, amendments, deletions or waivers of the provisions of this agreement shall be valid only when expressed in writing and duly signed by the parties.

In Witness Whereof the parties have hereunto set their hands as the dates written below:

County of BURNET

James Oakley, County Judge

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved as to Form and Legality:

Leslie Vance, Civil Attorney

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Contractor: City of Granite Shoals

\_\_\_\_\_  
Signature, Mayor of Granite Shoals

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

# CONTRACT BETWEEN BURNET COUNTY AND VOLUNTEER FIRE DEPARTMENT

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IV. The County agrees to pay the Contractor for emergency aid fire assistance **\$4,442.50** per quarter in December, March, June and September during the first year of this contract. The net quarterly payments are calculated on a charge of sixteen dollars (\$16.00) per VFD radio per month that are subscribed to the Western County Tower System which was deducted from the quarterly gross payment of \$5834.50. Successive year payments to be determined by Burnet County Commissioners Court during budget time each year. Due to public safety needs, should Contractor elect to terminate its services to the area it covers, Contractor agrees that is shall not cease such services until the negotiations for a new agreement can be finalized with a new entity to continue the coverage of the affected area, and the new entity is in place to begin the coverage without any service interruption to the public. Under this scenario, County agrees it will continue to provide funding up until the termination date on a pro rated basis.

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VII. In March of each contract year, the Contractor will submit the following to the Burnet County Auditor for review and presentation to Burnet County Commissioners court:

- a. FD annual budget
- b. Audited financial statements
- c. Copies of liability insurance policies

VIII. The Contractor and each of its members and agents agrees to hold in trust any of the monies received herein, and any property purchased in whole or part by said money for the benefit of Burnet County citizens, or elsewhere pursuant to a contract for services.

**IX.** The Contractor by this agreement is not an agent of the County. The County has no duty to supervise or direct the conduct of the Contractor, its members or its agents. The Contractor agrees to hold harmless, indemnify and defend the County, its Commissioners, officers, employees and agents against any and all claims, losses, damages or lawsuits for damages, arising from, allegedly rising from or related to the conduct of the Contractor.

**XI** The Contractor does further agree that in order to protect itself, the public and the County, under the indemnity provision herein above set forth, the Contractor will at all times during the term of the agreement, have and keep in force a general liability insurance policy in the amount not less than \$1,000,000.00 for property damage, \$5,000.00 for injury and/or damages to any one person, \$3,000,000.00 for aggregate injuries and damages arising from any other accident.

**XII.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties relating to the subject matter hereof.

Any alterations, amendments, deletions or waivers of the provisions of this agreement shall be valid only when expressed in writing and duly signed by the parties.

In Witness Whereof the parties have hereunto set their hands as the dates written below:

County of BURNET

James Oakley, County Judge

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved as to Form and Legality:

Leslie Vance, Civil Attorney

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Contractor: City of Granite Shoals

\_\_\_\_\_  
Signature, Mayor of Granite Shoals

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



Local Park Grant Program
Resolution Authorizing Application

A resolution of the City of Granite Shoals as hereinafter referred to as "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.

WHEREAS, the Applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

BE IT RESOLVED BY THE APPLICANT:

SECTION 1: That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

SECTION 2: That the Applicant hereby certifies that the matching share for this application is readily available at this time.

SECTION 3: That the Applicant hereby authorizes and directs the City Manager to act for the Applicant in dealing with the Department for the purposes of the Program, and that Ken Nickel is hereby officially designated as the representative in this regard.

SECTION 4: The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as Granite Shoals Multipurpose Center and Open Space Project in the City of Granite Shoals or use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term, if legal control is through a lease). Projects with federal monies may have differing requirements.

Introduced, read and passed by an affirmative vote of the "Applicant" on this \_\_\_ day of September, 2016.

Signature of Local Government Official

Mayor Carl Bruggner
Typed Name and Title

ATTEST:

Signature

Elaine Simpson, City Secretary
Typed Name and Title

**ORDINANCE NO. 697**

**"Prohibiting Drilling or Mining in City owned park land"**

**AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS,  
PROVIDING FOR THE PROHIBITION OF DRILLING AND MINING OR THE  
REOPENING OF ANY ABANDONED WELL OR MINE IN ANY PUBLIC PARK  
LOCATED WITHIN THE CITY LIMITS OF GRANITE SHOALS, TEXAS.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS THAT:

1. All forms of drilling and mining are permanently prohibited in any public park located within the City limits of Granite Shoals, Texas;
2. No previously drilled and abandoned well or mine may be reopened in any public park located within the City limits of Granite Shoals, Texas;
3. This ordinance shall take effect immediately from and after its passage and publication as may be required by law.
4. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this 23<sup>rd</sup> day of August, 2016.

---

Carl Brugger,  
Mayor

ATTEST

---

Elaine Simpson,  
City Secretary

APPROVED AS TO FORM:

---

Brad Young,  
City Attorney



**City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item:** Item 9 Elm Creek Drainage  
**Prepared By:** City Secretary  
**Department:** Administration

**AGENDA CAPTION**

**9. Workshop Items**

Review information, discuss and consider drainage issues related to Elm Creek:

Issues related to: plans for future public infrastructure projects, Federal Emergency Management Agency (FEMA) Floodplain area(s), Lower Colorado River Authority (LCRA) regulations and to access to creek: private property, rights-of-way, easements, etc.

*This information was provided by the City Attorney for review at the July 26, 2016 City Council meeting, and the August 9, 2016 meeting, but time constraints prevented Council from being able to review and discuss. Assistant City Manager Peggy Smith notes that FEMA floodplain areas exist in this area of Elm Creek.*



Arc GIS  
25 June 2014

105/124





**City of Granite Shoals, Texas  
City Council Regular Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item:** Item 10. Executive Session  
**Prepared By:** City Secretary  
**Department:** Administration  
**Submitted By:** City Manager

**AGENDA CAPTION**

10. Executive Session(s)

A. Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to Election questions.

B. Executive session pursuant to sections 551.074 of the Texas Open Meetings Act (Personnel Matters): Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public employees: City Manager Ken Nickel and City Secretary Elaine Simpson.

Any action(s) resulting from Executive Session(s).



**City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item:** 11. Written Departmental Reports  
**Prepared By:** City Secretary  
**Department:** Administration

**AGENDA CAPTION**

**11. Written Reports**

- a. Code
- b. Fire
- c. Parks
- d. Police
- e. Streets

Code Compliance Department

ACTUAL NUMBERS FOR FISCAL YEARS 2014 THRU 2015

Violation Types Closed	Ordinance #	2014	2015	Open	% Increase/Decrease
Junk Vehicles	605	29	36	4	124%
Property Maintenance	511	43	63	4	147%
House Numbers	409	31	16	2	52%
Unsafe Structure/Building Removal	613	8	16	3	200%
Misc. Zoning Infractions	Chapter 40	34	36	1	106%
<b>Totals</b>		<b>145</b>	<b>167</b>	<b>14</b>	

Violation Types Closed	Ord. #	2016 Goals	YTD	Open	%
Junk Vehicles	605	41	40	10	96.62%
Property Maintenance	511	72	56	7	77.29%
House Numbers	409	18	11	2	59.78%
Unsafe Structure/Building Removal	613	18	17	2	92.39%
Misc. Zoning Infractions	Chapter 40	41	36	3	86.96%
<b>Totals</b>		<b>192</b>	<b>160</b>	<b>16</b>	<b>83.33%</b>

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CITY OF GRANITE SHOALS FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT.



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**JULY 2016 DEPARTMENT REPORT SUMMARY**

**BURN BAN HAS BEEN ENACTED**

---

Responded to a total of 67 Emergency and Response Calls  
(Decrease of 49 from Previous Month)  
GSFD had an average of 2 firefighters responding to each incident.  
(No Change from Prior Month)  
GSFD had an average response time of 5 min 15 seconds per call.  
(No change from previous month)  
GSFD logged 21.5 hours of training  
(Increase of 13.5 hours from previous month)  
GSFD accepted 0 new applications for membership.  
(No Change from prior month)  
GSFD had 0 Volunteer Member of the Fire Department Resign.  
(No Change from prior month)

**Staff Levels: 1 Full Time Paid Chief  
1 Full Time Asst Chief (Shift Work)  
2 Full Time Paid Firefighters (Shift Work)  
4 Part Time Fire Fighters (Call in)  
16 Volunteer Fire Fighters**

**Response Statistics Summary:**

**Type**

Fire/Rescue/Haz-Materials: 8 (Increase of 3 calls from Prior month)  
EMS/Medical Assist: 41 (Decrease of 10 calls from Prior Month)  
Public Service/Good intent: 18 (Decrease of 42 calls from Prior Month)

**Total** 67 Responses for Service  
(Decrease of 49 Calls from Previous month)

*(Note: Service calls include Controlled burn investigations, false alarms and permit issuances)*

**Areas**

Granite Shoals: 49 (Decrease of 41 Calls from Prior month)  
BCESD#3 Area: 12 (Decrease of 2 Calls from Prior month)  
Mutual Aid: 2 (Decrease of 2 Calls from Prior Month)  
Lake LBJ Responses 1 (Increase of 1 call from prior month)  
Highland Haven: 3 (Decrease of 5 Prior month)

**Total:** 67 Responses for Service

Green- improvement, Red- negative improvement, Blue-No Change

**Staff:**

GSFD is working on improving SOP's for Volunteer requirements to encourage more attendance and participation. We are also looking at attendance requirements, and Physical Fitness Standards for Fire line Members

**Training:**

Rappelling and High angle	4 Hrs	Business Meeting	1.5 Hrs
Basic Wildland FF	1 Hr	Vehicle Extrication	3 hrs
Ladders	2 hrs	Intro to Tools	2 hrs
Rescue Boat Training	4 hrs		
NIMS 700	4 hrs		

**Apparatus and Equipment:**

New Squad 5252 has been ordered and awaiting delivery  
*Final Expected Delivery August 15 2016.*

**Grants and Major Purchases and Projects:**

GSFD Fire Auxiliary purchased a 16 foot dovetail trailer for the Department. It will be used to haul the 2015 UTV to calls and events.

**We are looking at used fire Apparatus to Replace our reserve Fire engine which is 30 years old.**

**ESD News and Fire Contract News**

Additional Fire Contracts for out of district residents are available at the Fire Station or at City Hall. They are also available online at [www.gsfd.us](http://www.gsfd.us) or online at [www.graniteshoals.org](http://www.graniteshoals.org)

**Auxiliary:**

I have updated the website with pictures of the event at [www.gsfd.us](http://www.gsfd.us) .  
We also now have a Facebook Account, so be sure to "Friend us"

Thank you, Sincerely

*Austin Stanphill*

Austin Stanphill Fire Chief, City of Granite Shoals Fire Department

City of Granite Shoals  
 Park Report  
 Month ending July 2016

Actions	Park 1	Park 2	Park 3	Park 4	Park 5	Park 6	Park 7	Park 8	Park 9
Septic System treatment							0		
Mow and Weed							0		
Paint Park Signs							0		
Clean Restrooms	8					8	0		
Furnish Toilet paper	8					8	0		
Emptied Trash	8	5	5	5	5	8	0	5	8
Pickup Ground and Shoreline	8	5	5	5	5	8	0	5	8
Trimmed trees							0		
Replaced Flags							0		
Community Center work							0		

Actions	Park 10	Park 11	Park 12	Park 13	Park 14	Park 15	Park 16	Park 17	Park 18	Park 19
Septic System treatment										
Mow and Weed	1			1	1					
Paint Park Signs										
Clean Restrooms	8		8				8			
Furnish Toilet paper	8		8				8			
Emptied Trash	8	5	8	5	5	5	8	5	5	5
Pickup Ground and Shoreline	8	5	8	5	5	5	8	5	5	5
Trimmed trees								1		
Replaced Flags										
Safety Items and Repairs										

Park#16-Crocket Dug out money box that was vandalize repaired and put back at the park.  
 Park#6-Bluebriar Youth volunteers painted swings, see-saw and spreaded pea gravel around the merry-go round.  
 PARK#10 Veterans- Youth volunteers painted the pavilion walls, restrooms 4x4 beams only spreaded pea gravel at play ground.  
 Park#12 Robinhood-Youth Volunteers spread pea-gravel around the slide and swings.  
 Park#16 Crocket-Youth volunteers spread pea gravel around merry-go-round play ground area.  
 Community Center- Youth volunteers painted the inside walls and the restrooms at the Center only.

# CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – JUNE 2016

GARY A. BOSHEARS, CHIEF OF POLICE



## SUMMARY

The police department responded to a total of 592 calls for service during the month of July an increase of 9.02% from the month of June. Our most prevalent reported incidents during this month were traffic stops, animal calls, suspicious calls, traffic violations / complaints, citizen request assistance, violation of city ordinance, and lockin/lockout/peace/welfare. The average response time for calls for service during the month of July was 5 minutes and 47 seconds. During the month of July, the department received 13 reports of Uniform Crime Reporting (UCR) reportable offenses. The department cleared 61% of UCR reportable offenses during the month of July. Annually, we have cleared over 65% of UCR reportable offenses during 2016. We conducted significant patrol efforts on Lake LBJ during the 4<sup>th</sup> of July holiday weekend resulting in over 20 contacts, many of which were used as an opportunity to educate citizens and guests as to water safety laws.

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## STAFF

Staff Levels: Eight of nine paid positions have been filled. We anticipate filling our open patrol officer position during the month of August. We have three non-paid reserve officers. These officers volunteer approximately 24 total hours per month.

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## VEHICLES AND EQUIPMENT

The new patrol vehicles approved in the 2015 – 2016 budget have been delivered and our in-service. All patrol vehicles are in good working order. The Animal Control vehicle is in good working order, however, this vehicle is a 2003 model and has over 200,000 miles. The marine vessel is in good working order. We are working diligently to keep all vehicles in good working order while keeping maintenance costs as low as possible.

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## TRAINING

During the month of July, officer completed approximately 129 hours of online training at little or no cost to the department. We are in the process of developing individualized training plans for each officer to maximize benefit of training for the officer and the department.

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# CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – JUNE 2016

GARY A. BOSHEARS, CHIEF OF POLICE



## GRANTS, MAJOR PURCHASES, AND PROJECTS

We have begun the process of replacing uniforms for our patrol officers. The new updated uniforms have a more professional look and are more comfortable for the officers, particularly in warmer weather. We have continued to work on disposing junk and surplus equipment held by the department, utilizing a public auction web-site to offer some of this equipment for auction.

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## COMMUNITY INVOLVEMENT

While not a complete list, we wished to provide some insight as to involvement with the community from our department during the month of June. This could best be described as the highlights for the month.

- Sergeant Decker and Chief Boshears attended city council meetings on July 12<sup>th</sup> and July 26<sup>th</sup>.
  - Officer Ortis and I attended a breakfast at the fire department provided for first responders by the Hill Country 100 Club and local realtors.
  - Sergeant Chrane attended a meeting with a group wanting to work with at risk children in the community on restoring an old car.
  - City Manager Nickel and Chief Boshears met with Highland Lakes Elementary School principal Bethany Birdwell and assistant principals to discuss ways for the city to be more involved with the school in the upcoming school year.
- 

## PROGRESS ON GOALS FOR JULY 2016

- Increase community policing efforts through community outreach and involvement. – **Always Ongoing**
  - Maintain a UCR clearance rate at or above national average (approximately 38%). – **Currently 65% for the year.**
  - Continue marine safety enforcement efforts on Lake LBJ. – **Significant patrol over 4<sup>th</sup> of July weekend resulting in over 20 contacts.**
  - Continue to provide staff with professional development opportunities. – **Over 129 hours of online training during the month. Registered several officers for upcoming classes.**
-

# CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – JUNE 2016

GARY A. BOSHEARS, CHIEF OF POLICE



## GOALS FOR AUGUST 2016

- Increase community policing efforts through community outreach and involvement, particularly with the elementary school.
- Maintain a UCR clearance rate at or above national average (approximately 38%).
- Develop an individualized training plan for each officer in the department.
- Maintain all continuing requirements for Texas Police Chief's Association Recognition Program.

*Detailed Statistics – See Page 4*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary A. Boshears".

Gary A. Boshears  
Chief of Police

# CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – JUNE 2016

GARY A. BOSHEARS, CHIEF OF POLICE



## STATISTICS

Abduction: 1	Miscellaneous: 1
136: 1	Missing / Runaway / Found Person: 3
Administrative: 8	Outside Fire: 1
Alarms: 13	PR Events: 4
Animal: 75	Pregnancy / Childbirth / Miscarriage: 1
Assault: 4	Lockin / Lockout / Peace / Welfare: 36
Assist Other Agency: 16	Security Check: 5
Breathing Problems: 1	Convulsions / Seizures: 1
Burglary: 1	Sick Person: 1
Carcass Calls: 11	Special Assignment: 3
Citizen Assist: 40	Structure Fire: 1
Civil Problem: 4	Suicidal Person: 1
Close Patrol: 3	Supplemental: 38
Collision: 5	Suspicious: 42
Damage: 5	Theft: 11
Disturbance / Nuisance: 21	Traffic Stop: 130
Domestic Disturbance: 7	Traffic Violation / Complaint: 33
Drugs: 1	Trespassing / Unwanted: 9
Fire Alarms: 1	Mud / Parks / Utilities: 1
Fraud / Deception: 2	Violation of City Ordinance: 30
Harassment: 3	Violation of City Ordinance (Animal): 1
Heat / Cold Exposure: 1	Violation of City Ordinance (Park): 4
Mental Disorder: 2	Warrant Service: 7

# CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – JUNE 2016

GARY A. BOSHEARS, CHIEF OF POLICE



**Weapons / Firearms: 1**

**Total Calls for Service: 592**

Note: These statistics represent reported 'Calls for Service' and not verified offenses. Offenses may be different from reported, may have been Unfounded, or otherwise cleared.

RECEIVED

AUG 8 2016

City of Granite Shoals  
Secretary's Office

## Street Department Monthly Report

### July 2016

#### Street Work

Work at Forest Oaks dug out soft spot replace with road base.

Work at Shady Forest dug out bad spot replace with road base.

Water blade and roll Shady Forest, Deep Forest and Forest Oaks.

Worked on Valley View got it ready for seal-coating.

Work on Cottonwood haul granite gravel then blade.

Put granite gravel on Redwood bad wash outs.

#### Drainage Work and Pipe Installation

Worked at Kingsman clean out ditch and installed 8X20 drain pipe.

Clean ditch and installed 12x20 drain pipe on GraniteCastle.

#### Others

Mow the Airport also on Churchill, Phillips, Valleyview and W Greenbriar.

Hauled 22 loads of H2O total of 22,000 gallons.

Replace 2 hydraulic hoses on John Deere grader.

Patch on Valleyview from the water tower to 1431.

Patch on the 100 block of E Oakhill

Brought in more granite gravel, road base and cold lay to continue the paving project on 8/24-25-(2016).

Put pea gravel on play ground area park 6-10-12-16.

Had Youth volunteers painted the Community Center  
and Veteran Park building.



**City of Granite Shoals, Texas  
City Council Regular Called Meeting  
Agenda Item Cover Memo  
August 23, 2016**

**Agenda Item: 12. Future Agenda Items  
Prepared By: City Secretary  
Department: Administration**

**AGENDA CAPTION**

**12. Future Meetings and Agenda Items**

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

## Agenda Calendar

*This is a planning tool only and all information is tentative until listed on an official agenda notice and posted in accordance with Texas Open Meeting law.*

### Monday, August 22, 2016 Special Called Meeting 25 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
		Citizens Comments			
		Consider a proposed Ord. 698 to call a Nov 2016 Arterial Road Improvement Bond Election		Simpson	Consider calling a bond issue election
	?	Budget / Tax Rate Workshop		Nickel	?
		Adjourn			

### Tuesday, August 23, 2016 City Council Regular Meeting -- 24 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
		SWAG Chair report		Smith	Chair Hardy
	Hear	CM/ACM/CS Reports			
	Pub. Hear	2016-2017 FY City of Granite Shoals Budget		Gholson/ Nickel	PH #1
	Pub Hear	2016 City of Granite Shoals proposed Tax Rate		Gholson / Nickel	PH #1
	Consent	Meeting Minutes August 9, 2016 Regular Meeting and August 15, 2016 Special Meeting/Budget Workshop		Simpson	
	Consent	Ord. 688 – Police Reserves as modified at August 9, 2016 meeting		Boshears	
	Consent	Declare one seat on Wildlife Advisory Committee as vacant		Simpson	As recommended by the WAC 8-10-2016
	Consider	Burnet County Contract for Fire Protection – Financial Support		Simpson	
	Consider	Ord. 697 to prohibit drilling/mining on city parkland.		Nickel	
	Wrkshp	Workshop related to Elm Creek Drainage as related to future public infrastructure improvements	Brugger	Nickel / Young	As postponed from August 9, 2016 Reg. City Council meeting.
	Exec. Session	Exec. Session to consult with City Attorney regarding Elections		Young	Simpson
	Exec. Session	Exec. Session for Personnel		Young	Nickel / Simpson
		Nickel/Simpson			

	Written Department Reports			
	Future Agenda Items/Adjournment			

**Wednesday, September 7, 2016**  
**Special Called Meeting**  
**Budget and Tax Rate Public Hearings (2<sup>nd</sup> Public Hearings)**  
**9 days to budget adoption**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Pub. Hear	2016-2017 FY City of Granite Shoals Budget			PH #2
	Pub Hear	2016 City of Granite Shoals proposed Tax Rate			PH #2

**September 13, 2016**  
**City Council Regular Meeting**  
**3 days to budget adoption -**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes August 22, 2016; Special Meeting, August 23, 2016; Regular Meeting and September 7, 2016 – Special Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Resolutions 510 and 511 to authorize BCAD to sell tax foreclosure properties for bids received.		Simpson	Under legal review
	Consider	SWAG policy for trucks leaving debris	Morren	Young	As discussed by B.Young at 6-14-2016 meeting - SWAG Meeting 7/11/2016
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Future Agenda Items/Adjournment			

**Friday, September 16, 2016**  
**Special Called Meeting**  
**Budget and Tax Rate Adoption Meeting**  
**0 days to budget adoption**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			

		Citizens Comments			
	Consider	Proposed Ordinance to adopt the 2016-2017 City Budget		Nickel / Gholson	
	Consider	Ratify the tax rate increase as reflected in the 16-17 Budget.		Nickel / Gholson	If appropriate
	Consider	Proposed Ordinance to adopt the 2016 Tax Rate		Nickel / Gholson	

**September 27, 2016  
City Council Regular Meeting --**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes September 13, 2016; Regular Meeting and September 16, 2016 – Special Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
??	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport		Nickel	Chair Haverlah
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Written Reports			
		Future Agenda Items/Adjournment			

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
	Hear	Land Acquisition presentation related to City properties on FM 1431	Holland /Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

**Year-Round Overview Summary**

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3. Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3. Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3. City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2016) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize quarter cent sales tax for Streets prepare for May Election
December	