City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

AGENDA NOTICE
GRANITE SHOALS CITY COUNCIL
SPECIAL CALLED MEETING
BUDGET / TAX RATE PUBLIC HEARINGS
CITY HALL – COUNCIL CHAMBERS, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
WEDNESDAY, SEPTEMBER 7, 2016
6:00 PM

1. **Call meeting to order**

2. **Public comment and announcements and Items of Interest** p.3 - 4
At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.
   - *Fish Fry* – Benefiting the Marble Falls Area EMS, Sept. 7th, 4pm – 8pm at Bluebonnet Café.
   - *John Rinehart Memorial Award for Outstanding Community Service 2017, Nomination* forms available at City Hall. Nomination deadline September 30, 2016.
   - *Last Day to register to vote for November 8th Elections* is Tuesday, October 11, 2016
   - ***Fall City-Wide Clean Up Day*** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.
   - ***Veterans Celebration*** – November 5, 2016; Saturday, Veterans Park at 11:00 AM
   - ***November 8, 2016 City of Granite Shoals Special Elections*** – Election Day polling places will be open 7 AM to 7 PM.

PUBLIC HEARINGS p. 5-8

3. **PUBLIC HEARING(S):**

A. Consider the City of Granite Shoals proposed Fiscal Year (FY) 2016-2017 budget. (*Finance Director Wendy Gholson/City Manager Ken Nickel*)
   - **a.** Hear Presentation, as Council desires. p. 9
   - **b.** Hold a Public Hearing
   - **c.** Announce date for Council to consider taking action to adopt.

B. Consider a proposed property (ad valorem) Tax Rate for 2016 for the City of Granite Shoals at $0.54720/$100 valuation, as discussed at the August 23, 2016; Regular Council Meeting. *(Finance Director Wendy Gholson/City Manager Ken Nickel)*

p. 10 – 41

- **a.** Hear Presentation, as Council desires.
- **b.** Hold a Public Hearing
- **c.** Announce date for Council to consider taking action to adopt.

4. **Future Meetings and Agenda Items** p. 42 – 46

a.) Review Agenda Calendar

b.) Identification of future agenda items

The next meetings of City Council will be September 13, 2016; Regular Meeting.
And Friday; September 16, 2016; Special Called Meeting

5. **Adjournment**

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Thursday, September 1, 2016, on or before 6:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Wednesday, September 7, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson

Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

CITY OF PARKS

City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
September 7, 2016

Agenda Item: Item 2 – Public Comment and Staff Announcements

AGENDA CAPTION

- **At this time, any person with business before the Council <u>not scheduled on the agenda</u> may speak to the Council.**
- **No formal action can be taken on these items at this meeting.**
- **No discussion or deliberation can occur.**
- **Comments regarding specific items should occur when the item is called on the agenda.**
- **Anyone wishing to speak under this agenda item must complete a "Comment Card" and submit it to the City Secretary prior to addressing the Council.**

Texas Government Code, Section 551.042. Sec. 551.042. INQUIRY MADE AT MEETING.
(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

(1) a statement of specific factual information given in response to the inquiry; or
(2) a recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession
(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
(b) An offense under this section is a Class B misdemeanor.
Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05 - Current through the end of the 2015 Regular Session of the 84th Legislature

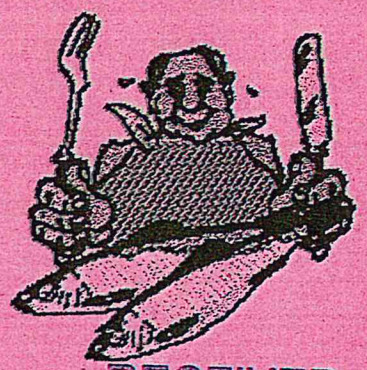
<u>Staff Announcements (announcements of community interest) :</u>
The Texas Open Meetings Act effective September 1, 2009, provides that "a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed."
The law provides that an "item of community interest" includes the following:

- **expressions of thanks, congratulations, or condolence;**
- **information regarding holiday schedules;**
- **honorary recognitions of city officials, employees, or other citizens;**
- **reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,**
- **announcements involving imminent public health and safety threats to the city.**

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

Marble Falls Area EMS

FISH FRY



RECEIVED
AUG 3 2016
City of Granite Shoals
City Secretary's Office

at the Bluebonnet Cafe

Wednesday - Sept. 7, 2016

4:00 pm - 8:00 pm

$10.00 per person

$4.00 children 5 & under

Take out orders call

693-2444

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CITY OF PARKS

City of Granite Shoals, Texas
City Council Special Meeting
Agenda Item Cover Memo
September 7, 2016

Agenda Item: **Item 3 – Public Hearings**

Public Hearings are conducted by City Council according to the processes adopted in Resolution 362 'Rules of Decorum'. The Council may, from time to time, conduct Public Hearings during any other posted meeting. These hearings are called in order to solicit public input on specific matters posted as may be required by law or by desire of the Council.

Speakers, other than Council Members, staff, or invited speakers, must limit their comments to six minutes on each agenda item, and may not designate their time to be used by other presenters. The Presiding Officer, or a majority of the City Council, may extend or further limit this time period in exceptional circumstances. The City Council may overrule the Presiding Officer's determination of extension or further limitation by majority vote.

City of Granite Shoals, TX
PUBLIC NOTICE

The City of Granite Shoals will hold two public hearings on the proposed Fiscal Year 2016-2017 City Budget.

The first public hearing will be held on Tuesday, August 23, 2016 at 6:00 p.m., the second public hearing will be held on Wednesday, September 7, 2016 at 6:00 p.m. and both will be held at Granite Shoals City Hall, City Council Chambers, located at 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654.

The purpose of these hearings is to allow citizens opportunities to discuss the proposed budget. A copy of the proposed budget is available for review at City Hall. The proposed budget is also posted on the city website at www.graniteshoals.org. All information is on the Financial Transparency page of the website.

City Council is scheduled to consider the proposed budget for adoption at a Special Called City Council Meeting on Friday, September 16, 2016.

Citizens unable to attend the meetings may submit their views and proposals to Ken Nickel, City Manager, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654. Or citymanager@graniteshoals.org.

NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF GRANITE SHOALS, TX

A tax rate of $ 0.55720 per $100 valuation has been proposed for adoption by the governing body of the City of Granite Shoals, Texas. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of the City of Granite Shoals, Texas proposes to use revenue attributable to the tax rate increase for the purpose of Municipal Operations.

PROPOSED TAX RATE	$	0.55720	per $100
PRECEDING YEAR'S TAX RATE	$	0.52070	per $100
EFFECTIVE TAX RATE	$	0.5144	per $100
ROLLBACK TAX RATE	$	0.5574	per $100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for The City of Granite Shoals, Texas from the same properties in both the 2015 tax year and the 2016 tax year.

The rollback tax rate is the highest tax rate that the City of Granite Shoals, Texas may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount = (rate) x (taxable value of your property) / 100

For assistance or detailed information about tax calculations, please contact:
Stan Hemphill, Burnet County Chief Appraiser
Granite Shoals, Texas tax assessor-collector
PO Box 908 / 223 S. Pierce
512-756-8291
burnetad@nctv.com
www.graniteshoals.org - **Please see our Financial Transparency Page**

You are urged to attend and express your views at the following public hearings on the proposed tax rate:
First Hearing: Tuesday, August 23, 20016 at 6:00 PM at 2221 N. Phillips Ranch RD, Granite Shoals, TX 78654
Second Hearing: Wednesday, September 7, 20016 at 6:00 PM at 2221 N. Phillips Ranch RD, Granite Shoals, TX 78654

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NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF GRANITE SHOALS, TX

RECEIVED
AUG 15 2016
City of Granite Shoals
City Secretary's Office

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City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
September 7, 2016

Agenda Item:	**#3 Hold second Public Hearing related to the Proposed Annual Budget for the Fiscal Year Beginning October 1, 2016 & Ending September 30, 2017**
Prepared/Submitted By:	**Wendy Gholson, Director of Finance**
Department:	**Finance**

AGENDA CAPTION

Hold second Public Hearing related to the Proposed Annual Budget for FiscalYear Beginning October 1, 2016 and Ending September 30, 2017

BACKGROUND

In accordance with Section 7.05 of the Granite Shoals City Charter, "At the City Council meeting when the budget is submitted, the City Council shall name the date and place of a public hearing and shall have published in the official newspaper of the City, at least twice, the time and place, which will not be less than ten (10) days nor more than thirty (30) days after the date of notice. At this hearing, citizens may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense."

Although, City Charter only requires one (1) public hearing on the budget, it has been recent practice of Granite Shoals to hold two (2) public hearings in conjunction with the scheduled public hearings on the proposed property tax rates.

The Proposed budget was submitted to City Council on August 9, 2016 and public hearings were scheduled for 6:00pm on 8/23/2016 and 9/07/2016 in the Granite Shoals Council Chambers.

The first public hearing was held on 8/23/2016.

Recommendations:

Staff recommends:

- Hold public hearing on Proposed Budget
- Announce date for adoption of Budget – 6:00pm; September 16, 2016

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
September 7, 2016

Agenda Item: **# 3 Hold second Public Hearing to receive citizen comments regarding setting a property (ad valorem) tax rate for 2016.**
Prepared/Submitted By: **Wendy Gholson, Director of Finance**
Department: **Finance**

AGENDA CAPTION

Hold second public hearing to receive citizen comments regarding setting a property (ad valorem) tax rate for 2016 at a rate of 0.54720/$100 valuation

BACKGROUND

If a Property Tax Rate is proposed which exceeds the effective rate of 0.53310/$100, the property tax code requires that two public hearings be held for citizens to express their views on the proposed property tax rate. When City Council proposed a property tax rate not to exceed 0.55720/$100, these public hearings were scheduled to be held at 6:00pm on 8/23/2016 and 9/07/2016 in the Granite Shoals Council Chambers.

The first public hearing was held on 8/23/2016.

Recommendations:

Staff recommends:

- Hold public hearing on Proposed Property Tax Rate
- Announce date for adoption of Property Tax Rate – 6:00pm; September 16, 2016

CITY OF GRANITE SHOALS
TEXAS
CITY OF PARKS

FY 2016-2017 PROPOSED BUDGET PRESENTATION

Public Hearing #1 - August 23, 2016
Public Hearing #2 – September 7, 2016

CITY OF PARKS

Proposed Budget Process

- August 9, 2016 — Staff presents Proposed Budget to City Council
- August 15, 2016 — City Council Budget Workshop
- August 23, 2016 — Public Hearing #1 to receive public input on the Proposed Budget and the Proposed Tax Rate
  Continue City Council discussion regarding Proposed Budget
- September 7, 2016 — Public Hearing #2 to receive public input on the Proposed Budget and the Proposed Tax Rate
  Continue City Council discussion regarding Proposed Budget
- September 16, 2016 — Staff presents Final Budget to City Council
  City Council adopts the Final Budget
  City Council adopts the Final Property Tax Rate

2016-2017 Priorities

CITY OF PARKS

1. Road Improvements (Current and long Term)
    - Submit and provide support for the $5,000,000 USDA grant for Philips Ranch Road Prairie Creek and Valley View
    - Increase street maintenance budget to $200,000 with additional sales tax receipts in 2016-2017 budget
    - Improve pot holes street repairs, both in timeliness and reliability
    - Reassess side street paving goals
2. Water Supply Improvement
    - Continue to provide a safe and efficient water supply to citizens
    - Continue replacement program for the water plant membrane units
    - Develop a plan for major water line replacement program
    - Complete the installation of GIS Database on the Web which allows for multiple users. Update the water line mapping.
    - Review water sampling procedures to reduce reportable non-compliant sampling errors
3. Execute current grants, close out whenever possible and aggressively pursue new grant opportunities
    - USDA Grant for road improvement (same as above)
    - TPWD grant for Quarry Park complex
4. Continue to provide a safe community
    - Continue current level of service
    - Increase Animal Control availability on weekends and after 5pm
    - Identify opportunities to reduce overall cost in this activity
5. Facility Improvements
    - Repair to City Hall roof (Current estimates is approximately $43,000)
    - Development of soccer field adjacent to Highland Lakes Elementary School
    - Minor updates and repairs to old community center
6. Increase Code Compliance activity by approximately 15% over 2015-2016 goals
7. Maintain and improve the City's Financial Stability
    - Increase the General Fund balance (Goal is three months operation reserve)
    - Fund the capital replacement plan
    - Effective debt management
8. Planning and Vision for the Future
    - Committee support and coordination
    - Annexation and Development Agreements
        - Initiate Web & Beaver Island re-annexation
        - Implement by February 2017 for new areas
    - Initiate City Charter Review process
    - Preliminary planning for Comprehensive Plan review –start selection of committee to review planning in late 2017 or 2018 calendar year
9. Hire and maintain a strong workforce
10. Maintain or improve citizen communications
    - Twice a year city letter sent to our residents to update the city activities
    - Meetings with the Mayor
    - Town Hall meetings

CITY OF PARKS

SUMMARY OF ALL FUNDS

Fund	Proposed Revenue	Proposed Expenditures	Surplus/(Deficit)
General	$3,020,871	$2,992,298	$28,573
Utility	1,700,055	1,697,607	2,448
Solid Waste	591,000	589,360	1,640
Restricted Parks	35,100	55,500	(20,400)
Hotel Tax	18,200	3,500	14,700
Street Maintenance Sales Tax	120,000	120,000	-0-
Police Seizure	-0-	-0-	-0-
Law Enforcement Education	-0-	-0-	-0-
City Wide Cleanup	29,365	23,130	6,235
Court Technology	1,750	-0-	1,750
Court Building Security	1,500	-0-	1,500
Debt Service	965,170	1,003,282	(38,112)
Government Equip Replacement	25,000	25,000	-0-
Utility Equipment Reserve	14,000	-0-	14,000
AMR Project	-0-	-0-	-0-
New CDBG Grant# 7216199	275,000	275,000	-0-
TOTAL ALL FUNDS	$6,797,011	$6,784,677	$12,334

OPERATING FUNDS

- General Fund
- Utility Fund
- Solid Waste Fund

CITY OF PARKS

General Fund

Unreserved Fund Balance @ 10/1/2015: $541,235
FY 2015 Projected Change to FB (pg27): $30,168
Projected Fund Balance @ 9/30/2016: $571,403 70 days

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg5)	$3,005,132	$3,020,871	$15,739
Expenditures (pg24)	$2,975,692	$2,973,798	$(1,894)
Non-Departmental (pg7)	156,751	194,739	37,988
Animal Control (pg9)	87,900	90,359	2,459
Fire (pg12)	414,089	479,124	65,035
Finance (pg14)	206,136	209,133	2,997
Code Compliance (pg16)	138,779	140,652	1,873
Administration (pg18)	358,392	387,330	28,938
Police (pg21)	998,435	847,205	(151,230)
Streets (pg23)	481,897	489,587	7,690
Parks (pg25)	67,647	87,238	19,591
Municipal Court (pg26)	65,666	66,931	1,265

FY 2017 Proposed BUDGET Surplus (pg27): $28,573 3.5 days
Projected Ending Fund Balance @ 9/30/2017: $599,976 73.5 days

2016-2017 Governmental Capital Plan

Dept.	Capital Need	Purchase Cost	Replacement Fiscal Year & Cost					
			2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Non-Dept	Roof for City Hall	42,000	-	-	✓ 20,000	✓ 22,000		
Non-Dept	City Hall Computer Server	5,000	✓ 5,000					5,000
Fire	SCBA Bottles	1,000	✓ 2,000	✓ 2,000	✓ 2,000	✓ 2,000	2,000	2,000
Fire	SCBA Breathing Systems (replace 1 per year=15)	6,000			✓ 6,000	-	6,000	6,000
Fire	Fire Hose (various sizes)		✓ 4,000	✓ 2,000	✓ 2,000	✓ 2,000	2,000	2,000
Fire	Tires for Engine & Tender Truck		✓ 8,000					8,000
Fire	1984 Class A Fire Truck	395,000		-	✓ 25,000	✓ 25,000		
Fire	1995 Support Truck	40,000				-	40,000	
Fire	Brush/Skid Unit for Gator	5,000						
Fire	Land & Prep for Training Facility	30,000						
Fire	Live Burn Training Facility	300,000						
Fire	2016 Brush Truck	89,494		✓ 18,822	✓ 18,822	✓ 18,822	18,822	
Fire	Fire Facility HVAC Unit (Sleeping Area)	6,000	✓ 6,000					
Fire	Fire Facility HVAC Unit	6,000				✓ 6,000		
Fire	Fire Facility HVAC Unit	6,000						
Police	2013 Chevrolet Tahoe - Unit #36	50,000	✓ 13,154	✓ 13,154	✓ 13,154	✓ 13,154		18,473
Police	2013 Chevrolet Tahoe - Unit #37	50,000	✓ 13,154	✓ 13,154	✓ 13,154	✓ 13,154		18,473
Police	2015 Chevrolet Tahoe - Unit #38	56,750		✓ 14,927	✓ 14,927	✓ 14,927	14,927	
Police	2015 Chevrolet Tahoe - Unit #39	56,750		✓ 14,927	✓ 14,927	✓ 14,927	14,927	
Police	2016 Chevrolet Tahoe	62,672			✓ 16,336	✓ 16,336	16,336	16,336
Police	2016 Chevrolet Tahoe	62,672			✓ 16,336	✓ 16,336	16,336	16,336
Police	1991 Incident Command Vehicle Unit #32	N/A						
Police	2002 Ford F250 Animal Control Unit #33	30,000						
Police	2012 Chevrolet Tahoe Unit #34 (Captain)	50,000					12,500	12,500
Police	2008 Ford F-150 Unit #35 (Chief)	50,000					12,500	12,500
Police	Taser X26 CEWs (replace 3 per year)	4,000		✓ 4,200	✓ 4,000	✓ 4,000	4,000	4,000
Police	Dell Computer Server	2,000	✓ 2,000					4,500
Police	Bullet Proof Vests (replace 2 per year)	1,000	✓ 4,000	✓ 2,000	✓ 2,000	✓ 2,000	2,000	2,000
Police	Police Facility HVAC Unit	6,000						

2016-2017 Governmental Capital Plan – cont.

			Replacement Fiscal Year & Cost					
Dept.	Capital Need	Purchase Cost	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Code	2005 Ranger	20,000			-	-	20,000	
Code	2007 Nissan (replace transmission in FY 2013-14)	20,000					20,000	
Streets	2015 Ford F750 Dump Truck	81,020		✓ 17,362	✓ 17,362	✓ 17,362	17,362	17,362
Streets	1978 Motor Grader/Maintainer (lease in 2016)	250,000			24,000	✓ 24,000		
Streets	BackHo (lease in FY2017)					✓ 24,000		
Streets	2015 Ford Crew Cab Truck	32,353	-	✓ 5,324	✓ 5,324	✓ 5,324	5,324	
Streets	Vehicle	22,000					22,000	
Streets	2015 Ford Super Cab Truck	29,828		✓ 5,324	✓ 5,324	✓ 5,324	5,324	
Parks	Vehicle	22,000				-	22,000	
	CONTINGENCY			✓ 20,000	-	-	-	
		ANNUAL FUNDING REQUIREMENT	**$ 57,308**	**$ 133,194**	**$ 220,666**	**$ 246,666**	**$ 274,358**	**$ 145,480**
		FUNDED in General Fund	**31,000**	**$ 10,200**	**$ 85,000**	**$ 111,000**	**$ 140,000**	**$ 33,500**
		FUNDED in Debt Service Fund	**26,308**	**$ 122,994**	**$ 135,666**	**$ 135,666**	**$ 134,358**	**$ 111,980**
		Adjusted Taxable Value		$ 349,151,802	$ 370,163,100	$ 381,081,531		
		Tax Rate Required to Support Annual Funding		$0.0381	$0.0596	$0.0647	$0.0720	$0.0382
		Increase (Decrease) over Previous Year		$0.0381	$0.0215	$0.0051		

CITY OF PARKS

Utility Fund

Retained Earnings @ 10/1/2015: $3,504,946
FY 2016 Projected Change to RE (pg36): 26,634
Projected Retained Earnings @ 9/30/2016: $3,531,580

Projected Available Operating Capital @ 9/30/2016:
$403,703 + $58,993 = $462,696 99 days

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg29)	$1,655,720	$1,700,055	$44,335
Expenditures (pg36)	$1,654,488	$1,697,607	$43,119
Customer Service (pg36)	84,377	86,599	2,222
Ground Water (pg34)	-0-	24,050	24,050
Surface Water (pg33)	855,415	862,446	7,031
Non-Departmental(pg30)	714,696	724,512	9,816

FY 2017 Proposed BUDGET Change to Retained Earnings (pg36): $2,448
Projected Ending Retained Earnings @ 9/30/2017 : $3,534,028

Projected Available Operating Capital @ 9/30/2017:
$406,151 + $72,993 = $479,144 103 days

CITY OF PARKS

2016-2017 Utility Capital Plan

Dept.	Budget Account	Capital Need	Purchase Cost	Replacement Fiscal Year & Cost 2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Water	200-540-5710	Water Lines Replacement			✓ -	✓ 25,000	25,000	25,000	25,000
Water		Plant Improvements			-				
Water	200-540-5720	Storage Tank Rehab	30,000		✓ -	✓ 10,000	10,000	10,000	
Water		Heavy Duty Utility Tractor	50,000						50,000
Water	200-540-6010	Mini-excavator (JD Utility Tractor)	34,805	✓ -	✓ 9,018	✓ 9,018	9,018	9,018	
Water	200-540-5717	Vehicle	✓ 20,000	✓ 20,000					
Water		Vehicle	30,000						30,000
Water	200-540-5717	Vehicle	29,827	✓	✓ 29,827				
Water		Vehicle	30,000		✓				
Water		Vehicle	30,000						
Water	200-540-6011	AMR Program	630,000		-	74,600	74,600	74,600	74,600
Water		Pump - High Service, Bluebriar	30,000					30,000	
Water		Pump - High Service, Kingswood	30,000						30,000
Water		Pump - Raw Intake	30,000				30,000		
Water		Pump - Transfer, WTP	30,000 ✓		✓				
Water		Pump - Feed, WTP	30,000						
Water	200-540-5711	Membrane Modules - (105 modules - 17 or 18 per yr)	231,000		✓ 37,400	✓ 39,600	39,600	74,800	39,600
Water	200-540-5715	Back-up Pump	30,000	-	-	10,000	10,000	10,000	
Water	507-540-5721	Catwalk for Clarifier at Treatment Plant (CDBG 2015)	7,000				7,000		
Water	507-540-5721	Equalization Basin Upgrade (CDBG 2015)	50,000				25,000	25,000	
Surface Water		Holding Tank for Lagoon	125,000						50,000
Ground Water		Elevated Storage Tank-SS3	300,000						300,000
Ground Water		Generator & Switching Station-SS3	50,000						50,000
Surface Water		Generator & Switching Station-WTP	200,000					20,000	20,000
Surface Water		(2) Air Compressors-WTP	24,000			24,000			
Surface Water		(7)Controllers Update, SC-200-WTP	11,179			11,179			
Surface Water		(2) SCBA Breathing Systems	12,000						6,000
Ground Water		(1) SCBA Breathing System	6,000						
Water		BackHoe	85,000						20,000
			ANNUAL FUNDING REQUIREMENT	$ 20,000	$ 76,245	$ 203,397	$ 230,218	$ 278,418	$ 695,200

2016 purchase from Equipment Reserve
Future Grant for SS3:
Elevated Storage Tank with new control bldg w/generator
CDBG 2015: 2nd round funding released late 2016 for project completion in 2017

Budgeted
✓ Expended

Eq. Reserv CDBG 2015
Eq. Reserv CDBG 2015

Grant-Future
Grant-Future

Solid Waste Fund

Retained Earnings @ 10/1/2015: $-0-
FY 2016 Projected Change to RE (pg39): 4,801

Projected Available Operating Capital @ 9/30/2016: $4,801

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg37)	597,400	591,000	(6,400)
Expenditures (pg38)			
SW Collection	494,880	499,300	4,420
Personnel & Supplies	42,498	43,904	1,406
Internal Fees to GF	59,937	46,156	(13,781)
Total Expenditures	597,315	589,360	(7,955)

Significant Factors:

- The Solid Waste Fund includes a Franchise Fee expense and General Administration expense to be paid to the General Fund

FY 2017 Proposed BUDGET Change to FB (pg39): $ 1,640
Projected Ending Fund Balance @ 9/30/2017: $ 6,441

SPECIAL REVENUE FUNDS

- Restricted Parks Fund
- Hotel Tax Fund
- Street Maintenance Sales Tax Fund
- Police Seizure Fund
- Law Enforcement Education Fund
- City Wide Cleanup Fund
- Court Technology Fund
- Court Building Security Fund
- Debt Service Fund

CITY OF PARKS

Restricted Park Fund

Unreserved Fund Balance @ 10/1/2015: $31,283
FY 2016 Projected Change to FB (pg39): $19,931
Projected Fund Balance @ 9/30/2016: $51,214

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg40)	41,100	35,100	(6,000)
Expenditures (pg41)	42,500	55,500	13,000

Significant Factors:

- New parks department employee in GF
- Increase transfer to GF for park maintenance to $45,000
- $6,000 Parks Committee Projects

FY 2017 Proposed BUDGET Change to FB (pg41): $ (20,400)
Projected Ending Fund Balance @ 9/30/2017: $ 30,814

Hotel Tax Fund

Unreserved Fund Balance @ 10/1/2015: $101,757
FY 2016 Projected Change to FB (pg43): $196
Projected Fund Balance @ 9/30/2016: $101,953

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg42)	20,000	18,200	(1,800)
Expenditures (pg43)	12,000	3,500	(8,500)

Significant Factors:

- Decrease in Registered Short Term Rentals – 23 to 16
- Continues to support Christmas by the Highway

FY 2017 Proposed BUDGET Change to FB (pg43): $ 14,700
Projected Ending Fund Balance @ 9/30/2017: $ 116,653

CITY OF PARKS

Street Maintenance Sales Tax Fund

Unreserved Fund Balance @ 10/1/2015: $12,493
FY 2016 Projected Change to FB (pg45): $25
Projected Fund Balance @ 9/30/2016: $12,518

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg44)	33,250	120,000	86,750
Expenditures (pg45)	33,250	120,000	86,750

Significant Factors:

- Granite Shoals voters approved an increased sales tax for Street Maintenance from 0.25% to 1% effective 10/1/2016.

FY 2017 Proposed BUDGET Change to FB (pg43): $ -0-
Projected Ending Fund Balance @ 9/30/2017: $ 12,518

CITY OF PARKS

STREET MAINTENANCE BUDGET

	2015-2016	2016-2017
General Fund – Street Department	$ 100,000	$ 80,000
Street Maintenance Fund – Sales Tax	$ 34,000	$120,000
Total Street Maintenance	$ 134,000	$200,000

Notes:

- There is a $50,000 budget item related to Engineer expenses related to U.S.D.A Street Grant in 2016-2017 Budget.
- Sales Tax – Property Tax Relief in the General Fund revenue will be reduced approximately by $46,000.

CITY OF PARKS

City Cleanup Fund

Unreserved Fund Balance @ 10/1/2015: $33,912
FY 2016 Projected Change to FB (pg51): $(1,670)
Projected Fund Balance @ 9/30/2016: $32,242

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg50)	19,625	29,365	9,740
Expenditures (pg51)	21,650	23,130	1,480

Significant Factors:

- FY2017 includes grant funds
- Continued customer monthly fee of $0.75

FY 2017 Proposed BUDGET Change to FB (pg51): $ 6,235
Projected Ending Fund Balance @ 9/30/2017: $ 38,477

Debt Service Fund

Unreserved Fund Balance @ 10/1/2015: $427,523
FY 2016 Projected Change to FB (pg59): (5,287)
Projected Fund Balance @ 9/30/2016: $422,236

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg56)	986,519	965,170	(21,349)
Expenditures (pg57)	996,871	1,003,282	6,411

Significant Factors:

- The I&S portion of the property tax rate will be reduced from $0.2287 (FY2016) to $0.21870 for FY 2017. This will require a draw-down on I&S fund balance.

FY 2017 Proposed BUDGET Change to FB (pg59): $ (38,112)
Projected Ending Fund Balance @ 9/30/2017: $ 384,124

CITY OF PARKS

Minor Special Revenue Funds

Fund Name	PROJECTED Fund Balance @ 9/30/2016	FY 2017 PROPOSED Revenues	FY 2017 PROPOSED Expenditures	PROJECTED Fund Balance @ 9/30/2017
Police Seizure Fund (pg46-47)	2,301	-0-	-0-	2,301
Law Enforcement Educ Fund (pg48-49)	3,806	-0-	-0-	3,806
Court Technology Fund (pg52-53)	2,565	1,750	-0-	4,315
Court Building Security Fund (pg54-55)	2,768	1,500	-0-	4,268

CAPITAL PROJECT FUNDS

- Government Equipment Replacement Fund
- Utility Equipment Reserve
- CDBG #713199 KW Water Storage (close FY2016)
- Automatic Meter Read Project (close FY2016)
- NEW CDBG #7216199

Govt. Equip Replace

Unreserved Fund Balance @ 10/1/2015: $-0-
FY 2016 Projected Change to FB (pg62) : $-0-
Projected Fund Balance @ 9/30/2016: $-0-

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg63)	25,000	25,000	-0-
Expenditures (pg64)	25,000	25,000	-0-

Significant Factors:

- Funds have been set aside for the replacement of a fire engine. In August 2016, City Council approved the $50,000 purchase of a used fire engine from this fund split $25,000 in FY 2016 & $25,000 in FY2017.

FY 2017 Proposed BUDGET Change to FB (pg62): $ -0-
Projected Ending Fund Balance @ 9/30/2017: $ -0-

Utility Equipment Reserve Fund

Unreserved Fund Balance @ 10/1/2015: $80,152
FY 2016 Projected Change to FB (pg63) : (21,159)
Projected Fund Balance @ 9/30/2016: $58,993

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg65)	13,800	14,000	200
Expenditures	35,179	-0-	(35,179)

Significant Factors:

- $14,000 – funded with customer assessment $0.50/month
- FY2016 budget expenditures are pending council approval

FY 2017 Proposed BUDGET Change to FB (pg63): $ 14,000
Projected Ending Fund Balance @ 9/30/2017: $ 72,993

CITY OF PARKS

Auto Meter Read Project

Unreserved Fund Balance @ 10/1/2015: $74,364
FY 2016 Projected Change to FB (pg69): $951
Projected Fund Balance @ 9/30/2016: $75,315

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg68)	-0-	-0-	-0-
Expenditures (pg69)	-0-	75,315	75,315

Significant Factors:

FY 2017 Proposed BUDGET Change to FB (pg69): $ (75,315)
Projected Ending Fund Balance @ 9/30/2017: $ -0-

CITY OF PARKS

NEW CDBG #7216199

Unreserved Fund Balance @ 10/1/2015: $-0-
FY 2016 Projected Change to FB : $-0-
Projected Fund Balance @ 9/30/2016: $-0-

	FY 2016 Budget	FY 2017 PROPOSED	Increase (Decrease)
Revenues (pg70)	-0-	275,000	275,000
Expenditures (pg71)	-0-	275,000	275,000

Significant Factors:

FY 2017 Proposed BUDGET Change to FB (pg71): $ -0-
Projected Ending Fund Balance @ 9/30/2017: $ -0-

GENERAL FUND

Major Variance compared to Prior Year

Revenue Change		Impact
* Increase Property tax from $0.5207 to $ 0.54720	$	150,731
* Eliminate Sales Tax for Property Tax Relief	$	(46,000)
* Increase Building Permit fees Revenue	$	7,500
* Lower Court Fees and fines to current runrate - $85,000	$	(10,000)
	$	102,231

Expenditures Changes		Impact
* Increase in Fire coverage from 10pm to 6am - part time employees	$	45,585
* Hire a full time Street/Park employee to maintain the parks, City Hall properties and street repairs beginning 4/1/2017	$	21,481
* Raises for General Fund staff (does not includes Utility Department)	$	39,639
* Repair the roof at City Hall ($20,000 paid in September)	$	22,000
* Reduce contingency budget from $20,000 to $10,000	$	(10,000)
* Lower Building Maintence to $10,000	$	(6,500)
* Street Equipment Repair/Leased Equipment	$	30,500
	$	142,705

Note:

* No Capital purchases in 2016-2017

UTILITY FUND

Major Variance compared to Prior Year

Revenue Change		Impact
* Increase in Water Sales - Volume	$	46,000
* Increase of tap fee revenue due to increase activities	$	6,000
* Rates charge to non drought status- lower water pricing	$	(5,372)
* Lower processing fees from current year projection	$	(15,645)
	$	30,983

Expenditues Changes		Impact
* City Portion of 2017 Water Grant	$	41,250
* Raises for staff - 3%	$	9,105
	$	50,355

Notes:

*Held Cross charge level the same as current year ($47,270)

* No Capital purchases ($30,000)

* No water line replacement except to fix lines-($20,000)

CITY OF GRANITE SHOALS
TEXAS
CITY OF PARKS

FY 2016-2017
2016 PROPOSED TAX RATE

Public Hearing #1 - August 23, 2016

Public Hearing #2 – September 7, 2016

Taxable Values & Tax Rate Split

	2015 CURRENT	2016 PROPOSED	Change (Current to Proposed)
Taxable Value – over 65	**$88,845,731**	**$85,740,382**	**$(3,105,349)**
Over 65 & disability levy (revenue)	$294,971	$294,247	$(724)
Taxes w/out Freeze (revenue)	$462,620	$460,580	$2,040
Tax Savings to over 65 and Disability Property Owners	$167,649	$166,333	$1,316
Adjusted Taxable Value	**$370,163,100**	**$381,081,531**	**$10,918,431**
TOTAL TAXABLE VALUE	**$459,008,831**	**$466,821,913**	**$7,813,082**
Maintenance & Operation	0.29200/$100	0.32850/$100	0.03650/$100
Interest & Sinking	0.22870/$100	0.21870/$100	(0.01000)/$100
Total Tax Rate	0.52070/$100	0.54720/$100	0.02650/$100

CITY OF PARKS

Tax Rate Split & Revenues

	2015 CURRENT	2016 PROPOSED
Maintenance & Operation	0.29200/$100	**0.32850/$100**
Interest & Sinking	0.22870/$100	**0.21870/$100**
Total Tax Rate	0.52070/$100	**0.54720/$100**
Change from Current		**0.02650/$100**

REVENUE		
M&O (General Fund)	$1,246,291	**$1,428,498**
I&S (Debt Fund)	$976,119	**$954,170**
Total required for debt service		**$(1,003,278)**
Penalty & Interest revenue		**$11,000**
One-time reduction in Fd Bal		**$(38,108)**

CITY OF PARKS

Tax Rates Compared to Other Cities (per $100 value)

Marble Falls	$ 0.64830
Burnet	$ 0.62650
Granite Shoals	***$ 0.54720 (Proposed)***
Cottonwood Shores	$ 0.54380
Liberty Hill	$ 0.527842
Horseshoe Bay – Llano	$ 0.50000
Bertram	$ 0.48100
Llano	$ 0.39633
Meadowlakes	$ 0.31860

Tax Impact on Proposed Rate increase

- Property tax Impact to an owner on $100,000 property value without the over 65 exemption:

	Current	Proposed
Property Value	$100,000	$100,000
Property Tax rate/$100	x .52070	x .54720
Annual Property Tax due	$ 520.70	$ 547.20

Annual increase on a $100,000 property	$ 26.50
Monthly increase on a $100,000 property	$ 2.21

There would be no increase in taxes for the over 65 and disability tax ceiling (exemption)

CITY OF PARKS

City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
September 7, 2016

Agenda Item: **4. Future Agenda Items**
Prepared By: **City Secretary**
Department: **Administration**

AGENDA CAPTION

4. Future Meetings and Agenda Items

a.) Review Agenda Calendar
b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda notice and posted in accordance with Texas Open Meeting law.

Wednesday, September 7, 2016
Special Called Meeting
Budget and Tax Rate Public Hearings (2nd Public Hearings)
9 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Pub. Hear	2016-2017 FY City of Granite Shoals Budget			PH #2
	Pub Hear	2016 City of Granite Shoals proposed Tax Rate			PH #2

September 13, 2016
City Council Regular Meeting
3 days to budget adoption –

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes August 22, 2016; Special Meeting, August 23, 2016; Regular Meeting and September 7, 2016 – Special Meeting		Simpson	
	Consent	Approve Election Notices for November 8, 2016 Special Elections		Simpson	
	Consen t	Authorize City Manager to sign Texas Parks and Wildlife grant application forms -		Nickel	Assurance of eligibility form
	Wrkshp	Workshop related to Elm Creek Drainage as related to future public infrastructure improvements	Brugger	Nickel /	
	Consider	Board and Commission Appointments		Simpson	
	Consider	End of Year Budget Amendments		Gholson	Invoices
	Consider	*Resolutions 510 and 511 to authorize BCAD to sell tax foreclosure properties for bids received.*		*Simpson*	*Under legal review*
	Exec. Session	Personnel: Municipal Court Judge Frank Reilly.	Brugger	Young	
		Future Agenda Items/Adjournment			

Friday, September 16, 2016
Special Called Meeting
Budget and Tax Rate Adoption Meeting
0 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Consider	Proposed Ordinance to adopt the 2016-2017 City Budget		Nickel / Gholson	
	Consider	Ratify the tax rate increase as reflected in the 16-17 Budget.		Nickel / Gholson	If appropriate
	Consider	Proposed Ordinance to adopt the 2016 Tax Rate		Nickel / Gholson	

September 27, 2016
City Council Regular Meeting –

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Hear	PEC Solar Presentation – Blake Beavers	Morren		
	Consent	Meeting Minutes September 13, 2016; Regular Meeting and September 16, 2016 – Special Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
??	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport		Nickel	Chair Haverlah
	Consider	SWAG policy for trucks leaving debris	Morren	Young	As discussed by B.Young at 6-14-2016 meeting - SWAG Meeting 7/11/2016
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	
	Consider	Hear report, discuss and consider adoption of 2015 Energy Codes		Nickel	
		Written Reports			
		Future Agenda Items/Adjournment			

October 11, 2016
City Council Regular Meeting
28 days til November 8th Election –

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			

	Consent	Meeting Minutes September 27, 2016 – Regular Meeting		Simpson	
	Consent	Res. To name the Highlander News as the city's newspaper of record			
	Consider	Nominations received for the John Rinehart Memorial Award for Outstanding Community Service		Nickel	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Ord. to re-adopt/extend the Juvenile Curfew Ordinance for three more years until 2019.		Boshears	Ord. 627 passed 10/2013 to be re-adopted/extended.
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Future Agenda Items/Adjournment			

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
	Hear	Land Acquisition presentation related to City properties on FM 1431	Holland /Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3.Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge

May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3.Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3.City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2019) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize sales tax for Streets (2019) prepare for May Election
December	