



City of Granite Shoals  
2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654  
Phone (830) 598-2424 Fax (830) 598-6538  
[www.graniteshoals.org](http://www.graniteshoals.org)

**NOTICE**  
**GRANITE SHOALS CITY COUNCIL**  
**REGULAR CITY COUNCIL MEETING AGENDA**  
**CITY HALL – COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR**  
**2221 N. PHILLIPS RANCH ROAD**  
**TUESDAY, SEPTEMBER 13, 2016, 6:00 PM**

1. **Call meeting to order**

2. **Invocation**

3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**

*Texas Flag: Honor the Texas flag; I pledge allegiance to thee,  
Texas, one state under God, one and indivisible.*

4. **Public comment and announcements and Items of Interest** *p.3*

*At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.*

- Council Member Eric Tanner submits letter of resignation effective Sept. 17, 2016 *p.27*
- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30<sup>th</sup> through September 30<sup>th</sup>, applications available at City Hall and on the city website at <http://www.graniteshoals.org/DocumentCenter/View/687> *p.4*
- **Fall City-Wide Clean Up Day** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.
- **Veterans Celebration** – November 5, 2016; Saturday, Veterans Park at 11:00 AM
- **November 8, 2016 City of Granite Shoals Special Elections** – Election Day polling places will be open 7 AM to 7 PM.
- **December 2, 2016 Friday, Christmas By The Highway ‘Lighting Ceremony’** 6 PM

5. **MANAGEMENT REPORTS** *p.9*

a.) **City Manager**

- Wirtz Dam Bridge Road Project *p.10*
- MFISD approval for potential soccer fields project *p.11*

b.) **Assistant City Manager**

- Update to Water Lines repair

c.) **City Secretary**

- Elections Update *p.12-13*

6. CONSENT AGENDA ITEMS *p. 14-22*

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve Resolution #512 authorizing the submission of a Texas Parks and Wildlife Department Non-Urban Outdoor Grant Application for the Granite Shoals Multipurpose Center and Open Space Project.

7. WORKSHOP ITEMS *p. 23*

**Review information, discuss and consider drainage issues related to Elm Creek:**

Issues related to: plans for future public infrastructure projects, Federal Emergency Management Agency (FEMA) Floodplain area(s), Lower Colorado River Authority (LCRA) regulations and to access to creek: private property, rights-of-way, easements, etc. This item was postponed from the August 23, 2016 City Council Reg. Meeting.

8. REGULAR AGENDA ITEMS *p. 26*

- a. Review and consider acceptance of resignation letter submitted by Eric Tanner, Council Member Place #3; effective September 17, 2016. (Mayor Carl Brugger) *p. 27*
- b. Discuss, consider and possibly take action related to setting a process and time-line to fill the open position of City Council, Place #3. (Mayor Carl Brugger)

9. FUTURE AGENDA ITEMS *p. 28-32*

- o Review Agenda Calendar
- o Identification of future agenda items

10. ADJOURNMENT

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at [www.graniteshoals.org](http://www.graniteshoals.org) on Friday, September 9, 2016 on or before 8:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, September 13, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.



*Elaine Simpson*  
Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession

(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.

(b) An offense under this section is a Class B misdemeanor. Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05

- Current through the end of the 2015 Regular Session of the 84th Legislature



**City of Granite Shoals, Texas  
City Council Regular Meeting  
Agenda Item Cover Memo  
September 13, 2016**

**Agenda Item: Item 4 – Public Comment and Staff Announcements**

**AGENDA CAPTION**

- **At this time, any person with business before the Council not scheduled on the agenda may speak to the Council.**
- **No formal action can be taken on these items at this meeting.**
- **No discussion or deliberation can occur.**
- **Comments regarding specific items should occur when the item is called on the agenda.**
- **Anyone wishing to speak under this agenda item must complete a “Comment Card” and submit it to the City Secretary prior to addressing the Council.**

**Texas Government Code, Section 551.042. Sec. 551.042. INQUIRY MADE AT MEETING.**

(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) a statement of specific factual information given in response to the inquiry; or
- (2) a recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession**

(a) *A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.*

(b) *An offense under this section is a Class B misdemeanor.*

*Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05 - Current through the end of the 2015 Regular Session of the 84th Legislature*

**Staff Announcements (announcements of community interest) :**

**The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.”**

**The law provides that an “item of community interest” includes the following:**

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,
- announcements involving imminent public health and safety threats to the city.

**The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.**



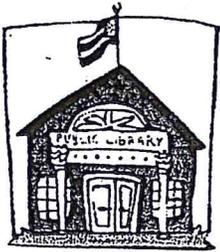
RECEIVED

SEP 7 2016

City of Granite Shoals  
City Secretary's Office

Highland Lakes Bar Association (HLBA)  
& Marble Falls Public Library present

# Lawyers in the Library



## Free Legal Assistance

CONSULTS ON GENERAL CIVIL PRACTICE MATTERS ONLY  
(NO Advisement Given on Criminal Matters)

Fourth Monday of the Month

Community Service Room

8:30 - 12:30

**NEW Alcoholics Anonymous Meeting  
in Spanish in Granite Shoals - Wednesdays 8:00-9:00pm**

**Reunión de  
Alcoholicos Anonimos (A.A.)  
En Español**

**Los Miércoles**

**\*8:00p.m. - 9:00p.m.**

**Discusión Abierta**

**Empezando 8/17/16**

\* Las puertas estarán abiertas a las 7:00 si quiere visitar con nosotros antes de la reunión. Hay una reunión en inglés de AA en el mismo lugar desde el 6:00 - 7:00.

**Granite Shoals Community Center  
1208 N. Phillips Ranch Road  
Granite Shoals, TX 78654**

**PREGUNTAS**

Miguel 830-265-2824, Susana 520-461-3325

**Que es AA?**

El único requisito para ser miembro de A.A. es el deseo de dejar la bebida. Para ser miembro de A.A. no se pagan honorarios ni cuotas; nos mantenemos con nuestras propias contribuciones.

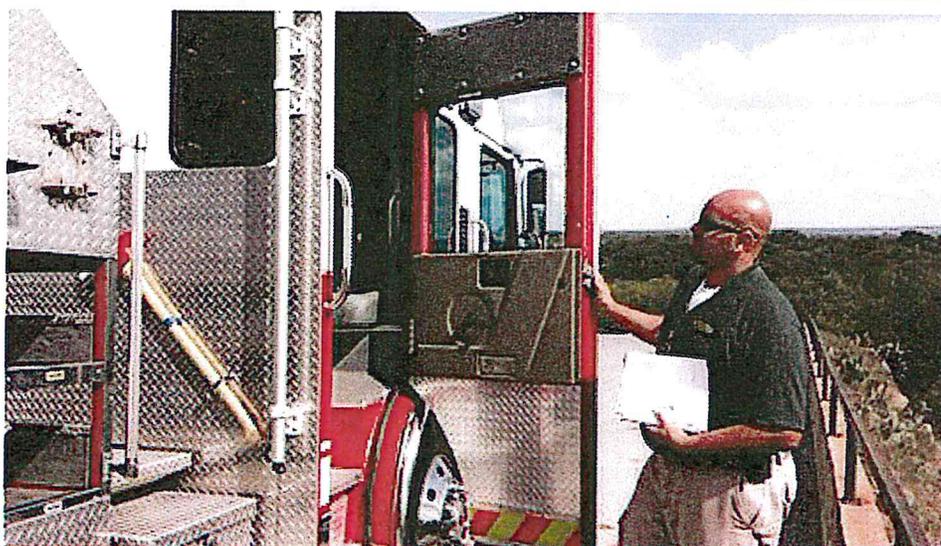
A.A. no está afiliada a ninguna secta, religión, partido político, organización o institución alguna; no desea intervenir en controversias; no respalda ni se opone a ninguna causa. Nuestro objetivo primordial es mantenernos sobrios y ayudar a otros alcohólicos a alcanzar el estado de sobriedad.

*Our local AA Class now has  
a Spanish-language session.*

*City  
Page  
Facebook  
Post  
9/6/16*



This is our newest Fire response vehicle. It is a 1999 Spartan Fire Engine, recently purchased to replace our reserve engine, which is 31 years old. Chief Austin Stanphill was impressed by this engine, which he located and the city purchased from Travis County ESD #5. This engine has the capability to carry up to 6 firefighters, with gear, it has safety features which our current vehicles do not have, it has capacity to use firefighting 'foam', and has LED lights that are easier to see at night and during the day.

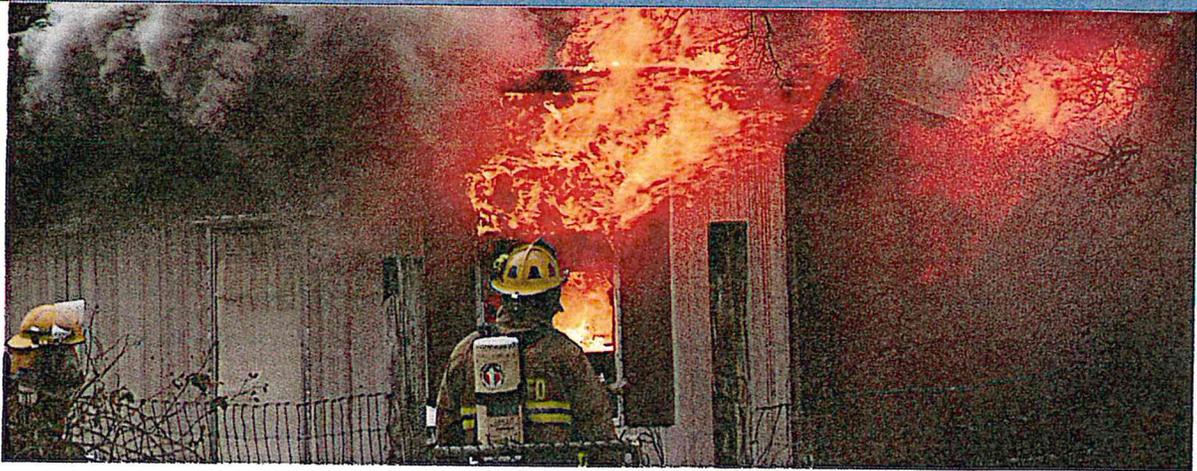




# Granite Shoals Fire Rescue

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- Events
- Videos
- Posts

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Liked Message More

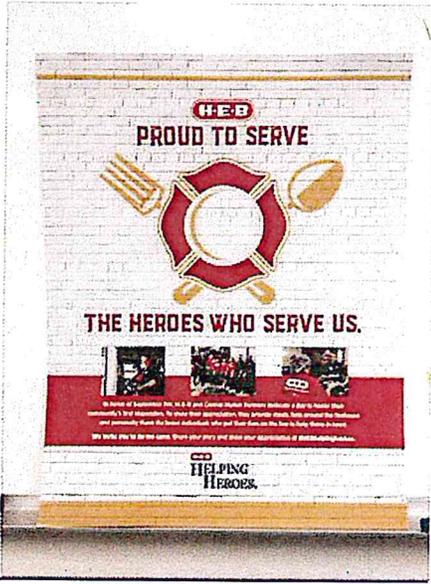
Status

Write something on this Page...

Granite Shoals Fire Rescue 2 hrs



Thank You to the Staff to HEB Kingsland for providing breakfast this morning to the Granite Shoals Fire, Granite Shoals Police and Marble Falls Area EMS. Every year Kingsland HEB has provided our agencies with a meal to say thanks to the Men and Women of Police, Fire and EMS. Thank You Very Much.



Like Comment Share

You and 4 others

1 share

Margaret Preiss Mott Love my Kingsland HEB, and thanks to all who protect us every day!

Write a comment...

Fire Station · Granite Shoals, Texas Always Open

Search for posts on this Page

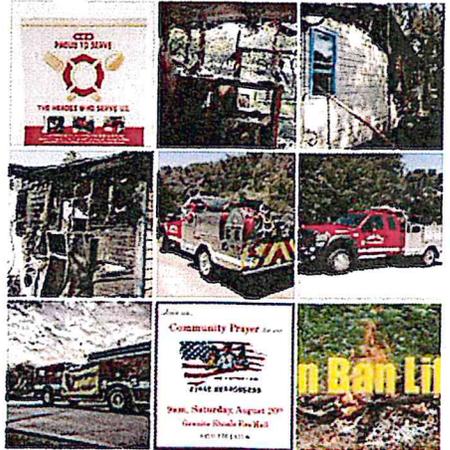
1,023 people like this Randy Taylor and 18 other friends

- Always Open
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ABOUT

8410 W FM 1431 Granite Shoals, TX 78654 (830) 596-8110 Open 24 Hours http://www.gsfd.us/

PHOTOS



VISITOR POSTS Chat (Off)



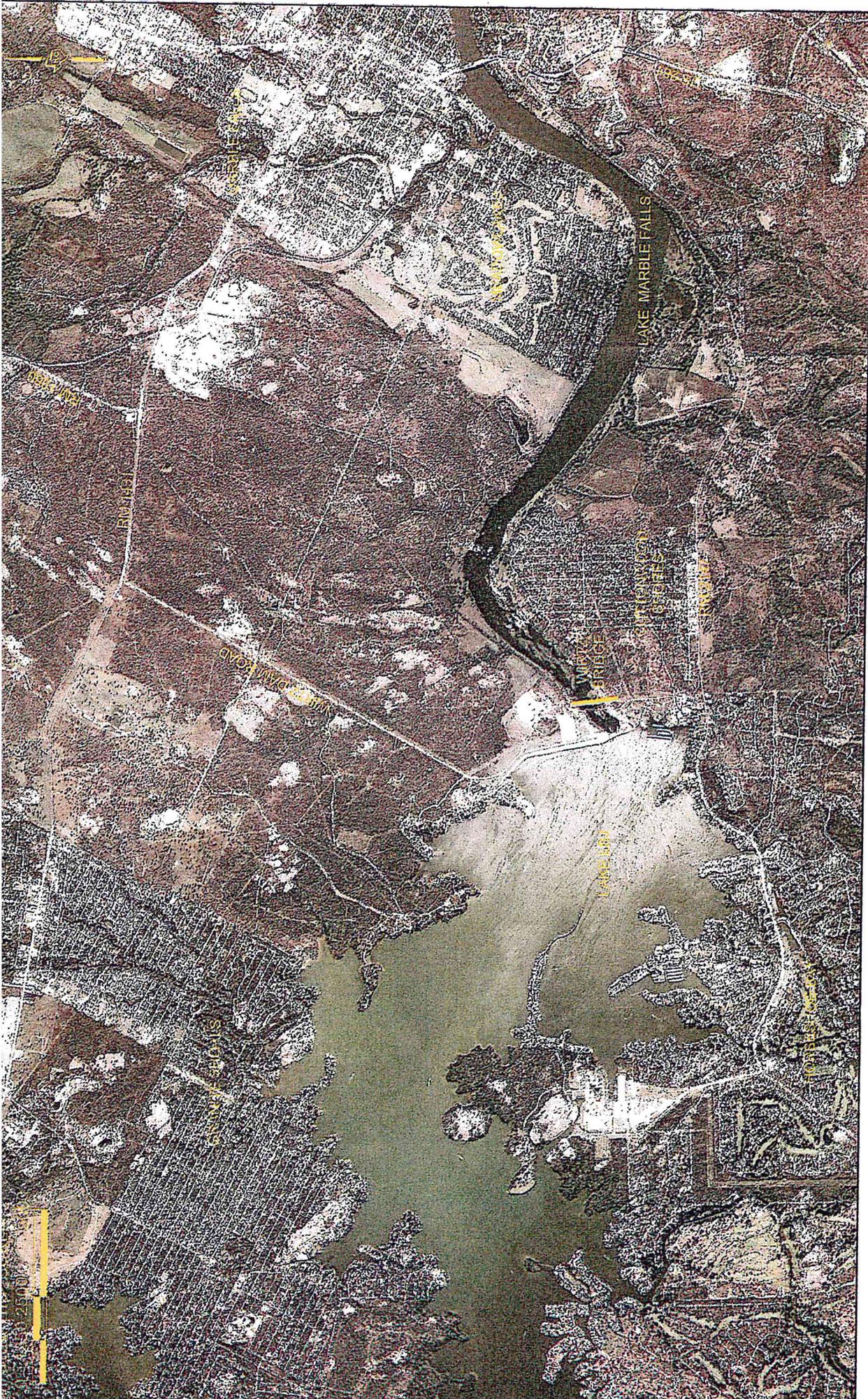
**City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
September 13, 2016**

**Agenda Item:** 5. Management Reports  
**Prepared By:** City Secretary  
**Department:** Administration  
**Submitted By:** City Secretary

**AGENDA CAPTION**

**5. MANAGEMENT REPORTS**

- a.) City Manager**
- Wirtz Dam Bridge Road Project
  - MFISD approval for potential soccer fields project
- b.) Assistant City Manager**
- Update to Water Lines repair
- c.) City Secretary**
- Elections Update





N

1431

GENERAL ELECTION

Elección General

BURNET COUNTY, TEXAS

Condado de Burnet, Texas

November 08, 2016 - 8 de Noviembre, 2016

Precinct Precinto 3-GRANITE

Judge, Court of Criminal Appeals Place 5

Vote for none or one

Juez, Corte de Apelaciones Criminales, Lugar Núm. 5

Vote por ninguno o uno

[ ] Scott Walker REPUBLICAN

[ ] Betsy Johnson DEMOCRATIC

[ ] William Bryan Strange, III LIBERTARIAN

[ ] Judith Sanders-Castro GREEN

Justice, 3rd Court of Appeals District, Place 2 - Unexpired Term

Juez, Corte de Apelaciones, Distrito Núm. 3, Lugar Núm. 2-término no completado

[ ] Cindy Olson Bourland REPUBLICAN

Justice, 3rd Court of Appeals District, Place 4

Juez, Corte de Apelaciones, Distrito Núm. 3, Lugar Núm. 4

[ ] Melissa Goodwin REPUBLICAN

District Judge, 33rd Judicial District

Juez del Distrito, Distrito Judicial Núm. 33

[ ] Allan Garrett REPUBLICAN

District Attorney, 33rd Judicial District

Fiscal del Distrito, Distrito Judicial Núm. 33

[ ] Wiley (Sonny) McAfee REPUBLICAN

County Attorney

Fiscal del Condado

[ ] Eddie Arredondo REPUBLICAN

Sheriff

Sherife

[ ] Calvin Boyd REPUBLICAN

Tax Assessor-Collector

Asesor-Colector de Impuestos del Condado

[ ] Sheri Frazier REPUBLICAN

Justice of the Peace Pct. 4

Juez de Paz, Precinto Núm.4

[ ] Debbie Bindseil REPUBLICAN

Constable Pct. 4

Agente de Policía, Precinto Núm.4

[ ] Chris Jett REPUBLICAN

SPECIAL ELECTION, CITY OF GRANITE SHOALS, TEXAS

ELECCIÓN ESPECIAL, CIUDAD DE GRANITE SHOALS, TEXAS

REFERENDUM

Shall the City Code be amended to include Ordinance No. 680, "No Deer Feeding Ordinance," the effect of which would be: (1) to prohibit the feeding of deer in the city limits, which is an essential component of the city's comprehensive deer management program; (2) to adopt a city policy that enforcement of deer-feeding regulations should occur first through education, then through warnings, then through the imposition of civil penalties, and then through the initiation of criminal proceedings only if all of the previous methods prove ineffective; and (3) to provide due process protections for persons accused of violating the ordinance?

Vote for none or one

REFERÉNDUM

¿Debería modificarse el Código de la Ciudad para incluir la Ordenanza N° 680, "Ordenanza para no alimentar venados", cuyos efectos serían: (1) prohibir que se alimenten venados dentro de los límites de la ciudad, lo cual constituye un componente esencial del programa general de control de venados; (2) adoptar una política en la ciudad para que se cumplan los reglamentos sobre alimentar venados, primero por medio de campañas de información públicas, seguido por advertencias, y después por la aplicación de sanciones civiles; y finalmente, por procedimientos penales sólo en caso de que los métodos anteriores no sean eficaces; y, (3) establecer garantías procesales para las personas acusadas del incumplimiento de la ordenanza?

Vote por ninguno o uno

[ ] YES

Sí

[ ] NO

No

CITY OF GRANITE SHOALS BOND ELECTION

Ciudad de Granite Shoals Elección de Bono

Sample Ballot

Sample Ballot

Ballot Proof

Ballot Proof 9/19/16

0713031190

**GENERAL ELECTION**

*Elección General*

**BURNET COUNTY, TEXAS**

*Condado de Burnet, Texas*

**November 08, 2016 - 8 de Noviembre, 2016**

**Precinct Precinto 3-GRANITE**

**BOND PROPOSITION**

THE ISSUANCE OF \$3,000,000 TAX BONDS FOR IMPROVEMENTS TO PHILLIPS RANCH ROAD, PRAIRIE CREEK ROAD AND VALLEY VIEW LANE

Vote for none or one

**PROPOSICIÓN DE BONOS**

LA EMISIÓN DE \$3,000,000 EN BONOS DE IMPUESTOS PARA MEJORAS EN PHILLIPS RANCH ROAD, PRAIRIE CREEK ROAD Y VALLEY VIEW LANE.

Vote por ninguno o uno

FOR

*A Favor*

AGAINST

*En Contra*

*Ballot Proof 9-9-16*

Sample Ballot

*9-9-16*

*Ballot Proof not official*

Sample Ballot

*✓*



**City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
September 13, 2016**

**Agenda Item: #6. Consent Agenda**  
**Prepared By: City Secretary**  
**Department: Administration**  
**Submitted By: City Secretary**

**6. CONSENT AGENDA ITEMS**

*The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Approve Resolution #512 authorizing the submission of a Texas Parks and Wildlife Department Non-Urban Outdoor Grant Application for the Granite Shoals Multipurpose Center and Open Space Project.

*a.) This Resolution is proposed to City Council in order to authorize city staff to apply for the Outdoor Recreation grant.*

*Res. 488 was passed in July of last year, however, this Resolution contains slightly different language.*



Res # 512  
Local Park Grant Program  
Resolution Authorizing Application

A resolution of the City of Granite Shoals as hereinafter referred to as "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.

**WHEREAS**, the Applicant is fully eligible to receive assistance under the Program; and

**WHEREAS**, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

**BE IT RESOLVED BY THE APPLICANT:**

**SECTION 1:** That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

**SECTION 2:** That the Applicant hereby certifies that the matching share for this application is readily available at this time.

**SECTION 3:** That the Applicant hereby authorizes and directs the City Manager to act for the Applicant in dealing with the Department for the purposes of the Program, and that Ken Nicke is hereby officially designated as the representative in this regard.

**SECTION 4:** The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as Granite Shoals Multipurpose Center and Open Space Project in the City of Granite Shoals or use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term, if legal control is through a lease). Projects with federal monies may have differing requirements.

Introduced, read and passed by an affirmative vote of the "Applicant" on this \_\_\_\_\_ day of September, 2016.

\_\_\_\_\_  
Signature of Local Government Official

Mayor Carl Brugger  
\_\_\_\_\_  
Typed Name and Title

**ATTEST:**

\_\_\_\_\_  
Signature

Elaine Simpson, City Secretary  
\_\_\_\_\_  
Typed Name and Title

**RESOLUTION NO. 488**  
**AUTHORIZING APPLICATION – TRPA OUTDOOR RECREATION GRANT**

**A RESOLUTION OF THE CITY OF GRANITE SHOALS, TEXAS HEREINAFTER REFERRED TO AS “APPLICANT,” DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE APPLICANT IN DEALING WITH THE TEXAS PARKS & WILDLIFE DEPARTMENT, HEREINAFTER REFERRED TO AS “DEPARTMENT,” FOR THE PURPOSE OF PARTICIPATING IN THE TRPA OUTDOOR RECREATION GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE “PROGRAM”; CERTIFYING THAT THE APPLICANT IS ELEGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE IS READILY AVAILABLE; AND CERTIFYING THAT THE APPLICATION WILL BE SUBMITTED TO TEXAS PARKS AND WILDLIFE DEPARTMENT FOR REVIEW.**

WHEREAS, the applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS, THAT:

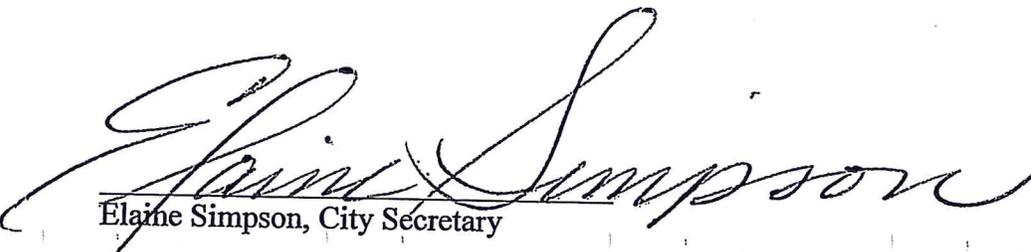
1. That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.
2. That the Applicant hereby certifies that the matching share for this application is readily available at this time.
3. That the Applicant hereby authorizes and directs its City Manager to act for the Applicant in dealing with the Department for the purposes of the Program, and that its City Manager is hereby officially designated as the representative in this regard.
4. The Applicant hereby specifically authorizes the official to make application to the Department concerning the existing site known as GRANITE SHOALS Quarry Park in the City of GRANITE SHOALS.
5. That the Applicant hereby certifies that a copy of the application will be submitted to the appropriate division of the Department for review and consideration.

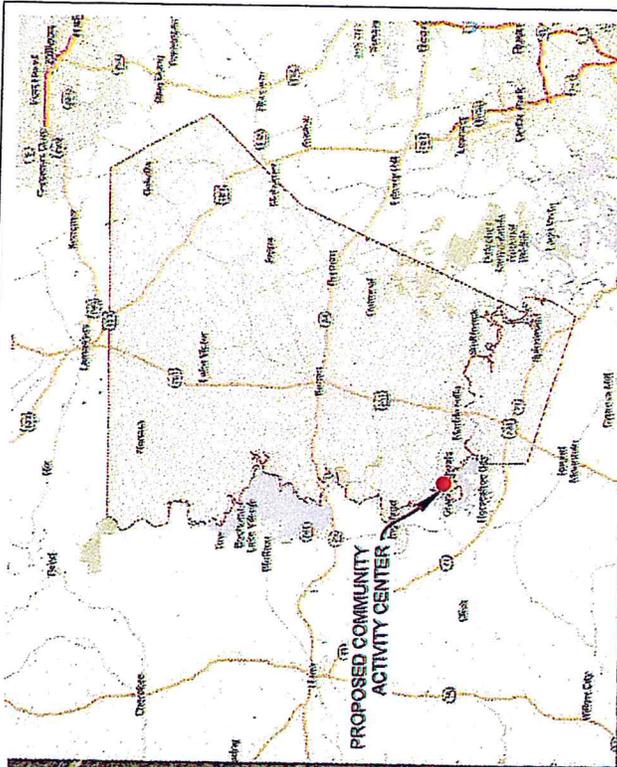
6. This resolution shall become effective from and after the date of its passage.

Passed and adopted the 14th day of July, 2015.

  
Carl Brugger, Mayor

ATTEST:

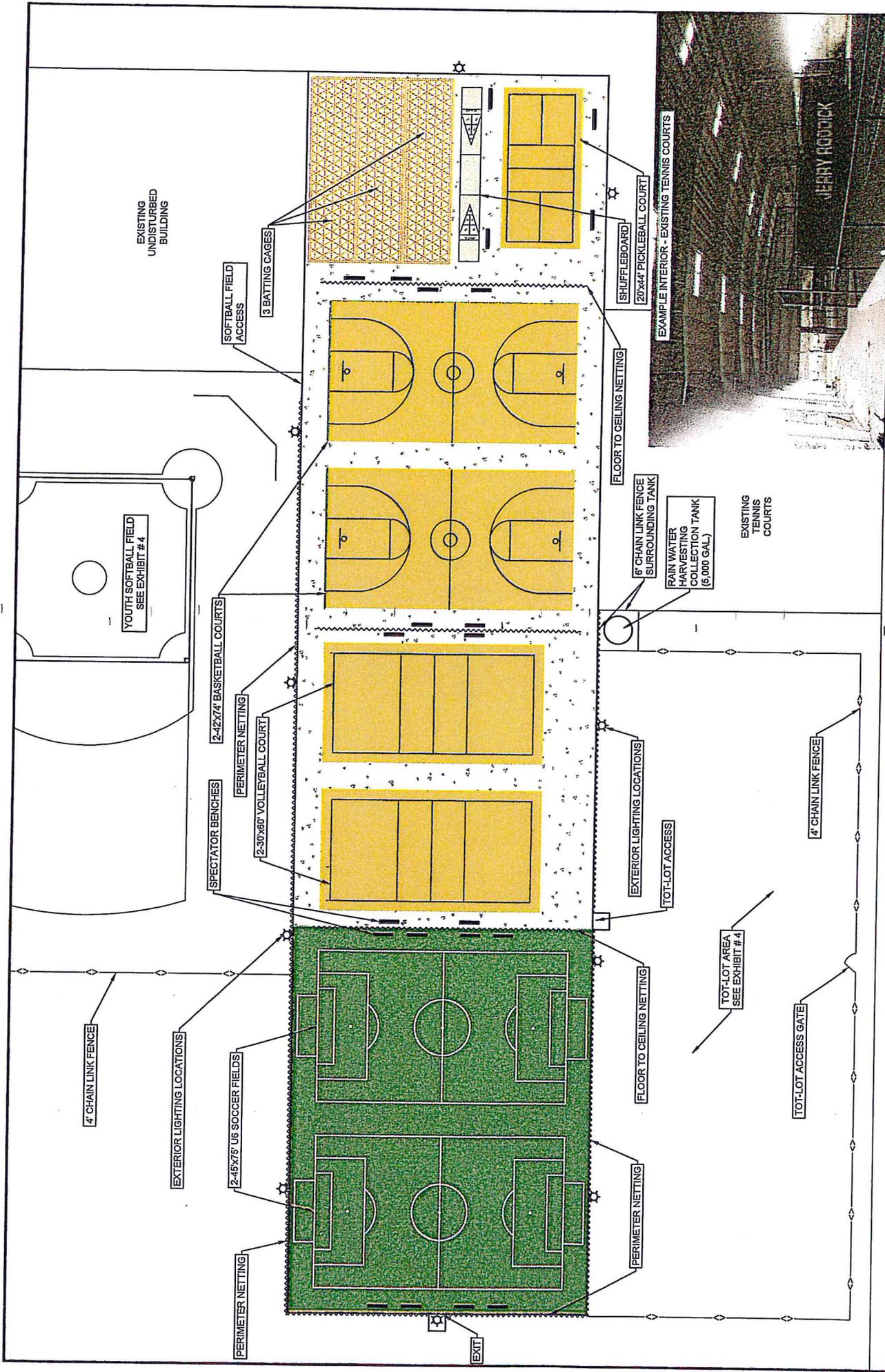
  
Elaine Simpson, City Secretary



GRANITE SHOALS  
COMMUNITY ACTIVITY CENTER  
LOCATION MAP & SITE LAYOUT  
EXHIBIT #1

**PEAL**  
& ASSOCIATES, INC.  
CIVIL ENGINEERING • SURVEYING • CONSTRUCTION

1. CHRISTIAN TRAIL #1 LD  
2. CHRISTIAN TRAIL #2 LD  
3. JACOBO ROAD #1 LD  
TYPE FROM #1-17945  
DATE: 11/10/15



GRANITE SHOALS  
COMMUNITY ACTIVITY CENTER  
BUILDING LAYOUT EXHIBIT #2



10000 W. 11TH AVE. #119  
DENVER, CO 80202  
P: 303-754-1119 F: 303-754-3900  
WWW.PEALINC.COM



REPLACE OVERHEAD LIGHTS

REPLACE SKYLIGHTS

PAINT CEILING,  
COLUMNS, AND  
BEAMS TO MATCH  
PAINT IN EXISTING  
TENNIS COURTS

REMOVE  
CONCRETE  
WALLS

REMOVE BOTTOM  
SECTION OF  
EXTERIOR WALLS  
TO MATCH  
EXTERIOR WALLS  
OF EXISTING  
TENNIS COURTS

MACHINERY  
REMOVAL  
BY VOLUNTEERS

REMOVE  
CONCRETE  
BLOCKS

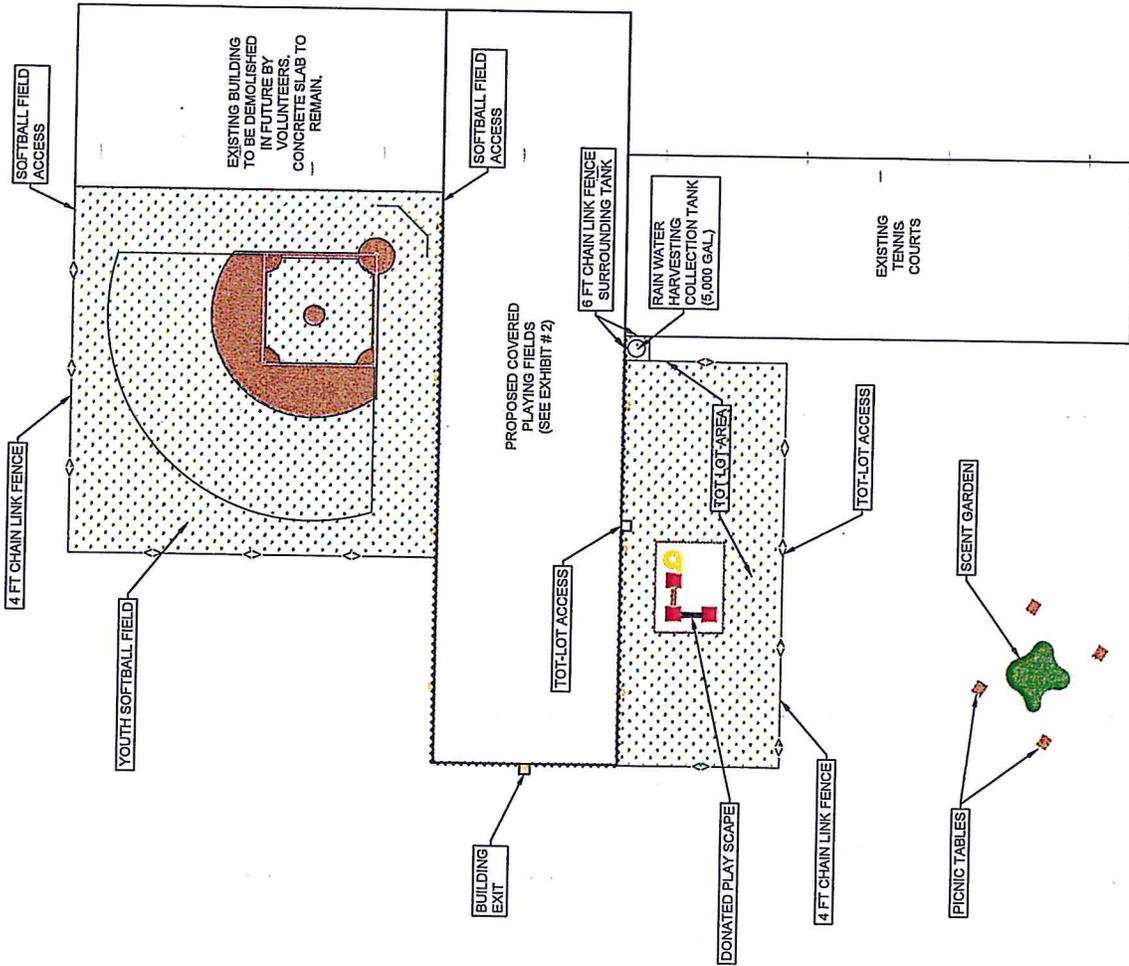
GRADE AND CAP CONCRETE  
FOR NEW COURT SURFACES

REMOVE CONCRETE BLOCKS

GRANITE SHOALS  
COMMUNITY ACTIVITY CENTER  
IMPROVEMENT EXHIBIT #3



1 COLUMBIAN TOWER, #110  
ROUND ROCK, TEXAS 78681  
TEL: (714) 211-1234  
FAX: (714) 211-1234  
E-MAIL: PEAL@PEAL.COM



GRANITE SHOALS  
 COMMUNITY ACTIVITY CENTER  
 SITE LAYOUT EXHIBIT #4



GRANITE SHOALS  
COMMUNITY ACTIVITY CENTER  
IMPROVEMENT EXHIBIT #5

**PFAL**  
& ASSOCIATES, INC.  
CIVIL ENGINEERING • SURVEYING

LOUISIANA REG. NO. 18140  
BOUNDED PROFESSIONAL ENGINEER  
EXPIRES 12/31/2021  
TYPE BERM REG. #1747  
TYPE S REG. #10194151



**City of Granite Shoals, Texas  
City Council Meeting  
Agenda Item Cover Memo  
September 13, 2016**

**Agenda Item:** Item 7 - Elm Creek Drainage  
**Prepared By:** City Secretary  
**Department:** Administration

**AGENDA CAPTION**

7. Workshop Items

**Review information, discuss and consider drainage issues related to Elm Creek:**

Issues related to: plans for future public infrastructure projects, Federal Emergency Management Agency (FEMA) Floodplain area(s), Lower Colorado River Authority (LCRA) regulations and to access to creek: private property, rights-of-way, easements, etc. This item was postponed from the August 23, 2016 City Council Reg. Meeting.

*This information was provided by the City Attorney for review at the July 26, 2016 City Council meeting, and the August 9, 2016 meeting, but time constraints prevented Council from being able to review and discuss. Assistant City Manager Peggy Smith notes that FEMA floodplain areas exist in this area of Elm Creek.*



105/124



105/124



**City of Granite Shoals, Texas  
City Council Regular Called Meeting  
Agenda Item Cover Memo  
September 13, 2016**

**Agenda Item:** Item 8. Regular Agenda Items.  
**Prepared By:** City Secretary  
**Department:** Administration

**AGENDA CAPTION**

**8. REGULAR AGENDA ITEMS**

- a. Review and consider acceptance of resignation letter submitted by Eric Tanner, Council Member, Place #3, effective September 17, 2016. *(Mayor Carl Brugger)*
- b. Discuss, consider and possibly take action related to setting a process and time-line to fill the open position of City Council, Place #3. *(Mayor Carl Brugger)*

- a.) self-explanatory
- b.) The City Council has many options. They may wish to take nominations from members of Council, or solicit resumes, etc.

## Eric C. Tanner

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August 23, 2016

Hon. Carl Brugger, Mayor, City of Granite Shoals  
2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654

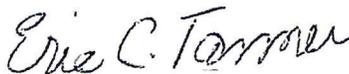
Dear Mayor Brugger:

With this letter I am submitting my resignation as City Council member, Place 3, effective Saturday, September 17, 2016. I have selected this date in order to complete the final adoption of the budget and tax rate for 2016-17 which I helped prepare, and I am notifying you now so you and the council have more time to select my replacement.

After leaving the council I will be enthusiastically campaigning for the passage of the street improvement bond issue that I helped bring before the voters. I feel that as a private citizen where I can both educate my fellow citizens and actively advocate for the passage of the bonds, I can have a potentially more positive effect on the city than I could in the few remaining months of my final term on council. Going forward, I also hope to continue to assist the City Manager in pursuing the USDA grant for badly needed street improvements, and to assist other city staff in areas where my knowledge and expertise may be helpful.

I would like to thank you, current and former council members and the city staff for their hard work and support during my almost six years on the council. It has been an honor and a privilege to serve, and I would like to think that together we have accomplished a great deal, moving the City of Granite Shoals forward during that time.

Sincerely,



Eric C. Tanner



**City of Granite Shoals, Texas  
City Council Regular Meeting  
Agenda Item Cover Memo  
September 13, 2016**

**Agenda Item: 9. Future Agenda Items**  
**Prepared By: City Secretary**  
**Department: Administration**

**AGENDA CAPTION**

**9. Future Meetings and Agenda Items**

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

## Agenda Calendar

*This is a planning tool only and all information is tentative until listed on an official agenda notice and posted in accordance with Texas Open Meeting law.*

### September 13, 2016 City Council Regular Meeting 3 days to budget adoption -

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Authorize City Manager to sign Texas Parks and Wildlife grant application forms -		Nickel	Assurance of eligibility form
	Wrkshp	Workshop related to Elm Creek Drainage as related to future public infrastructure improvements	Brugger	Nickel	As postponed from August 23, 2016 Council meeting
		Council Place 3, acceptance of letter of resignation / establishment of timeline and process for filling the vacancy			
		Future Agenda Items/Adjournment			

### Friday, September 16, 2016 Special Called Meeting Budget and Tax Rate Adoption Meeting 0 days to budget adoption

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Consider	Approve Election Notices for November 8, 2016 Special Elections		Simpson	
	Consider	Proposed Ordinance to adopt the 2016-2017 City Budget		Nickel / Gholson	
	Consider	Ratify the tax rate increase as reflected in the 16-17 Budget.		Nickel / Gholson	If appropriate
	Consider	Proposed Ordinance to adopt the 2016 Tax Rate		Nickel / Gholson	

### September 27, 2016 City Council Regular Meeting 42 days to Nov. 8<sup>th</sup> Special Elections--

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Hear	PEC Solar Presentation – Blake Beavers	Morren		

	Consent	Meeting Minutes August 22, 2016; Special Meeting, August 23, 2016; Regular Meeting and September 7, 2016 – Special Meeting		Simpson	
	Consent	Meeting Minutes September 13, 2016; Regular Meeting and September 16, 2016 – Special Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Board and Commission membership policies for city advisory Boards and Committees	Holland	Simpson	
	Consider	<i>Resolutions 510 and 511 to authorize BCAD to sell tax foreclosure properties for bids received.</i>		Simpson	<i>Under legal review</i>
	Consider	SWAG policy for trucks leaving debris	Morren	Young	As discussed by B.Young at 6-14-2016 meeting - SWAG Meeting 7/11/2016
	Consider	Ordinance to update the General Fee Ordinance for 2016-17		Nickel / Smith	
	Consider	Budget Amendments for 2015-2016		Gholson	'Clean up' Budget Amendment
	Consider	Hear report, discuss and consider adoption of 2015 Energy Codes		Nickel	
	Exec. Sess	Personnel – Municipal Judge Reilly	Brugger	Young	
		Written Reports			
		Future Agenda Items/Adjournment			

**October 11, 2016**  
**City Council Regular Meeting**  
**28 days til November 8<sup>th</sup> Election –**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes September 27, 2016 – Regular Meeting		Simpson	
	Consent	Res. To name the Highlander News as the city's newspaper of record			
	Consider	Nominations received for the John Rinehart Memorial Award for Outstanding Community Service		Nickel	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Ord. to re-adopt/extend the Juvenile Curfew Ordinance for three more years until 2019.		Boshears	Ord. 627 passed 10/2013 to be re-adopted/extended.
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
		Future Agenda Items/Adjournment			

**October 25, 2016**  
**City Council Regular Meeting**  
**14 days until Nov. 8<sup>th</sup> Special Elections--**

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes October 11, 2016; Reg. Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
??	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport		Nickel	Chair Haverlah
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	
	Consider	Finalize John Rinehart Memorial Award for Outstanding Community Service		Nickel	Presentation at Veterans Celebration on November 5 <sup>th</sup> .
	Consider	Annual Review of Investment Policy		Gholson	
	Consider	Annual Review of Finance Policy / Finance Goals		Gholson	
		Written Reports			
		Future Agenda Items/Adjournment			

**Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)**

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
	Hear	Land Acquisition presentation related to City properties on FM 1431	Holland /Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?

**Year-Round Overview Summary**

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

<b>Month</b>	<b>Subject / Item</b>
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3. Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3. Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3. City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2019) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize sales tax for Streets (2019) prepare for May Election
December	