



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

NOTICE
GRANITE SHOALS CITY COUNCIL
REGULAR CITY COUNCIL MEETING AGENDA
CITY HALL – COUNCIL CHAMBERS, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
TUESDAY, SEPTEMBER 27, 2016, 6:00 PM

1. **Call meeting to order**
2. **Invocation**
3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**
*Texas Flag: Honor the Texas flag; I pledge allegiance to thee,
Texas, one state under God, one and indivisible.*
4. **Public comment and announcements and Items of Interest** p. 4

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30th through September 30th, applications available at City Hall and on the city website at <http://www.graniteshoals.org/DocumentCenter/View/687>
- Application period for City Council vacancy in Place #3, ends September 30, 2016 at 3:00 PM.
- **Fall City-Wide Clean Up Day** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.
- **BBQ for Christmas Outreach** – Saturday, October 22 at Ryders 11AM to 1 PM
- **Early Voting for Nov. 8th Elections** – Monday, October 24th – Friday, November 4th
- **Trunk OR Treat** – Highland Lakes Elementary School – Monday, October 24, 2016
- **Fall Festival** – Presented by the Granite Shoals Faith Alliance – Fire Hall – October 30, 2016.
- **Veterans Celebration** – November 5, 2016; Saturday, Veterans Park at 11:00 AM
- **November 8, 2016 City of Granite Shoals Special Elections** – Election Day polling places will be open 7 AM to 7 PM.
- **December 2, 2016 Friday, Christmas By The Highway 'Lighting Ceremony'** 6 PM

5. **PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS** p. 12-13
Solar Energy: Pedernales Electric Cooperative (PEC) –Renewable & Distributed Energy Manager Blake Beavers.

6. MANAGEMENT REPORTS p. 14

a.) **City Manager**

- Texas Parks and Wildlife Outdoor Recreation Grant application for Quarry Park p. 15
- Assistant City Manager Peggy Smith; Certified Water Professional p. 16-17
- Groundwater System status
- Habitat for Humanity

b.) **City Secretary**

- Elections Update
- Information/Update on Board and Committee appointment procedures p. 18-23
- Update on Pilot Program for Deer Management – Wildlife Advisory Committee
- TML Annual Conference – October 5-7, 2016
- Human Resources Update

7. CONSENT AGENDA ITEMS p. 24-25

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- Approve August 22, 2016; Special Council meeting minutes. p. 26-34
- Approve August 23, 2016; Regular City Council meeting minutes. p. 35-43
- Approve September 7, 2016; Special Council meeting minutes. p. 44-47
- Approve September 13, 2016; Regular City Council meeting minutes. p. 48-54
- Approve September 16, 2016; Special Council meeting minutes. p. 55-59
- Approve Resolution #510 to authorize BCAD to sell lots 354 & 355 Hillcrest Sec. of Sherwood Shores to Granite Shoals Properties, LLC, for outstanding taxes. p. 60-62
- Approve Resolution #511 to authorize BCAD to sell lots 177-179 of the Sweetbriar Section of Sherwood Shores to Granite Shoals Properties, LLC, for outstanding taxes. p. 63-65
- Approve proposed Ordinance # 701 to make budget amendments to the City of Granite Shoals Fiscal Year 2015-2016 city budget. (Finance Director Wendy Gholson) p. 66-73

8. PUBLIC HEARING(S) p. 74

a. Consider request from Don Sherman, on behalf of Kyle West, property owner at 905 N. Castle Hills Drive, for a re-plat of lots 425, 426, 427, 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements. p. 75-81

- 1) Hold a Public Hearing
- 2) Consider recommendation from the Planning and Zoning Commission.
- 3) Possibly take action.

b. Consider recommendation of Streets and Water Advisory Group (SWAG) regarding Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan. p. 82-101

- 1) Hold a Public Hearing
- 2) Consider recommendation from the Planning and Zoning Commission.
- 3) Possibly take action.

9. REGULAR AGENDA ITEMS

- a. Discuss, consider and possibly take action related to proposed Ordinance # 702 to update the City of Granite Shoals General Fee Ordinance. (City Manager Ken Nickel) *p. 102 - 124*
- b. Discuss, consider and possibly take action related to making appointments to Boards or Committees. (City Secretary Elaine Simpson) *p. 125*
- c. Discuss latest version of proposed modifications to the Zoning Ordinance, City Code Chapter 40, related to Fencing in residential areas. (City Manager Ken Nickel)

10. WRITTEN REPORTS *p. 144*

- a. Code *p. 145*
- b. Fire *p. 146 - 147*
- c. Parks *p. 153*
- d. Police *p. 148 - 152*
- e. Streets *p. 154*

p. 126 - 143

11. FUTURE AGENDA ITEMS *p. 155*

- o Review Agenda Calendar *p. 156 - 159*
- o Identification of future agenda items

12. ADJOURNMENT

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Friday, September 23, 2016 on or before 8:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, September 27, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.



Elaine Simpson
Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession

(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.

(b) An offense under this section is a Class B misdemeanor. Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05

- Current through the end of the 2015 Regular Session of the 84th Legislature



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: Item 4 – Public Comment and Staff Announcements

AGENDA CAPTION

- **At this time, any person with business before the Council not scheduled on the agenda may speak to the Council.**
- **No formal action can be taken on these items at this meeting.**
- **No discussion or deliberation can occur.**
- **Comments regarding specific items should occur when the item is called on the agenda.**
- **Anyone wishing to speak under this agenda item must complete a “Comment Card” and submit it to the City Secretary prior to addressing the Council.**

Texas Government Code, Section 551.042. Sec. 551.042. INQUIRY MADE AT MEETING.

(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) a statement of specific factual information given in response to the inquiry; or
- (2) a recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession

(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.

(b) An offense under this section is a Class B misdemeanor.

Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05 - Current through the end of the 2015 Regular Session of the 84th Legislature

Staff Announcements (announcements of community interest) :

The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.”

The law provides that an “item of community interest” includes the following:

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,
- announcements involving imminent public health and safety threats to the city.

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

City Website Calendar :

September 2016

Home Page Calendar

City Council Meeting
September 27, 6:00 pm

[More Details](#)

BAG Workday
September 28, 1:00 pm - 4:00 pm

[More Details](#)

**Last Day to submit application for Consideration of
Appointment to Plc 3 City Council Vacancy**
September 30, 3:00 pm

[More Details](#)

**Last Day to submit nomination form for John Rinehart
Memorial Award for Outstanding Service**
September 30, 5:00 pm

[More Details](#)

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

October 2016

Home Page Calendar

Su	M	Tu	W	Th	F	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

SWAG Meeting
 October 3, 4:30 pm
[More Details](#)

Parks Committee Meeting
 October 6, 6:00 pm
[More Details](#)

Last Day To Register to Vote - or update your registration to vote in the City Election(s)
 October 11, All Day
[More Details](#)

City Council Meeting
 October 11, 6:00 pm
[More Details](#)

City Wide Clean-Up Day!
 October 15, 8:00 am - 12:00 pm
[More Details](#)

Planning and Zoning Commission Meeting
 October 18, 6:00 pm
[More Details](#)

First Day of Early Voting
 October 24, 8:00 am - 5:00 pm
[More Details](#)

Early Voting for the City Election
 October 25, 8:00 am - 5:00 pm
[More Details](#)

City Council Meeting
 October 25, 6:00 pm
[More Details](#)

Early Voting for the City Election
 October 26, 8:00 am - 5:00 pm
[More Details](#)

Early Voting for the City Election
 October 27, 8:00 am - 5:00 pm
[More Details](#)

Wildlife Advisory Committee Meeting
 October 27, 6:30 pm
[More Details](#)

Early Voting for the City Election
 October 28, 8:00 am - 5:00 pm

[More Details](#)

Early Voting for the City Election

October 29, 8:00 am - 5:00 pm

[More Details](#)

Early Voting for the City Election

October 31, 7:00 am - 7:00 pm

[More Details](#)

***Application for Consideration of Appointment
To serve unexpired term of Council Member Tanner
On City Council, Place #3***

Date: _____

Name: _____

Please print legibly.

Mailing Address: _____

Physical Address: _____

Daytime Phone: _____ Alternate Phone: _____

Employer: _____ Business Phone: _____

Occupation: _____ e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived in Granite Shoals? _____

Education: _____

Professional and/or community activities: _____

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
----------------------------	--------------

List qualifications you feel make you a good candidate for this position:

Voter Registration # _____ Date of Birth _____

I am a citizen of Granite Shoals, Texas, qualified to serve in the capacity of Council Member. (See charter qualifications on back of this sheet.)

Signature Date

Any additional information, such as a letter of introduction or a resume', may be attached to this application. Please Note that this information may become release-able to the press and public under Public Information Act laws.

Please return completed and original ink signed form to: City Council of Granite Shoals,
c/o City Secretary Elaine Simpson , 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654.
Deadline for application submission is Friday, September 30, 2016 at 3 PM.

August 31st, 2016

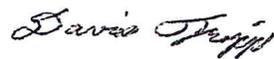
Dear Mr. Nickel,

Thank you and the City of Granite Shoals for allowing me to teach traditional archery skills to members of the community this past spring. I can report to you that all participants thoroughly enjoyed learning a new skill in the "great outdoors". The property that you and the city have provided to us has proven to be nearly ideal for this activity.

Our next training will begin on Saturday September 10th, 2016, and will continue for the next three consecutive Saturdays. We will need the range from 8:00 a.m. until about 11:30 a.m..

The students and I look forward to your continued support of our program. It really means a lot to them as they grow into fine sportsmen and sportswomen.

Sincerely,



David Tripp

Basic Bow Archery Coach

(512) 525-4197

P.S. Liability insurance is still in effect through Sadler Insurance Company.



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www.graniteshoals.org

**NOTICE
FOR WORKDAYS OF
THE BEAUTIFICATION ADVISORY GROUP (BAG)
OF THE CITY OF GRANITE SHOALS
TO PREPARE FOR CHRISTMAS BY THE HIGHWAY 2016
WORKDAYS TO BE HELD AT CITY HALL CAMPUS
2221 N. PHILLIPS RANCH ROAD – STORAGE SHED
GRANITE SHOALS, TX 78654**

Work days will start on Wednesday, September 28th and will continue on Monday and Wednesday each week until November 16th. We will work the same as we did last year - from 1-4 PM at the storage shed.

Setting up the display will start Monday, November 28th at 9-11AM and 1-4PM until the display is complete. We also hope to set up the light trees on Monday, November 21st if schedules allow.

We will work in the storage shed on the city property. **Volunteers are welcome.** Our light up date is planned for Friday, December 2nd at 6 PM.

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board, outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, and on the official city website at www.graniteshoals.org a place assessable to the public at all times, on Friday, September 16, 2016 on or before 10:00 p.m. and shall remain there continuously from such time until after adjournment of the last Work Day session meeting which begins 1:00 PM on Wednesday, September 28, 2016. Please contact the City Secretary at (830) 598-2424 for further information.



Elaine Simpson, TRMC/MMC - City Secretary

THE BAG may be present at any of these meetings in numbers to achieve a quorum. However, these workdays will not be called to order as official meetings, no BAG business will be considered and no action / votes will be taken.



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: ITEM 5. Special Presentations, Reports or Recognitions
Prepared by: Elaine Simpson, City Secretary, for City Manager Ken Nickel
Department: Administration
Submitted by: Elaine Simpson, City Secretary

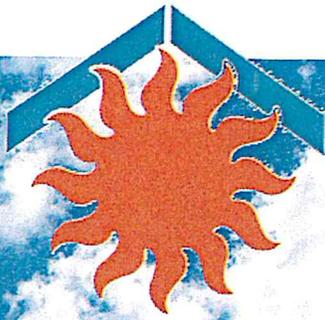
BACKGROUND

5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

Pedernales Electric Cooperative – Blake Beavers – PEC Solar Energy

Both City Council Member Morren and City Manager have inquired about Solar Energy with PEC. Mr. Beavers will discuss this topic.

Mr. Steenbergen has commented on the subject of Solar Energy at recent City Council meetings.



2016 Hill Country

Solar Tour

2016 HILL COUNTRY SOLAR TOUR

PEC will host the sixth annual Hill Country Solar Tour in partnership with the Texas Solar Energy Society (TXSES) on Saturday, Oct. 1, 2016. The event will be based at PEC's Oak Hill office, 9115 Circle Drive, in Austin.

Attendees will get a chance to learn about the state of solar power in Texas, attend a solar installer fair to get first-hand information from local installers and then tour four member-owned solar photovoltaic systems within the PEC service area.

The family-friendly event will also feature hot dogs, popcorn and the ever popular solar car workshop for children.

We hope to see you there!

At A Glance

When: Oct. 1, 2016, rain or shine

Where: PEC's Oak Hill office, 9115 Circle Drive, Austin, TX 78736

What:

- Presentations, solar installer fair and home tour begin at 9 a.m.
- Solar 101 and solar car kits for kids workshop begin at 10 a.m.
- All events end at 2 p.m.

Resources



Texas Solar Energy Society

Learn more about TSES



ASES National Solar Tour

Learn more about the American Solar Energy Society's 2016 solar tour events



2015 Hill Country Solar Tour Resources

TSPA Executive Director Charlie Hemmeline's presentation, "Texas Solar Market Overview"

PEC Renewable & Distributed Energy Manager

Blake Beavers' presentation

Energy News recap article

Solar installers at the event

Installer fair

More than 10 solar installers will be on hand at PEC's Oak Hill office to share information about their products and services.

- The installer fair runs from 9 a.m. to 2 p.m.
- Members can visit with local installers, get cost estimates and schedule site surveys.
- PEC will provide interconnection and conservation information.

Presentations and youth workshops

- Solar 101 workshops for teens and adults: 10 a.m. and 12:30 p.m.
- Solar car kits for kids workshops: 10 a.m. and noon (recommended age range from 9 to 12)



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: 6. Management Reports
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

AGENDA CAPTION

6. MANAGEMENT REPORTS

a.) City Manager

- Texas Parks and Wildlife Outdoor Recreation Grant application for Quarry Park
- Assistant City Manager Peggy Smith; Certified Water Professional
- Groundwater System status.
- Habitat For Humanity – city has been contacted by a representative of Habitat For Humanity. This organization plans to bring some new construction to the Hoover Valley area. This area is served by Granite Shoals for water service.

b.) City Secretary

- Elections Update
- Information/Update on Board and Committee appointment procedures, per request of Council Member Holland, information regarding the procedures for filling vacancies on the city's committees. Each Board and Committee is different. All have the 'hold over' feature for members, however. Historically, the city has had some difficulty keeping Boards and Committees fully staffed. Since the focus has been on staffing the Committees, making sure there were enough members to make a quorum, the city staff has not attempted a formal 'Board and Committee Appointment' project, asking all members to re-apply for re-appointment. City staff has tracked the appointment dates for members appointed in the last 3.5 years. Some members were serving when current City Secretary came into office June 2013.
- Update on Pilot Program for Deer Management – Wildlife Advisory Committee (Council Member Holland may wish to speak to this item, as Council Advisor to this committee).
- TML annual Conference October 5-7. Eric Tanner's registration.
- Human Resources Update – After a day of conducting interviews with the candidates on the 'Short List' (Sept. 23rd), Chief Boshears has selected an applicant to fill the vacancy of Patrol Officer. This new employee is expected to begin work in early November.



City of Granite Shoals, Texas

Like This Page · September 16 ·

Are you in support of the City of Granite Shoals applying for a new park grant to try to bring features like junior soccer fields, basketball courts, volleyball courts, Pickle Ball and a softball field to Quarry Park / City Hall? If so, please sign our petition of support. The petition table is at City Hall, in the lobby next to the Reception Desk. We will have the petitions available for signature through Sept. 24th. We are submitting the grant application October 1st. If you'd like to write an informal note/letter expressing your support, this is also very much appreciated. Please include your name and address. You may place these in the Night Drop box addressed to City Manager.

Tag Photo Add Location Edit

Like Comment Share

5

Write a comment...



For Immediate Release

RE: Certified Water Professional (CWP)

Date: August 8, 2016

Certification recognizes hundreds of hours of training and years of experience.

College Station, Texas – Peggy Smith Utility Director for City of Granite Shoals in Granite Shoals, TX has been recognized as a Certified Water Professional (CWP) by the Texas A&M Engineering Extension Service (TEEX), a component agency of the Texas A&M University System. The attainment of the CWP designation is a culmination of many years of experience within the water utilities field and a minimum of 225 hours of classroom training through TEEX in water and wastewater treatment, operations and maintenance, laboratory, safety, management, and other subject areas specific to the water utilities industry. The CWP is a TEEX recognition program which represents the highest professional credential in the water utilities field. Peggy is to be congratulated on this achievement and to her dedication to providing safe drinking water to her community and the citizens of Texas.

About TEEX

Texas A&M Engineering Extension Service (TEEX) is an internationally recognized leader in the delivery of emergency response, homeland security and workforce training, exercises, technical assistance, and economic development. The agency operates a comprehensive emergency preparedness and infrastructure training campus, which includes some of the world's top facilities for hands-on training. Courses are conducted by instructors, many of whom are recognized experts in their respective fields. TEEX offers on-site, customized training and services to businesses and industries, municipalities and public agencies across the globe. TEEX is a member of The Texas A&M University System.

Texas A&M Engineering Extension Service
The Texas A&M University System

We if known that

Peggy S. Smith

has completed the training and satisfied the requirements for the

Certified Water Professional ^{CEM} (CWAP)

Certificate # 98

with all the honors, rights, and privileges belonging thereto.

Given under the seal of the Texas A&M Engineering Extension Service
and The Texas A&M University System

on the third day of August, two thousand and sixteen.



ASA

Secretary, Engineering Extension Service

R. R. Ray

President, Texas A&M University System



Board and Committees

Appointment / Membership processes

Granite Shoals, Texas Boards and Committees

BOARD Enabling Legislation Method of Appointment for Members

Airport Ord. 686
Committee shall consist of no fewer than 5 and no more than 7 property owners or residents. Additionally, there may be one Council Member serve as an advisory member. The terms of all members shall commence upon appointment. Any and all members will serve for an indefinite period and at the discretion of City Council.

BAG Ord. 695
The Beautification Advisory Group shall consist of no fewer than three and no more than 10 property owners, residents or volunteers who are appointed by City Council. No more than one member of City Council may serve (as Advisor, only, per charter), and no more than one member of the Planning and Zoning Commission may serve on BAG. (Ord. 604) Bag members appointed by City Council shall serve indefinite terms. The appointed members serve at the pleasure of City Council and may be appointed or removed at the discretion of City Council.

BOA City Code, Section 2.63
Board shall consist of no fewer than five nor more than seven property owners or residents who are appointed by the city council to staggered terms. Three members will be appointed on odd-numbered years and no fewer than two nor more than four members will be appointed on even-numbered years. A term shall begin on June 1 and shall end on May 31 of the second year following. Upon expiration of a term, each commission member shall hold over into the subsequent term until such time that the city council either reappoints that member or appoints a replacement. In addition, the Council may appoint two alternate members of the Board, one in even number years and one in odd-number years: A term shall begin on June 1 and shall end on May 31 of the second year following. Upon expiration of a term, each commission member shall hold over into the subsequent term until such time that the city council either reappoints that member or appoints a replacement. Council can remove members for cause upon written charges and after Public Hearing. Council fill vacancies for the expired or unexpired term of any member, whose position becomes vacant for any cause, in the same manner as the original appointment was made. Board members may be appointed to succeed themselves.

Parks City Code, Section 2-82.1
Committee shall consist of no fewer than 4 and no more than 9 property owners, residents or volunteers who are appointed by the City Council. No more than one member of Council may serve [in Advisory capacity] and no more than one member of the Planning and Zoning commission may be appointed to the Parks Committee. Members appointed shall serve indefinite terms. The members serve at the pleasure of Council and may be appointed or removed at the discretion of the City Council.

Commission shall consist of at least seven members who shall be appointed by City Council. Any vacancy occurring during the unexpired term of a member shall be filled by City Council for the remainder of the unexpired term. Commission members will be appointed by city council to staggered terms in accordance with the existing zoning ordinance. Three members will be appointed on odd-numbered years, and four will be appointed during even numbered years. The council intends to appoint members that are a broad representation of the community. Members must be qualified city voters and shall serve for a term of two years. A member may be re-appointed as desired by city council. Any vacancy occurring during the unexpired term of a member will be filled by appointment by the city council for the remainder of the unexpired term. A term shall begin on June 1 and end on May 31 of the following year. Upon expiration of a term, each commission member shall hold over into the subsequent term until such time that the city council either re-appoints that member or appoints his replacement. In addition to the requirements in Charter section 9.01, the members of the planning and zoning commission shall be registered voters and citizens of the city on the date of their appointments.

P&Z

City Code, Section 2-75

Street and Water Advisory Group (SWAG) shall be five to seven members. All members of the SWAG will be appointed by City Council. Any vacancy occurring during the unexpired term of a member shall be filled by the City Council for the remainder of the unexpired term. Members of SWAG may be removed, with or without cause, by an affirmative vote of the City Council. Members must be property owners or must reside in the City and shall serve a term of two (2) years. Up to two members of SWAG may serve simultaneously as members of P&Z. The Council may also appoint one Council member to serve as liaison in advisory capacity only. A term shall begin on June 1 and end on May 31 two years following. Upon the expiration of the term, each SWAG member shall hold over into the subsequent term until such time that the City Council either re-appoints that member or appoints a replacement. A member may be reappointed as desired by City Council. Any vacancy occurring during the unexpired term of a member will be filled by appointment by Council for the remainder of the unexpired term.

SWAG

Ord. 630 - January
2014

WAC

Ord. 639

Committee shall consist of no fewer than 5 and no more than 9 property owners or residents who are appointed by the City Council. No more than one member of the City Council may be appointed to the Wildlife Committee [as Council Advisor, non-voting position]. Members shall serve indefinite terms. The appointed members serve at the pleasure of Council and may be appointed or removed at the discretion of the City Council.

Board and Committee membership is also governed by Charter:

ARTICLE VIII. - BOARDS AND COMMISSIONS

Section 8.01. - Authority, Composition and Procedures.

The City Council shall create, establish or appoint, as may be required by the laws of the State of Texas or this Charter, or deemed desirable by the City Council, such boards, commissions and committees as it deems necessary to carry out the functions and obligations of the City. The City Council shall, by ordinance or resolution, prescribe the purpose, composition, function, duties, accountability and tenure of each board, commission and committee where such are not prescribed by law or this Charter.

Individuals who are property owners or reside in the City may be appointed by the City Council to serve on one (1) or more boards, commissions or committees. Such appointees shall serve at the pleasure of the City Council and may be removed at the discretion of the City Council. Except as otherwise provided in this Charter, members of any such board, commission or committee shall serve without compensation, but may be reimbursed for actual expenses as approved by the City Council.

All boards, commissions or committees of the City shall keep and maintain minutes of any proceedings held and shall submit a written report of such proceedings to the City Council no more than three (3) weeks following each meeting.

No officer or employee of the City, nor any person who holds a compensated appointive position with the City shall be appointed to any board, commission or committee created or established by this Charter other than in an advisory capacity.

Any member of a board, commission or committee who is absent from three (3) consecutive regular meetings, or twenty-five percent (25%) of regularly scheduled meetings during the twelve-month (12 month) period immediately preceding and including the absence in question, without explanation acceptable to a majority of the other members, shall forfeit the person's position on the board, commission or committee.

Section 9.01. - Organization of Planning and Zoning Commission.

There is hereby established a Planning and Zoning Commission (the "Commission") which shall consist of at least seven (7) members who shall be appointed by the City Council. Any vacancy occurring during the unexpired term of a member shall be filled by the City Council for the remainder of the unexpired term. The Commission shall elect from its members a Chairman, Vice Chairman, and Secretary to serve for two (2) years beginning in the month following the general City election in odd numbered years. Members of the Commission may be removed, with or without cause, by an affirmative vote of a majority of the full membership of the City Council.

Section 9.05. - Board of Adjustment.

The City Council shall by ordinance establish a Board of Adjustment (the "Board"), consistent with the Texas Local Government Code, that shall have the power to hear and determine appeals concerning the refusal of building permits, appeals resulting from administrative decisions and to permit exception to or variation from zoning regulations. Members of the Board shall hold no other City office and no former member of the City Council shall serve as a member of the Board until one (1) year after the completion of the former member's City council term.

The Board shall consist of no fewer than five (5) nor more than seven (7) property owners or residents of the City. The members of the Board shall be appointed by the City Council for a term of two (2) years or until their successors are appointed and qualified. The City Council may remove a Board Member for cause upon written charge and after a public hearing. Vacancies on the Board shall be filled for the unexpired term by the City Council. The Board shall elect a Presiding Officer from among its appointed members. Three-fourths of the appointed members shall constitute a quorum for the transaction of business.

NAME		PHYSICAL ADDRESS	DATE	DATE
			ELECTED/APPT	SWORN IN
Board of Adjustment				
1	Stephen Carter - VICE CHAIR	905 Belaire DR	11/18/2014	
2	Don Bryant	2824 Lakeview Dr.		
3	Bill Farr	6102 DIAMOND HEAD DR AUSTIN TX 78746-6310		
4	Dona L. Minor	904 Hill Circle West, GS	7/12/2016	
5	Larry Crochet	234 Lakewood Dr.		
6	Ted Gulden - CHAIR	730 Clear Cove DR	11/18/2014	
7	Arturo Rubio	1202 Viewcrest Drive, GS, TX 78654	7/12/2016	
At Least Five Members and No more than Seven				
Planning and Zoning Commission				
1	Shannon Wilson, Chair	1101 Belaire Dr.	10/9/2012	
2	Susie Hardy, Vice Chair	412 Bluebonnet Drive	10/9/2012	
3	Steven C. Dooley	127 W. Stonecastle Drive	3/22/2016	
4	Shawna Williams	121 S. Shorewood DR	10/28/2014	
5	Paul Fletcher	434 E. Castleshoals Drive	10/9/2012	
6	Claudine Gonzales	107 East Elm Drive	3/26/2013	
7	Terry Scott	809 N. Shorewood DR	1/27/2015	
At Least 7 members - 4 is a quorum				

	Airport Advisory Committee	Ord. 686	March 8, 2016		
1	George Forster	902 W. Hill Circle			8-Mar-16
2	Neil Haverlah - Chair	612 E. Briarway DR			8-Mar-16
3	Sandra Buschhorn	219 Mallard Point			8-Mar-16
4	Jeffrey Hunt	1401 Green Forest			8-Mar-16
5	Barry Sylvester	704 Green Forest			8-Mar-16
6	David Dittmar	510 W. Castlehills Drive			8-Mar-16
7	Sheryl Gardner	902 Mystic Drive			8-Mar-16
	No fewer than 5 or more than 7 - one Council advisor	4 members is a quorum			
	Beautification Advisory Group	Ord. 695, August 2016 amended 604			
1	Donna Maier-Chair	545 Contour Dr.			
2	Carol Carter	905 Belaire Drive			10/1/2015
3	Rick Mills	250 Hill Drive			2/9/2016
4	Merilyn Nations	1606 Belaire DR, GS			appt. 4/2014
5	Julie A. Brugger	1111 N. Shorewood DR, GS			appt. 4/2014
6	Kitty Ann Gunn	306 E. Stonecastle			appt. 4/26/2016
	No fewer than 3 nor more than 10 members				
	3 members, or 1/3 of the appointed membership is quorum, whichever is greater				
	Parks Advisory Committee	City Code Art. III, Division IV			
1	Cecila Escamilla	200 Tempe Drive			4/12/2016
2	Wolf S. Williams	115 W. Bluebriar Drive			appointed 4-28-2015
3	Seth Smith - Chair	2412 Belaire East Ln			
4	Brad Williams - Vice Chair	115 W. Bluebriar Drive			
5	Nelly Griffin	105 W. Castlewood ST			10/28/2014
6					
7	Will Skinner	1404 Kings Crest			5/24/2016
8	Diana Marichalar	146 W. Briarway			6/23/2015
9	Britany G. Dooley	127 W. Stonecastle Drive			3/22/2016
	ADVISORY CAPACITY - Council Member Shirley King	6521 West FM 1431			
	Not Fewer than 4 members, no more than 9 and four is a quorum				

	Street and Water Advisory Group - Ord. 630 1-14-2014							
1	Billy Cauley	303 Cotton Cloud	San Antonio, Tx	78260				
2	Susie Hardy - Chair	412 Bluebonnet					7/14/2015	
3	Claudine Gonzales	107 E Elm DR						
4	Charles R. Myers	902 Mockingbird Drive						
5	Jim Davant	310 South Shorewood						
6	Arturo Rubio	1202 Viewcrest Drive, GS, TX	78654				6/14/2016	
7	George LaChance	109 Oakwood Drive, Granite Shoals, TX					7/14/2015	830-637-1522 cell
	Wildlife Committee							
	Ord. 639 adopted 3-11-2014							
1	Robbie Boswell	113 E. Newcastle Drive					10/27/2015	
2	Jason Brady - Chair	102 Oakwood DR					5/13/2014	
3	Steve Hougen	1007 Moss Downs Drive					12/1/2015	
4								
5	Willie Pack - Secretary	1402 Northcrest					5/13/2014	
6	Tina Collier	1601 Valley West					6/14/2016	
7	Doug Ripple - Vice Chair	135 E. Newcastle					6/24/2014	
8	Sandra Campbell	118 Maple Drive					6/28/2016	
9	Mary Jane Waters	314 Cedarhill DR, Granite Shoals					2/10/2015	
	ADVISORY CAPACITY - Council Member Todd Holland							
	At least 5 and no more than 9, quorum is 4 members							



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: #7. Consent Agenda
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

7. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve August 22, 2016; Special City Council meeting minutes.
- b. Approve August 23, 2016; Regular City Council meeting minutes.
- c. Approve September 7, 2016; Special City Council meeting minutes.
- d. Approve September 13, 2016; Regular City Council meeting minutes.
- e. Approve September 16, 2016; Special City Council meeting minutes.
- f. Approve Resolution #510 to authorize BCAD to sell lots 354 & 355 Hillcrest Sec. of Sherwood Shores to Granite Shoals Properties, LLC, for outstanding taxes
- g. Approve Resolution #511 to authorize BCAD to sell lots 177-179 of the Sweetbriar Section of Sherwood Shores to Granite Shoals Properties, LLC, for outstanding taxes.
- h. Approve proposed Ordinance # 701 to make budget amendments to the City of Granite Shoals Fiscal Year 2015-2016 city budget.

a-e. self-explanatory

f. and g. City Staff did research on these two proposed property sales, due to the fact that Granite Shoals had some outstanding Sherwood Shores Trust Fund dues from these lots. Per the legal advice we received, we are not able to require payment of the Sherwood Shores Trust Fund dues as part of these land sales. City staff then determined to bring these bids to City Council, with a favorable recommendation to accept the bids offered, to get the lots back on the tax rolls.

Here is the legal opinion of the tax attorney

From: Javier Gutierrez [<mailto:Javier.Gutierrez@mvalaw.com>]

Sent: Friday, August 05, 2016 12:24 PM **To:** Stan Hemphill **Subject:** RE: Questions about tax foreclosure sale on properties to Granite Shoals Properties LLC

Stan, Here are the answers to the questions from the City of Granite Shoals,

1. The City's liens are extinguished and uncollectible at the original Sheriff's Sale on a piece of property.
2. No, we cannot add the City's additional debt to the tax lien, nor can the City's lien be paid through an original Sheriff's Sale or a resale of a property that is bid in trust.
3. An Assessment Lien must be recorded in the County's official records to survive a tax lien foreclosure. However, our procedure for foreclosing tax liens requires us to include all recorded liens of record, so we can convey as clear title as possible through our Sheriff's Sale.



City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: September 27, 2016

Agenda Item: 7.h. FY2016 Budget Amendment #1 – Ordinance No. 701
Prepared/Submitted By: *Wendy Gholson, Director of Finance*
Department: *Finance*

AGENDA CAPTION

Discuss, consider and take action on Ordinance No. 701 Amending the Annual Budget for the City of Granite Shoals, Texas, for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016.

BACKGROUND

In an effort for improved budget management, finance continues to monitor expenditures at the line-item budget level. This encourages department heads to be more accountable for their budgets and be more aware of their spending while providing them some added flexibility. The attached budget amendments, Budget Amendment 1 for FY2016, have a zero net effect on the overall budget.

RECOMMENDATION

Staff recommends approval of Ordinance No. 701 Amending the Annual Budget for the City of Granite Shoals, Texas, for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- *Proposed Ordinance No. 701*
- *Exhibit A – Ordinance No. 701*



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

MEETING MINUTES
GRANITE SHOALS CITY COUNCIL
SPECIAL CALLED MEETING AND BUDGET/TAX RATE WORKSHOP
GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBER
2221 N. PHILLIPS RANCH RD, GRANITE SHOALS, TX 78654
MONDAY, AUGUST 22, 2016 6:00 PM

1. Call To Order / Welcome at 6:01 PM by Mayor Brugger

Present:

Mayor Brugger
Council Member Shirley King
Council Member Anita Hisey
Council Member Eric Tanner
Mayor Pro Tem Tom Dillard
Council Member Mark Morren
Council Member Todd Holland

Absent:

Staff:

City Manager Ken Nickel
Assistant City Manager Peggy Smith
City Secretary Elaine Simpson
Finance Director Wendy Gholson

*Richard S. Donoghue, Bond Counsel
McCall, Parkhurst & Horton L.L.P.
600 Congress Avenue, Suite 1800
Austin, Texas 78701*

2. **Public comment and announcements and Items of Interest**

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

City Manager Nickel announced as an item of interest that Gary Boshears has been appointed to the position of Chief of Police and is no longer 'Interim': Interim Police Chief Gary Boshears is

officially promoted to serve as Chief Gary Boshears for the Granite Shoals Police Department. As City Manager, I am pleased with Gary's leadership since taking over as Interim Chief. Gary has a very professional management style and a long-range vision for the department. I believe these attributes will serve Gary well on the staff Management Team. We continue to work with and for Council toward making Granite Shoals the 'City on the Move' that we want it to be. .

Mr. Michael Steenbergen, 2208 Belaire, Granite Shoals, TX 78654: submitted a letter to the City Council earlier in the day, via email. This letter is attachment 'A' to these meeting minutes, as it was 'read into the record' by Ms. Angela Jaworski, 702 N. Shorewood Dr., Granite Shoals.

Mr. John Utley, 904 Hummingbird, Granite Shoals, TX 78654: General comments regarding an email response to Mr. Steenbergen by a Council Member.

Regular Items:

3. Discuss, consider and possibly take action on an "Ordinance Calling a Bond Election for November 8, 2016; Making Provisions for Conducting the Election and Other Matters Related to Such Election " related to public infrastructure improvements to arterial roads.
(City Manager Ken Nickel, City Secretary Elaine Simpson)

Mayor Brugger read the agenda item and recognized speakers interested in speaking to this topic:

Mr. John Utley, 904 Hummingbird, Granite Shoals, TX 78654: Discussed several concerns related to this bond issue. Noted a need for a detailed plan for road improvements. He also asked that information be published in the Picayune, rather than the Highlander. He expressed concern that the bond proceeds would not be spent on road improvements.

Mayor Brugger clarified that the Highlander News is the newspaper of record for the City of Granite Shoals. Our Notices are required to be published in the newspaper of record.

It was noted that the meeting minutes from all meetings are posted on the city's website after they are approved by the committee (or Council), and signed by the presiding chair.

Richard S. Donoghue, Bond Counsel, clarified that any bond proceeds would be legally required to be spent for the roads, as noted.

There was a discussion of proposed Ordinance #698 which will place the bond issue before the voters, for three million dollars (\$3,000,000), repayable with property tax revenue. There was a discussion that the desired payback would be set at 15 years. The Council wishes these Road Improvements to be twenty-year roads. There is an assumption that the city might get an interest rate of 4.9%. City Manager Nickel disseminated a new projected 15 year Amortization Schedule; it is Exhibit 'B' to these meeting minutes. The bonds would cost 4.5 million over the 15 years.

Mayor Brugger discussed some 'Myths' that needed to be 'dispelled':

1.) It is a myth that if the bond election fails on November 8, 2016, the city cannot go out for bonds again for three years. This is false.

2.) It is a myth that if the bond election passes on November 8, 2016 that the city would be required to issue this debt immediately. This is false. The City could issue later, and probably will want to get final confirmation on what (if any) grant funds may be awarded to the City for this project before selling these bonds.

There was a brief discussion regarding the maximum allowed maturity rate. The maximum allowed is 40 years, however, the City can reduce this to 25 years if they desire.

Mayor Brugger read the Section 8. Proposition wording for the ballots from proposed Ord. 698.

8. PROPOSITION. At the election, the following BOND PROPOSITION shall be submitted in accordance with law:

PROPOSITION

Shall the City Council of the City of Granite Shoals, Texas, be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$3,000,000 with the bonds of each such series or issues, respectively, to mature serially within not to exceed forty years from their date, and to be sold at such prices and bear interest at such rates, as shall be determined within the discretion of the City Council, in accordance with law at the time of issuance, for the purpose of constructing, improving, extending, expanding, upgrading and/or developing Phillips Ranch Road, Prairie Creek Road and Valley View Lane, including related utility relocation, drainage, sidewalks, traffic safety and operational improvements, the purchase or acquisition of any necessary rights-of way and easements and other related costs; and shall said City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes on all taxable property in the City in an amount sufficient to pay the annual interest on said bonds and provide a sinking fund to pay the bonds at maturity?

Then Mayor Brugger read into the record, section 9. Official Ballots, from proposed Ordinance #698.

9. OFFICIAL BALLOTS. Voting in the election for the proposition shall be by the use of electronic or paper ballots which shall show the proposition in both English and Spanish and which shall conform to the requirements of federal law, including the Help America Vote Act and the Texas Election Code, as amended. The official ballots for the election shall be prepared so as to permit the electors to vote "FOR" or "AGAINST" the PROPOSITION set forth above with the ballots to contain such provision, markings and language as required by law, and with such PROPOSITION to be expressed substantially as follows:

PROPOSITION

FOR [] THE ISSUANCE OF \$3,000,000 TAX BONDS FOR IMPROVEMENTS
 TO PHILLIPS RANCH ROAD, PRAIRIE CREEK ROAD AND VALLEY
 VIEW LANE

AGAINST []

(The original draft had 'Valley View Road' which is incorrect. After passage of the Ordinance, Mr. Donoghue, Bond Counsel, corrected this scrivener's error to read 'Valley View Lane', Mayor Brugger signed the corrected version).

City Council members and members of the audience (primarily the Utley Family) discussed the proposed bond/proposed Ordinance. Council asked if Mr. Utley and his group if they were satisfied with the wording that they were hearing tonight. The Utleys noted that they understand that there are legal safeguards in place to prevent this money from being diverted from the road project.

Council Member Eric Tanner motioned, and Council Member King seconded, to approve, as presented, Ordinance #698.

Mayor Brugger read the Ordinance caption:

ORDINANCE No. 698

ORDINANCE CALLING A BOND ELECTION FOR NOVEMBER 8, 2016; MAKING PROVISIONS FOR CONDUCTING THE ELECTION AND OTHER MATTERS RELATED TO SUCH ELECTION

Motion carried by a vote of 5-2. Ayes; Hisey, King, Tanner, Holland and Morren. Noes: Brugger and Dillard.

Mayor Brugger and MPT Dillard noted that they would have been more comfortable with calling this election in May instead of November, however, they totally support the bonds, the Road Project and the application for USDA grant funds.

4. Review information from City Manager Nickel, discuss and consider the proposed modifications made to the proposed City operating budget, the proposed ad valorem tax rate for Granite Shoals for Fiscal Year 2016-2017, and the schedule of upcoming Public Hearings on budget and tax rate, respectively, as discussed in the August 15, 2016 Special Called City Council meeting. *(City Manager Ken Nickel/Finance Director Wendy Gholson)*

Mayor Brugger introduced the item and City Manager Nickel presented the staff report. There were no citizen comments.

City Manager Nickel explained that tomorrow night the Council will hold their first Public Hearing on the budget and tax rate. The staff has been asked to take a cent off the 'Not To Exceed' rate to buy down the I&S fund. There is a request to delay the hiring of the new Parks person for 6 months. This is a very tight budget. We will still propose to add 7 new part-time fire fighters. We will add \$25,000 for the other half of the Spartan Fire Engine that we are purchasing from Travis ESD #5 for a total of \$50,000.

This tax rate will increase the taxes by \$16.48 per year for a home valued at \$100,000.

It was noted that there are no special capital purchases in the General Fund. There are no Police vehicles requested in this budget.

There was a short discussion of purchasing the Police Department vehicles such as the Chevy Tahoes, instead of smaller vehicles. City Manager Nickel explained that the Tahoes are more practical because they are more sturdy, and able to handle the rougher roads that we have, and, they can be 're-purposed' to other departments when they are no longer able to be First Responder vehicles. If the City purchases Tahoes for the Police Department, eventually when they have too many miles on them to be trustworthy for First Responders/intense Public Safety use, they can be 'handed down' to the Parks or Street Department. The Tahoes can carry supplies and equipment such as would be needed for the Parks or Streets Department, or the Code Compliance personnel.

The Council members discussed and clarified that if a citizen has their taxes 'Frozen' because they are older than 65 or disabled, this tax increase will not affect them.

There was a short discussion of how 'minimum' this budget is. There is no wiggle room for contingencies. There was a discussion of the goal that city officials have been working toward for several years to increase the operating reserve; ideally to a 90-day level. There was also a discussion about the possibility that failing to make progress toward our goals might cause our Standards and Poor rating to go down.

There was a short discussion of adding back some of the items most recently cut, and to bring back a budget / tax rate tomorrow night for the Public Hearing with two versions, one this 'minimum' budget and one that City Manager Nickel would feel had more room for contingency.

Finance Director Gholson agreed to come back tomorrow night with two versions and prepared to make a presentation on the alternatives discussed tonight.

Mayor Brugger announced the dates for the upcoming Public Hearings and that September 16th would be the Special Meeting when the budget and tax rate would be considered.

Jim Davant, 310 S. Shorewood, Granite Shoals, TX: Noted that the waterfront properties are usually valued at more than \$100,000. They pay more of the tax burden.

5. **Future Meetings and Agenda Items**
 - a.) Review Agenda Calendar
 - b.) Identification of future agenda items

6. **Adjournment**

With no other items on the agenda and no objections, Mayor Brugger adjourned the Special Called Meeting at 7:13 PM.

Approved by City Council on the 27th of September, 2016

By: _____
Tom Dillard, Mayor Pro Tem

Attest:

Elaine Simpson, City Secretary



August 22, 2016 Exhibit 'A' Council Mtg. Spec. Called

**Granite Shoals Citizens' Advocate
And Citizens' Advisory Group**

2208 Belaire Drive
Granite Shoals, Texas 78654
Ph. 512-234-5348

Michael Steenberg, Advocate
John Utley, President

6:00 PM Monday, August 22, 2016

Granite Shoals Texas City Council Special Meeting
2221 N. Phillips Ranch Road
Granite Shoals Texas 78654

REFERENCE: Public Comments - Council Behavior Towards Michael Steenberg

Honorable Mayor Bruger, Honorable Council Members, City Manager Nickel, Secretary Simpson:

For three and ½ months I have continuously worked on projects to benefit the City of Granite Shoals. During that time I have been to numerous city council and various committee meetings. I have repeatedly spoken to the issues and I have presented a few new and unique ideas.

Regretfully during that same period some of the city council members sitting here in this room today have repeatedly mentioned the last election and politics. When I speak about roads or bonds I am accused of simply trying to get attention for myself by council members, here in public during the meetings. When I oppose the way an ordinance is written I am accused of political vendettas and being a sore loser, here in public during the meetings. When I organize large groups of voters to express their opinions I am accused of simply trying to get myself elected, here in public during the meetings. When I communicate to voters in the public forums I am repeatedly accused of falsehoods here in public during the meetings. When I answer questions some council members actually turn their chairs away from me giving me their back, here in public during the meetings.

It has been over 100 days since the election and I don't mention it when I speak. This is the only day I will speak to the matter because it does not help our city in anyway to dwell on the past and especially to dwell on political conflicts. However, some of the city council members have mentioned my participation in the election and my current motivations more than a dozen times during that same 100 days period including in the last few weeks. I believe it is more than obvious who cannot get past the last election and it is certainly not me. This behavior and the repeated personal attacks and comments outside the scope of city legislation and community issues is illegal and against rule 362 that governs these meetings. The Mayor sadly has not enforced this law. In fact he has led Council Members in violating this law and attacking me at

Founding Members of the Granite Shoals Citizens' Advisory Group
John Utley | Linda Mueller Utley | Lacy Mortenson, Jr. | Michael Steenberg



**Granite Shoals Citizens' Advocate
And Citizens' Advisory Group**

2208 Belaire Drive
Granite Shoals, Texas 78654
Ph. 512-234-5348

Michael Steenbergen, Advocate
John Utley, President

several meetings. For the record I am stating these are criminal acts and the proof is undeniably recorded mechanically by both the City and me. Understand clearly, this behavior ends today. The next time Rule 362 is broken and I am personally attacked I will simply file a police report requesting arrest warrants. And, again for the record, I offer no legal release for the previous criminal acts that have been recorded in public already. Further, to be addressed officially by a sitting council member in written communication as "Moron" with a capital "M" instead of my given Christian name "Michael" is so far beneath the dignity of the office of City Council I am appalled. The pettiness and childishness of calling me names in formal Council communications and addressing a voter with such disrespect is actually beyond belief and very representative of the latitude the Council exercises in dealing with City residents. Once again, understand clearly, continued behavior like this will result in the immediate and appropriate response by the voters of Granite Shoals.

Finally, I keep getting accused of being politically active for my own profit and gain. Since I first spoke up for the citizens of Granite Shoals, I have spent endless hours in committee meetings and council meetings on top of my 5 and 6 day work week. Then when I get home, I try to let the people know what I have learned which is an hour or two every day [processing sound recordings, writing explanations, posting minutes and agendas]. Then I read and research on the topics, budget, ordinances, code, and citizen complaints. I meet citizens a couple of times a week to listen to questions they have asked me to help with...I haven't really noticed any profit or gain other than the extreme satisfaction of knowing I have helped my fellow citizens.

I close with this thought. My last year of high school I won two full academic scholarships, one to Baylor and one to the University of Texas. My IQ scores were so high the school counselors would not reveal them for fear of affecting my development. I scored perfect in the Mathematics portion of the ACT College Entrance Examination, not missing a single question. I was an award winning speaker and debater all over the State of Texas, taking home dozens of trophies during my scholastic career. Speaking directly to the City Council: I am an intellectual and I am proud of it. I am politically active and I am proud of it. I have no doubts about my abilities and my motivations, but as a government council I certainly have doubts about yours. Thank you.

Sincerely,

Michael L Steenbergen, Granite Shoals Citizens' Advocate and
Executive Secretary, Granite Shoals Citizens' Advisory Group

Founding Members of the Granite Shoals Citizens' Advisory Group
John Utley | Linda Mueller Utley | Lacy Mortenson, Jr. | Michael Steenbergen

Exhibit 'B'
August 22, 2016, Granite Shoals, TX. Spec. City Council Mtg. Minutes

BOND DEBT SERVICE

City of Granite Shoals
 \$3,000,000 General Obligation Bonds, Series 2016
 15 Year Amortization

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2017	120,000	4.900%	73,500	193,500
09/30/2018	150,000	4.900%	141,120	291,120
09/30/2019	155,000	4.900%	133,770	288,770
09/30/2020	165,000	4.900%	126,175	291,175
09/30/2021	170,000	4.900%	118,090	288,090
09/30/2022	180,000	4.900%	109,760	289,760
09/30/2023	190,000	4.900%	100,940	290,940
09/30/2024	195,000	4.900%	91,630	286,630
09/30/2025	205,000	4.900%	82,075	287,075
09/30/2026	215,000	4.900%	72,030	287,030
09/30/2027	225,000	4.900%	61,495	286,495
09/30/2028	240,000	4.900%	50,470	290,470
09/30/2029	250,000	4.900%	38,710	288,710
09/30/2030	265,000	4.900%	26,460	291,460
09/30/2031	275,000	4.900%	13,475	288,475
	3,000,000		1,239,700	4,239,700

0.*

193,500.00

38,108.00

First year

→ 5.07767397921*

0.*

290,000.00

38,108.00

Full year

7.60995066652*

0.*



City Of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

MEETING MINUTES
CITY OF GRANITE SHOALS, TX
REGULAR CALLED CITY COUNCIL MEETING
CITY HALL, 2ND FLOOR COUNCIL CHAMBER, GRANITE SHOALS, TX
TUESDAY, AUGUST 23, 2016
6:00 PM

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. Mayor Brugger called the regular meeting of the City Council of the City Of Granite Shoals to order at 6:00 PM, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:

Carl Brugger, Mayor
Anita Hisey, Council Member, Plc. 1
Shirley King, Council Member, Plc. 2
Eric Tanner, Council Member, Plc. 3
Tom Dillard, Mayor Pro Tem
Todd Holland, Council Member, Plc. 5
Mark Morren, Council Member, Plc 6

Absent:

City Staff Present:

Ken Nickel, City Manager
Peggy Smith, Assistant City Manager
Brad Young, City Attorney
Elaine Simpson, City Secretary

2. Mike Mitchell of the Granite Fellowship Church and the Granite Shoals Faith Alliance gave the invocation.

3. Pledge to the US and the Texas State Flags, respectively.

4. Public comment and announcements and Items of Interest

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30th through September 30th, applications available at City Hall and on the city website at <http://www.graniteshoals.org/DocumentCenter/View/687>
- September 5, 2016 – Labor Day – City Offices closed.
- September 7, 2016 Bluebonnet Café in Marble Falls - Fish Fry for Marble Falls EMS.
- Burnet County Citizens Emergency Management Training Classes begin 9/15.
- Upcoming Council Meetings: September 7th; Special Meeting Public Hearings on the Tax Rate and the Budget, September 13, 2016; Reg. City Council Meeting, and September 16 2016 (Friday); Special Called Meeting to adopt Budget/Tax Rate.

Mayor Brugger explained that he would request a postponement for the Work Session related to Elm Creek Drainage on tonight's agenda if needed in the interest of time.

City Manager Nickel made all 'Items of Interest' announcements, except the one related to the upcoming CERT class. Mr. Jim Davant, 310 S. Shorewood, Granite Shoals, TX: CERT class #8 is starting September 15, 2016. So far Burnet County has 15 students enrolled, and they need 25 to make a class. This training is not for First Responders, it is for citizens.

Susie Hardy; Streets and Water Advisory Group (SWAG) – Chair: SWAG met on August 1, 2016 and discussed ideas related to implementing large truck fees in the city limits, to generate revenue to maintain and improve the roads. Would like to start with utility trucks, Honey Dippers, Allied Waste, school buses and cable TV trucks. These trucks are causing great wear and tear on the streets. SWAG would like to see a policy that eventually incorporates 18-wheelers.

Michael Steenbergen, 2208 Belaire Drive, Granite Shoals, TX 78654: He discussed his ideas for Solar Energy to be researched for Granite Shoals. He volunteered to study the feasibility of roof tops, carports, tennis courts and a solar farm. Discusses the 'pros.' of Solar Energy. Proposes that some Council Members join him on the solar research group.

5. MANAGEMENT REPORTS

a.) City Manager

- Fences / Fence Ordinance update

After a two-hour discussion of fences at their last meeting, the P & Z Commissioners did not come to a firm decision. They are working on some concepts and will make recommendations to City Council after their September meeting.

- b.) Assistant City Manager
 - Paving Project 2016 - update

Assistant City Manager Smith discussed the plans for this year's Paving Project. The paving project will begin tomorrow, the rains have been a slight challenge but we are on schedule.

- c.) City Secretary
 - Election(s) Update(s)

On November 8, 2016, the City will have two Special Elections: Referendum and Bond Elections.

Referendum Election, Ord. 680 is at the Translators now, being translated into Spanish.

Bond Election:

The Ordinance passed last night, Ordinance 698, for the Bond Election listed Valley View as a 'Road' not as a 'Lane'. This typographical error will be corrected on the Ordinance before Mayor Brugger signs it.

On the next Regular Meeting agenda the election notices will be on the Consent Agenda for signature by the Council Members.

6. PUBLIC HEARING(S):

- A. Consider the City of Granite Shoals proposed Fiscal Year (FY) 2016-2017 budget. (*Finance Director Wendy Gholson/City Manager Ken Nickel*)
 - a. Hear Presentation, as Council desires.
 - b. Hold a Public Hearing
 - c. Announce date for Council to hold the next Public Hearing is Wednesday, September 7th, and to consider taking action to adopt. Friday, September 16, 2016 at 6 PM at City Hall, 2nd Floor, Council Chamber.

Mayor Brugger opened both Public Hearing agenda items.

Mayor Brugger called the Public Hearing on Budget to order at 6:18 PM

Mayor Brugger adjourned the Public Hearing on the budget at 7:31 PM

Mayor Brugger announced that the next (second and last) Public Hearing on the Budget will be held September 7, 2016. Then the Council will consider adoption of Ord. to adopt the budget at a Special Meeting on Friday, September 16, 2016 at 6 PM here in Council Chambers.

Finance Director Gholson made her updated Budget presentation and the Council considered it page by page, starting with the priorities of City Council.

Mayor Brugger recessed the meeting for a break from 7:32 PM to 7:44 PM.

B. Consider a proposed property (ad valorem) Tax Rate for 2016 for the City of Granite Shoals at \$0.53718/\$100 valuation, as discussed at the August 15, 2016 Special Called Budget Meeting. (*Finance Director Wendy Gholson/City Manager Ken Nickel*)

- a. Hear Presentation, as Council desires.
- b. Hold a Public Hearing
- c. Announce date for Council to consider taking action to adopt.

Mayor Brugger announced that the next (second and last) Public Hearing on the Tax Rate will be held September 7, 2016. Then the Council will consider adoption of Ord. to adopt the Tax Rate at a Special Meeting on Friday, September 16, 2016 at 6 PM here in Council Chambers.

Mayor Brugger called the Public Hearing on Tax Rate to order at 7:45 PM

Mayor Brugger adjourned the Public Hearing on the Tax Rate at 8:47 PM

Ms. Angela Jaworski, 702 Shorewood Drive, Granite Shoals, TX: Expressed her dissatisfaction with the \$50,000 proposed in the budget for city staff members to get approximately 3% raises. She noted that this money could go to street maintenance.

Glynis Smith, Highlander News: Requested that Council clarify her understanding that the 3% possible raises reflected in the budget are not Cost of Living raises, they are only for use for merit raises, as has been customary for the City Manager to do the last few years. Council verified that this is correct.

Ms. Laura Campbell, 206 E. Bluebriar: Asked if there are any plans for new businesses to come to the City. There was a brief explanation from City Manager Nickel that the budget being proposed has no allocations for Economic Development for incentives or travel. He also clarified for the audience that there are no new businesses scheduling to come to the city. Susie Hardy dispelled a rumor that the Post Office on N. Phillips Ranch had an interested buyer. Mrs. Hardy, as the Realtor representing the property, stated that this was not true.

The City Council discussed that at their meeting the night before, they had considered the rate of \$0.53718/\$100 valuation. This is also known as 'Alternative #5' or the 'Bare Minimum Budget rate'. This rate would provide for a budget with only \$1,500 in the City Manager's contingency fund. This is the only amount he would have to fix any air conditioning units or any other issue.

At the end of the Special meeting last night, some City Council members asked Mr. Nickel to compose a budget that he would feel more comfortable with, that he would consider more sufficient and realistic.

City Manager Nickel and Finance Director Gholson proposed a new rate, called 'Alternate #6'. At this rate, the City would not end the year with a negative balance. It would demonstrate continued support for building the fund balances.

Alternate #6 also included plans to not pay the grant administrators their fee for applying for the Texas Parks and Wildlife Outdoor Recreation grant (\$25,000) until after Oct. 1, 2017.

Proposed Changes	Amount	M&O Rate	I & S Rate	Total Rate	Chg to Current Rate	CHANGE to Fund Balances			
						General	I&S	Rest. Park	TOTAL
Current Rate:		\$ 0.29200	\$ 0.22870	\$ 0.52070					
Effective Rate:		\$ 0.30440	\$ 0.22870	\$ 0.53310					
Rollback Rate:		\$ 0.32870	\$ 0.22870	\$ 0.55740					
Not to Exceed Tax Rate:		\$ 0.32850	\$ 0.22870	\$ 0.55720	\$ 0.03650				
Utilize I&S Fund Balance to buy-down tax rate	\$ (38,108)	\$ -	\$ (0.01000)	\$ 0.54720	\$ 0.02650				
Delay hiring Parks employee for 6 months	\$ (21,100)	\$ (0.00554)	\$ -	\$ 0.54166	\$ 0.02096				
Eliminate Council Attendance at TML Conference	\$ (2,000)	\$ (0.00052)	\$ -	\$ 0.54114	\$ 0.02044				
Increase Revenue for sale of fire truck	\$ (10,000)	\$ (0.00262)	\$ -	\$ 0.53852	\$ 0.01782				
Increase Election Expense	\$ 5,500	\$ 0.00144	\$ -	\$ 0.53996	\$ 0.01926				
Utilize I&S Fund Balance to buy-down tax rate	\$ (13,069)	\$ -	\$ (0.00278)	\$ 0.53718	\$ 0.01648				
Alternative #5 (Workshop)		\$ 0.32126	\$ 0.21592	\$ 0.53718	\$ 0.01648	\$ 18,812	\$ (51,177)	\$ (45,400)	\$ (35,492)
Eliminate I&S buy-down	\$ 13,069	\$ -	\$ 0.00278	\$ 0.53996	\$ 0.01926		\$ (38,108)		\$ (22,423)
Offset fire truck revenues with new equipment	\$ 10,000	\$ 0.00262	\$ -	\$ 0.54258	\$ 0.02188				
Increase contingency to \$10,000	\$ 8,500	\$ 0.00223	\$ -	\$ 0.54481	\$ 0.02411				
Increase fund balance reserves	\$ 9,100	\$ 0.00239	\$ -	\$ 0.54720	\$ 0.02650	\$ 27,912			\$ (13,323)
Delay acceptance/action of Park grant to FY2018	\$ 25,000	\$ -	\$ -	\$ 0.54720	\$ 0.02650			\$ (20,400)	\$ 11,677
Alternative #6		\$ 0.32850	\$ 0.21870	\$ 0.54720	\$ 0.02650	\$ 27,912	\$ (38,108)	\$ (20,400)	\$ 11,677

Alternative #6 would allow the city to end the year with a positive fund balance. It would increase the proposed tax rate to be considered from the 'bare minimum' of \$0.53718 to \$0.54720 per \$100 valuation. This rate is still lower than the 'Not To Exceed' rate, as published at \$0.55720/\$100 valuation.

The Council considered Alternatives #5 and #6. The majority agreed that Alternative #6 would provide a more realistic budget, with the \$10,000 in the contingency fund, and the allowance of the Fire Department to purchase equipment with the proceeds of the sale of the old backup Fire Engine. Council Member King expressed concern regarding the delay of the payment to the Grant Administrators.

Mayor Brugger closed item #6 at 9:07 PM.

7. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve City Council minutes from August 9, 2016; Regular Meeting.
- b. Approve City Council, August 15, 2016 Special Called Meeting and Budget/Tax Rate Workshop minutes.
- c. Approve proposed Ordinance #688, approving modifications and updates to policies and procedures related to Granite Shoals Police Reserves.
- d. Approve the recommendation of Wildlife Advisory Committee to declare a seat vacant on the Committee.

Mr. Michael Steenbergen, 2208 Belaire Dr., Granite Shoals, TX 78654: Noted that he did not like the way the meeting minutes were being composed.

Mayor Brugger pulled item b.) from the Consent Agenda.

Mayor Pro Tem Dillard motioned, and Council Member Tanner seconded, to approve, as presented, Consent Agenda items a.), c.) and d.). Motion carried unanimously by a 7-0 vote.

City Attorney Young explained what is legally required to be in the meeting minutes and noted that the meeting minutes contain all the legally required information.

Mayor Brugger motioned, and Mayor Pro Tem Dillard seconded, to approve, as presented, item b.) from the Consent Agenda, *Approve City Council, August 15, 2016 Special Called Meeting and Budget/Tax Rate Workshop minutes*. Motion carried by a unanimous 7-0 vote.

8. REGULAR AGENDA ITEMS

- a. Discuss, consider and possibly take action related to renewal of contract for Fire Protection/Financial Support with Burnet County. (*City Manager Ken Nickel/Fire Chief Austin Stanphill*).

Ken Nickel disseminates the updated/corrected copies of the contract received from Judge Oakley's Office today.

Mayor Brugger motioned to approve the renewal of contract for Fire Protection/Financial Support with Burnet County, as presented at the dais tonight. Motion carried by unanimous vote of 7-0.

- b. Discuss, consider and possibly take action related to Resolution to authorize application for Local Park Grant through the Texas Parks and Wildlife Department and authorizing City Manager Ken Nickel to sign all documents for the grant application. (*City Manager Ken Nickel*)

Council Member Tanner motioned, and Mayor Pro Tem Dillard seconded, to approve, as presented, Resolution to authorize application for Local Park Grant through the Texas Parks and Wildlife Department and authorizing City Manager Ken Nickel to sign all documents for the grant application. Motion carried unanimously by a 7-0 vote.

- c. Discuss, consider and possibly take action related to a proposed Ordinance 697 prohibiting drilling and mining or the reopening of any abandoned well or mine in any public park located within the city limits of Granite Shoals, TX. (*City Manager Ken Nickel*)

Mayor Brugger requested that City Attorney Brad Young prepare an updated version of this 'Sample' Ordinance that was provided to us from Mr. Burrus at the Municipal Grant Service. Mayor requested that this Ordinance be formatted to appropriately reference the Granite Shoals City Code of Ordinances. These updated versions were placed at the Council members places.

City Manager Nickel explained that this was required for the Texas Parks and Wildlife Grant that the city is currently planning to apply for.

There was a short discussion that Council did not wish this Ordinance to prohibit someone from drilling for water (the City) on the Municipal Complex property if that is needed. City staff clarified that this is not for all city property, just designated parkland property.

There was a short discussion related to the desire of Council that normal construction of authorized features continue to be allowed in the parks. They did not wish this Ordinance to prevent someone from drilling a hole for a wall, pole or sign, etc.

The Council generally agreed on the following modifications to the proposed Ordinance:

Addition of section c.) under the heading for Section II.

(c) Drilling shall not be construed to prevent bona fide construction techniques not related to extraction of minerals or water."

Mayor Pro Tem Dillard motioned to approve proposed Ord. 697, with modification/addition as added 'c.' under Section II, and Council Member Tanner seconded.

Mayor Brugger read the Ordinance caption:

ORDINANCE NO. 697

"Prohibiting Drilling or Mining in City-Owned Park Land"

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS AMENDING CHAPTER 26 OF THE GRANITE SHOALS CODE OF ORDINANCES (PARKS AND RECREATION) TO ADD A NEW ARTICLE IV (PROIHBITED ACTIVITY), PROVIDING FOR THE PROHIBITION OF DRILLING AND MINING OR THE REOPENING OF ANY ABANDONED WELL OR MINE IN ANY PUBLIC PARK LOCATED WITHIN THE CITY OF GRANITE SHOALS, TEXAS; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; A SAVINGS CLAUSE; SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING

Motion carried unanimously by a vote of 7-0.

9. Workshop Items

Review information, discuss and consider drainage issues related to Elm Creek:

Issues related to: plans for future public infrastructure projects, Federal Emergency Management Agency (FEMA) Floodplain area(s), Lower Colorado River Authority (LCRA) regulations and to access to creek: private property, rights-of-way, easements, etc.

This Workshop was postponed to the next meeting, in the interest of time.

10. Executive Session(s)

A. Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to Election questions.

B. Executive session pursuant to sections 551.074 of the Texas Open Meetings Act (Personnel Matters): Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public employees: City Manager Ken Nickel and City Secretary Elaine Simpson.

Mayor Brugger recessed the Open Meeting and went into Exec. Session at 9:27 PM.

Mayor Brugger adjourned the Exec. Session and reconvened the Open Meeting at 10:20 PM.

Any action(s) resulting from Executive Session(s).

There was no action taken resulting from the Executive Sessions.

11. Written Reports

- a. Code
- b. Fire
- c. Parks
- d. Police
- e. Streets

12. Future agenda Items

- o Review Agenda Calendar
- o Identification of future agenda items

Frank Reilly Executive Session on the September 13, 2016 Reg. City Council meeting.

13. Adjournment

With no further business, and no objections from Council, Mayor Brugger adjourned the meeting at 10:26 PM.

Approved by City Council on the 27th of September, 2016

By: _____
Tom Dillard, Mayor Pro Tem

Attest:

Elaine Simpson, City Secretary



City of Granite Shoals
2221 N. Phillips Ranch Road
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MEETING MINUTES
GRANITE SHOALS CITY COUNCIL
SPECIAL CALLED MEETING FOR BUDGET/TAX RATE PUBLIC HEARINGS
GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBER
2221 N. PHILLIPS RANCH RD, GRANITE SHOALS, TX 78654
WEDNESDAY, SEPTEMBER 7, 2016 6 PM

1. Call To Order / Welcome at 6:00 PM by Mayor Pro Tem Dillard

Present:

Mayor Pro Tem Tom Dillard
Council Member Shirley King
Council Member Anita Hisey
Council Member Mark Morren
Council Member Todd Holland

Absent:

Mayor Brugger
Council Member Eric Tanner

Staff:

City Manager Ken Nickel
Assistant City Manager Peggy Smith
City Secretary Elaine Simpson
Finance Director Wendy Gholson

2. **Public comment and announcements and Items of Interest**

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- *Fish Fry – Benefiting the Marble Falls Area EMS, Sept. 7th, 4pm – 8pm at Bluebonnet Café.*
- *John Rinehart Memorial Award for Outstanding Community Service 2017, Nomination forms available at City Hall. Nomination deadline September 30, 2016.*
- *Last Day to register to vote for November 8th Elections is Tuesday, October 11, 2016*

- *Fall City-Wide Clean Up Day* – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.
- *Veterans Celebration* – November 5, 2016; Saturday, Veterans Park at 11:00 AM
- *November 8, 2016 City of Granite Shoals Special Elections* – Election Day polling places will be open 7 AM to 7 PM.

There were no public comments.

PUBLIC HEARINGS

3. **PUBLIC HEARING(S):**

- A. Consider the City of Granite Shoals proposed Fiscal Year (FY) 2016-2017 budget. (*Finance Director Wendy Gholson/City Manager Ken Nickel*)
- a. Hear Presentation, as Council desires.
 - b. Hold a Public Hearing
 - c. Announce date for Council to consider taking action to adopt.

The Council decided to focus on the changes that have been made to the Presentation / proposed budget, since the last Public Hearing on this Budget, which was held on August 23, 2016.

Mayor Pro Tem Dillard opened the second Public Hearing on the Budget at 6:04 PM.

The City Council discussed the ‘Overview’ of the changes that were reflected in tonight’s budget presentation:

There was an elimination of the \$13,000 of Interest and Sinking ‘Buy Down’.

There was \$10,000 added back in for expenditures in the Fire Department.

There was \$10,000 added back in for City Manager’s contingency fund.

There is an increase in reserves.

There is a delay in planned ‘timing’ for acceptance of the Park Grant, should we be awarded it, to the FY 2017-2018 budget year.

Finance Director Gholson went through the Presentation page by page.

The following items were noted:

Positive fund balance predicted at the end of the budget year.

There will be 73.5 days toward the 90-day operating reserve fund that is a main budget goal for the City.

There is a reduction of \$151,000 in the overall department budget for Police Department.

There was a discussion of the 1.5 Park Maintenance employee.

There was a discussion about the advisability of the Parks Advisory Committee drafting an itemized list of priorities for the Parks, and list of their desired projects. There was a brief discussion about the Boat Launch voluntary fees that will be collected in the coming year. The projection was made at \$5,000 for the new year, a conservative number but one that staff feels will be realistic.

The only change to the I&S Fund is just offsetting one cent on the proposed tax rate.

There may be a budget amendment requested for an invoice to be paid from Utility Fund.

There was a short discussion about the 'new' CDBG Grant for water system improvements. This grant has an official number #7216199. It is a grant for \$275,000.

The proposed tax rate to support this proposed budget will be \$0.54720 per \$100 valuation. The 2015 property tax rate is \$0.5207 per \$100 valuation.

Jim Davant, 310 S. Shorewood, Granite Shoals: requested clarification on certain processing fees. City staff explained that these fees are charged for late water payments, or for credit card processing charges.

Mayor Pro Tem Dillard closed the Public Hearing on the Budget at 6:44 PM.

- B. Consider a proposed property (ad valorem) Tax Rate for 2016 for the City of Granite Shoals at \$0.54720/\$100 valuation, as discussed at the August 23, 2016; Regular Council Meeting. (*Finance Director Wendy Gholson/City Manager Ken Nickel*)
- a. Hear Presentation, as Council desires.
 - b. Hold a Public Hearing
 - c. Announce date for Council to consider taking action to adopt.

Laura Campbell, 206 E. Bluebriar Drive, Granite Shoals, TX: Expressed concerns regarding the 3% raise proposed for city employees. She noted that many citizens of Granite Shoals are on a fixed income and this may prove difficult for them to pay higher taxes.

There was a discussion about similar concerns of City Council. It was noted that if a taxpayer is over 65 or disabled, their taxes are 'frozen' and no tax hike affects them. It was also noted that the customary method of describing tax rates is how much the owner of a home worth \$100,000 would pay in taxes. The tax assessor has provided the city with a form that indicates how many tax payers have homes worth less than \$100,000. The Council is proposing a tax rate increase which would cause an increase in taxes over last year of about \$26.50 for the year, for the homeowner of the \$100,000 home. If the home is worth \$50,000 the increase will only be half that, and if the home is worth only \$25,000, it will be a fourth of that. There are about 61% of the homes in the city (and may be the taxpayers on fixed incomes who were mentioned) worth less than \$100,000. The largest share of the tax burden falls on those homeowners/property owners who have expensive homes. Also, it was noted that the City of Granite Shoals tax payers can get a homestead exemption for their primary residence.

Mayor Pro Tem Dillard opened the Public Hearing on the tax rate at 6:45 PM.

Finance Director Gholson presented the PowerPoint slides regarding the tax rate.

If the City Council adopts the tax rate proposed tonight; Granite Shoals will be third from the top on the list of area tax rates. It was noted that Granite Shoals does rely more heavily on property taxes, since the city doesn't have as robust a Sales Tax base as Marble Falls or Burnet.

Mayor Pro Tem Dillard closed the Public Hearing on the tax rate at 6:54 PM.

4. **Future Meetings and Agenda Items**
 - a.) Review Agenda Calendar
 - b.) Identification of future agenda items

Council Member Holland asked for a future agenda item to review the membership and appointment procedures for the city's Boards and Committees.

Council members agreed that it would be beneficial to have a future agenda item to allow them to discuss the budget season this year and the processes that we followed. This could be a workshop to discuss 'Lessons Learned'. Next year, the Council requested more time with the proposed budget. After this workshop is held, the notes can be reviewed next year as budget season begins, to hopefully improve the process.

The next meetings of City Council will be September 13, 2016; Regular Meeting.
And Friday; September 16, 2016; Special Called Meeting

5. **Adjournment**

With no other items on the agenda and no objections, Mayor Pro Tem Dillard adjourned the meeting at 7:04 PM.

Approved by City Council on the 27th of September, 2016

By: _____
Tom Dillard, Mayor Pro Tem

Attest:

Elaine Simpson, City Secretary



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MEETING MINUTES
CITY OF GRANITE SHOALS, TX
REGULAR CALLED CITY COUNCIL MEETING
CITY HALL, 2ND FLOOR COUNCIL CHAMBER, GRANITE SHOALS, TX
TUESDAY, SEPTEMBER 13, 2016
6:00 PM

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. Mayor Brugger called the regular meeting of the City Council of the City Of Granite Shoals to order at 6:00 PM, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:

Carl Brugger, Mayor
Anita Hisey, Council Member, Plc. 1
Shirley King, Council Member, Plc. 2
Tom Dillard, Mayor Pro Tem

Absent:

Todd Holland, Council Member, Plc. 5
Mark Morren, Council Member, Plc 6
Eric Tanner, Council Member, Plc. 3

City Staff Present:

Ken Nickel, City Manager
Peggy Smith, Assistant City Manager
Brad Young, City Attorney
Elaine Simpson, City Secretary

2. Reverend Donna Shaw of the Grace United Methodist Church and the Granite Shoals Faith Alliance gave the invocation.

3. Pledge to the US and the Texas State Flags, respectively.

4. Public comment and announcements and Items of Interest

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or

deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- Council Member Eric Tanner submits letter of resignation effective Sept. 17, 2016
- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30th through September 30th, applications available at City Hall and on the city website at <http://www.graniteshoals.org/DocumentCenter/View/687>
- Fall City-Wide Clean Up Day – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.
- Veterans Celebration – November 5, 2016; Saturday, Veterans Park at 11:00 AM
- November 8, 2016 City of Granite Shoals Special Elections – Election Day polling places will be open 7 AM to 7 PM.
- December 2, 2016 Friday, Christmas By The Highway ‘Lighting Ceremony’ 6 PM

Mayor Brugger read Council Member Eric Tanner’s letter of Resignation into the record (see Exhibit ‘A’ to these meeting minutes). There will be a reception in Mr. Tanner’s honor at a future meeting to be announced.

5. MANAGEMENT REPORTS

a.) City Manager

- Wirtz Dam Bridge Road Project
Recently a meeting was held for Mayors, County officials, members of CAMPO and CAPCOG planning agencies, respectively, and law enforcement representatives to discuss the proposed Bridge Road at Wirtz Dam. This was just an organizational meeting of stakeholders. The project is estimated at between \$15 to \$20 million dollars to build. This road would bring about great benefit for commerce and especially for Emergency Services. This road would save valuable time in an emergency. The County Judge is very much in support.
- MFISD approval for potential soccer fields project: Two weeks ago the School Board Trustees agreed to the project to bring city soccer fields to the Highland Lakes Elementary School campus. No exact location for the soccer fields has yet been determined. This project is not in the 2016-2017 budget, nor is it a priority. But we are encouraged by the ISD personnel and their willingness to work on this project with us.

b.) Assistant City Manager

- Update to Water Lines repair

On 9-9-16 there was a water line break. This happened not far from the raw water intake near the water plant. It turned out to be the chemical injector. We will replace this and install a vault for its protection.

Luckily, water service was not interrupted during this line break.

c.) City Secretary

- Elections Update –
 - a. Ballot Proofs are in the agenda packet this evening.
 - b. Also, the Highlander News issue for today has the Public Notice printed for the County Elections Office to do the public test of the voting equipment. This public test will be held on Tuesday, September 20, 2016 starting at 9 AM. Test will be held at County Clerks Records Building, 1701 E. Polk.

6. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Approve Resolution #512 authorizing the submission of a Texas Parks and Wildlife Department Non-Urban Outdoor Grant Application for the Granite Shoals Multipurpose Center and Open Space Project.

City Manager Ken Nickel explained that he had disseminated the latest concept drawings from PEAL engineering regarding the park features that are being considered for this grant.

The City Council did pass Res. 488 previously authorizing the application of this type grant; however, this Resolution proposed tonight contains required verbiage for the Texas Parks and Wildlife Department.

This grant application is also sometimes called ‘City of Granite Shoals/Granite Shoals Multipurpose Sports Facility Project’. It refers to the sports courts and fields to be constructed as part of the grant.

Mayor Pro Tem Dillard made a motion, and Council Member King seconded, to approve, as presented, Resolution #512 authorizing the submission of a Texas Parks and Wildlife Department Non-Urban Outdoor Grant Application for the Granite Shoals Multi-purpose Center and Open Space project. Motion carried unanimously by a 4-0 vote.

7. WORKSHOP ITEMS

Review information, discuss and consider drainage issues related to Elm Creek:

Issues related to: plans for future public infrastructure projects, Federal Emergency Management Agency (FEMA) Floodplain area(s), Lower Colorado River Authority (LCRA) regulations and to access to creek: private property, rights-of-way, easements, etc. This item was postponed from the August 23, 2016 City Council Reg. Meeting.

Mayor Brugger gave some background on this item. During this time that the Council has been discussing Road Infrastructure Improvements, especially near Prairie Creek, city officials have been aware of the flooding problems in nearby Elm Creek.

The city's Engineer, Mr. Haley, recommends not designing the improved Prairie Creek to drain into Elm Creek, but rather to be diverted south and routed to Lake LBJ directly.

City Attorney Young explained that the real estate specialist at his firm had reviewed this information. It is difficult from the available information to get a good idea of the presence, and absence, of easements to Elm Creek. Perhaps copies of the plats could be secured and some additional research done.

There was a discussion that as the city starts to acquire easements (if this proceeds); the Engineer should walk the properties with the City Manager. The city doesn't need to acquire any more or any less than needed.

If needed, the city would have condemnation rights available to secure this easement. Often, however, if property owners know that their property will be improved by a project, they will voluntarily donate easement interests. The city will want an easement all the way down.

There was a brief discussion that this is not a priority in this, or the next budget year.

There was a brief discussion of the property maintenance code and whether or not a property owner could be required to clear out Elm Creek on his/her property?

City Attorney Young agreed to continue reviewing some plats. A title company may be willing to run a search for a nominal fee.

Council Member King volunteered to assist with getting needed copies of plats.

This item will be discussed at a later meeting.

8. REGULAR AGENDA ITEMS

- a. Review and consider acceptance of resignation letter submitted by Eric Tanner, Council Member Place #3; effective September 17, 2016. *(Mayor Carl Brugger)*

Mayor Brugger opened both items 8.a. and 8.b.

Mayor Pro Tem Dillard motioned to accept, with regret, the letter of resignation from Council Member Tanner, Place #3, dated 8-23-2016 and effective September 17, 2016. Motion carried unanimously by a 4-0 vote.

b. Discuss, consider and possibly take action related to setting a process and time-line to fill the open position of City Council, Place #3. (Mayor Carl Brugger)

City Council members and city staff discussed a proposed time line and procedure plan as submitted by Mayor and City Manager:

1. *At the September 13th Council meeting, Mayor Brugger will announce that Mr. Tanner has resigned and that the Council will be selecting a Granite Shoals resident to serve for the remainder of Eric's term which ends in May 2017.*

2. *Elaine will post the opening on the city website, city Facebook page and forward a message from Elaine's email address to all Committee members and other residents that receive updates about Council meetings. A Press Release will be composed to notify the public.*

3. *Anyone who is interested will complete the application form (Name, Address, etc.). They may also include a resume or other information relevant to the appointment. Anyone who is interested in the City Council Seat 3, should return the form with any additional information to Elaine by Friday, September 30th at 3pm. This will give time for staff to verify that the candidates meet the qualification to be selected to City Council in Granite Shoals. The Charter establishes qualifications for a member of City Council. A copy of the form and other documents would be provided to Council for review by Monday, October 3rd. THIS MATERIAL WILL BE SUBJECT TO PUBLIC INFORMATION REQUESTS.*

4. *During City Council meeting on October 11th, all qualified candidate will be interviewed during the Council meeting.*

5. *At the end of the interviews, each council person will select their top two candidates by paper ballot. After all of the ballots are received, Elaine will read each ballot. The candidate with the highest score, will be first to be considered for the council position. The score will be calculated by giving 2 points for the top candidate and one point for the second choice.*

6. *Per our city charter, a vacancy in City Council, other than that of the Mayor, shall be filled within 30 days of the existence of the vacancy. This date is October 17, 2016. The Council must achieve an eighty (80%) percent vote of the remaining Council members to appoint a person for the position. Therefore, another vote from Council would be required. There must be 5 out of the 6 Council members vote to approve the appointment. If the top candidate cannot obtain the five votes, Council can consider other candidates. Any candidate must obtain 5 votes from Council to be selected for Mr. Tanner's Council position.*

7. *If a candidate is approved on October 11th, Elaine will administer the oath and required paperwork and the new Council Member will be seated at the dais on that date.*

The Council members reviewed a draft of the Press Release composed by the City Secretary for release immediately after Council approval.

Vacancy on the Granite Shoals City Council to be filled by appointment

Council Member Eric Tanner, Place #3, submitted his letter of resignation on August 23, 2016 to Mayor Carl Brugger. The effective date of the resignation is Saturday, September 17, 2016. Councilman Tanner explained in his letter that he wishes to 'campaign enthusiastically for the passage of the street improvement bond' [on the November 8, 2016 ballot]. He is only able to do this as a private citizen. His term expires in May 2017.

The Mayor and City Council will be accepting applications for consideration of appointment of a citizen to serve the unexpired term in Place #3. These applications are available from the City Secretary, or on the City website at www.graniteshoals.org . Deadline for submission of the applications will be 3 PM on Friday, September 30th.

Applications will be considered at the City Council meeting October 11, 2016.

Applicants must be qualified to serve on City Council, meeting all criteria from Article V of the City Charter. They must be a qualified voter, a resident of Granite Shoals for more than 12 months, be up to date on all accounts with the City, and have a clean criminal history.

The city website has the application form or you can get one from City Secretary Elaine Simpson at citysecretary@graniteshoals.org.

Thank you!

City Council discussed the proposed application form, designed by City Secretary Simpson.

Mr. Dennis Maier, 545 Contour Drive, Granite Shoals, TX: asked if the 'hold-over' provision of the State constitution will prevent Mr. Tanner from campaigning for the passage of the Road Bond at the election 11-8-2016. Per city attorney, Mr. Tanner may proceed with his advocacy, but may not utilize any city property or resources.

The consensus of the City Council was that they like the process, as proposed. Staff will proceed.

9. FUTURE AGENDA ITEMS

- Review Agenda Calendar
- Identification of future agenda items

Next meeting is to adopt budget and accept new tax rate. It will be held Friday, September 16, 2016 at 6 PM.

10. ADJOURNMENT

With no further business, and no objections from Council, Mayor Brugger adjourned the meeting at 7:11 PM.

Approved by City Council on the 27th of September, 2016

By: _____
Tom Dillard, Mayor Pro Tem

Attest:

Elaine Simpson, City Secretary



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

MEETING MINUTES
GRANITE SHOALS CITY COUNCIL
SPECIAL CALLED MEETING AND BUDGET/TAX RATE PASSAGE
GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBER
2221 N. PHILLIPS RANCH RD, GRANITE SHOALS, TX 78654
FRIDAY, SEPTEMBER 16, 2016

1. Call To Order / Welcome at 6:01 PM by Mayor Brugger

Present:

Mayor Brugger
Mayor Pro Tem Shirley King
Council Member Anita Hisey (arrived 6:02 PM)
Council Member Eric Tanner
Council Member Tom Dillard
Council Member Mark Morren
Council Member Todd Holland

Absent:

Staff:

City Manager Ken Nickel
Assistant City Manager Peggy Smith
City Secretary Elaine Simpson
Finance Director Wendy Gholson

2. **Public comment and announcements and Items of Interest**

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

Mr. Michael Steenbergen, 2208 Belaire Drive, Granite Shoals, TX: Spoke regarding his interest in investigating Solar Power for the City of Granite Shoals. Requested that Council discuss this at a future meeting, and that members of the Council participate in the research group.

Regular Items:

3. Discuss, consider and possibly take action on proposed Notice of Election for Referendum of Ordinance #680 No Feeding the Deer Ordinance. *(City Manager Ken Nickel, City Secretary Elaine Simpson)*

Mayor Brugger motioned, and Council Member Tanner seconded, to approve the Notice of Election for the Referendum Election on Ord. 680 to be held November 8, 2016. Motion carried with a unanimous vote of 7-0.

4. Discuss, consider and possibly take action on proposed Ordinance #699 to adopt the City of Granite Shoals operating budget for fiscal year beginning October 1, 2016 and ending September 30, 2017. *(City Manager Ken Nickel, Finance Director Wendy Gholson)*

Finance Director Wendy Gholson reviewed a few of the pages at the beginning of the proposed budget.

The city council had been provided with the required wording for the motions for items #4-#6.

Council Member Eric Tanner motioned:

“I move that we adopt the proposed budget (included with Ordinance # 699) as presented, as the 2016-2017 Budget for the City of Granite Shoals.”

Mayor Pro Tem Dillard seconded:

“I second the motion.”

Mayor Brugger called for the roll call vote.

“Ms. Simpson, will you please record the vote of each council member?”

CITY SECRETARY:

“Council Member Hisey. Aye

Council Member King. Aye

Mayor Brugger. Aye

Council Member Tanner. Aye

Mayor Pro Tem Dillard. Aye

Council Member Holland. Aye

Council Member Morren.” Aye

Motion carried unanimously by a 7-0 vote.

Council Member King explained that she was voting in favor of the budget, even with the tax increase, because the increase was needed to fund the public safety items in the budget, such as the additional firefighters and payments on the fire engine.

5. Discuss, consider and possibly take action related to ratifying the tax increase that is reflected in the 2016-2017 City of Granite Shoals city budget. *(City Manager Ken Nickel)*

Mayor Pro Tem Dillard motioned:

“I move to ratify the property tax increase reflected in the budget.”

Council Member Morren seconded:

“I second.”

Mayor Brugger called for the roll call vote.

“Ms. Simpson, will you please record the vote of each council member?”

CITY SECRETARY:

“Council Member Hisey. Aye

Council Member King. Aye

Mayor Brugger. Aye

Council Member Tanner. Aye

Mayor Pro Tem Dillard. Aye

Council Member Holland. Aye

Council Member Morren.” Aye

Motion carried unanimously by a 7-0 vote.

6. Discuss, consider and possibly take action to adopt proposed Ordinance #700 to levy ad valorem (property) tax rate for Granite Shoals for 2016, at a rate of \$ 0.54720/100 valuation; being a levy of \$ 0.32850/\$100 valuation for Maintenance and Operations, and

a levy of \$ 0.21870/100 valuation for Interest and Sinking (Debt service fund). (City Manager Ken Nickel/Finance Director Wendy Gholson)

Mayor Brugger introduced the agenda item.

Mayor Pro Tem Tom Dillard motioned:

“I move that the property tax rate be increased by the adoption of proposed Ordinance #700 setting a 2016 tax rate of 0.54720/\$100 valuation, which is effectively a 5.1 percent increase in the tax rate from last year.”

Council Member Tanner seconded:

“I second the motion.”

Mayor Brugger called for the roll call vote.

“Ms. Simpson, will you please record the vote of each council member?”

CITY SECRETARY:

“Council Member Hisey. Aye

Council Member King. Aye

Mayor Brugger. Aye

Council Member Tanner. Aye

Mayor Pro Tem Dillard. Aye

Council Member Holland. Aye

Council Member Morren.” Aye

Motion carried unanimously by a vote of 7-0.

7. **Executive Session**

The City Council will convene in Executive (Closed) Session to discuss Personnel, pursuant to sections 551.074 of the Texas Open Meetings Act (*Personnel Matters*): Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following public employee: Municipal Court Judge Frank Reilly.

Mayor Brugger recessed the Open Session at 6:19 PM

Mayor Brugger called the Executive Session to order at 6:21 PM

Mayor Brugger adjourned the Exec. Session at 6:36 PM

Mayor Brugger reconvened the Open Session at 6:38 PM

There was no action taken resulting from the Executive Session.

8. **Future Meetings and Agenda Items**
 - a.) Review Agenda Calendar
 - b.) Identification of future agenda items

9. **Adjournment**

With no other items on the agenda and no objections, Mayor Brugger adjourned the Special Called Meeting at 6:41 PM.

Approved by City Council on the 27th of September, 2016

By: _____
Tom Dillard, Mayor Pro Tem

Attest:

Elaine Simpson, City Secretary

RESOLUTION # 510

**RESOLUTION PROVIDING FOR THE SALE
OF PROPERTY ACQUIRED BY THE BURNET CENTRAL APPRAISAL DISTRICT
AT DELINQUENT TAX SALE**

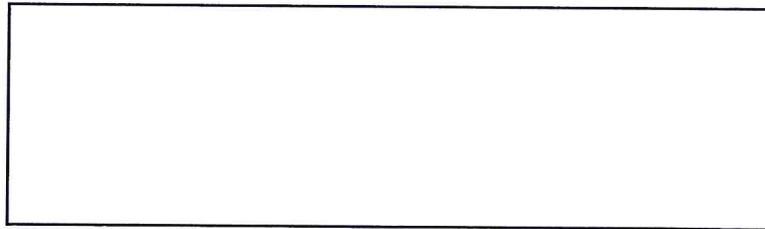
WHEREAS, Lots 354 & 355, Hillcrest Section of Sherwood Shores, City of Granite Shoals, Burnet County, Texas, being that property more particularly described in Volume 166, Page 567 of the Deed Records of Burnet County, Texas were offered for sale by the Sheriff at Burnet County, Texas at public auction pursuant to judgments of foreclosure for delinquent taxes by the District Court; and

WHEREAS, no sufficient bid was received and the property was struck off to the Burnet Central Appraisal District, pursuant to TEX.PROP.TAX CODE Section 34.01(j); and

WHEREAS, TEX.PROP.TAX CODE Section 34.05(a) provides that we may accept a sufficient bid. A bid of ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00), BEING \$500.00 ON EACH LOT, has been made by GRANITE SHOALS PROPERTIES, LLC, said bid being less than the taxes due, and

THEREFORE, BE IT HEREBY RESOLVED by City Council of the City of Granite Shoals, that the Mayor of the City of Granite Shoals is hereby authorized to convey Lots 354 & 355, Hillcrest Section of Sherwood Shores, City of Granite Shoals, Burnet County, Texas to GRANITE SHOALS PROPERTIES, LLC, for the sum of ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00) payable to the Chief Appraiser of Burnet Central Appraisal District for distribution as provided by law.

PASSED, APPROVED AND ADOPTED THIS 27th day of September,
2016.



Tom Dillard
Mayor Pro Tem
City of Granite Shoals, TX

BURNET CENTRAL APPRAISAL DISTRICT

P.O. Box 908/223 South Pierce
Burnet, Texas 78611
(512) 756-8291 Telephone
(512 756-7873 Fax

July 19, 2016

Carl J. Brugger, Mayor
City of Granite Shoals
2221 N. Phillips Ranch Rd.
Granite Shoals, TX 78654

Re: Lots 354 & 355, Hillcrest Section, Sherwood Shores, City of Granite Shoals, Burnet County, Texas

Res. # 510

Dear Mayor Brugger,

Enclosed is information on a bid we received for the above referenced property. Please schedule time at your next City Council meeting to discuss this bid.

If the bid is approved, please return the dated and signed Resolution to the Burnet Central Appraisal District, Attn: Joy. If the bid is not approved, please call us at 512-756-8291 ext. 39 to inform us of the Council's decision.

Thank you for your attention to this matter. Please call us with any questions you may have.

Sincerely,

Stan Hemphill
Stan Hemphill
Chief Appraiser

Enc.

RECEIVED

JUL 22 2016

CITY OF GRANITE SHOALS

MCCREARY, VESELKA, BRAGG & ALLEN, P.C.
ATTORNEYS AT LAW

223 South Pierce
Burnet, Texas 78611
(512) 756-8291

July 19, 2016

Mr. Stan Hemphill, Chief Appraiser
Burnet Central Appraisal District
P.O. Box 908
Burnet, TX 78611

RE: Distribution of Funds: Cause No. 39,799; Burnet Central Appraisal District vs. Hubert L Spencer et al; Lots 354 & 355, Hillcrest Section of Sherwood Shores, City of Granite Shoals, Burnet County, Texas Account #s 20131 & 20132 (2015 Assessed Value each lot = \$2,250)

Dear Mr. Hemphill:

A bid of \$1,000, being \$500 for each lot, has been made by Granite Shoals Properties, LLC, 909 Canyon Wren Dr., Buda, Texas 78610 to purchase the property, the subject of the above-referenced suit. The money should be disbursed as follows:

CAUSE NO. 39,799		
FEES:	AMOUNT:	TO WHOM:
Deed Recording Fee:	\$ 28.00	Burnet Co. Clerk
Court Costs:	\$ 361.00	Burnet Co. Dist. Clerk
Abstract Fee:	\$ 175.00	MVBA
Attorney ad Litem Fee:	\$ 250.00	MVBA
Due to Burnet Central Appraisal District		
City of Granite Shoals	\$ 19.76	Burnet CAD
Burnet County	\$ 31.77	
Burnet County Special	\$ 3.55	
Water Conservation District	\$.47	
Marble Falls ISD	\$ 130.45	
TOTAL MONIES DISBURSED	\$ 1,000.00	

Pursuant to Texas Property Tax Code Sec. 34.05(k), please remove any balance remaining on the account after all monies have been distributed as instructed above.

Please contact me if you have any questions or need further information.

Sincerely,
Darby Howell
Legal Assistant
DH/jb

RESOLUTION # 511

**RESOLUTION PROVIDING FOR THE SALE
OF PROPERTY ACQUIRED BY THE BURNET CENTRAL APPRAISAL DISTRICT
AT DELINQUENT TAX SALE**

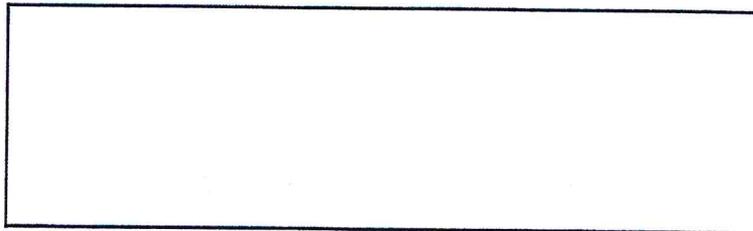
WHEREAS, Lots 177, 178 & 179, Sweetbriar Section of Sherwood Shores, City of Granite Shoals, Burnet County, Texas, being that property more particularly described in Volume 324, Page 990 and Volume 298, Page 483 of the Deed Records of Burnet County, Texas were offered for sale by the Sheriff at Burnet County, Texas at public auction pursuant to judgments of foreclosure for delinquent taxes by the District Court; and

WHEREAS, no sufficient bid was received and the property was struck off to the Burnet Central Appraisal District, pursuant to TEX.PROP.TAX CODE Section 34.01(j); and

WHEREAS, TEX.PROP.TAX CODE Section 34.05(a) provides that we may accept a sufficient bid. A bid of ONE THOUSAND, TWO HUNDRED AND NO/100 DOLLARS (\$1,200.00), BEING \$400.00 ON EACH LOT, has been made by GRANITE SHOALS PROPERTIES, LLC, said bid being less than the taxes due, and

THEREFORE, BE IT HEREBY RESOLVED by City Council of the City of Granite Shoals, that the Mayor of the City of Granite Shoals is hereby authorized to convey Lots 177, 178 & 179, Sweetbriar Section of Sherwood Shores, City of Granite Shoals, Burnet County, Texas to GRANITE SHOALS PROPERTIES, LLC, for the sum of ONE THOUSAND, TWO HUNDRED AND NO/100 DOLLARS (\$1,200.00) payable to the Chief Appraiser of Burnet Central Appraisal District for distribution as provided by law.

PASSED, APPROVED AND ADOPTED THIS 27th day of September,
20 16.



Tom Dillard, Mayor Pro Tem
City of Granite Shoals, TX

BURNET CENTRAL APPRAISAL DISTRICT

P.O. Box 908/223 South Pierce
Burnet, Texas 78611
(512) 756-8291 Telephone
(512 756-7873 Fax

July 19, 2016

Carl J. Brugger, Mayor
City of Granite Shoals
2221 N. Phillips Ranch Rd.
Granite Shoals, TX 78654

Res. 511

Re: Lots 177, 178 & 179, Sweetbriar Section, Sherwood Shores, City of Granite Shoals, Burnet County, Texas

Dear Mayor Brugger,

Enclosed is information on a bid we received for the above referenced property. Please schedule time at your next City Council meeting to discuss this bid.

If the bid is approved, please return the dated and signed Resolution to the Burnet Central Appraisal District, Attn: Joy. If the bid is not approved, please call us at 512-756-8291 ext. 39 to inform us of the Council's decision.

Thank you for your attention to this matter. Please call us with any questions you may have.

Sincerely,

Stan Hemphill
Stan Hemphill
Chief Appraiser

Enc.

RECEIVED

JUL 22 2016

CITY OF GRANITE SHOALS

MCCREARY, VESELKA, BRAGG & ALLEN, P.C.
ATTORNEYS AT LAW
 223 South Pierce
 Burnet, Texas 78611
 (512) 756-8291

July 19, 2016

Mr. Stan Hemphill, Chief Appraiser
 Burnet Central Appraisal District
 P.O. Box 908
 Burnet, TX 78611

RE: Distribution of Funds: Cause No. 30,039; Burnet Central Appraisal District vs. Howard E. Guffey et al; Lots 177, 178 & 179, Sweetbriar Section of Sherwood Shores, City of Granite Shoals, Burnet County, Texas Account #s 43219, 43220 & 43221 (2015 Assessed Value each lot = \$2,250)

Dear Mr. Hemphill:

A bid of \$1,200, being \$400 for each lot, has been made by Granite Shoals Properties, LLC, 909 Canyon Wren Dr., Buda, Texas 78610 to purchase the property, the subject of the above-referenced suit. The money should be disbursed as follows:

<hr/>		
CAUSE NO. 30,039		
FEES:	AMOUNT:	TO WHOM:
Deed Recording Fee:	\$ 28.00	Burnet Co. Clerk
Court Costs:	\$ 483.00	Burnet Co. Dist. Clerk
Abstract Fee:	\$ 150.00	MVBA
Attorney ad Litem Fee:	\$ 250.00	MVBA
Citation by Publication Fee:	\$ 248.30	MVBA
Due to Burnet Central Appraisal District		
City of Granite Shoals	\$ 6.41	Burnet CAD
Burnet County	\$ 6.40	
Burnet County Special	\$.54	
Water Conservation District	\$.07	
Marble Falls ISD	<u>\$ 27.28</u>	
TOTAL MONIES DISBURSED	\$ 1,200.00	

Pursuant to Texas Property Tax Code Sec. 34.05(k), please remove any balance remaining on the account after all monies have been distributed as instructed above.

Please contact me if you have any questions or need further information.

Sincerely,
 Darby Howell
 Legal Assistant
 DH/jb

ORDINANCE NO. 701

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF GRANITE SHOALS, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, AND AN EFFECTIVE DATE.

BUDGET AMENDMENT NUMBER 1

WHEREAS, Section 7.09 of the Granite Shoals City Charter and Section 102.010 of the Texas Local Government Code authorizes the governing body of a municipality to make changes to the city's budget for municipal purposes; and

WHEREAS, the City Council finds that conditions have arisen that could not reasonably have been foreseen in the normal process of planning the budget; and

WHEREAS, the City Council finds that the amendments to the budget provided by this ordinance involve the general welfare of the citizenry of the City of Granite Shoals;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

SECTION 1:

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Granite Shoals and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

SECTION 2:

That the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 shall be amended as shown in Exhibit A attached.

SECTION 3:

The above revisions to the 2015-2016 Budget were approved and shall become an attachment to the original budget as required by Section 7.09 of the Charter on this 27th day of September, 2016.

Tom Dillard, Mayor Pro-Tem

Elaine Simpson, City Secretary

City of Granite Shoals
Budget Amendment Number 1
FY 2015-2016

ORDINANCE NO. 701
Exhibit A

Approved: 09/27/2016

Budget Adjustment #: Account #	Purpose	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
					Increase	Decrease	Increase	Decrease		
74	Furniture for new courtroom									
100-590-5370	Court		Office Supplies	\$ 1,000.00	\$ -	\$ -	\$ 800.00	\$ -	\$ 1,800.00	
100-590-5450	Court		Dues and Subscriptions	\$ 500.00			\$ -	\$ (250.00)	\$ 250.00	
100-590-5440	Court		Travel Expense	\$ 1,500.00			\$ -	\$ (550.00)	\$ 950.00	
				\$ -	\$ -	\$ -	\$ 800.00	\$ (800.00)	\$ -	
75	Cover expenses for Employee Christmas party									
100-560-5194	Admin		Employee Appreciation Day	\$ 1,200.00	\$ -	\$ -	\$ 204.00	\$ -	\$ 1,404.00	
100-560-5650	Admin		Contingency	\$ 15,000.00	\$ -	\$ -	\$ -	\$ (204.00)	\$ 14,796.00	
				\$ -	\$ -	\$ -	\$ 204.00	\$ (204.00)	\$ -	
76	Pay invoice #15GS 04293-Safe Place to be reimbursed by state									
100-470-4405	Police		Reimbursable Expenses	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	
100-570-5205	Police		Medical Tests	\$ 1,500.00			\$ -	\$ (64.00)	\$ 1,436.00	
100-570-5206	Police		Sexual Assault Exams	\$ -	\$ -	\$ -	\$ 764.00	\$ -	\$ 764.00	
				\$ -	\$ 700.00	\$ -	\$ 764.00	\$ (64.00)	\$ -	
77	Invoices from Childress Outhouse and start of Manzano Trail									
100-585-5399	Parks		Materials & Supplies	\$ 12,000.00	\$ -	\$ -	\$ -	\$ (2,500.00)	\$ 9,500.00	
100-585-5125	Parks		Professional Services	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	
				\$ -	\$ -	\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -	
78	Safety equipment for parks department									
100-585-5398	Admin		Parks Supplies - Buoys	\$ 4,000.00	\$ -	\$ -	\$ -	\$ (300.00)	\$ 3,700.00	
100-585-5393	Admin		Parks Safety equipment	\$ 175.00	\$ -	\$ -	\$ 300.00	\$ -	\$ 475.00	
				\$ -	\$ -	\$ -	\$ 300.00	\$ (300.00)	\$ -	
79	Building Maint. Expenses for the year									
100-560-5650	Admin		City Manager Contingency	\$ 14,796.00	\$ -	\$ -	\$ -	\$ (8,000.00)	\$ 6,796.00	
100-500-5468	Admin		City Hall Building Maint	\$ 8,500.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 16,500.00	
				\$ -	\$ -	\$ -	\$ 8,000.00	\$ (8,000.00)	\$ -	
80	Expense for physicals for new hires									
100-580-5466	Streets		Equipment Lease	\$ 24,000.00	\$ -	\$ -	\$ -	\$ (500.00)	\$ 23,500.00	
100-580-5201	Streets		Employee Physicals	\$ 315.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 815.00	
				\$ -	\$ -	\$ -	\$ 500.00	\$ (500.00)	\$ -	

City of Granite Shoals
Budget Amendment Number 1
FY 2015-2016

ORDINANCE NO. 701
Exhibit A

Approved: 09/27/2016

Budget Adjustment #: Purpose Account #	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
				Increase	Decrease	Increase	Decrease		
81 Streets - Repair/Lease 100-580-5465 100-580-5466	Streets	Equipment Repair/Maintenance	\$ 16,000.00	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 28,000.00	
	Streets	Equipment Lease - Grader	\$ 23,500.00	\$ -	\$ -	\$ -	\$ (12,000.00)	\$ 11,500.00	
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
82/88/97/98/99 Purchase used 10 SCBA units rather than 1 new									
100-520-5714	Fire	New Equipment	\$ 8,250.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 10,250.00	
100-420-4983	Fire	Sale of Assets - Fire	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	
			\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	
83 To cover invoices for FY2016									
100-580-5466	Streets	Equip-Lease	\$ 11,500.00	\$ -	\$ -	\$ -	\$ (11,500.00)	\$ -	
100-580-5465	Streets	Equip Repair/Streets	\$ 28,000.00	\$ -	\$ -	\$ 11,500.00	\$ -	\$ 39,500.00	
			\$ -	\$ -	\$ -	\$ 11,500.00	\$ (11,500.00)	\$ -	
84 To cover invoices for FY2016									
100-585-5398	Parks	Supplies - Buoyes	\$ 3,700.00	\$ -	\$ -	\$ -	\$ (500.00)	\$ 3,200.00	
100-585-5393	Parks	Safety Equip - Parks	\$ 475.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 975.00	
			\$ -	\$ -	\$ -	\$ 500.00	\$ (500.00)	\$ -	
85 Cover actual services for Vet, Euth, Rabies for FY2016									
100-511-5167	ACO	Vet/Euth/ Rabies Services	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	
100-511-5350	ACO	Fuel - ACO	\$ 5,000.00	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 4,000.00	
			\$ -	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	
86 Cover actual current and future costs of newspaper ads									
100-560-5320	Admin	Codification	\$ 5,000.00	\$ -	\$ -	\$ -	\$ (2,000.00)	\$ 3,000.00	
100-560-5411	Admin	Publications/Newspaper	\$ 3,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 5,000.00	
			\$ -	\$ -	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -	
87 Purchase 2 TV's for council chambers for presentations									
100-560-5650	Admin	Contingency	\$ 6,796.00	\$ -	\$ -	\$ -	\$ (1,500.00)	\$ 5,296.00	
100-560-5411	Admin	Office Supplies - Admin	\$ 3,000.00	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 4,500.00	
			\$ -	\$ -	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -	

Budget Adjustment #: Account #	Purpose	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
					Increase	Decrease	Increase	Decrease		
89	Had to submit large amount of test for rabies	Animal Control	Building Maintenance	\$ 1,500.00					\$ 500.00	
				\$ 1,000.00		\$ 1,000.00	\$ (1,000.00)	\$ 2,000.00		
						\$ 1,000.00	\$ (1,000.00)			
90	Additional cost for heat sensors needed	Fire	Ladder Inspection and Testing	\$ 500.00		\$ 160.00		\$ 660.00		
				\$ 20,000.00			\$ (160.00)	\$ 19,840.00		
						\$ 160.00	\$ (160.00)			
91	To cover unforeseen training expenses and staff mileage reimb.	Finance	Incode Maintenance	\$ 10,500.00			\$ (1,200.00)	\$ 9,300.00		
				\$ 200.00		\$ 300.00		\$ 500.00		
				\$ 3,000.00		\$ 900.00		\$ 3,900.00		
						\$ 1,200.00	\$ (1,200.00)			
92	Police Dept grant from NRA Foundation, Inc.	Police	Police Grant Funds	\$ -	\$ 2,880.00			\$ 2,880.00		
				\$ 3,999.00		\$ 2,880.00		\$ 6,879.00		
						\$ 2,880.00				
93	Cover Invoices for FY2016	Code Compliance	Postage - Code	\$ 1,500.00		\$ 200.00		\$ 1,700.00		
				\$ 1,000.00			\$ (400.00)	\$ 600.00		
				\$ 1,000.00		\$ 200.00		\$ 1,200.00		
						\$ 400.00	\$ (400.00)			
94	Pay Invoices	Utility Fund	Overtime	\$ 10,800.00		\$ 3,000.00		\$ 13,800.00		
				\$ 500.00		\$ 2,000.00		\$ 2,500.00		
				\$ 500.00		\$ 3,000.00		\$ 3,500.00		
				\$ 3,500.00		\$ 500.00		\$ 4,000.00		
				\$ 11,000.00			\$ (4,000.00)	\$ 7,000.00		
				\$ 70,000.00		\$ 10,000.00	\$ (4,500.00)	\$ 65,500.00		
				\$ 6,000.00				\$ 16,000.00		
				\$ 25,000.00		\$ 18,500.00	\$ (10,000.00)	\$ 15,000.00		
		\$ 18,500.00	\$ (18,500.00)							

City of Granite Shoals
Budget Amendment Number 1
FY 2015-2016

ORDINANCE NO. 701
Exhibit A

Approved: 09/27/2016

Budget Adjustment #: Account #	Purpose	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
					Increase	Decrease	Increase	Decrease		
95	Cover 4 new cameras for security system of building	Finance	Security Services	\$ 1,000.00	\$ -	\$ -	\$ 560.00	\$ -	\$ 1,560.00	\$ -
	100-500-5469	Finance	CM Contingency	\$ 5,296.00	\$ -	\$ -	\$ -	\$ (560.00)	\$ 4,736.00	\$ -
	100-560-5650	Finance		\$ -	\$ -	\$ -	\$ 560.00	\$ (560.00)	\$ -	\$ -
96	Groundwater System and New water lines	Utilities	R&M Groundwater	\$ 15,000.00	\$ -	\$ -	\$ -	\$ (4,517.00)	\$ 10,483.00	\$ -
	200-540-5710	Utilities	New Water Lines	\$ 2,000.00	\$ -	\$ -	\$ 4,517.00	\$ -	\$ 6,517.00	\$ -
	200-540-5471	Utilities		\$ -	\$ -	\$ -	\$ 4,517.00	\$ (4,517.00)	\$ -	\$ -
100	Adjust for invoice and remainder of FY2016	Finance	Incode Maint	\$ 9,300.00	\$ -	\$ -	\$ -	\$ (300.00)	\$ 9,000.00	\$ -
	100-530-5230	Finance	Finance Travel	\$ 3,900.00	\$ -	\$ -	\$ 300.00	\$ -	\$ 4,200.00	\$ -
	100-530-5440	Finance		\$ -	\$ -	\$ -	\$ 300.00	\$ (300.00)	\$ -	\$ -
101 & 103	VOIDS - 103 reversed 101									
102	Surety bonds issued for 3 years (instead of 1) for non-directors	City Hall	Cust Serv Training	\$ 1,000.00	\$ -	\$ -	\$ -	\$ (128.00)	\$ 872.00	\$ -
	200-545-5460	City Hall	Cust Serv Surety Bond	\$ 80.00	\$ -	\$ -	\$ 128.00	\$ -	\$ 208.00	\$ -
	200-545-5220	City Hall	Solid Waste Office Supplies	\$ 1,000.00	\$ -	\$ -	\$ -	\$ (128.00)	\$ 872.00	\$ -
	250-595-5370	City Hall	Solid Waste Surety Bond	\$ 80.00	\$ -	\$ -	\$ 128.00	\$ -	\$ 208.00	\$ -
	250-595-5220	City Hall	Admin Surety Bond	\$ 960.00	\$ -	\$ -	\$ -	\$ (552.00)	\$ 408.00	\$ -
	100-560-5220	City Hall	Finance Surety Bond	\$ 280.00	\$ -	\$ -	\$ 128.00	\$ -	\$ 408.00	\$ -
	100-530-5220	City Hall	Council Surety Bond	\$ 400.00	\$ -	\$ -	\$ 280.00	\$ -	\$ 680.00	\$ -
	100-560-5221	City Hall	Court Warrants Roundup	\$ 1,000.00	\$ -	\$ -	\$ -	\$ (112.00)	\$ 888.00	\$ -
	100-590-5380	City Hall	Court Surety Bond	\$ 160.00	\$ -	\$ -	\$ 256.00	\$ -	\$ 416.00	\$ -
	100-590-5220	City Hall		\$ -	\$ -	\$ -	\$ 920.00	\$ (920.00)	\$ -	\$ -
104	Cover current invoices for Municode for July 2016-June 2017	Admin	Election Expense	\$ 2,500.00	\$ -	\$ -	\$ -	\$ (233.00)	\$ 2,267.00	\$ -
	100-560-5200	Admin	Codification	\$ 3,000.00	\$ -	\$ -	\$ 233.00	\$ -	\$ 3,233.00	\$ -
	100-560-5320	Admin		\$ -	\$ -	\$ -	\$ 233.00	\$ (233.00)	\$ -	\$ -
105	Cover expenses for land line	Fire	Gasoline/Oil	\$ 12,000.00	\$ -	\$ -	\$ -	\$ (600.00)	\$ 11,400.00	\$ -
	100-520-5350	Fire	Phone Land Line	\$ 1,600.00	\$ -	\$ -	\$ 600.00	\$ -	\$ 2,200.00	\$ -
	100-520-5406	Fire		\$ -	\$ -	\$ -	\$ 600.00	\$ (600.00)	\$ -	\$ -

Budget Adjustment #: Purpose Account #	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
				Increase	Decrease	Increase	Decrease		
106	Cover expense overage for radio purchase								
100-520-5350	Fire	Fuel/Oil	\$ 11,400.00	\$ -	\$ -	\$ -	\$ (263.00)	\$ 11,137.00	
100-520-5410	Fire	Pagers/Radios	\$ 1,500.00	\$ -	\$ -	\$ 263.00	\$ -	\$ 1,763.00	
			\$ -	\$ -	\$ -	\$ 263.00	\$ (263.00)	\$ -	
107	TML insurance check for repairs from damages to dump truck								
100-460-4976	Streets	Insurance Claims Proceeds	\$ 4,000.00	\$ 1,877.00	\$ -	\$ -	\$ -	\$ 1,877.00	
100-580-5371	Streets	Repair & Maintenance Vehicles	\$ -	\$ -	\$ -	\$ 1,877.00	\$ -	\$ 5,877.00	
			\$ 1,877.00	\$ -	\$ -	\$ 1,877.00	\$ -	\$ -	
108	Cover Remainder of FY2016 Invoices								
100-590-5325	Court	Copier Expense	\$ 550.00	\$ -	\$ -	\$ 170.00	\$ -	\$ 720.00	
100-590-5440	Court	Travel Expense - Court	\$ 950.00	\$ -	\$ -	\$ -	\$ (170.00)	\$ 780.00	
			\$ -	\$ -	\$ -	\$ 170.00	\$ (170.00)	\$ -	
109	FY 2016 Invoices								
100-585-5125	Parks	Professional Services	\$ 2,500.00	\$ -	\$ -	\$ -	\$ (2,460.00)	\$ 40.00	
100-585-5230	Parks	Parks Sanitary Services	\$ -	\$ -	\$ -	\$ 2,460.00	\$ -	\$ 2,460.00	
			\$ -	\$ -	\$ -	\$ 2,460.00	\$ (2,460.00)	\$ -	
110	Cover invoices and revenue for remainder of FY2016								
200-440-4065	Utility Billing	Credit Card Convenience	\$ 19,000.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 21,500.00	
200-545-5121	Utility Billing	Credit Card Convenience	\$ 12,000.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 14,500.00	
			\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	
111	Cover invoices for Aug 2016 copier lease and copies made - Wells Fargo & HCOS								
100-500-5325	Admin	Copier Expense	\$ 9,500.00	\$ -	\$ -	\$ 340.00	\$ -	\$ 9,840.00	
100-500-5365	Admin	Custodian Supplies	\$ 400.00	\$ -	\$ -	\$ -	\$ (100.00)	\$ 300.00	
100-500-5225	Admin	Property and Liability Insurance	\$ 12,051.00	\$ -	\$ -	\$ -	\$ (240.00)	\$ 11,811.00	
			\$ -	\$ -	\$ -	\$ 340.00	\$ (340.00)	\$ -	
112 & 124	Cover invoices for Aug 2016 name plates for committees								
100-560-5370	Admin	Office Supplies -Admin	\$ 4,500.00	\$ -	\$ -	\$ 210.00	\$ -	\$ 4,710.00	
100-560-5320	Admin	Codification	\$ 3,233.00	\$ -	\$ -	\$ -	\$ (110.00)	\$ 3,123.00	
100-560-5399	Admin	Misc. Expense - Admin	\$ 1,500.00	\$ -	\$ -	\$ -	\$ (100.00)	\$ 1,400.00	
			\$ -	\$ -	\$ -	\$ 210.00	\$ (210.00)	\$ -	

City of Granite Shoals
Budget Amendment Number 1
FY 2015-2016

ORDINANCE NO. 701
Exhibit A

Budget Adjustment #: Purpose Account #	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
				Increase	Decrease	Increase	Decrease		
113		City Hall Roof Repairs - order materials and start work on 9/19/16							
100-500-5404	Admin-Police	Electric Expense	\$ 40,000.00	\$ -	\$ -	\$ -	\$ (6,000.00)	\$ 34,000.00	
100-511-5001	Admin-Police	Animal Control Officer	\$ 40,303.90	\$ -	\$ -	\$ -	\$ (9,000.00)	\$ 31,303.90	
100-511-5350	Admin-Police	Gas/Fuel Animal Control	\$ 4,000.00	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 3,000.00	
100-560-5650	Admin-Police	Contingency	\$ 4,736.00	\$ -	\$ -	\$ -	\$ (4,000.00)	\$ 736.00	
100-500-5468	Admin-Police	Building Maintenance	\$ 16,500.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 36,500.00	
			\$ -	\$ -	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ -	
114		Cover current invoice FY2016							
100-560-5650	Admin	Contingency	\$ 736.00	\$ -	\$ -	\$ -	\$ (195.00)	\$ 541.00	
100-560-5469	Admin	Council/Committee Initiatives	\$ 3,000.00	\$ -	\$ -	\$ 195.00	\$ -	\$ 3,195.00	
			\$ -	\$ -	\$ -	\$ 195.00	\$ (195.00)	\$ -	
115		Cover Invoices for remainder of FY2016							
200-540-5715	Admin	Pumps and Motors	\$ 10,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 12,000.00	
200-540-5710	Admin	Water Line Extensions	\$ 10,483.00	\$ -	\$ -	\$ -	\$ (2,000.00)	\$ 8,483.00	
			\$ -	\$ -	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -	
116		Cover Invoices for remainder of FY2016							
200-540-5351	Admin	State Fees and Water Fees	\$ 13,000.00	\$ -	\$ -	\$ 300.00	\$ -	\$ 13,300.00	
200-540-5353	Admin	Chemicals	\$ 42,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 47,000.00	
200-540-5373	Admin	Distribution Supplies	\$ 55,000.00	\$ -	\$ -	\$ -	\$ (5,300.00)	\$ 49,700.00	
			\$ -	\$ -	\$ -	\$ 5,300.00	\$ (5,300.00)	\$ -	
117		Over budget to unforeseen Expenses							
100-520-5460	Fire	Training/Travel	\$ 5,500.00	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 4,500.00	
100-520-5412	Fire	Bunker Gear inspections	\$ 4,000.00	\$ -	\$ -	\$ 200.00	\$ -	\$ 4,200.00	
100-520-5396	Fire	Protective Clothing	\$ 5,000.00	\$ -	\$ -	\$ 800.00	\$ -	\$ 5,800.00	
			\$ -	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	
118		Grant Funds from Texas Forest Service for Firefighter protective gear							
100-520-5396	Fire	Protective Clothing	\$ 5,800.00	\$ -	\$ -	\$ 7,128.00	\$ -	\$ 12,928.00	
100-470-4505	Fire	Fire Grant Proceeds	\$ 3,500.00	\$ 7,128.00	\$ -	\$ -	\$ -	\$ 10,628.00	
			\$ -	\$ -	\$ -	\$ 7,128.00	\$ -	\$ -	
119		Legal Expense invoice for July 16-Aug 15 2016							
100-560-5105	Admin	Legal Expense	\$ 65,000.00	\$ -	\$ -	\$ 1,596.72	\$ -	\$ 66,596.72	
100-560-5200	Admin	Election Expense	\$ 2,267.00	\$ -	\$ -	\$ -	\$ (1,520.31)	\$ 746.69	
100-560-5440	Admin	Travel Expense	\$ 1,200.00	\$ -	\$ -	\$ -	\$ (76.41)	\$ 1,123.59	
			\$ -	\$ -	\$ -	\$ 1,596.72	\$ (1,596.72)	\$ -	

Budget Adjustment #: Purpose Account #	Department	Account Name	Original Budget	Revenue		Expenditure		Amended Budget	Net Effect increase funds (decrease funds)
				Increase	Decrease	Increase	Decrease		
120	Cover invoices for Aug-Sept 2016								
100-500-5362	Admin	Custodian Services	\$ 16,440.00	\$ -	\$ -	\$ -	\$ (3,312.00)	\$ 13,128.00	
100-500-5406	Admin	Telephone Landline	\$ 7,800.00	\$ -	\$ -	\$ -	\$ (600.00)	\$ 7,200.00	
100-500-5410	Admin	Network Services	\$ 4,500.00	\$ -	\$ -	\$ -	\$ (300.00)	\$ 4,200.00	
100-500-5468	Admin	Building maintenance	\$ 36,500.00	\$ -	\$ -	\$ 4,212.00	\$ -	\$ 40,712.00	
			\$ -	\$ -	\$ 4,212.00	\$ (4,212.00)	\$ -	\$ -	
121	Cover invoices for FY2016 for Unsafe Bldg Program								
100-550-5150	Code Compliance	Plat and Zoning Fees	\$ 1,000.00	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ -	
100-550-5440	Code Compliance	Travel Expense	\$ 400.00	\$ -	\$ -	\$ -	\$ (400.00)	\$ -	
100-550-5462	Code Compliance	Professional Development	\$ 1,000.00	\$ -	\$ -	\$ -	\$ (950.00)	\$ 50.00	
100-550-5464	Code Compliance	Vehicle Repairs	\$ 1,500.00	\$ -	\$ -	\$ -	\$ (669.00)	\$ 831.00	
100-550-5208	Code Compliance	Unsafe Building Program	\$ 10,000.00	\$ -	\$ -	\$ 3,019.00	\$ -	\$ 13,019.00	
			\$ -	\$ -	\$ 3,019.00	\$ (3,019.00)	\$ -	\$ -	
122 & 123	Cover Invoices for FY2016 Controller at water plant								
200-540-5468	Utilities	Bldg Maint	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (8,000.00)	\$ 2,000.00	
200-540-5710	Utilities	Water Line Extensions	\$ 8,483.00	\$ -	\$ -	\$ -	\$ (3,000.00)	\$ 5,483.00	
200-540-5470	Utilities	Distribution System	\$ 20,000.00	\$ -	\$ -	\$ 11,000.00	\$ -	\$ 31,000.00	
			\$ -	\$ -	\$ 11,000.00	\$ (11,000.00)	\$ -	\$ -	



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: September 27, 2016**

Agenda Item: 8. Plat applications / Public Hearings.

**Prepared/Submitted By: City Secretary for Ken Nickel, City Manager
Department: Administration**

BACKGROUND

8. PUBLIC HEARING(S)

A. Consider request from Don Sherman, on behalf of Kyle West, property owner at 905 N. Castle Hills Drive, for a re-plat of lots 425, 426, 427, 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements.

- 1) Hold a Public Hearing.
- 2) Consider recommendation from the Planning and Zoning Commission.

3) Possibly take action.

B. Consider recommendation of Streets and Water Advisory Group (SWAG) regarding Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan.

- 1) Hold a Public Hearing
- 2) Consider recommendation from the Planning and Zoning Commission.

3) Possibly take action.

- Nomination Period for the 2017 John Rinehart Memorial Community Service, June 30th through September 30th at City Hall and on the city website at <http://www.granite>
- Application period for City Council vacancy in Place at 3:00 PM.
- **Fall City-Wide Clean Up Day** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.

Item # 8.2.)

Mr. Jim Davant, 310 S. Shorewood, Granite Shoals, TX 78654: Explained that he had provided some information to Chair Wilson and to the City Manager related to fence height in relation to 'deer proof' fencing.

APPROVAL OF MINUTES

- 1) Review and consider approval of the minutes from the Planning and Zoning Commission Regular Meeting of August 16, 2016.

Commissioner Fletcher motioned, and Commissioner Scott seconded, to approve, as presented, the meeting minutes from the P&Z Regular Meeting of 8-16-2016. Motion carried by unanimous vote of 7-0.

PUBLIC HEARING(s)

- 2) Consider request from Don Sherman, on behalf of Kyle West, property owner at 905 N. Castle Hills Drive, for a re-plat of lots 425, 426, 427, 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements.
 - a) Hold a Public Hearing
 - b) Possibly take action to forward a recommendation to the City Council upon this request.

Chair Wilson opened up the Public Hearing at 6:04 PM.

Mr. Sherman gave the applicants report. He explained that the PEC easements have been released. There are 7 lots involved here, and this re-plat will solve all the encroachment issues.

City Manager Nickel explained there is a portable building, the city will request that the owners move it out of the setback. The City is unable to require the portable building be moved and it is not sufficient reason to refuse approval of the re-plat.

It was discussed that the owners will continue to be on their own well water, and not city water.

Chair Wilson closed the Public Hearing at 6:08 PM

Commissioner Scott motioned, and Commissioner Fletcher seconded, to forward a favorable recommendation to City Council as requested, for application from Don Sherman, on behalf of Kyle West, property owner at 905 N. Castle Hills Drive, for a re-plat of lots 425, 426, 427, 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements. Motion carried by a 5-1 vote. Ayes: Wilson, Scott, Fletcher, Gonzales and Dooley. Nay: Hardy.

3) Consider recommendation of Streets and Water Advisory Group (SWAG) regarding Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan.

- a) Hold a Public Hearing
- b) Possibly take action to forward a recommendation to the City Council upon this request.

Chair Wilson opened up the Public Hearing at 6:12 PM

Chair Wilson closed the Public Hearing at 6:24 PM

City Manager Nickel presented the staff report. This 'update' regarding the Transportation Chapter of the City's Comprehensive Plan is to modify some definitions. Our City Comprehensive Plan is from 2010. The firm that did this for us, used some definitions that turned out to be ambitious and rather 'cookie cutter' and probably more suited to larger cities. In some parts of the plan, there were descriptions of divided boulevards with medians in the middle. This is actually unlikely to happen in the future. We believe that our major arterials will be similar to RR 1431, and the minor arterials will be similar to Phillips Ranch Road and Valley View Lane.

This amendment proposed tonight is to add some more appropriate definitions/classifications. Council Member Eric Tanner composed these proposed modifications several months ago. They went to the Streets and Water Advisory Group (SWAG) and the SWAG forwarded these to the Planning and Zoning with a favorable recommendation.

The P&Z is holding the Public Hearing tonight, as was published in the Highlander news. P&Z Commissioners will be asked tonight to forward a recommendation on this proposed amendment to the City Council. Council will hold their Public Hearing at their next regular meeting; September 27, 2016.

The Commissioners discussed 'page 6 – 2016 Revisions' language related to Short and Long term recommendations.

This topic was actually sparked by discussion of other Road Projects. There was a brief discussion of the Wirtz Dam Bridge Road project, and how likely the city is to annex in this direction. There was also a discussion of the city's current Arterial Road Infrastructure Project which is the subject of a bond election in November and a grant application to be sent to the US Dept. of Agriculture.

There was a discussion of the need for appropriate classifications/definitions of major and minor arterials, collector streets and local streets.

Commissioner Fletcher motioned, and Commissioner Scott seconded, to forward a favorable recommendation to City Council regarding the recommendations of SWAG to update/amend the Transportation chapter of the City Comprehensive plan, as presented. Motion carried unanimously by a 7-0 vote.



City of Granite Shoals

2221 N. Phillips Ranch Road
Granite Shoals, Texas 78654
(830) 598-2424 Fax: (830) 598-6538
www.graniteshoals.org

PLAT / REPLAT APPLICATION

Date: _____

Please print all the following information – Please complete the entire application

Applicant's Name: Don Sherman Phone: (830) 693-3566
Email: Sherman@nctv.com
Mailing Address: 310 Main Street, Marble Falls State: Tx Zip: 78654

Owner's Name: Kyle West Phone: (432) 258-1584
Email: mekats08@yahoo.com
Mailing Address: 905 N. Castle Hills Dr., Granite Shoals State: Tx Zip: 78654

Engineer: N/A Phone: _____
Email: _____
Mailing Address: _____ State: _____ Zip: _____

Surveyor: Don Sherman Phone: (830) 693-3566
Email: sherman@nctv.com
Mailing Address: 310 Main Street, Marble Falls State: Tx Zip: 78654

Lots 425, 426, 427 and 501
Legal Description of Property: Lots 502, 503, 504 Block Mystic Castle subdivision: Sherwood Shores
Zoning on Property: MH-1 Mobile Home Residential
Purpose of Plat/Replat Application: To cure existing encroachments across lot lines and easements.

The following must be submitted with this application:

1. Tax Certificate showing legal owner
2. Survey: Eight (8) copies of plat/replat area, 18"x24", One (1) copy at 11"x17", and One (1) copy at 8 1/2"x11" sealed by a licensed surveyor
A copy of all application materials for a minor plat shall be submitted to the City Planner for review in the same manner as a final plat, or the application shall be deemed incomplete.
3. Title and label; the plat shall be entitled and clearly state that it is a "plat" or "replat"
4. Applicant's presentation to the Planning and Zoning Commission and City Council
5. Application Fee of \$150.00 Payable to The City of Granite Shoals

Owner Statement (if applicant is not the owner)

I HEREBY CERTIFY THAT THE APPLICANT LISTED ABOVE IS AN AUTHORIZED AGENT FOR ME IN MATTRS PERTAINING TO FILING THIS VOLUNTARY ANNEXATION APPLICATION.

x Kyle West
Owner Signature KYLE WEST

Don Sherman
Applicant Signature DON SHERMAN

8/3/16
Date

PLAT / REPLAT APPLICATION

The applicant or representative must be present at the scheduled hearing to answer any questions or present required information to the P&Z and Council. It is the City's policy to postpone the case when the applicant or representative fails to appear at the scheduled hearing; however, either entity is not required to postpone the application and may postpone, approve or disapprove the application with or without the applicant or representative's presence. If the applicant or representative is unable to attend the hearing, they may request a postponement of the application prior to the meeting.

I attest that this application is complete and accurate to the best of my knowledge and that the statements and exhibits submitted with this application are true and correct. The person designated as "Representative" above is authorized to process this application on my behalf. I understand that any inaccurate or incomplete information provided on this application may delay the processing and scheduling of this request.

x 
Owner Signature


Applicant Signature

8/2/16
Date

Issued By:

BURNET CENTRAL APPRAISAL DIST
223 S PIERCE
P O BOX 908
BURNET, TX 78611

Property Information

Property ID: 31879 Geo ID: 06560-0000-00426-000
Legal Acres: 0.0000
Legal Desc: S6560 MYSTIC CASTLE (SHERWOOD SHORES) LOT
425,426,427,501,502,503,& 504
Situs: 905 N CASTLEHILLS DR
DBA:
Exemptions: DP

Owner ID: 201884 100.00%
WEST KYLE
905 N CASTLEHILLS DR
GRANITE SHOALS, TX 78654

For Entities

*BURNET COUNTY
*CITY OF GRANITE SHOALS
*CO SPECIAL, ROAD & BRIDGE
*MARBLE FALLS ISD
*WATER CONSERV DIST OF CENTR

Value Information

Improvement HS: 110,707
Improvement NHS: 0
Land HS: 15,750
Land NHS: 0
Productivity Market: 0
Productivity Use: 0
Assessed Value 126,457

Current/Delinquent Taxes

This is to certify that, after a careful check of the tax records of this office, the following delinquent taxes, penalties, interest and any known costs and expenses as provided by Tax Code §33.48, are due on the described property for the following taxing unit(s):

Year	Entity	Taxable	Tax Due	Disc./P&I	Attorney Fee	Total Due
Totals:			0.00	0.00	0.00	0.00

Outstanding Litigation Fees

Fee Date	Fee Description	Amount Due
08/04/2016	TAX CERTIFICATE	10.00
Total Fees Due:		10.00
Effective Date: 08/04/2016		Total Due if paid by: 08/31/2016
		10.00

Tax Certificate Issued for:	Taxes Paid in 2015
*CITY OF GRANITE SHOALS	658.46
*BURNET COUNTY	455.38
*CO SPECIAL, ROAD & BRIDGE	53.62
*MARBLE FALLS ISD	1,490.65
*WATER CONSERV DIST OF CENTR	11.51

If applicable, the above-described property has/is receiving special appraisal based on its use, and additional rollback taxes may become due based on the provisions of the special appraisal (Comptroller Rule 9.3040) or property omitted from the appraisal roll as described under Tax Code Section 25.21 is not included in this certificate [Tax Code Section 31.08(b)].

Pursuant to Tax Code Section 31.08, if a person transfers property accompanied by a tax certificate that erroneously indicates that no delinquent taxes, penalties or interest are due a taxing unit on the property or that fails to include property because of its omission from an appraisal roll, the unit's tax lien on the property is extinguished and the purchaser of the property is absolved of liability to the unit for delinquent taxes, penalties or interest on the property or for taxes based on omitted property. The person who was liable for the tax for the year the tax was imposed or the property was omitted remains personally liable for the tax and for any penalties or interest.

A tax certificate issued through fraud or collusion is void.

This certificate does not clear abuse of granted exemptions as defined in Section 11.43 Paragraph(1) of the Texas Property Tax Code.

May Be Subject to Court Costs if Suit is Pending

Date of Issue: 08/04/2016
Requested By: DON SHERMAN
Fee Amount: 10.00
Reference #:


Signature of Authorized Officer of Collecting Office

RELEASE OF EASEMENT

STATE OF TEXAS ∞
COUNTY OF BURNET ∞

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the previous owners/developers of the lots in Sherwood Shores Subdivision, Mystic Castle Section, a subdivision in Burnet County, Texas according to the map or plat thereof, heretofore granted utility easements to Pedernales Electric Cooperative, Inc., a corporation for public utility purposes covering property situated within Sherwood Shores Subdivision, Mystic Castle Section, said utility easements being recorded in Volume 1, Page 150 in the Plat Records of Burnet County, Texas; and,

WHEREAS, said utility easements referred to hereinabove include and are comprised of a strip of land being five feet (5') in width along all property lot lines within Sherwood Shores Subdivision, Mystic Castle Section, in Burnet County, Texas; and,

WHEREAS, Kyle West as current owner of Lots 425 – 427 and Lots 501 - 504 desires that the five foot (5') utility easements along each side of the common property lines between Lots 501 and 502, Lots 502 and 503, Lots 503 and 504, Lots 425 and 426, Lots 426 and 427 (except where existing electrical facilities may exist), Lots 427 and 502, Lots 426 and 503, and Lots 425 and 504, Sherwood Shores Subdivision, Mystic Castle Section, Burnet County, Texas be abandoned and released in order to be re-platted into Lots 426-A; and,

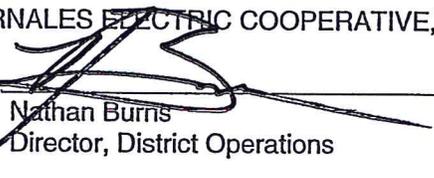
WHEREAS, Pedernales Electric Cooperative, Inc. provides electric service to the aforementioned area and will continue to have adequate easements to said property through the remaining public utility easements as shown on the replat;

NOW, THEREFORE, be it known that Pedernales Electric Cooperative, Inc., a corporation whose post office address is Johnson City, Texas, for and in consideration of One Dollar (\$1.00), does hereby release the five foot (5') utility easements along each side of the common property lines between Lots 501 and 502, Lots 502 and 503, Lots 503 and 504, Lots 425 and 426, Lots 426 and 427 (except where electrical facilities may exist), Lots 427 and 502, Lots 426 and 503, and Lots 425 and 504, Sherwood Shores Subdivision, Mystic Castle Section, Burnet County, Texas, and referred to hereinabove.

EXECUTED: August 9, 2016

PEDERNALES ELECTRIC COOPERATIVE, INC.

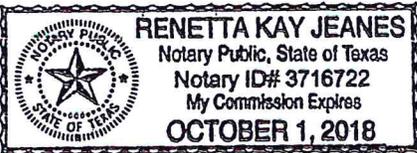
BY:

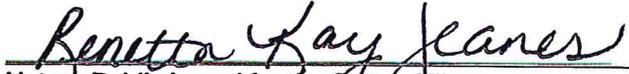

Nathan Burns
Director, District Operations

THE STATE OF TEXAS ∞
COUNTY OF BURNET ∞

BEFORE ME, the undersigned authority, on this day personally appeared Nathan Burns, Director, District Operations of Pedernales Electric Cooperative, Inc., a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE August 9, 2016.




Notary Public in and for the State of Texas



City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: 9-27-2016

Agenda Item: Update to Transportation Section of Comprehensive Master Plan
Prepared/Submitted By: Peggy Smith, Assistant City Manager
Department: SWAG, Streets and Water Advisory Group

AGENDA CAPTION

Discuss, consider and possibly take action regarding approval of recommendation to City Council to accept the Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan.

BACKGROUND

The Streets and Water Advisory Group (SWAG) has considered and recommended the approval by City Council of the Update to Transportation Plan – 2016 of the City of Granite Shoals Comprehensive Master Plan at its July 2016 meeting.

Per Section 9.04 of the City's charter, proposed revisions to the Comprehensive Plan shall be presented before the Commission and at least one (1) public hearing on the proposed action shall be held.

As the City enters into the planning phase for road improvement for the major arterials, an update to the transportation section of the comprehensive master is recommended as a planning tool. In consideration for design criteria, a review of relative roles of classifications and traffic control characteristics relative to roadway providing mobility within the community to achieve the intended functions is suggested.

RECOMMENDATION

SWAG recommends the approval of the Update to Transportation Plan-2016.

At their meeting held 9-20-2016, the Planning and Zoning Commission also voted unanimously to forward a favorable recommendation to City Council regarding these proposed amendments to the Transportation Chapter of the Comprehensive Plan.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- **Update to Transportation Plan - 2016**
- **Figure 4.5 Map of Arterials and Collectors – 2016 Revision**
- **Section 3– Excerpt: Granite Shoals Transportation Plan, Recommendations**
- **Meeting minutes DRAFT – Planning and Zoning 9-20-2016**



**City of Granite Shoals, Texas
Planning & Zoning Regular Meeting
Agenda Item Cover Memo
Date: 9-20-2016**

**Agenda Item 3: Update to Transportation Section of Comprehensive Master Plan
Prepared/Submitted By: Peggy Smith, Assistant City Manager
Department: SWAG, Streets and Water Advisory Group**

AGENDA CAPTION

Discuss, consider and possibly take action regarding approval of recommendation to City Council to accept the Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan.

BACKGROUND

The Streets and Water Advisory Group (SWAG) has considered and recommended the approval by City Council of the Update to Transportation Plan – 2016 of the City of Granite Shoals Comprehensive Master Plan at its July 2016 meeting.

Per Section 9.04 of the City's charter, proposed revisions to the Comprehensive Plan shall be presented before the Commission and at least one (1) public hearing on the proposed action shall be held.

As the City enters into the planning phase for road improvement for the major arterials, an update to the transportation section of the comprehensive master is recommended as a planning tool. In consideration for design criteria, a review of relative roles of classifications and traffic control characteristics relative to roadway providing mobility within the community to achieve the intended functions is suggested.

RECOMMENDATION

SWAG recommends the approval of the Update to Transportation Plan-2016.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- **Update to Transportation Plan - 2016**
- **Figure 4.5 Map of Arterials and Collectors – 2016 Revision**
- **Section 3– Excerpt: Granite Shoals Transportation Plan, Recommendations**

UPDATE TO TRANSPORTATION PLAN - 2016

While the transportation plan prepared in 2010 is laudable and has significant value, this update is being prepared with a more objective assessment of Granite Shoals' current and projected short to midrange requirements and financial positions. It presents a more accurate picture of what is achievable in the near term. As part of this update, we have modified the Functional Street Classifications in the table below:

Major Arterial Street	Streets that provide a high degree of mobility, service relatively high traffic volumes, have high operational speeds, and service a significant portion of through travel or cross-town trips. Arterial roadways serve as connections between major traffic generators and land use concentrations. Currently, the only major arterial street in Granite Shoals is RR 1431.
Minor Arterial Street	Streets that provide a high degree of mobility, service moderately high traffic volumes, and support a significant portion of through travel or cross-town trips. Arterial streets serve as connections between collectors and regional highways.
Collector Street	Existing minor arterial streets include Phillips Ranch Road, Prairie Creek Road, and Valley View Lane. Serve as connections between local/residential streets and arterials serving to collect and distribute traffic to the arterial network. Collectors also serve to provide direct access to neighborhoods, commercial developments, and other local areas. Their design may involve site specific considerations. Collectors accommodate smaller volumes of traffic over shorter distances and may border or traverse neighborhood boundaries. Collector streets should be discontinuous to discourage cut-through traffic through neighborhoods.
Local Street	Existing streets designated as collectors include E. & W. Granitecastle and Sherwood Forest Drives to Woodland Hills, E. & W. Bluebriar Dr., Hillcrest Dr. to W. Maple Dr., Belaire Dr. (and part of Hilldale Dr.), N. & S. Baker Dr., N. & S. Lake Dr., N. Castlehills Dr., Kings Circle, Valley West, and Kingswood Dr. Provide direct access to abutting property and to collect/distribute traffic from individual parcels. These streets are intended for short, low volume and slow speed traffic movements. One example of a local street would be Green Acres Drive.

Table 4-1, below, describes the most important characteristics of the various functional street classes. These planning guidelines should be utilized in developing or redeveloping areas to form a basic framework for the thoroughfare system.

Table 4.1 Updated Roadway Functional Classifications and General Planning Guidelines

Roadway Type	Function	Spacing (1)	Direct Land Access	Roadway Intersection Spacing (3)	Daily Traffic Volume	Speed Limit	Planning Level of Service	Parking	Remarks
Arterial, Major	Moderate distance inter-community traffic movement. Primary function is mobility.	.5-1.5 mi. (2)	Safety controls; controlled access.	.125 - .25 mi.	>5k	50-55 mph	C-E	N/A	Four 12' lanes, undivided, w/center turn lane, striped at center and pavement edges.
Arterial, Minor	Moderate distance intra-community traffic movement. Primary function is mobility.	.5-1.5 mi. (2)	Safety controls; limited regulation	.125 - .25 mi.	<5k	35-45 mph	C-E	N/A	"Backbone" of street system, arterials provide route and spacing continuity. Two 12' lanes, undivided, striped at center and edges.
Collector	Provide access within & between neighborhoods, connecting local streets & arterials.	.25-.5 mi. (2)	Safety controls; limited regulation	300 feet	1-3k	30-40 mph	B-C	Limited	Two 12' lanes, undivided, striped at center. Connects locals to arterials.

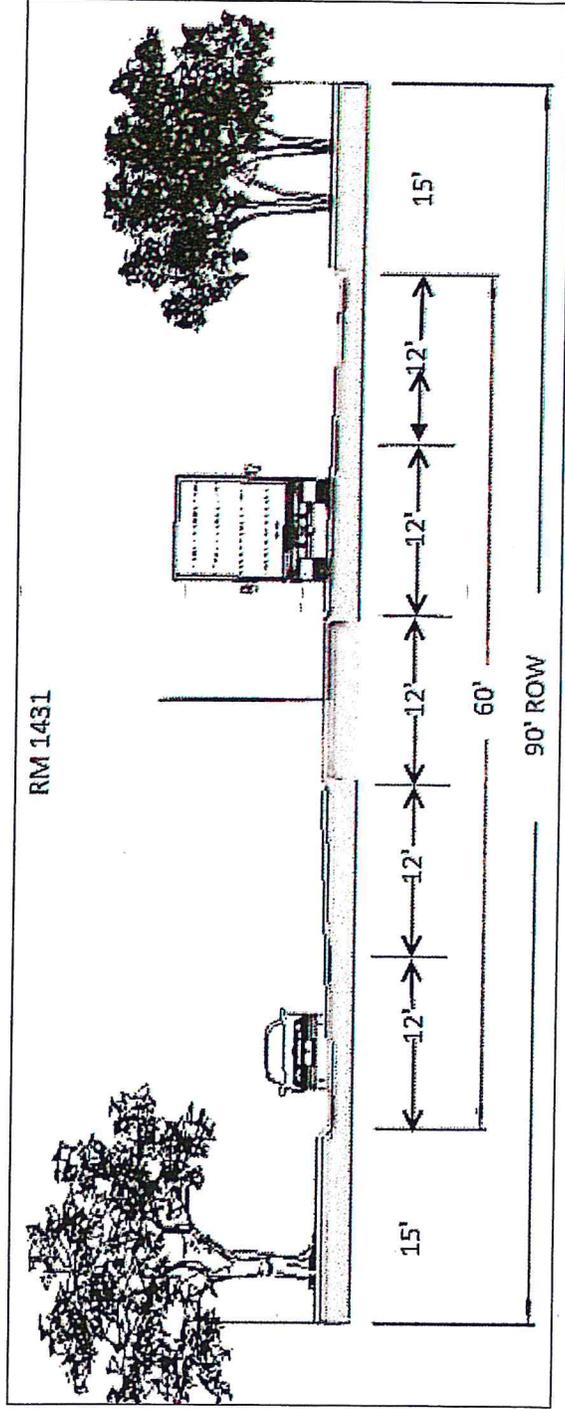
Roadway Type	Function	Spacing (1)	Direct Land Access	Roadway Intersection Spacing (3)	Daily Traffic Volume	Speed Limit	Planning Level of Service	Parking	Remarks
Local	Local access only. Connects to other local streets and collectors.	2 lot lengths (1 block)	Safety controls only.	300 feet	<100	25-30 mph	A-B	Permitted	Two 10' lanes, undivided, unstriped. Through traffic should be discouraged on locals.

(1) Spacing determination should also include consideration of (travel within the area or corridor based upon) ultimate anticipated development.

(2) Denser spacing needed for commercial and high density residential districts.

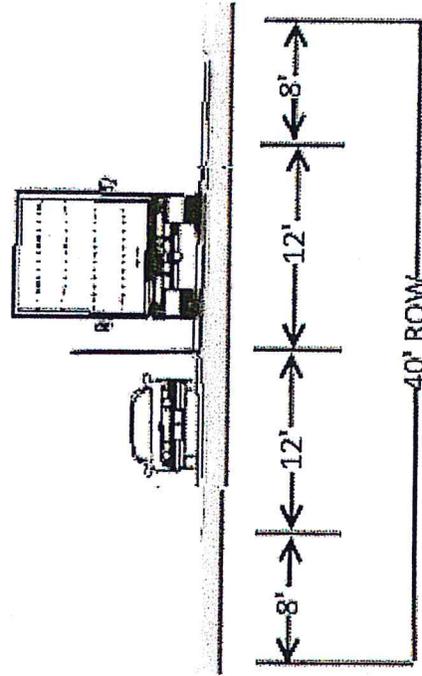
(3) Spacing and intersection design should be in accordance with state and local thoroughfare standards.

Figure 4-1. Cross Section and Classification Characteristics - Major Arterial



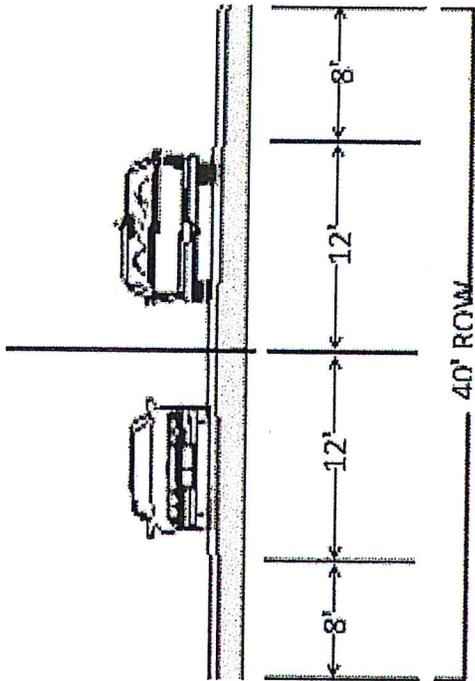
Roadway Type	Major Arterial
ROW	90'
Lanes & Width	2 @ 12'
Left-Turn Lane	Center Turn Lane, 12'
Striping	Center turn, lane divider, pavement edge
Pavement Width (edge to edge)	60'
Median Width	N/A
Curbs & Gutters	Yes
Sidewalks	2 Optional
Parkway Width	N/A
Design Speed (mph)	50+

Figure 4-2. Cross Section and Classification Characteristics – Minor Arterial



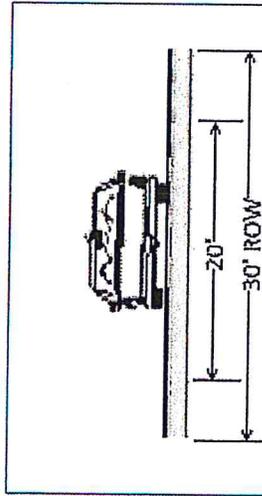
Roadway Type	Minor Arterial
ROW	40'
Lanes & Width	2 @ 12', undivided
Left-Turn Lanes	N/A
Striping	Center lane divider, edge of pavement
Pavement Width (edge to edge)	24'
Median Width	N/A
Curbs & Gutters	Optional
Sidewalks	1 Optional
Parkway Width	N/A
Design Speed (mph)	35-45

Figure 4-3. Cross Section and Classification Characteristics - Collector



Roadway Type	Collector
ROW	40'
Lanes & Width	2 @ 12'
Left-Turn Lanes	N/A
Striping	Center lane divider
Pavement Width (edge to edge)	24'
Median Width	N/A
Curbs & Gutters	Optional
Sidewalks	1 Optional
Parkway Width	N/A
Design Speed (mph)	30-40

Figure 4-4. Cross Section and Classification Characteristics - Local



Roadway Type	Local
ROW	30'
Lanes & Width	2 @ 10'
Left-Turn Lane	N/A
Striping	N/A
Pavement Width (edge to edge)	20'
Median Width	N/A
Curbs & Gutters	N/A
Sidewalks	N/A
Parkway Width	N/A
Design Speed (mph)	25-30

Street

Figure 4.5. Map of Arterials and Collectors – 2016 Revision

See separate map accompanying this plan.

Short Term Recommendations

Given arterial traffic volumes recorded in the 2015 survey, the conditions of Phillips Ranch Road, Prairie Creek Road, Valley View Lane, and public input, it is clear that these arterials are past due for upgrades and/or replacement. It is recommended that priorities be established for these roads, that budgetary and other financing be obtained and that these major streets be improved in phases with work completed by the year 2020.

Long Range Considerations

The Texas Department of Transportation (TXDOT) has recently approved a study regarding the feasibility/desirability of placing a bridge across the Colorado River below Wirtz Dam. At such time the bridge funding is approved and construction begun, the City should consider acquiring sufficient rights of way to construct a new major arterial street south of RM 1431 to connect North Wirtz Dam Road to the City. East of Valley View Lane, considering that there is no or limited development there, the new arterial should be built to the same standard as RM 1431, multi-lane with turn lanes, curbs and gutters. Should the arterial be extended west of Valley View Lane, existing development may restrict the roadway to the same standard as Phillips Ranch Road.

Figure 4.5. Map of Arterials and Collectors – 2016 ~~Revision~~ Original

See separate map accompanying this plan.

Short Term Recommendations

Given arterial traffic volumes recorded in the 2015 survey, the conditions of Phillips Ranch Road, Prairie Creek Road, Valley View Lane, and public input, it is clear that these arterials are past due for upgrades and/or replacement. However, given current budget constraints it is unlikely that all the arterials will be addressed in the next 2-3 years. It is recommended that priorities be established for these roads, that budgetary and other financing be obtained and that these major streets be improved in phases with work completed by the year 2020.

Long Range Considerations

The Texas Department of Transportation (TXDOT) has recently approved a study regarding the feasibility/desirability of placing a bridge across the Colorado River below Wirtz Dam. At such time the bridge funding is approved and construction begun, the City should consider acquiring sufficient rights of way to construct a new major arterial street south of RM 1431 to connect North Wirtz Dam Road to the City. East of Valley View Lane, considering that there is no or limited development there, the new arterial should be built to the same standard as RM 1431, multi-lane with turn lanes, curbs and gutters. Should the arterial be extended west of Valley View Lane, existing development may restrict the roadway to the same standard as Phillips Ranch Road.

- Letter to residents around old water plant – Mr. Davant read a draft of letter to members. Members agreed to content of letter to go forward with distribution to residents around old water treatment plant.
5. Review, discuss and consider the strategies to address effects of heavy traffic and vehicles on city roads and recommend an ordinance to City Council.

Members discussed several avenues to address the heavy vehicle traffic in the city and explored the types of trades and services most commonly contributing to the traffic such as: Trash trucks, school buses, construction material delivery, cement trucks, heavy equipment trucks, and large delivery trucks.

Mr. Davant noted he had contacted TxDOT, TML, Burnet City Council, City of Taylor and Senator Frasier's office for guides on regulating heavy traffic within the City.

Several solutions were explored including stopping overnight parking within the City of large vehicles by creation of overnight parking for 18-wheelers; possible creation of annual permitting with fees; possible road surcharge fees included in building permits, and exploration of more franchise agreements. Also discussed was the potential for a Liquid Waste Program Ordinance.

Research on this item is to be continued and the item carried over to the next meeting.

6. Review, discuss, and consider the proposed updates to the Transportation section of the Comprehensive Master Plan.

Motion made by Jim Davant, seconded by Chuck Myers to recommend acceptance of the update to the Transportation section of the Comprehensive Master Plan with the deletion of the statement on page 6 in Short Term Recommendations "However, given current budget constraints it is unlikely that all the arterials will be addressed in the next 2-3 years.". The motion passed unanimously.

7. Discuss Future Agenda Items.

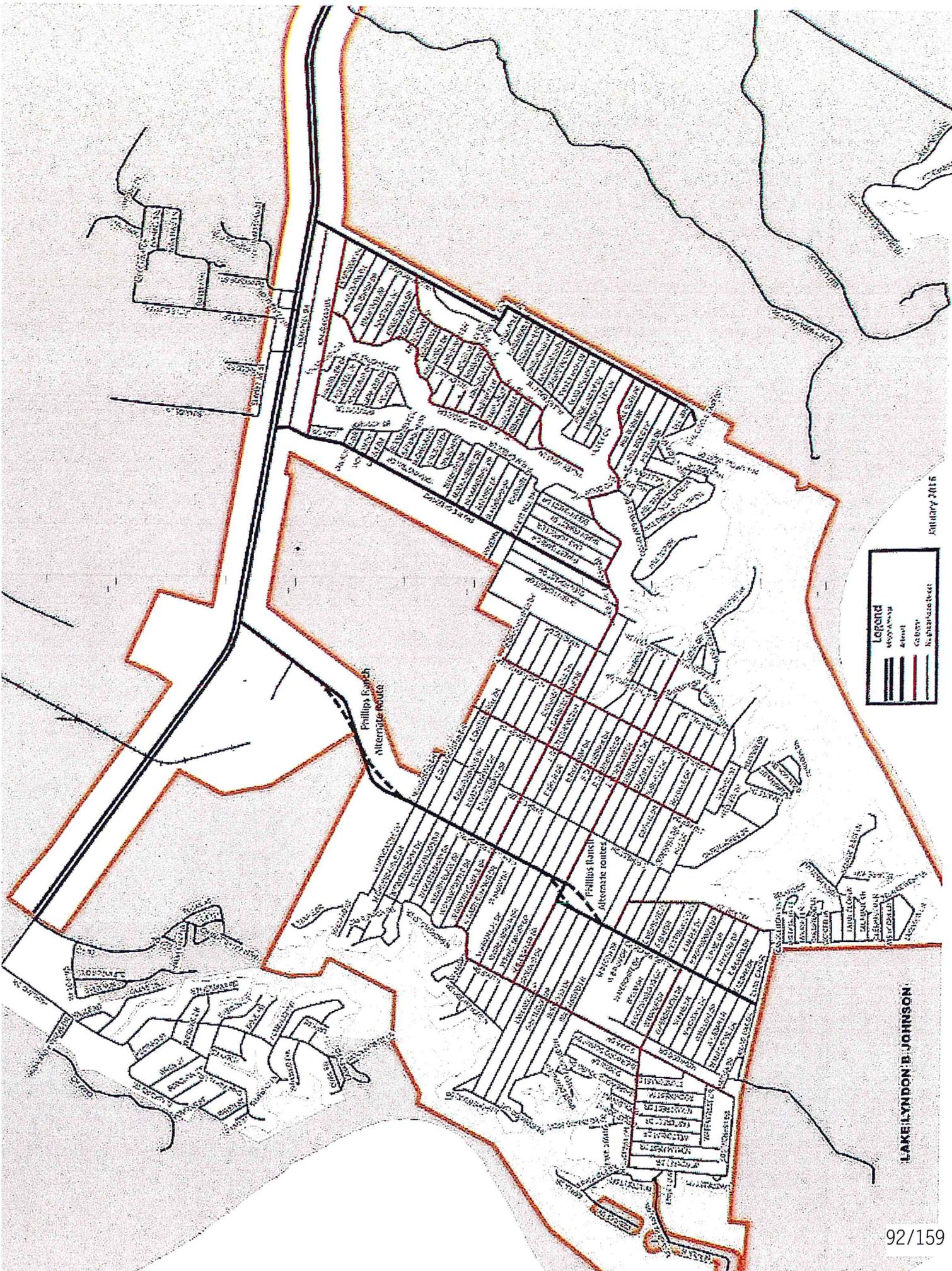
Future agenda items for consideration:

Check on Franchise fees

Update on Letter to residents near old water treatment plant

Road surcharges

Liquid waste programs



Legend

- Proposed
- Adopted
- County
- Neighborhood

February 2015

LAKE LYNDON B. JOHNSON

Recommendations

The following sections are the recommendations for the transportation system within Granite Shoals. The Transportation Plan map, shown in **Plate 3-1**, is based on a system recognizing a hierarchy of streets, continuity of existing routes, and accommodating traffic flow.

Figure 3-6. Relationship between Access and Movement

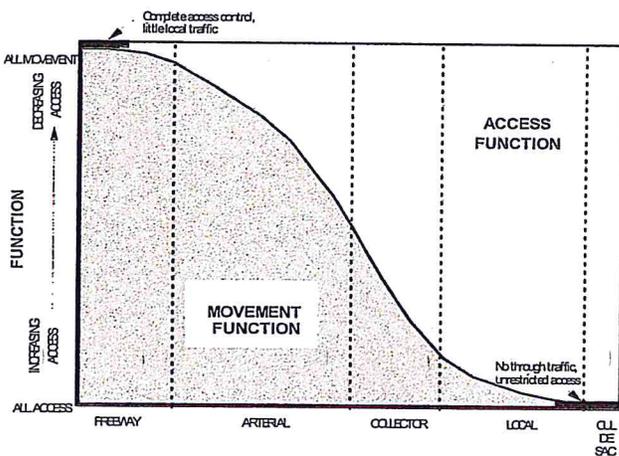
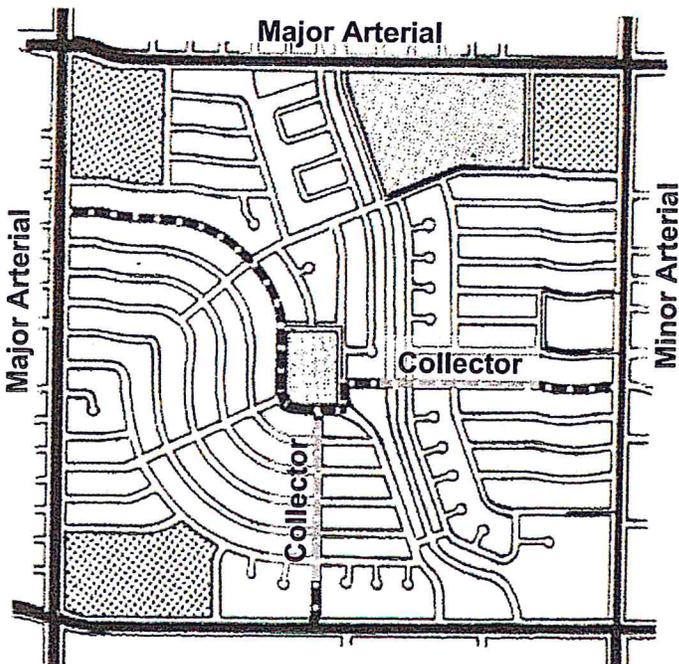


Figure 3-7. Functional Classification System



Functional Street Classification

Functional street classification recognizes that streets are part of a system having diverse origins and destinations. A typical trip involves the following stages: primary movement, transition, collection/distribution, access and termination. Functional classifications also describe and reflect a set of characteristics common to all roadways within each class. Functions range from providing mobility for through traffic and major traffic flows, to providing access to specific properties. Characteristics unique to each classification include the degree of continuity, general capacity, and traffic control characteristics. **Figure 3-6** and **Figure 3-7** illustrate the relative roles of each classification to achieve its intended function.

In short, the functional classification of streets provides for the circulation of traffic in a hierarchy of movement from one classification to the next. For each classification, there is typically a recommended set of operational and design criteria.

Transportation plans typically recognize four general classes of roadways that are based on a hierarchical function that include: freeways, arterial streets, collector streets and local/residential streets.

- **Freeways** are devoted entirely to traffic movement with limited or no direct land service function. Freeways are multi-lane divided roadways with a high degree of access control and grade-separated intersections. Full or partial control of access distinguishes freeways from other classes of roadways. Freeways serve large volumes of high-speed traffic, are intended to serve inter-regional trips, and typically fall under design guidelines established by TxDOT. Examples of Freeways near Granite Shoals include U.S. Highway 281 and State Highway 71.
- **Arterial Streets** are streets that provide a high degree of mobility, service relatively high traffic volumes, have high operational speeds, and service a significant portion of through travel or cross-town trips. Arterial roadways serve as connections between major traffic generators and land use concentrations. Minor arterials serve as connections between collectors and major arterial streets. Because direct access is a secondary function of arterial streets, access should be carefully managed. An example of an existing arterial class facility would be R.R. 1431.
- **Collector Streets** serve as connections between arterials and local/residential streets and serve to collect and distribute traffic to the arterial network. Collectors also serve to provide direct service to neighborhoods, commercial developments, and other local areas and their design involves site specific considerations. Collectors accommodate smaller volumes of traffic over shorter distances and may border or traverse neighborhood boundaries. Collector streets should be discontinuous to discourage cut-through traffic through neighborhoods. An example of a collector class facility would be Lake Drive.
- **Local Streets** are intended to provide direct access to abutting property and to collect/distribute traffic form individual parcels. These streets are intended for short, low volume and slow speed traffic movements. Right-of way for these two-lane streets is 50 feet.

Because the Freeway classification does not apply to roadways within Granite Shoals, this section will focus on Arterial Streets, Collector Streets, and Local Streets.

Table 3-1 describes the most important characteristics of the various functional street classes: These planning guidelines should be utilized in developing or redeveloping areas to form a basic framework for the thoroughfare system.

Also included in **Table 3-1** is information on the typical level-of-service each roadway class is intended to provide. Level-of-service refers to a measure of capacity that a section of roadway or intersection can accommodate during peak traffic conditions. It is defined in terms of delay with six categories ranging from "A" through "F" being assigned to reflect the relationship between the design capacity and the traffic demand upon a particular segment. As demand approaches capacity, the level of service decreases. Level of service "C" is typically recommended for design purposes.

While the above described conditions are ideal, it may not be practical or even possible to modify existing streets in already developed areas to conform to the desired design standards for all the street functional classifications. In cases where neighborhood areas are bisected by major roadways, alternative cross-sections may be applied to assure that neighborhood integrity is preserved while providing traffic access.

Table 3-1. Roadway Functional Classifications and General Planning Guidelines

Type of Roadway	Function	Spacing ⁽¹⁾ (Miles)	Direct Land Access	Roadway Intersection Spacing ⁽³⁾	Volume Ranges (vehicles/day)	Speed Limit (mph)	Planning Level of Service (LOS)	Parking	Comments
Arterial	Moderate distance inter-community, intra-metro area, traffic movement. Mobility function is primary; access function is secondary. Serves moderate or long trip lengths.	1/2 to 1 1/2 ⁽²⁾	Restricted – some movements may be prohibited; number and spacing of driveways controlled.	1/8 to 1/4 mile	10,000 to 40,000	30-55	C-E	None	"Backbone" of the street system. Provides route and spacing continuity with major arterials.
Collector	Provide access within and between neighborhoods.	1/4 to 1/2 ⁽²⁾	Safety controls; limited regulation.	300 feet	1,000 to 10,000	30-40	B-C	Limited	Two to four lanes of typically undivided traffic. Connects locals to arterials.
Local	Land access.	2 lot lengths	Safety control only.	300 feet	200 to 1,000	20-30	A-B	Permitted	Through traffic should be discouraged.

(1) Spacing determination should also include consideration of (travel within the area or corridor based upon) ultimate anticipated development.
(2) Denser spacing needed for commercial and high-density residential districts.
(3) Spacing and intersection design should be in accordance with state and local thoroughfare standards.

Table 3-2 contains information related primarily to the amount of land required to provide adequate right-of-way for each type of roadway, ranging from two lane undivided local streets to four/six lane divided arterials.

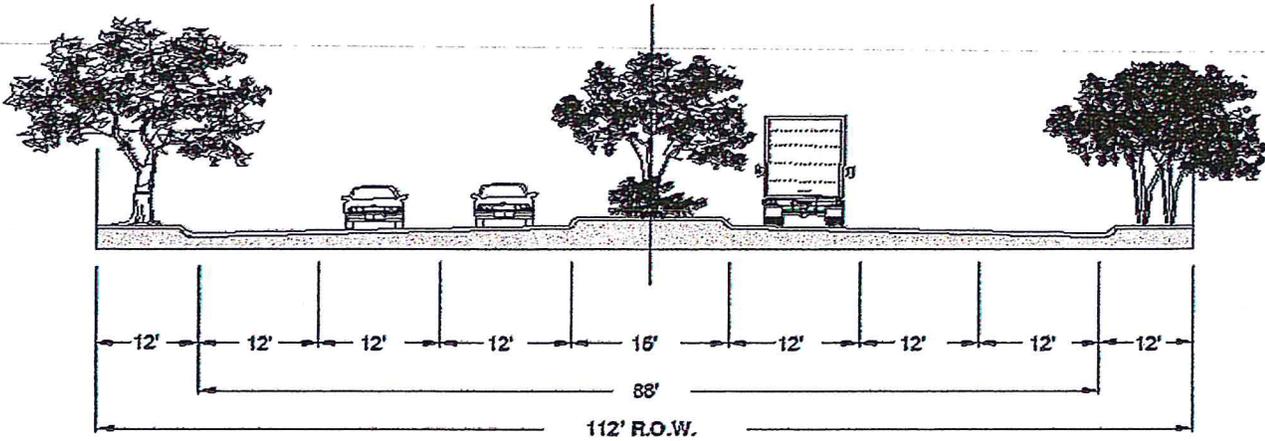
Table 3-2. Roadway Functional Classification Characteristics

Roadway Type	Arterial 4-6 lane* Divided	Collector 4 lane Undivided	Collector 2-3 lane Undivided	Local 2 lane Undivided
ROW	90' or 112'	64'-68'	60'	50'
Pavement Width (face-to-face)	2 @ 24' or 2 @ 36'	40'-48'	38'	27'
Lane Width	4/6 @ 12'	4 @ 12'	2 @ 11' (with 8' parking)	2 @ 13.5'
Left-Turn Lanes	1 @ 12'	--	--	--
Median Width	16'	--	--	--
Sidewalks	Both	Both	Both	Both
Parkway Width	12' or 13'	10'	11'	--
Design Speed (mph)	40-50	35-40	30-35	25

*Note that outside lanes are intended to provide for on-street parking.

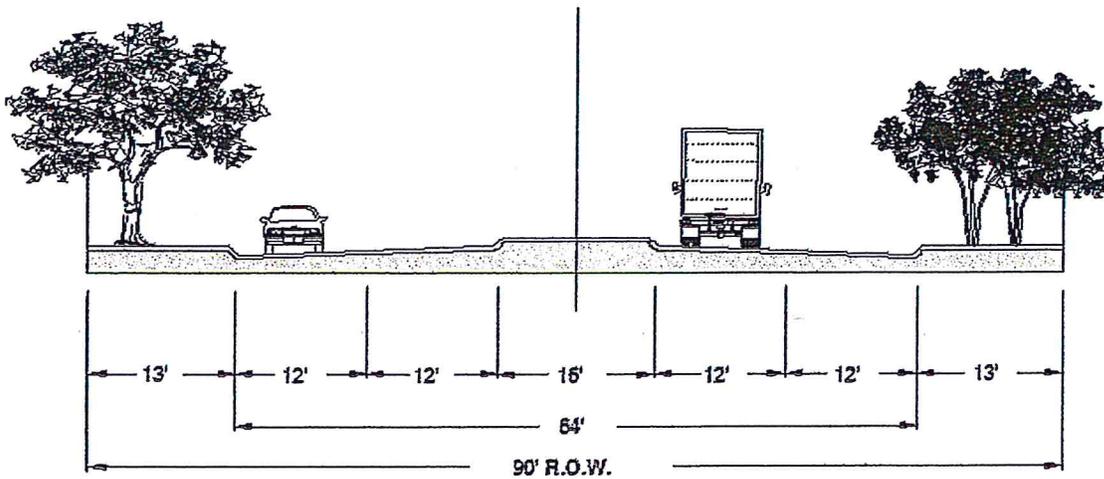
The following cross sections relate to **Table 3-2** and **Table 3-3**, providing visual examples of each type of roadway. With each figure, an example of an appropriate application is provided.

Figure 3-8. Arterial (Major)



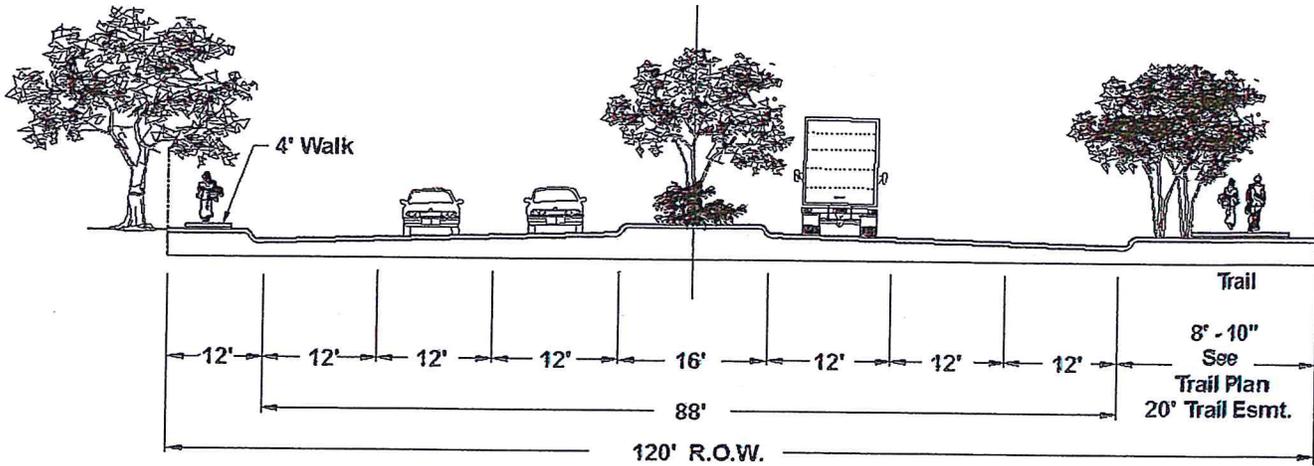
Arterial (Major): Appropriate for R.R. 1431

Figure 3-9. Arterial (Minor)



Arterial (Minor): Appropriate for C.R. 120

Figure 3-10. Arterial (Major) with Trail

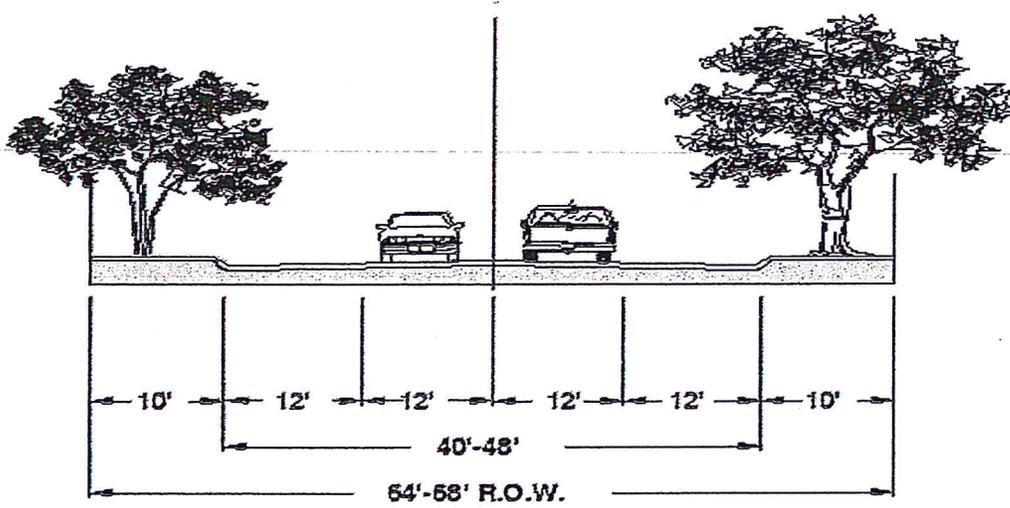


Arterial (Major) with Trail: Appropriate for middle portion of Phillips Ranch Road

*Note that outside lanes are intended to provide for on-street parking.

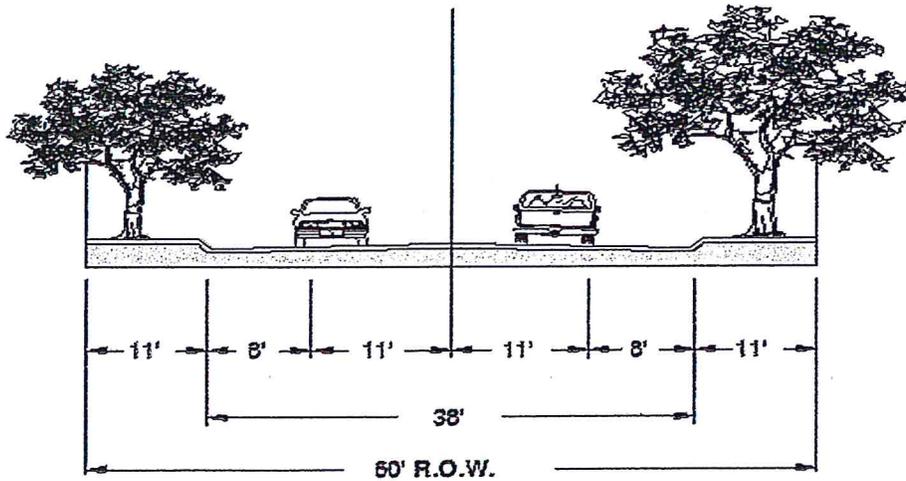
The City intends to develop Phillips Ranch Road similar to the cross section shown in **Figure 3-10**, which will require additional right-of-way. To acquire this additional right-of-way, the City will purchase any undeveloped property along the west side of the thoroughfare in order to widen the right-of-way while avoiding negative impacts on the existing businesses or homes.

Figure 3-11. Collector (Major)



Collector (Major): Appropriate for Prairie Creek Drive

Figure 3-12. Collector (Minor)



Collector (Minor): Appropriate for Greencastle Drive

693-5549.

MEADOWLAKES. Very few left! Very nice 1/3 acre culdesac lot. \$33,500. Walker & Assoc. 830-693-5549.

OWNER FINANCE. 4.97 Acre parcel in gated rural subdivision. \$114,900. Walker & Assoc. 830-693-5549.

Public Notices

Public Notice

REMINDER: We do Public Notices. Give us a call. 830-693-4367.

The Burnet County Emergency Service District #8 will hold a meeting at 5:45p.m. on September 19, 2016 at the Community Center in Briggs, Texas to consider adopting a proposed tax rate for tax year 2017. The proposed rate is 0.1000 per \$100 of value. The proposed tax rate would increase total taxes in Burnet County Emergency Service District by 0.0012%

Public Notice

There will be a public hearing concerning the Replat of Lots 9B and 9C of granite Ridge recorded in Clerk's File No. 201408415 of the

www.cityofburnet.com - Boards and Commissions

Deadline for submission of completed applications is Wednesday, September 21, 2016

For application submission and additional information, please contact the City Secretary's office
P.O. Box 1369
Burnet, TX 78611
512-715-3209 or by email to kdix@cityofburnet.com



The City of Granite Shoals, Texas

Public Notice

Public Hearings to be held on proposed updates to the Transportation chapter of the Granite Shoals Comprehensive Plan

The Planning and Zoning Commission of the City of Granite Shoals will hold a Public Hearing on Tuesday, September 20, 2016, during their regular monthly meeting, which is open to the public, at 6:00 p.m., at Granite Shoals City Hall, Council Chambers - 2nd floor Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654, to consider proposed updates to the Transportation chapter of the Granite Shoals Comprehensive Plan, as recommended by the Streets and Water Advisory Group (SWAG).

Granite Shoals City Council will hold a Public Hearing on Tuesday, September 27, 2016, during their regular meeting, which is open to the public, at 6:00 p.m., at Granite Shoals City Hall, Council Chambers - 2nd floor, 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654, to consider the same proposed amendments / proposed updates to the Transportation chapter of the Granite Shoals Comprehensive Plan, as recommended by the Streets and Water Advisory Group (SWAG).

Citizens are encouraged to attend and be heard. Additional information concerning this proposed amendments are available by contacting City Hall, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654, Office of the City Secretary, (830) 598-2424 x 303, as well as visiting the official city website at www.graniteshoals.org.

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Commissioner Scott motioned, and Commissioner Fletcher seconded, the recommendation to City Council as requested, for application for a variance for Kyle West, property owner at 905 N. Castle Hills Drive, for lots 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements. Motion carried by a 5-1 vote. Ayes: Wilson, Scott, Fletcher, Gonzales and Dooley. Nay: Hardy.

Item # 8.b.) P&Z
SWAG recommend.

- 3) Consider recommendation of Streets and Water Advisory Group (SWAG) regarding Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan.
 - a) Hold a Public Hearing
 - b) Possibly take action to forward a recommendation to the City Council upon this request.

Chair Wilson opened up the Public Hearing at 6:12 PM

Chair Wilson closed the Public Hearing at 6:24 PM

City Manager Nickel presented the staff report. This ‘update’ regarding the Transportation Chapter of the City’s Comprehensive Plan is to modify some definitions. Our City Comprehensive Plan is from 2010. The firm that did this for us, used some definitions that turned out to be ambitious and rather ‘cookie cutter’ and probably more suited to larger cities. In some parts of the plan, there were descriptions of divided boulevards with medians in the middle. This is actually unlikely to happen in the future. We believe that our major arterials will be similar to RR 1431, and the minor arterials will be similar to Phillips Ranch Road and Valley View Lane.

This amendment proposed tonight is to add some more appropriate definitions/classifications. Council Member Eric Tanner composed these proposed modifications several months ago. They went to the Streets and Water Advisory Group (SWAG) and the SWAG forwarded these to the Planning and Zoning with a favorable recommendation.

The P&Z is holding the Public Hearing tonight, as was published in the Highlander news. P&Z Commissioners will be asked tonight to forward a recommendation on this proposed amendment to the City Council. Council will hold their Public Hearing at their next regular meeting; September 27, 2016.

The Commissioners discussed ‘page 6 – 2016 Revisions’ language related to Short and Long term recommendations.

This topic was actually sparked by discussion of other Road Projects. There was a brief discussion of the Wirtz Dam Bridge Road project, and how likely the city is to annex in this direction. There was also a discussion of the city’s current Arterial Road Infrastructure Project which is the subject of a bond election in November and a grant application to be sent to the US Dept. of Agriculture.

There was a discussion of the need for appropriate classifications/definitions of major and minor arterials, collector streets and local streets.

Commissioner Fletcher motioned, and Commissioner Scott seconded, to forward a favorable recommendation to City Council regarding the recommendations of SWAG to update/amend the Transportation chapter of the City Comprehensive plan, as presented. Motion carried unanimously by a 7-0 vote.



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: September 27, 2016**

Agenda Item: # 9.a. Ordinance 702 amending General Fee Schedule
Prepared/Submitted By: Peggy Smith, Assistant City Manager
Department: Administration

AGENDA CAPTION

9.a. Discuss, consider and possibly take action related to proposed Ordinance # 702 to update the City of Granite Shoals General Fee Ordinance. *(City Manager Ken Nickel)*

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

- 6. Continue to improve the City's Financial Stability
- 9. Planning and Vision for the future
- 11. Improve Communications to the citizens of Granite Shoals

BACKGROUND

Annually, the staff reviews Appendix B to the City Code, the Schedule of Fees and Charges, also known as the General Fee Schedule.

This year, we noticed that there are still some fees that are not listed, such as the license fee for a tattoo parlor, which is \$100. It is listed in the City Code in Chapter 10:

Sec. 10-24. - Fees.

The following fees apply for the licensing of a tattoo business:

- (1) A nonrefundable fee of \$100.00 at time of application for license.
- (2) An annual fee of \$100.00 for renewal of license.

(Ord. No. 306, § V, 7-14-1997)

There were also some fees which are being recommended for an increase to the fee in order to cover the true cost to the city of providing the service. This is case with some building fees.

City staff recommends modifications to the rental charge, per day, for the Granite Shoals Community Center rental. There have been improvements made to the facility in recent months.

There are recommended changes to the Meter re-read charges, which staff recommend, resulting from the installation of the new AMR meters.

OPTIONS

- 1.) Adopt/Approve/Authorize agenda item, as requested or presented.**
- 2.) Adopt/Approve/Authorize agenda item, with modifications.**
- 3.) Deny approval of agenda item.**
- 4.) Table the item.**
- 5.) Other, as Council desires.**

RECOMMENDATION

Staff recommends approval of updates to General Fee Schedule

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

Proposed Ord. 702 with Attachment – General Fee Ordinance

ORDINANCE NO. 702

“General Fee Ordinance 2016”

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, AMENDING APPENDIX B TO THE CITY OF GRANITE SHOALS CODE OF ORDINANCES; PROVIDING FOR A GENERAL SCHEDULE OF FEES; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; A SAVINGS CLAUSE; SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Granite Shoals, Texas, seeks to provide for the safe and orderly development of land and use of property within its corporate limits; and,

WHEREAS, the City staff annually reviews the City’s fee schedule to analyze whether the costs of processing various permit applications, including, but not limited to, the actual costs and expenses of city personnel and materials, exceeds the costs recovered by the City; and,

WHEREAS, the City staff has conducted its annual review and has made recommendations to the City Council; and,

WHEREAS, the City Council finds that the current fee schedule does not address certain costs that are necessary to ensure that the City will recover a reasonable percentage of its actual costs to process permit applications; and,

WHEREAS, the City Council finds that the following amendments are necessary to ensure that the City will recover a greater percentage of its actual costs; and,

WHEREAS, the City recognizes its responsibility and authority to impose ordinances and controls that are necessary for the government of the City, its interest, welfare, and good order of the City as a body politic;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS, THAT:

SECTION I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Granite Shoals and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

SECTION II. REPEAL OF PREVIOUS ORDINANCE

This ordinance hereby repeals and replaces Ordinance No. 675 (2015 General Fee Ordinance).

SECTION III. FEE SCHEDULE

The fees included on the attached Exhibit A are hereby adopted as the official fee schedule of the City of Granite Shoals.

SECTION IV. SAVINGS

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION V. SEVERABILITY

If any provision, section, sentence, clause or phrase of this ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Granite Shoals in adopting, and of the Mayor in approving this ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION VI. REPEALER

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

SECTION VII. EFFECTIVE DATE

This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION VIII. NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

Passed and approved this 27th day of September, 2016.

APPROVED:

Tom Dillard, Mayor Pro Tem

ATTEST:

Elaine Simpson, City Secretary

APPROVED AS TO FORM:

Brad Young, City Attorney

Appendix B - SCHEDULE OF FEES AND CHARGES^[1]

Footnotes:

--- (1) ---

Editor's note—Ord. No. 646, § II, adopted September 23, 2014, repealed appendix B, and § III of Ord. No. 646 enacted a new appendix B as set out herein. The former appendix B pertained to similar subject matter and derived from Ord. No. 621, adopted September 24, 2013.

[Section A.] - Building permits—New Construction and additions.

New Residential:	\$0.65 per square feet
PROPOSED New Residential:	\$0.80 per square feet
*All permits for new residential construction and additions include plan review, building, electrical, plumbing, and mechanical permits and inspections.	
New Commercial:	\$0.75 per square feet
PROPOSED New Commercial	\$0.90 per square feet
*All permits for new residential construction and additions include plan review, building, electrical, plumbing, and mechanical permits and inspections.	

(Ord. No. 646, § III, 9-23-2014)

[Section B.] - Building permits—Remodel.

Plan review	\$60.00
Building permit	60.00
Electrical permit	60.00
Mechanical permits	60.00
Plumbing permits	60.00
Inspections	50.00
PROPOSED Inspections	\$65.00
Manufactured homes	350.00
Accessory building	50.00
In-ground swimming pools	100.00
Porch/patio/deck/carports	50.00
Flat work above 30 inches height	75.00
New irrigation systems	125.00
Fences	50.00
Demolition fee	50.00

(Ord. No. 646, § III, 9-23-2014)

[Section C.] - Permit fee, deposit, and escort fee for moving houses, buildings, or structures as allowed by City Code.

Permit application for moving into the city limits, and to cleanup when	\$250.00
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relocating within the city limits, any old or used building or structure	
Refundable deposit to insure the security of utilities, city streets	750.00
Escort fee — Requires minimum of two police officers for escort	200.00
Inspection on site any old or used house, building, or structure before being relocated within the city limits	200.0,0 plus any permits required
Inspections requiring more than 1 hour	100.00/hour

(Ord. No. 646, § III, 9-23-2014)

[Section D.] - Building permits—Other, continued.

Backflow prevention device permit fee	\$ 60.00
Retaining walls equal of greater than 4 feet	150.00
Roofing permit fee	150.00
Replats	
Replat of 1 to 4 lots	150.00
Replat of 5 lots or more	250.00

(Ord. No. 646, § III, 9-23-2014)

[Section E.] - Permit fees—Other.

Special events	\$100.00
First-time peddlers permit, includes background check fee, per year	100.00 + \$10.00 per

	additional person
Renewal peddlers permit, includes background check fee, per year	50.00 + \$10.00 per additional person
Helipad, permanent	200.00
Helipad, annual renewal fee	100.00
Sexually oriented business license fee, annual fee is nonrefundable and not prorated	500.00
Sexually oriented business individual employee license application fee, nonrefundable and not prorated	75.00
<i>Fee for license application for tattoo business, nonrefundable and not prorated</i>	100.00
Fee for annual renewal of tattoo business license, nonrefundable and not prorated	100.00

(Ord. No. 646, § III, 9-23-2014; Ord. No. 675, § III, 10-27-2015)

[Section F.] - Street/right-of-way fees.

Construction — For activities other than excavation	\$500.00
Excavation — For drilling, boring, cutting, or other excavation	500.00
Temporary obstruction of right-of-way, fee is per day	100.00
Refundable deposit to insure the integrity of utilities, city streets	500.00
Culverts	

Diameter in inches: 8	\$175.00
Diameter in inches: 12	210.00
Diameter in inches: 15	250.00
Diameter in inches: 24	300.00

(Ord. No. 646, § III, 9-23-2014)

[Section G.] - Sign permits.

New signage	\$150.00
Update signage — New business owner, no significant changes	NC
Yard sale permits, permits for 5 signs	\$5.00

(Ord. No. 646, § III, 9-23-2014)

[Section H.] - Variances, conditional use permits, zoning.

Variance or adjustment	\$350.00
Variance or adjustment appeal	150.00
Conditional use permit	350.00
Zoning application for changes to zoning classification, fee per property	350.00
Notice re: Zoning application, fee per notice	10.00
Release of easement	150.00

(Ord. No. 646, § III, 9-23-2014; Ord. No. 675, § III, 10-27-2015)

[Section I.] - Flood zone development.

Fifty dollars.

(Ord. No. 646, § III, 9-23-2014)

[Section J.] - Subdivision regulation exceptions.

Five hundred dollars.

(Ord. No. 646, § III, 9-23-2014)

[Section K.] - Animal control fees.

Animal control registration fee, per animal — Lifetime of animal	\$35.00
Animal control holding fee — Unregistered animal	45.00
Animal control holding fee — Registered animal	20.00
Animal control voluntary surrender fee	75.00

(Ord. No. 646, § III, 9-23-2014)

[Section L.] - Sherwood Shores Trust Fund fees.

Statement w/release of lien	\$35.00
Statement w/subordination agreement	100.00

(Ord. No. 646, § III, 9-23-2014)

[Section M.] - Fire code related fees.

Plan: Valuation Fee Schedule	
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\$1.00 to \$250,000.00	\$300.00
\$251,000.00 to \$500,000.00	\$650.00
\$501,000.00 to \$1,000,000.00	\$900.00
\$1,000,001.00 to \$3,000,000.00	\$1,400.00
\$3,000,001.00 to \$6,000,000.00	\$2,200.00
\$6,000,001.00 and up: Base fee \$2,200.00 *plus \$0.25 each additional \$1,000.00	\$2,200.00
Inspections (Fire Alarm and/or Sprinkler System):	
Valuation Fee Schedule	
\$1.00 to \$250,000.00	\$550.00
\$251,000.00 to \$500,000.00	\$850.00
\$501,000.00 to \$1,000,000.00	\$1,150.00
\$1,000,001.00 to \$3,000,000.00	\$1,700.00
\$3,000,001.00 to \$6,000,000.00	\$2,650.00
\$6,000,001.00 and up: Base fee \$2,200.00 *plus \$0.25 each additional \$1,000.00	\$2,200.00
Annual Fire Safety Inspections — Commercial Buildings:	
Any inspection required by federal, state, or local government agency *Fee per address and inspection	\$150.00
Blasting Permit Fee:	\$50.00
Inspection for Certificate of Occupancy on any Commercial Space:	

Inspection fee, certificate of occupancy, per address	\$100.00
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(Ord. No. 646, § III, 9-23-2014)

[Section N.] - Administrative fees.

Credit card convenience fee	\$ 5.00
Return item fee	35.00
Police accident reports	8.00
Park reservation fee, per day	50.00
Community center rental, per day	50.00
<i>PROPOSED Community center rental, per day</i>	100.00
Boat launch fee for non-residents	10.00
Vacation home rental registration per year	150.00
Fees for reproduction or items associated with open records charges will be based upon the most current schedule of fees of the Texas Attorney General's Office fee schedule found in the Texas Administrative Code, Title 1, Part 3, Chapter 70.	

(Ord. No. 646, § III, 9-23-2014; Ord. No. 675, § III, 10-27-2015)

[Section O.] - Solid waste fees.

Residential service fees:

Service Class	Monthly Service Rate				
	1 Cart	2 Carts	3 Carts	4 Carts	5 Carts

Inside city limits	19.58	23.58	29.58	37.58	47.58
Outside city limits	20.44	25.44	32.44	41.44	52.44
Garbage only	23.50	28.30	35.50	45.10	57.10

Commercial service fees:

Service Class	Monthly Service Rate				
	1X/wk	2X/wk	3X/wk	4X/wk	Extra PU
96-gallon	28.29	53.02	-	-	29.33
Extra cart	16.16	32.33	-	-	-
2 YD	76.36	122.85	159.86	202.50	101.35
3 YD	89.33	161.74	189.03	220.10	101.35
4 YD	104.66	198.18	229.67	278.44	105.76
6 YD	125.62	229.67	266.71	323.03	105.76
8 YD	152.68	265.18	315.18	377.68	110.16

Solid waste service only deposit: Deposit shall be equal to two months service charge based upon size and service frequency.

Lock bar service:	
Monthly service charge	\$11.73

Vacation home rental services:

Service Class	Monthly Service Rate				
	1 x/WK	2x/WK	3x/WK	4/WK	Extra PU
96-Gallon	28.29	53.02	—	—	29.33
Extra cart	16.16	32.33	—	—	—

City Cleanup Administrative Fee:	
Monthly fee per account	\$0.75

Waste Disposal Fees:	
Bulk disposal, per load up to 16 feet trailer	\$35.00
Brush disposal, per load up to 16 feet trailer	25.00
Brush disposal, per load, pickup bed	20.00
Tire disposal:	
19-inch or less, per tire	3.00
Over 19 inch, per tire	5.00
Agricultural tire, per tire	8.00
Mechanized equipment tire, per tire	8.00

(Ord. No. 646, § III, 9-23-2014; Ord. No. 675, § III, 10-27-2015)

[Section R.] - Utilities fees.

Utility Administrative Fees:	
Late payment fee	\$20.00
Delinquent payment fee	40.00
Utility billing — Payment arrangement fee	45.00
Auto draft fee for utility bill payment	NC
On-line fee for utility bill payment	3.00
LCRA Fee Increase, per account per month, Surface system	0.50
Equipment replacement fee, per account per month	0.50
Connection/Reconnection Fees:	
Connection of service during regular business hours	\$ 40.00
Connection/reconnection of service requiring on-call staff	150.00
Utility Service Fees:	
Customer service inspection fee, each	\$65.00
Customer service re-inspection fee, each	25.00
Hose bibb vacuum breakers, each	10.00
Temporary 3-Day Water Service Fees:	
Inside city limits	\$50.00
Outside city limits	75.00

Use is limited to 3 days and 2,000 gallons for fee	
Use over 2,000 gallons shall be billed at the current rate	
Cross Connection/Backflow Device Fees/Inspections	City cost + \$25.00
Fire Hydrant Meter Rental Fees:	
Deposit for meter	\$350.00
Charge per 1,000 gallons use	2.75
Rental Fee, per use	150.00
Meter Accuracy Testing:	
Meter accuracy test — Certified test by external source	\$150.00
Meter accuracy flow test (performed by staff)	35.00
Manual reread, no charge for 2 rereads per year	25.00
PROPOSED: METER REREAD without Data Log	25.00
AMR reread, no charge for 2 rereads per year	35.00
DELETE	DELETE
AMR data log, no charge for 2 data recoveries per year	50.00
PROPOSED CHANGE: AMR DATA LOG	50.00
AMR meter upgrade, per request	200.00

Water Rates:

Table One: Monthly Service Rates For Each Active Meter:

Meter size in inches	Rates	
	Inside City Limits	Outside City Limits
¾	\$ 36.86	\$ 61.23
1	70.98	91.86
1.5	81.34	104.80
2	91.70	292.56
3	173.34	548.64
4	281.79	914.38
6	485.00	1,200.00
8	1,175.00	2,350.00

The first 2,000 gallons of water are included in the minimum monthly charges shown in the table above.

Table Two: Volumetric Service Rates: Water usage above 2,000 gallons shall be billed at the following rates per 1,000 gallons:

Inside City Limits	Rate	Outside City Limits	Rate
2,001—5,000	\$2.75	2,001—5,000	\$3.35
5,001—8,000	\$3.49	5,001—8,000	\$4.16
8,001—12,000	\$4.15	8,001—12,000	\$4.82
12,001—16,000	\$4.75	12,001—16,000	\$6.12
over 16,000	\$5.79	16,000 and over	\$7.92

Table Three: Master Meter Minimum Base Charges.

Entity Description: Number of Minimums to be Charged:

- (1) Apartment buildings and mobile home parks: Each unit or space available shall be considered 0.50 normal minimums with no regard for the number of units or spaces actually occupied.
- (2) Recreational vehicle parks: Each space available shall be considered 0.15 normal minimums, with no regard for the number of spaces actually occupied.
- (3) Hotels and motels: Every available rental room will be considered 0.15 normal minimums, with no regard for the number of spaces actually occupied.
- (4) Hospitals, schools, and churches: Every lavatory, toilet, or urinal and shower bath shall be considered 0.10 normal minimums.
- (5) Strip centers: Each business unit located in the center shall be charged the minimum.
- (6) Malls and office buildings: Each fixture connected to the water will be considered 0.25 normal minimums.
- (7) New construction and remodeling (unoccupied): Shall be considered to be on one minimum for water.
- (8) Other (not listed above): To be established on a case by case basis by the city manager and the finance director.

Note: In all the above cases, the total units will be rounded up to the next whole number. All normal minimums are at the rates listed in Table One.

Table Four: Drought Contingency Plan Rates: When water shortage conditions are declared and remain in effect for a majority of the days in a calendar month, water usage above 2,000 gallons shall be billed at the following rates per 1,000 gallons based upon the declared drought stage.

		Drought Stage			
		1	2	3	4
Location	Gallons Used	Normal	Moderate	Severe	Extreme
Inside City Limits	2,001—5,000	\$2.75	\$2.95	\$3.25	\$3.75
	5,001—8,000	3.49	3.69	3.95	4.75
	8,001—10,000	4.15	4.35	4.65	5.85
	10,001—12,000	4.35	4.57	5.40	6.95
	12,001—16,000	4.75	5.23	6.15	8.05
	over 16,000	5.79	6.37	6.95	9.15

Outside City Limits	2,001—5,000	3.35	3.55	4.35	5.10
	5,001—8,000	4.16	4.36	5.25	6.10
	8,001—10,000	4.46	4.82	6.15	7.25
	10,001—12,000	5.02	5.30	7.15	9.15
	12,001—16,000	6.12	6.73	8.15	10.50
	16,000 and over	7.92	8.71	9.15	11.25

Minimum fees: The minimum fees shown in the tables above shall be charged whether the customer actually uses the service or not.

Minimum monthly base charges for water service with a meter over eight inches will be determined by the city council on an individual case-by-case basis.

The minimum monthly base charges and the water usage charges apply in addition to any surcharges that may be imposed in accordance with the city's drought contingency plan.

Water Service Tap Fees: The tap fees (or connection fees) shall be charged to each user connecting to the water system of the city. These fees are applicable only where the existing main is larger than the requested meter size. These fees are non-refundable.

When water meter size is equal to or larger than existing water main an application for service must be made to the city in accordance with article II of chapter 38.

Where water meter and valves are to be installed inside the city corporate limits, the following tap fees shall apply:

Location	Tap Size in Inches	Tap Fee
Inside City Limits	$\frac{3}{4}$	\$ 1,600.00 \$1800.00
	1	1,850.00 \$2050.00
	1.5	2,275.00 2500 + cost

	2	2,850.00 2500 + cost
	3	4,100.00 2500 + cost
	4	5,200.00 2500 + cost
	6	6,200.00 2500 + cost
	8	10,500.00 2500 + cost

Where water meter and valves are to be installed outside the city corporate limits, the following tap fees shall apply:

Location	Tap Size in Inches	Tap Fee
Outside City Limits	$\frac{3}{4}$	\$ 2,100.00 \$2300.00
	1	2,650.00 2500 + cost
	1.5	3,250.00 2500 + cost
	2	3,500.00 2500 + cost

	3	5,600.00 2500 + cost
	4	7,000.00 2500 + cost
	6	9,800.00 2500 + cost
	8	15,000.00 2500 + cost

Tap fees for water service with a meter over eight inches will be determined by the city council on an individual, case-by-case basis.

Street cut fees: Fees associated with new tap (connection) installations for providing access to service location requiring street cuts.

Type of Surface	Fee
Unimproved	\$350.00
Seal coated	450.00
Asphalt	750.00

Utility Deposits:

Residential Utility Service Deposit:

	Resident	Customers w/2 or more disconnects for nonpay in 6 months
Inside City Limits	\$150.00	\$200.00
Outside City Limits	200.00	250.00

Commercial Utility Service Deposit:

Meter Size in inches	Utility Deposit	Two or more disconnects in 6 months
1	\$ 250.00	\$ 350.00
1½	325.00	425.00
2	350.00	450.00
3	450.00	550.00
4	650.00	750.00
6	850.00	950.00
8	1,200.00	1,300.00

Utility deposits for a meter over eight inches shall be determined by the city council on an individual case-by-case basis.

Utility Service Damages:	
Damages to utility service installations shall be billed to customer at cost of repair and parts. Utility service may be disconnected for failure to pay for damage to utility system.	Cost of repair

(Ord. No. 646, § III, 9-23-2014; Ord. No. 675, § III, 10-27-2015)



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: 9.b. Board and Committee Member Appointments
Prepared By: City Secretary
Department: Administration
Submitted By: City Secretary

AGENDA CAPTION

Discuss, consider and possibly take action regarding making appointments Boards and Committees, if appropriate. *(City Secretary Elaine Simpson)*

BACKGROUND

The following Boards and Committees have vacancies:

Beautification Advisory Group (BAG) has 4 vacancies. No applications have been received for BAG at this time.

Wildlife Advisory Committee (WAC) has 1 vacancy, due to the removal of Mr. Jowers. No applications have been received for WAC.



City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: September 27, 2016

Agenda Item: #9.c.. *Fencing Regulations*
Prepared/Submitted By: *Elaine Simpson, for Ken Nickel, City Manager*
Department: *Administration*

AGENDA CAPTION

Discuss the latest version of the Zoning Ordinance section related to Fencing Regulations, as composed by the Planning and Zoning Commission, September 20, 2016

BACKGROUND

In March of 2016, the City of Granite Shoals Planning and Zoning Commission began considering possible modifications to the Fencing Section of the Zoning Ordinance, City Code, Chapter 40.6 (p).

At issue, many citizens had signed a petition to request that the Fencing section be modified for single family residential (R-1) District to allow for fencing made out of 'non-milled' cedar (a modification to the allowed materials) as well as that the height restrictions should be modified to allow for a 'Deer Proof' fence at a height of eight feet (8').

The reason for the petition/request was the fact that the property owners at 127 N. Stonecastle, were unable to keep the 'garden fence' that they built around their garden area in their back yard. This 'garden fence' is an enclosure made of natural cedar posts that are eight feet (8') high. Due to the restrictions on materials allowed for construction of fences and the height requirements, the property owners were asked to remove the fence.

The P&Z Commissioners considered this issue at their subsequent four meetings. The meeting minutes are posted on the City of Granite Shoals website at this link <http://www.graniteshoals.org/AgendaCenter/Planning--Zoning-Commission-7/>

At their meeting on July 19, 2016, the P&Z Commissioners made motions to recommend to City Council that the Zoning Ordinance be amended regarding these fencing regulations. Before this can be legally processed, the Ordinance must be presented for citizens input at two Public Hearings (one at P&Z and one at City Council) and these Public Hearings must have a notice published in the newspaper of record to inform citizens that they have a right to come and speak.

The Commissioners sent the recommendations, in an informal 'draft' format for the City Council members to consider at their July 26, 2016 meeting. The recommendations of the Planning and Zoning Commissioners: to increase the allowable height for all fencing up to six feet. Perimeter fencing would be allowed another 12 inches (1') of decorative work or lighting. Solid fencing would be allowed for front yard fences up to six feet in height, if set back no less than 10 feet from the front property line. Fencing on the front property line and side fencing within the first 10 feet setback from the front property line, would still be required to be no more than 50% density. This was a safety consideration.

Regarding the question of 'Garden Enclosures' or 'Garden Fencing', the Commissioners recommended that a new section be added to the Fencing section of the ordinance for residential districts, which would allow for only four types of 'Interior Fencing' (inside the property line): Garden fencing (e.g. an enclosure to protect vegetation), landscape fencing (e.g., decorative), patio fencing (e.g., latticework fencing or trellis work) and dog runs/dog enclosures. There was an eight foot (8') height restriction placed on these interior fences. There is no list of approved materials for these interior fences.

At their meeting of July 26, 2016, the City Council considered the recommendations, and decided to refer the issue back to the P&Z Commissioners with a request to re-evaluate their recommendations, considering that the Council members had concerns about 6 questions.

At their August 16th and September 20th meetings, the Commissioners reviewed the Council members six questions/areas of concern as well as Council comments. They also reviewed the Fence ordinance as it is currently, and as it was pre- July 2015.

At the August and September P&Z Commission meetings, the Commissioners revised their recommendations to remove references to Garden/Interior fencing.

They proposed an increase in the allowed height to eight feet, but removed the allowance for an additional foot of ornamentation.

In order to assure that all citizens are provided with uniform regulations and information when they start to build a fence, the P&Z Commissioners recommend establishing a 'Fence Permit' requirement. This is very common for cities in general and is a requirement at cities in this region.

P&Z Commissioners recommend that the fence permit be priced at a nominal cost of \$20 to \$25 dollars.

In order to provide an avenue for a property owner who does not believe that they can built a fence that is in compliance with the regulations, the P&Z Commissioners recommend allowing a Conditional Use Permit be created for someone who wishes to build out of materials that are not listed on the approved list, or wish to build to a greater height than the proposed regulations allow. If

the property owner applies for a CUP and makes a sufficient case to P&Z and to City Council, they would be able to build their fence with approved deviations.

The City Council is seeing this item tonight as a DISCUSSION item.

If Council members are agreeable to hearing this proposed Fencing Section of the Residential Zoning Ordinance amendment in a formal Public Hearing, this version of the regulations will be composed into a formal ordinance and the P&Z will hold their Public Hearing on it at their October meeting on October 18th. City Council will hold their Public Hearing on this at their second meeting in October.

City staff seeks guidance regarding whether to draft the Ordinance and schedule the Public Hearings at this time.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- ***September 20, 2016 version of the Fencing Regulations, as proposed.***
- ***Excerpt from P&Z DRAFT meeting minutes from 9-20-2016.***
- ***Fencing Item, from September 20th P&Z Agenda.***

September 20, 2016 version would change Zoning Ordinance 40.6 (p) to read:

Fencing. Fences may be located directly on the property/lot lines. A fence permit is required before the construction of any fence. The fence permit fee shall be found in the General Fee Schedule in the City Code of Ordinances.

As of the date __[date of passage of Ordinance]__

(1) Fence materials. All fences shall be constructed with new and of good quality materials. Allowable materials are wood, masonry, rock, stone, chain link and/or wrought iron.

- a. Chain link fences are required to have a top rail, bottom guide wire and traditional chain link fence hardware.
- b. Cinder block shall not be considered a masonry product.
- c. Plywood is not an allowable fence material.
- d. Except as provided in subsection (p)(1)e., agriculture fence materials such as pipe, drill stem, T-Post, rolled wire fence, stranded wire, barbed wire, cow panel, corral panel, and all other types of agriculture fencing shall not be allowed in any residential district.
- e. Sheets of galvanized welded wire panels of 20 feet or less, framed in wood, metal or masonry are allowed.

(2) Fence height.

- a. Front yard lot line maximum height six feet. Front yard fencing on property line must have no more than 50 percent density. If set back 10' from the front lot line, fence may have greater than 50 percent density (i.e. solid), and may be built to eight feet (8') in height.
- b. Side yard lot lines may maintain eight feet maximum height. On each side for first 10 feet back from the front yard lot line, the fence must be no greater than 50 percent density.
- c. Rear yard lot line maximum height eight feet (8').
- d. For through lots (street to street), each parallel side of the lot facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.
- e. For corner lots, each side facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.

(3) Deviations from Fencing Regulations: A citizen desiring to secure a fence permit for a fence that deviates in any way from these restrictions, must be granted a Conditional Use Permit from City Council approving the exception(s), before a fence permit may be granted. The fee for a Conditional Use Permit shall be found in the General Fee Schedule of the Granite Shoals City Code of Ordinances.

REGULAR AGENDA ITEMS:

4) Review information from City Council related to proposed modification to the Zoning Ordinance, Chapter 40, related to Fencing in residential zones.

(At their July 19, 2016 meeting, the Planning and Zoning Commissioners made some recommendations to forward to the City Council related to Fencing for the R-1 Single Family Residential District. City Council responded with six items of concern/questions. The Commissioners reviewed the information from Council Members and composed another draft recommendation at their meeting on August 16, 2016. The Commissioners will review this new proposal, before formatting to send to City Council.)

August 16, 2016 version:

would change Zoning Ordinance 40.6 (p) to read:

Fencing. Fences may be located directly on the property/lot lines. A fence permit is required before the construction of any fence. The fence permit fee shall be found in the General Fee Schedule in the City Code of Ordinances.

As of the date

(1) Fence materials. All fences shall be constructed with new and of good quality materials. Allowable materials are milled wood, split-rails, masonry, rock, stone, chain link and/or wrought iron.

a. Chain link fences are required to have a top rail, bottom guide wire and traditional chain link fence hardware.

b. Cinder block shall not be considered a masonry product.

c. Except as provided in subsection (p)(1)d., agriculture fence materials such as pipe, drill stem, T-Post, rolled wire fence, stranded wire, barbed wire, cow panel, corral panel, non-milled cedar posts, and all other types of agriculture fencing shall not be allowed in any residential district.

d. Sheets of galvanized welded wire panels of 20 feet or less, framed in wood, metal or masonry are allowed.

(2) Fence height.

a. Front yard lot line maximum height six feet. Front yard fencing on property line must have no more than 50 percent density. If set back 10' from the front lot line, fence may have greater than 50 percent density (i.e. solid).

b. Side yard lot lines may maintain six feet maximum height. On each side for first 10 feet back from the front yard lot line, the fence must be no greater than 50 percent density.

c. Rear yard lot line maximum height six feet.

d. All posts, pillars, columns, arches, decorative tops, lights, and gates shall not exceed allowed fence heights by greater than 12 inches (one foot).

e. For through lots (street to street), each parallel side of the lot facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.

f. For corner lots, each side facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.

(3) Deviations from Fencing Regulations: A citizen desiring to secure a fence permit for a fence that deviates in any way from these restrictions, must be granted a Conditional Use Permit from City Council approving the exception(s), before a fence permit may be granted. The fee for a Conditional Use Permit shall be found in the General Fee Schedule of the Granite Shoals City Code of Ordinances.

The Commissioners discussed, at length, the wording as proposed. They determined that they would prefer to take the word 'milled' off the word 'wood'. They would eliminate 'split rails' as an allowable fence material, as it is 'wood'. They discussed various kinds of wood. It was decided that plywood/pressed wood was not an appropriate fence building material, even though it could be argued that it is wood.

The Commissioners discussed that they were in agreement that the city should start requiring a fence permit. This should not be expensive, just a permit requirement that means the property owner will have to come to City Hall to get a permit and see the requirements for a fence.

The Commissioners reviewed the Ordinance for Highland Haven, Texas. It references fences, walls and screening vegetation.

The Commissioners discussed that the Conditional Use Permit would be the avenue for any property owner who insisted that they could not build their fence according to the current regulations. City staff notified Commissioners that currently the cost of a CUP is \$350. It is processed in the same manner as a zoning change with requirements for notification of surrounding property owners and publication of notice in the city's newspaper of record. The Commissioners expressed a desire that the CUP for fences would not cost this much. Also, the Commissioners noted that fencing permits at other cities cost usually about \$20-\$25.00.

The Commissioners discussed height for fences and agreed that eight feet for a privacy fence was reasonable. A fence on the front lot line would still be required to be no taller than six feet. The Commissioners removed item (2) d. which would have allowed ornamentation, lights, pillars, and other features for an additional twelve inches.

September 20, 2016 version would change Zoning Ordinance 40.6 (p) to read:

Fencing. Fences may be located directly on the property/lot lines. A fence permit is required before the construction of any fence. The fence permit fee shall be found in the General Fee Schedule in the City Code of Ordinances.

As of the date [date of passage of Ordinance]

(1) Fence materials. All fences shall be constructed with new and of good quality materials. Allowable materials are ~~milled~~ wood, ~~split rails~~, masonry, rock, stone, chain link and/or wrought iron.

a. Chain link fences are required to have a top rail, bottom guide wire and traditional chain link fence hardware.

b. Cinder block shall not be considered a masonry product.

c. Plywood is not an allowable fence material.

ed. Except as provided in subsection (p)(1)~~de.~~, agriculture fence materials such as pipe, drill stem, T-Post, rolled wire fence, stranded wire, barbed wire, cow panel, corral panel, ~~non-milled cedar posts~~, and all other types of agriculture fencing shall not be allowed in any residential district.

de. Sheets of galvanized welded wire panels of 20 feet or less, framed in wood, metal or masonry are allowed.

(2) Fence height.

a. Front yard lot line maximum height six feet. Front yard fencing on property line must have no more than 50 percent density. If set back 10' from the front lot line, fence may have greater than 50 percent density (i.e. solid), and may be built to eight feet (8') in height.

- b. Side yard lot lines may maintain ~~six-eight~~ feet maximum height. On each side for first 10 feet back from the front yard lot line, the fence must be no greater than 50 percent density.
- c. Rear yard lot line maximum height ~~six-eight~~ feet (8').
- ~~d. All posts, pillars, columns, arches, decorative tops, lights, and gates shall not exceed allowed fence heights by greater than 12 inches (one foot).~~
- e.d. For through lots (street to street), each parallel side of the lot facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.
- f.e. For corner lots, each side facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.

(3) *Deviations from Fencing Regulations: A citizen desiring to secure a fence permit for a fence that deviates in any way from these restrictions, must be granted a Conditional Use Permit from City Council approving the exception(s), before a fence permit may be granted. The fee for a Conditional Use Permit shall be found in the General Fee Schedule of the Granite Shoals City Code of Ordinances.*

Commissioner Fletcher motioned, and Commissioner Scott seconded, to forward tonight's version of the Fence Section of the Zoning Ordinance to the City Council with a favorable recommendation. City Council will consider this at their meeting of October 11, 2016. Motion carried unanimously by a vote of 6-0.

Chair Wilson recessed the meeting from 7:30 to 7:43 PM.

5) Continue to review and discuss the Granite Shoals Zoning Ordinance, as supplemented. *(The P&Z Commissioners have been reviewing the entire Zoning Ordinance, which is Chapter 40 in the City Code. At their meeting on June 18, 2015, the Commissioners reviewed sections 40.8 through 40.11, at their July 16th meeting they reviewed Section 40.12 General Business District GB-1 through Section 40.14 Industrial District item d. #9. At their August 20, 2015 meeting, the Commissioners resumed reviewing Industrial District and reviewed through 40.17 Height and area restrictions, generally. September 17th, the Commissioners discussed regulations of non-conforming structures, Administration, the Board of Adjustments and also driveways. At their meetings October 15th and November 19th, and January 21th, the Commissioners reviewed parking and Drive-ways section again. February 18th the Commission reviewed the Ordinance related to signs, boat docks and Vacation Home Rentals. On March 17, 2016 the Commissioners reviewed requirements for annual inspection of Vacation Home Rentals. In April, May and June commissioners did not review the Ordinance due to time constraints. During their July meeting, the commissioners proposed that no modifications be recommended to City Council regarding the Planned Development Zoning District. Commissioners requested that city staff prepare an updated version of the proposed 'Zoning Use Summary Table' as composed by City Attorney Brad Young. This Summary Table is designed to be placed at the back of the Zoning Ordinance as an attachment in order to provide more streamlined information about permitted uses. On August 16, 2016 the Commission did not address this agenda item due to time constraints. Tonight, the commissioners will review this Table document, review a 'Red-Line' version of the Zoning Ordinance with proposed modifications to date, and consider possible methods to improve and 'streamline' the Zoning Chapter incorporating 'General Compliance Section for Residential Districts'.)*

In the interest of time, the Commissioners had only a short discussion of the Summary Table of Allowable Uses in each Zoning District. They briefly reviewed the list of Native Plants that city staff included in the packet.

For next month, the Commissioners will review their 'Red-Line' version of the Zoning Ordinance, and return to the October meeting ready to discuss pages 1 -39.



City of Granite Shoals, Texas
Planning and Zoning Regular Meeting
Agenda Item Cover Memo
Date: August 16, 2016

Agenda Item: #2. *Fencing Regulations*
Prepared/Submitted By: *Elaine Simpson, for Ken Nickel, City Manager*
Department: *Administration*

AGENDA CAPTION

2) Review information from City Council related to proposed modification to the Zoning Ordinance, Chapter 40, related to Fencing in residential zones.
(At their July 19, 2016 meeting, the Planning and Zoning Commissioners made some recommendations to forward to the City Council related to Fencing for the R-1 Single Family Residential District. City Council responded with six items of concern/questions. The Commissioners will review information from Council Members and consider making another recommendation.)

BACKGROUND

In March of 2016, the City of Granite Shoals Planning and Zoning Commission began considering possible modifications to the Fencing Section of the Zoning Ordinance, City Code, Chapter 40.6 (p).

At issue, many citizens had signed a petition to request that the Fencing section be modified for single family residential (R-1) District to allow for fencing made out of 'non-milled' cedar (a modification to the allowed materials) as well as that the height restrictions should be modified to allow for a 'Deer Proof' fence at a height of eight feet (8').

The reason for the petition/request was the fact that the property owners at 127 N. Stonecastle, were unable to keep the 'garden fence' that they built around their garden area in their back yard. This 'garden fence' is an enclosure made of natural cedar posts that are eight feet (8') high. Due to the restrictions on materials allowed for construction of fences and the height requirements, the property owners were asked to remove the fence.

The P&Z Commissioners considered this issue at their subsequent four meetings. The meeting minutes are posted on the City of Granite Shoals website at this link <http://www.graniteshoals.org/AgendaCenter/Planning--Zoning-Commission-7/>

At their meeting on July 19, 2016, the P&Z Commissioners made motions to recommend to City Council that the Zoning Ordinance be amended regarding these fencing regulations. Before this can be legally processed, the Ordinance

must be presented for citizens input at two Public Hearings (one at P&Z and one at City Council) and these Public Hearings must have a notice published in the newspaper of record to inform citizens that they have a right to come and speak.

The Commissioners sent the recommendations, in an informal 'draft' format for the City Council members to consider at their July 26, 2016 meeting. The recommendations of the Planning and Zoning Commissioners: to increase the allowable height for all fencing up to six feet. Perimeter fencing would be allowed another 12 inches (1') of decorative work or lighting. Solid fencing would be allowed for front yard fences up to six feet in height, if set back no less than 10 feet from the front property line. Fencing on the front property line and side fencing within the first 10 feet setback from the front property line, would still be required to be no more than 50% density. This was a safety consideration.

Regarding the question of 'Garden Enclosures' or 'Garden Fencing', the Commissioners recommended that a new section be added to the Fencing section of the ordinance for residential districts, which would allow for only four types of 'Interior Fencing' (inside the property line): Garden fencing (e.g. an enclosure to protect vegetation), landscape fencing (e.g., decorative), patio fencing (e.g., latticework fencing or trellis work) and dog runs/dog enclosures. There was an eight foot (8') height restriction placed on these interior fences. There is no list of approved materials for these interior fences.

At their meeting of July 26, 2016, the City Council considered the recommendations, and decided to refer the issue back to the P&Z Commissioners with a request to re-evaluate their recommendations, considering that the Council members had concerns about 6 questions.

At tonight's meeting, the Commissioners will review the six questions/areas of concern from the Council Members. They will review the Council comments. They will review the Fence ordinance as it is currently, and as it was pre- July 2015.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- Comments and Items of concern from Council Members related to the proposed Fencing Ordinance modification as recommended.***
- Excerpt from meeting minutes from the City Council Meeting of July 26, 2016, related to this item.***
- Current Fencing Regulations – R1***
- Fencing Regulations pre – July 2015***

Council comments related to the fence question

1.) Front fencing set at full visibility, or no more than 25% density, instead of no more than 50% density if the fence is setback less than 20 feet from property line. Full visibility may be achieved by having no more than 25% density, or, by reducing the height of the fence to five feet.

- Privacy should be a Homeowners right. I think people could live with 50% density versus no more than 25%. I also think the wording needs to be cleaned up and precise. This wording is confusing. I am definitely against lowering the fence height below 5'.
- Traffic safety for approaching vehicles along the street.
- Officer safety approaching the front of a house (imagine the difficulty of trying to rescue a downed-officer if you can't see him because of a privacy fence.
- I don't think the aesthetic of a "fortress property" is one we want to foster. 

2.) Maximum height for perimeter fencing set at six feet (6'), for interior fencing eight feet (8').

- Some Homeowners may not have a perimeter fence. If they only have an interior fence for a garden then they should be allowed to protect it.

3.) Any fence constructed in the front yard setback must be full visibility.

- What is the definition of full visibility? No fence? 5' and 25% density? I need a definition of full visibility.

4.) There should be better definitions of perimeter fence versus interior fence.

- We need some clear and concise definitions
- We shouldn't create non-conforming fences. Will need to set a specific date for compliance.

Council comments related to the fence question

5.) *The list of materials allowed for building a perimeter fence should remain as it is; however, a list of allowed building materials for interior fences should be specified / established.*

- I agree there should be a list of specified materials for interior fencing. Considering the fence is being put in place for deer control and not breeding dogs or cock fighting. This can be a tricky ordinance to enforce. If they don't have an exterior fence and want to put up an interior fence using exterior fencing materials and calling it a privacy fence. I see loop holes and room for taking advantage of this ordinance. I am conflicted about material specifications.

6.) *A perimeter fence, if set back from the front lot line by 20 feet (20'), will be allowed to a height of six feet all around.*

- I absolutely agree with this being put in the ordinance.

City Council Input regarding fences
August 9th Council meeting

	<u>Mayor</u>	<u>Hisey</u>	<u>King</u>	<u>Tanner</u>	<u>Dillard</u>	<u>Holland</u>	<u>Morren</u>	<u>Average</u>
Question 1	5	2	5	3	5	2	0	3.142857143
Question 2	4	5	5	4	4	1	0	3.285714286
Question 3	5	2	5	2	3	2	0	2.714285714
Question 4	4	5	5	5	4	5	0	4
Question 5	5	5	5	5	5	5	0	4.285714286
Question 6	5	5	5	5	2	5	0	3.857142857

Ranking
5- strongly recommended
4- support recommended
3- neutral
2- do not support
1- strongly do not support

* Morren: Keep the fence ordinance the way it is today

- Last day to call a bond election, or a referendum election, is Monday, August 22, 2016 for November 8, 2016 uniform election date.
- August 16, 2016 City meetings: The Planning and Zoning Commission recently moved their regularly scheduled meetings to the third Tuesday of each month. In August, there is a conflict between the P&Z Regular Meeting, and the City Council Budget Workshop. Council may, or may not, hold their August 16th Budget Workshop. There is nothing that must be done, statutorily, on this date.

Council determined by consensus that they would move the Budget Workshop to Monday, August 15th to be held at 6 PM.

7. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- Approve City Council minutes from July 12, 2016; Regular Meeting.
- Accept the Certified tax appraisal rolls (See Exhibit 'A' to these meeting minutes)

Council Member Tanner motioned, and Mayor Pro Tem Dillard seconded, to approve, as presented, the items on the Consent Agenda. Motion carried unanimously with a 7-0 vote.

8. REGULAR AGENDA ITEMS

- Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. (City Secretary Simpson)

As there were no applications received for the Beautification Advisory Group (BAG), and that is the only Board or Committee with vacancies at this time, this item was not needed. No action was taken.

- 
- Discuss, and consider a recommendation received from the Planning and Zoning Commission regarding proposed modifications to Granite Shoals Zoning Ordinance (City Code, Chapter 40) related to fencing in residential zoning districts. (City Manager Ken Nickel)

There was an extended discussion of the recommended changes sent to City Council from the Planning and Zoning Commission related to fencing.

There were brief discussions related to many topics of concern, including, but not limited to:

Concern related to safety, specifically related to density of building materials, and height. City Council members expressed concerns for motorists and for emergency first responders if solid walls are allowed to be built all around a structure, especially near the front lot line.

Concerns related to materials used which may not have strength to withstand weather and will not age well. These type fences, especially if they are constructed up to 8' tall, will likely become 'saggy' looking and may collapse.

Concerns regarding waterfront property owners having sufficient room on their property to also have security/privacy fence.

There was a discussion regarding the role of the Board of Adjustments (BOA) when a fence is constructed in the city which is not in compliance with the Zoning Ordinance. If there is a unique characteristic of the lot, the BOA may be able to allow a variance. If the property owners just wish to build higher, or use un-approved materials, then the BOA would not be able to grant a variance. The BOA could not grant a variance for aesthetics related to 'architectural' reasons.

Susie Hardy, Vice Chair of the Planning and Zoning Commission: explained that P&Z wanted to be sensitive to the desires of weekend home owners. These property owners might desire to have a higher privacy fence and lock the gate when they are not in town, for security reasons.

The City Council discussed at length that they would like no more than 25% density on the front lot line, or in the front setback.

There was a discussion of the need for 'Deer Proof' fencing for protection of food gardens.

Mr. Roy Settlemyre: Spoke regarding the need for fencing to protect his garden.

Mr. Steven Dooley: Member, P&Z Commission: Spoke as the owner of the original 'offending' garden fence. He noted concerns regarding the deer coming into the garden. That is why his family built a 'Garden Fence' out of raw natural cedar (not 'milled cedar' as required by the ordinance) up to a height of eight feet.

Ms. Linda Utley, Hummingbird Dr.: Spoke regarding her concerns for residents who cannot afford to build or maintain some fences. These people do not have the means.

Mr. Jim Davant, 310 S. Shorewood: Explained that he had attended the previous few P&Z Commission meetings and had been following this issue. He noted that when the P&Z previously discussed fencing, (and City Council discussed fencing) culminating in the Amending Ordinance to the Zoning Chapter of the city code last summer, the focus was not on special enclosures such as Garden Fences, it was on regular 'Lot Line' or 'Perimeter' fencing.

Mayor Brugger called a recess from 8:35 PM to 8:50 PM.

After some more extended discussion, the City Council determined that this is not ready to go into ordinance format and go forward for Public Hearings. The Council determined to send this back to the P&Z Commissioners with a list of six concerns which they would like to see addressed, before this goes forward to Public Hearing.

List of concerns/ideas:

- 1.) Front fencing set at full visibility, or no more than 25% density, instead of no more than 50% density. Full visibility may be achieved by having no more than 25% density, or, by reducing the height of the fence to five feet.
- 2.) Maximum height for perimeter fencing set at six feet (6'), for interior fencing eight feet (8').
- 3.) Any fence constructed in the front yard setback must be full visibility.
- 4.) There should be better definitions of perimeter fence versus interior fence.
- 5.) The list of materials allowed for building a perimeter fence should remain as it is; however, a list of allowed building materials for interior fences should be specified/established.
- 6.) A perimeter fence, if set back from the front lot line by 20 feet (20'), will be allowed to a height of six feet all around.

There was no formal motion/action.

9. WORKSHOP:

Arterial road improvements (Mayor Carl Brugger, City Manager Nickel) which may include discussion of any of the following topics or other issues related to a city Arterial Road Infrastructure Improvement Project, as discussed at July 12, 2016 Regular City Council meeting.

- a. Bond rates
- b. Construction costs
- c. Continuation of discussion of Mayor Brugger's list of 'Options' for Road Arterial Project, as discussed at previous two City Council meetings and the June 30, 2016 Meet With Mayor event.
- d. Elm Creek Drainage – in general and as relates to proposed improvements to Prairie Creek Drive.
- e. Financing Options.
- f. Alternative projects related to arterial road improvements
- g. Engineer update from Greg Haley
- h. Election issues related to bond project

See Mayor Brugger's handouts, attached as Exhibit 'B' to these meeting minutes. These include: 1.) Brad Young's memo regarding the various methods of funding road maintenance and construction (flat fee on the water bills not allowed, to assess a fee, must be tied to a road use formula designed by an engineer). 2.) Mayor Brugger's Tax Rate Impact Analysis version 26-July-16 , 3 pages. 3.) Mayor Brugger's Arterial Roads 2016, Alternative proposal(s) version dated 7-26-2016 with Cost and Road measurements from Greg Haley, KC Engineering (4 pages.)

Fencing R-1 - Current Ord.

Fencing in R-1 District

Current Code – after July 2015.

(p)

Fencing. Fences may be located directly on the property/lot lines, i.e. front, side(s) and rear yard lot lines. Front yard fencing must have no more than 50 percent density.

(1)

Fence materials. All fences shall be constructed with new and of good quality materials. Allowable materials are milled wood, split-rails, masonry, rock, stone, chain link and/or wrought iron.

a.

Chain link fences are required to have a top rail, bottom guide wire and traditional chain link fence hardware.

b.

Cinder block shall not be considered a masonry product.

c.

Except as provided in subsection (p)(1)d., agriculture fence materials such as pipe, drill stem, T-Post, rolled wire fence, stranded wire, barbed wire, cow panel, corral panel, non-milled cedar posts, and all other types of agriculture fencing shall not be allowed in any residential district.

d.

Sheets of galvanized welded wire panels of 20 feet or less, framed in wood, metal or masonry are allowed.

(2)

Fence height.

a.

Front yard lot line maximum height five feet.

b.

Side yard lot lines shall maintain five feet maximum height, 20 feet back from the front yard lot line, and may increase to six feet maximum height to the rear yard lot line.

c.

Rear yard lot line maximum height six feet

d.

All posts, pillars, columns, arches, decorative tops, lights, and gates shall not exceed allowed fence heights by greater than 12 inches (one foot).

e.

For through lots (street to street), each parallel side of the lot facing a street shall be subject to the same fence height and setback restrictions that apply to a front yard.

f.

For corner lots, the side of the lot that faces the street that corresponds to the building's street address shall be considered the front yard, and the side of the lot that faces the intersecting street shall be subject to a maximum fence height of five feet and a minimum setback from the lot line of ten feet.

- (g) *Miscellaneous requirements.*
- (1) Porches and patios shall not be placed in, or allowed to project into a required front or side yard. Columns, posts and supporting structures shall not project into a front or side yard more than one foot. A roof overhang may not project into a front or side yard more than three feet.
 - (2) Privacy fences and/or obstructing vegetation more than four feet high shall not be placed:
 - a. Along a front property line;
 - b. Within 20 feet of the corner, on corner lots;
 - c. Parallel to a private driveway on a side lot line that hinders drivers visibility.
 - (3) See through chainlink fences shall not be more than four feet high along front lot lines. Deer proof fences may be erected not higher than eight feet on each side and back lot lines, and five feet on front lot lines.
 - (4) The primary dwelling at each address shall display that address so as to be readable from the street.
 - (5) No lighting shall be done in such a manner as to provide a direct glare into an adjoining residence or into a public street that creates a driving hazard. Lighting shall be hooded or shielded. This excludes streetlights.
 - (6) Each location having a driveway or is used as ingress/egress onto the property shall have a driveway approach with drainage culvert, if required. The driveway drainage culvert shall be located 3½ feet to centerline of the culvert beyond the owner's property line. The maximum length of a single culvert used for any drainage purpose in a natural drainage waterway the street side easements shall be 30 feet. The minimum distance between two culverts shall be 20 feet.
 - (7) No residential driveways shall be located on thoroughfares.
 - (8) Driveways must be located on the least traveled residential street. Driveway and driveway approach shall be of concrete, asphalt material, brick, pervious block, or gravel (gravel must have concrete or brick ribbons). All concrete driveways or the concrete ribbons for asphalt or gravel driveway shall be reinforced with a minimum of three-eighths-inch rebar on 16-inch centers. The driveway approach shall be graded to match the level of the roadway and shall have a separator at the front property line.
 - (9) Drainage. Any and all lots having natural drainage on or across them shall be evaluated by the flood plain administrator. If engineering services are necessary, the lot owner shall pay all engineering fees. Some lots could be deemed unbuildable because of the inability to divert drainage. Lots shall not have culverts longer than 30



**City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: 10. Written Departmental Reports
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

10. Written Reports

- a. Code
- b. Fire
- c. Parks
- d. Police
- e. Streets

Monthly Report Aug 2016
Code Compliance Department

ACTUAL NUMBERS FOR FISCAL YEARS 2014 THRU 2015

Violation Types Closed	Ordinance #	2014	2015	Open	% Increase/Decrease
Junk Vehicles	605	29	36	4	124%
Property Maintenance	511	43	63	4	147%
House Numbers	409	31	16	2	52%
Unsafe Structure/Building Removal	613	8	16	3	200%
Misc. Zoning Infractions	Chapter 40	34	36	1	106%
Totals		145	167	14	

Violation Types Closed	Ord. #	2016 Goals	YTD	Open	%
Junk Vehicles	605	41	41	10	99.03%
Property Maintenance	511	72	61	7	84.20%
House Numbers	409	18	13	2	70.65%
Unsafe Structure/Building Removal	613	18	18	2	97.83%
Misc. Zoning Infractions	Chapter 40	41	41	3	99.03%
Totals		192	174	16	90.63%

CITY OF GRANITE SHOALS FIRE DEPARTMENT
MONTHLY PROGRESS REPORT.



AUGUST 2016 DEPARTMENT REPORT SUMMARY

BURN BAN HAS BEEN LIFTED

Responded to a total of 99 Emergency and Response Calls
(Increase of 32 from Previous Month)
GSFD had an average of 2 firefighters responding to each incident.
(No Change from Prior Month)
GSFD had an average response time of 6 min 43 seconds per call.
(Increase of 1 min 25 seconds from previous month)
GSFD logged 12 hours of training
(Decrease of 9.5 hours from previous month)
GSFD accepted 2 new applications for membership.
(Increase of 2 from Prior Month)
GSFD had 2 Volunteer Member of the Fire Department Resign.
(Increase of 2 from Prior month)
Staff Levels: 1 Full Time Paid Chief
1 Full Time Asst Chief (Shift Work)
2 Full Time Paid Firefighters (Shift Work)
4 Part Time Fire Fighters (Call in)
14 Volunteer Fire Fighters

Response Statistics Summary:

Type

Fire/Rescue/Haz-Materials: 4 (Decrease of 4 calls from Prior month)
EMS/Medical Assist: 48 (Increase of 7 calls from Prior Month)
Public Service/Good intent: 47 (Decrease of 29 calls from Prior Month)
Total 99 Responses for Service
(Increase of 32 Calls from Previous month)

(Note: Service calls include Controlled burn investigations, false alarms and permit issuances)

Areas

Granite Shoals: 66 (Increase of 17 Calls from Prior month)
BCESD#3 Area: 26 (Increase of 12 Calls from Prior month)
Mutual Aid: 2 (No Change From Prior month)
Lake LBJ Responses 2 (Increase of 1 call from prior month)
Highland Haven: 3 (No Change From Prior month)
Total: 99 Responses for Service

Green- improvement, Red- negative improvement, Blue-No Change

Staff:

GSFD is working on improving SOP's for Volunteer requirements to encourage more attendance and participation. We are also looking at attendance requirements, and Physical Fitness Standards for Fire line Members

Training:

CPR AED	4 Hrs
Drafting Pump Ops	1.5 Hr
Fire Streams and Hose	3 hrs
Business Meeting	1 hr
Salvage and Overhaul	2.5 hrs

Apparatus and Equipment:

New Squad 5252 is in and should be in service by the end of September
New Engine 5220 in and Should be in service by the end of September
Reserve Engine 5220 has been put up for sale and awaiting a buyer.

Grants and Major Purchases and Projects:

Reserve Engine 5220 has been replaced with a used 1999 Spartan Quality Engine purchased from Manchaca FD.

ESD News and Fire Contract News

Additional Fire Contracts for out of district residents are available at the Fire Station or at City Hall. They are also available online at www.gsfd.us or online at www.graniteshoals.org

Auxiliary:

I have updated the website with pictures of the event at www.gsfd.us .
We also now have a Facebook Account, so be sure to "Friend us"

Thank you, Sincerely

Austin Stanphill

Austin Stanphill Fire Chief, City of Granite Shoals Fire Department

CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – AUGUST 2016

GARY A. BOSHEARS, CHIEF OF POLICE



SUMMARY

The police department responded to a total of 503 calls for service during the month of August a decrease of 15.03% from the month of July. Our most prevalent reported incidents during this month were traffic stops, animal calls, suspicious calls, traffic violations / complaints, citizen request assistance, and lockin/lockout/peace/welfare. The average response time for calls for service during the month of August was 6 minutes and 13 seconds. During the month of August, the department received 13 reports of Uniform Crime Reporting (UCR) reportable offenses. The department cleared 61% of UCR reportable offenses during the month of August. Annually, we have cleared over 65% of UCR reportable offenses during 2016.

STAFF

Staff Levels: Eight of nine paid positions have been filled. We anticipate filling our open patrol officer position during the month of September. We have three non-paid reserve officers. These officers volunteer approximately 24 total hours per month.

VEHICLES AND EQUIPMENT

All patrol vehicles are in good working order. The Animal Control vehicle is in good working order, however, this vehicle is a 2003 model and has over 200,000 miles. The marine vessel is in good working order. We are working diligently to keep all vehicles in good working order while keeping maintenance costs as low as possible.

TRAINING

Two officers attended the Statewide Violence Against Women Conference. These officers received 16 hours of training for this conference. The conference fees and all associated costs (such as hotel) were paid for by a grant at no cost to the city. One officer attended a Tactics in Traffic class and received 8 hours of training. One officer attended a class on writing search warrants, receiving 16 hours of training. One officer attended a class on use of media for criminal investigations, receiving 4 hours of training. One officer attended a class on eye-witness identification, receiving 8 hours of training. We developed an individual professional development plan for each officer to align their professional development goals with the needs of the department.

CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – AUGUST 2016

GARY A. BOSHEARS, CHIEF OF POLICE



GRANTS, MAJOR PURCHASES, AND PROJECTS

Our uniform replacement for patrol officers is nearly complete. We made minor purchases for items approved in the 2015 – 2016 budget that had not yet been purchased. We have continued to work on disposing junk and surplus equipment held by the department, utilizing a public auction web-site to offer some of this equipment for auction.

COMMUNITY INVOLVEMENT

While not a complete list, we wished to provide some insight as to involvement with the community from our department during the month of June. This could best be described as the highlights for the month.

- Provided theft prevention letter that was posted on the city's Facebook page.
 - Chief Boshears and Sergeant Decker attended multiple city council meetings. Chief Boshears also attended a meeting of the Street & Water Advisory Group.
 - Chief Boshears attended a public safety recognition event at Marble Falls ISD.
 - Chief Boshears attended the quarterly meeting of the Hill Country Law Enforcement Association.
 - Officer Ortis and Officer Edwards attended the first Friday morning assembly at Highland Lakes Elementary School.
 - Officer Ortis and Officer Edwards ate lunch with some of the kids at Highland Lakes Elementary school on Friday, August 26.
-

PROGRESS ON GOALS FOR AUGUST 2016

- Increase community policing efforts through community outreach and involvement, particularly with the elementary school. – **Always Ongoing.**
- Maintain a UCR clearance rate at or above national average (approximately 38%). – **Currently over 65% annually.**
- Develop an individualized training plan for each officer in the department. – **Completed.**
- Maintain all continuing requirements for Texas Police Chief's Association Recognition Program. – **All standards are up to date.**

CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – AUGUST 2016

GARY A. BOSHEARS, CHIEF OF POLICE



GOALS FOR SEPTEMBER 2016

- Increase community policing efforts through community outreach and involvement, particularly with the elementary school.
- Maintain a UCR clearance rate at or above national average (approximately 38%).
- Hire a highly qualified individual for the open patrol officer position.
- Provide our staff with high quality training and professional development opportunities.

Detailed Statistics – See Page 4

Respectfully submitted,

A handwritten signature in black ink that reads "Gary A. Boshears".

Gary A. Boshears
Chief of Police

CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – AUGUST 2016

GARY A. BOSHEARS, CHIEF OF POLICE



STATISTICS

911 Transfer / Investigation: 3	Electrical Hazard: 1
Abduction: 1	Falls: 1
Administrative: 14	Fraud / Deception: 6
Alarms: 6	Harassment: 3
Animal: 73	Medical: 1
Assault: 4	Miscellaneous: 1
Assist Other Agency: 17	Missing / Runaway / Found Person: 1
Back Pain: 1	Overdose / Poisoning: 1
Burglary: 1	Parking Violation: 2
Carcass Calls: 8	PR Events: 2
Cardiac Arrest: 1	Lockin / Lockout / Peace / Welfare: 21
Chest Pain: 1	Security Check: 5
Choking: 1	Sick Person: 1
Citizen Assist: 54	Special Assignment: 1
Civil Problem: 4	Structure Fire: 1
Close Patrol: 3	Suicidal Person: 1
Collision: 5	Supplemental: 20
Damage: 4	Suspicious: 47
Deceased Person: 1	Theft: 9
Disturbance / Nuisance: 26	Traffic Stop: 87
Domestic Disturbance: 5	Traffic Violation / Complaint: 30
Drugs: 1	Trespassing / Unwanted: 6
Driving Under Influence: 1	Unconscious / Fainting: 2

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CITY OF GRANITE SHOALS – POLICE DEPARTMENT

MONTHLY PROGRESS REPORT – AUGUST 2016

GARY A. BOSHEARS, CHIEF OF POLICE



Unknown: 2

Weapons / Firearms: 1

Violation of City Ordinance: 10

Total Calls for Service: 503

Warrant Service: 4

Note: These statistics represent reported 'Calls for Service' and not verified offenses. Offenses may be different from reported, may have been Unfounded, or otherwise cleared.

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City of Granite Shoals
 Park Report
 Month ending August 2016

Actions	Park 1	Park 2	Park 3	Park 4	Park 5	Park 6	Park 7	Park 8	Park 9
Septic System treatment							0		
Mow and Weed	2	1	1	1	1	2	0	1	1
Paint Park Signs							0		
Clean Restrooms	10					10	0		
Furnish Toilet paper	10					10	0		
Emptied Trash	10		8	8	8	10	0	8	8
Pickup Ground and Shoreline	10	8	8	8	8	10	0	8	8
Trimmed trees							0		
Replaced Flags							0		
Community Center work							0		

Actions	Park 10	Park 11	Park 12	Park 13	Park 14	Park 15	Park 16	Park 17	Park 18	Park 19
Septic System treatment										
Mow and Weed	2	1	2	1	1	2	2	1	1	2
Paint Park Signs										
Clean Restrooms	10		10				10			
Furnish Toilet paper	10		10				10			
Emptied Trash	10		10	8	8	8	10	8	8	8
Pickup Ground and Shoreline	10	8	10	8	8	8	10	8	8	8
Trimmed trees										
Replaced Flags										
Safety Items and Repaires										

Street Department Monthly Report

August 2016

Street Repairs

Worked on Kingston, Kingshigh, Kingsview and Kingshill hauled granite gravel on bad washout. Work on Sunset, Grant, Johnson and Lee bladed streets and rolled.

Prepared all the streets for the paving this month. Water blade and rolled part of Granite Castle to pave. Water and rolled Shady Forest, Deep Forest, Forest Oaks and Poverty for street paving.

Drainage Work and Pipe Installed

Worked on Green Forest clean ditch and flush pipe Installed a 15x30 pipe on Castlehills and Briarway. Clean ditch at 109 Persimmon and Sherwood Forest. Clean ditch at Shady Forest up to Lake Forest. Installed 6x10 drain pipe at the Monzano Trail. Put down 4x6 rip-pap rock on all drain pipes on the 100 block of Granite Castle.

Other

Patch potholes, Cut brush and chip brush. Finish painting the inside of the Community Center. City Hall meeting for insurance for all employees. Finish our street paving on 8-24-25-16 all went well. Raining clean ditches where water was not flowing. Service machines replace side boards on 2002 flatbed truck.



**City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
September 27, 2016**

Agenda Item: 11. Future Agenda Items
Prepared By: City Secretary
Department: Administration

AGENDA CAPTION

11. Future Meetings and Agenda Items

- a.) Review Agenda Calendar
- b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda notice and posted in accordance with Texas Open Meeting law.

September 27, 2016

City Council Regular Meeting

42 days to Nov. 8th Special Elections-

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Hear	PEC Solar Presentation – Blake Beavers	Morren		
	Consent	Meeting Minutes August 22, 2016; Special Meeting, August 23, 2016; Regular Meeting, September 7, 2016 – Special Meeting, September 13, 2016; Regular Meeting and September 16, 2016 – Special Meeting		Simpson	
	Consent	Resolutions 510 and 511 to authorize BCAD to sell tax foreclosure properties for bids received.		Simpson	Unable to recover Sherwood Shores Trust Fund dues
	Consent	Budget Amendments for 2015-2016		Gholson	'Clean up' Budget Amendment
	Public Hearings	Hold a Public Hearing, discuss, consider and possibly take action related to: Mr. West re-plat application & Amending the Transportation chapter of the City's Comprehensive Plan.		Susie Hardy, Chair of SWAG	SWAG Recommendation to adopt amendment to Comp. Plan. P&Z 9-20-2016, also favorable recommendation..
	Consider	Ordinance to update the General Fee Ordinance for 2016-17		Nickel	
	Consider	Board and Commission Appointments		Simpson	If applicable
	Discussion	Fencing Ordinance updates		Nickel	From P&Z 9-20-2016
		Written Reports			
		Future Agenda Items/Adjournment			

October 11, 2016

City Council Regular Meeting

28 days til November 8th Election -

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes September 27, 2016 – Regular Meeting		Simpson	
	Consent	Res. To name the Highlander News as the city's newspaper of record			

	Consent	Ord. to re-adopt/extend the Juvenile Curfew Ordinance for three more years until 2019.		Boshears	Ord. 627 passed 10/2013 to be re-adopted/extended.
	Exec. Session?	Consult with City Attorney		Nickel	
	Consider	Interview applicants for City Council, Place #3 vacancy		Nickel	To serve unexpired term of Mr. Tanner, who resigned 9-17-16
	Consider	Nominations received for the John Rinehart Memorial Award for Outstanding Community Service		Nickel	
	Consider	Board and Commission Appointments		Simpson	
	Consider	City Council meeting schedule during holidays – November / December		Simpson	Must hold Canvass meeting btw 11/16 and 11/22.
		Future Agenda Items/Adjournment			

October 25, 2016
City Council Regular Meeting
14 days until Nov. 8th Special Elections–
Reception for Mr. Tanner

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes October 11, 2016; Reg. Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	
	Consider	Finalize John Rinehart Memorial Award for Outstanding Community Service		Nickel	Presentation at Veterans Celebration on November 5 th .
	Consider	Annual Review of Investment Policy		Gholson	
	Consider	Annual Review of Finance Policy / Finance Goals		Gholson	
	Consider	Hear report, discuss and consider adoption of 2015 Energy Codes		Nickel	
		Written Reports			
		Future Agenda Items/Adjournment			

November 8, 2016
Regular City Council Meeting
(this is also Election Night)

Item #	Action	Subject	Requestor	Staff	Status

1-3		CTO/Invocation/Pledge		
		Citizens Comments		
	Hear	CM/ACM/CS Reports		
	Consent	Meeting Minutes October 25, 2016 – Regular Meeting		Simpson
	Consider	Annual review of the City Employees Personnel Manual.		Simpson
	Consider	Board and Commission Appointments		Simpson
		Future Agenda Items/Adjournment		

November 22, 2016
Regular City Council Meeting
(will include Canvassing of 11/8/2016 City Special Elections Results)

	Workshop	'Lessons Learned' discussion related to recent Budget and Tax Rate meetings/processes.		Nickel	Priorities? Need for additional special workshops?
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Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
??	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport	Airport Advisory Committee Chair Neil Haverlah
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
	Hear	Land Acquisition presentation related to City properties on FM 1431	Holland /Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?
	Consider	Board and Commission membership policies for city advisory Boards and Committees	Holland
	Consider	SWAG policy for trucks leaving debris	Morren

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3. Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?
June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3. Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3. City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2019) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize sales tax for Streets (2019) prepare for May Election
December	