City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

AGENDA NOTICE
GRANITE SHOALS CITY COUNCIL
REGULAR CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBER, 2ND FLOOR
2221 N. PHILLIPS RANCH ROAD
TUESDAY, OCTOBER 11, 2016, 6:00 PM

1. **Call meeting to order**

2. **Invocation**

3. **Pledge of Allegiance to the flag of the United States and to the Texas flag**
   Texas Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

4. **Public comment and announcements and Items of Interest** p. 4
   At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.
   - ***Fire Safety Week*** – October 10th through the 14th – Fire Department/various activities and educational events p. 6
   - ***Fall City-Wide Clean Up Day*** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon. p. 7-8
   - ***BBQ for Christmas Outreach*** – Saturday, October 22 at Ryders 11AM to 3 PM p. 9
   - ***Early Voting for Nov. 8th Elections*** – Monday, October 24th – Friday, November 4th
   - ***Trunk OR Treat*** – Highland Lakes Elementary School – Monday, October 24, 2016 at 6 PM
   - ***October 28, 2016; Friday*** – *Public Safety Day at Highland Lakes Elementary School.*
   - ***Fall Festival*** – Presented by the Granite Shoals Faith Alliance – **updated location Veterans Park** – October 30, 2016. 1 PM – 5 PM p. 10
   - ***Veterans Celebration*** – November 5, 2016; Saturday, Veterans Park at 11:00 AM
   - ***November 8, 2016 City of Granite Shoals Special Elections*** – Election Day polling places will be open 7 AM to 7 PM.
   - ***December 2, 2016 Friday, Christmas By The Highway 'Lighting Ceremony'*** 6 PM

5. **Presentations, Recognitions and Reports:**
   Make a Wish Foundation – Proclamation by Mayor Carl Brugger p. 11-13

6. **MANAGEMENT REPORTS** p. 14

a.) City Manager

- Texas Parks and Wildlife Outdoor Recreation Grant application for Quarry Park.
- Development Agreements
- City Hall Roof Repairs
- TML Conference report

b.) Assistant City Manager

- City water sampling/sample testing update

c.) City Secretary

- Elections Update

7. **CONSENT AGENDA ITEMS** p. 15

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Approve September 27, 2016; Regular City Council meeting minutes. p. 16-23
b. Approve Resolution #513 to name the *Highlander News* as the city's newspaper of record. p. 24
c. Approve Ordinance #703 to re-authorize the Juvenile Curfew Ordinance for three more years, as required. p. 25-30

8. **EXECUTIVE SESSION**: City Council will go into an executive (closed) session to receive information from City Attorney Brad Young as authorized by Texas Government Code Sections 551.071 (consultation with attorney). p. 31

9. **REGULAR AGENDA ITEMS**

a. Discuss, consider, interview applicants and possibly make an appointment to fill vacancy in City Council, Place # 3, for unexpired term. *(City Manager Ken Nickel)* p. 32-42

b. Discuss, consider and possibly take action to determine recipient of the 2017 John Rinehart Award. *(City Manager Ken Nickel)* p. 43-53

c. Discuss, consider and possibly take action related to modifying the City Council meeting schedule for November and December 2016, to accommodate holiday schedules. *(City Secretary Elaine Simpson)* p. 54-55

d. Discuss, consider and possibly take action related to making appointments to Boards or Committees. *(City Secretary Elaine Simpson)* p. 56

10. **EXECUTIVE SESSION:**

Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to SOAH DOCKET NO. 407-16-4527.F5, JP Wilson v. Granite Shoals Police Department, in the State Office of Administrative Hearings.

Any action resulting from Executive Session(s) p. 57

11. **FUTURE AGENDA ITEMS** p. 58
   - Review Agenda Calendar p. 59-62
   - Identification of future agenda items

12. **ADJOURNMENT**

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall, 2221 N. Phillips Ranch Road, both on the indoor bulletin board and the six panel Park Information and City Notice Outdoor Bulletin Board cases which are accessible to the public at all times, and the city website at www.graniteshoals.org on Friday, October 7, 2016 on or before 8:00 p.m. and shall remain there continuously from such time until after this meeting is adjourned on Tuesday, October 11, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson, TRMC/MMC, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession
(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
(b) An offense under this section is a Class B misdemeanor. *Credits: Acts 1973, 63rd Leg., p. 883, ch. 399, § 1, eff. Jan. 1, 1974. Amended by Acts 1993, 73rd Leg., ch. 900, § 1.01, eff. Sept. 1, 1994. V. T. C. A., Penal Code § 42.05, TX PENAL § 42.05 - Current through the end of the 2015 Regular Session of the 84th Legislature*

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: Item 4 – Public Comment and Staff Announcements

AGENDA CAPTION

- **At this time, any person with business before the Council <u>not scheduled on the agenda</u> may speak to the Council.**
- **No formal action can be taken on these items at this meeting.**
- **No discussion or deliberation can occur.**
- **Comments regarding specific items should occur when the item is called on the agenda.**
- **Anyone wishing to speak under this agenda item must complete a "Comment Card" and submit it to the City Secretary prior to addressing the Council.**

Texas Government Code, Section 551.042. Sec. 551.042. INQUIRY MADE AT MEETING.
(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

(1) a statement of specific factual information given in response to the inquiry; or

(2) a recitation of existing policy in response to the inquiry.

(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

V.T.C.A., Penal Code § 42.05, § 42.05. Disrupting Meeting or Procession
(a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
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<u>Staff Announcements (announcements of community interest) :</u>
The Texas Open Meetings Act effective September 1, 2009, provides that "a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed."
The law provides that an "item of community interest" includes the following:

- **expressions of thanks, congratulations, or condolence;**
- **information regarding holiday schedules;**
- **honorary recognitions of city officials, employees, or other citizens;**
- **reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and,**
- **announcements involving imminent public health and safety threats to the city.**

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.

- ***Fire Safety Week*** – October 10th through the 14th – Fire Department/various activities and educational events.

Fire Safety posters are available at City Hall for the kids, while supplies last. The focus this year is on checking those smoke detectors. Let's be safe!

- ***Fall City-Wide Clean Up Day*** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.

THIS YEAR INCLUDING SHRED MOBILE
Condor Document Services will be at City Hall parking lot from 8-11 AM to securely shred (and recycle) your personal documents. Fight Identity Theft! Securely shred your personal business documents that you no longer need.

- ***BBQ for Christmas Outreach*** – Saturday, October 22 at Ryders 11AM to 3 PM

Bring a new, unwrapped toy and get a dessert.

- ***Early Voting for Nov. 8th Elections*** – Monday, October 24th – Friday, November 4th

- ***Trunk OR Treat*** – Highland Lakes Elementary School – Monday, October 24, 2016 at 6 PM

- ***October 28, 2016; Friday*** – *Public Safety Day at Highland Lakes Elementary School.*

The month of October has Fire Safety Week and Public Safety Day activities. First responders, and their vehicles / equipment **may be at the Elementary School doing presentations and demonstrations at any time of the month**. Please be mindful around emergency vehicles.

- ***Fall Festival*** – Presented by the Granite Shoals Faith Alliance – **updated location Veterans Park** – October 30, 2016. 1 PM – 5 PM

There will be an All-City Worship Service (similar to the one at the 50th Year Bash weekend) at 11:00 AM in the park. This is a full day of fellowship and fun for the entire family.

- ***Veterans Celebration*** – November 5, 2016; Saturday, Veterans Park at 11:00 AM

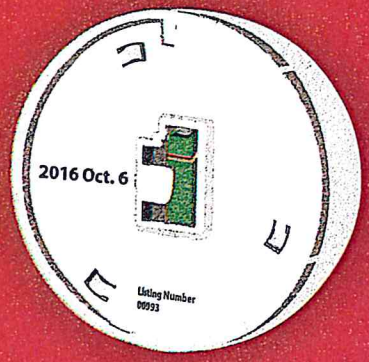
- ***November 8, 2016 City of Granite Shoals Special Elections*** – Election Day polling places will be open 7 AM to 7 PM.

- ***December 2, 2016 Friday, Christmas By The Highway 'Lighting Ceremony'*** 6 PM

NFPA Kids

Don't Wait

CHECK the date!



REPLACE SMOKE ALARMS EVERY 10 YEARS

Sparky is a trademark of NFPA.

CITY OF PARKS

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*******MARK YOUR CALENDARS FOR SATURDAY, October 15, 2016 *******

CITY WIDE CLEAN UP * BRUSH COLLECTION * SHRED SERVICES

FROM: 8:00 A.M.--12:00 P.M.

LOCATION: City Hall property-2221 N. Phillips Ranch Rd.

Residents Only

NEED TO BRING: Current Water Bill and Driver's License

CONDOR DOCUMENT SERVICES WILL BE ON SITE WITH SHRED MOBILE

BRING YOUR BOXES OF DOCUMENTS WHICH YOU WOULD LIKE TO HAVE SECURELY SHRED

PLEASE REMOVE BINDERS OR LARGE FASTENERS SHRED SERVICES 8 -11 AM. ONLY.

NO CONTRACTORS ALLOWED

THE FOLLOWING ARE **ACCEPTED** AND **NOT ACCEPTED** FOR CITY WIDE CLEAN UP:

ACCEPTED ITEMS	ITEMS NOT ACCEPTED
Bundles of branches	Bags of Cement
Bagged Leaves	Cinder Blocks
Bagged Trash	Batteries
Loose Yardage	Chemicals
Water Heater	Oil, Antifreeze
Large Furniture: sofa, Recliner, etc,.	Wet Paint
Appliances: washer, dryer, microwave, dishwasher	Rocks
Stove (no items containing Freon)	Dirt
Mattresses	Dead Animals
Toilet, Scrap Metal	CONSTRUCTION DEBRIS - Shingles, drywall, etc.
Tires with or without rims ($3.00 ea for recycle fee)	

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REPUBLIC SERVICES

Bi-Monthly Services

FREE BULK PICK UP EVERY OTHER FRIDAY PER SCHEDULE

FOR MORE INFORMATION VISIT CITY WEBSITE OR CALL REPUBLIC AT 830-693-3513

www.graniteshoals.org

CITY OF PARKS

** Marque su calendario para el 15 de octubre de 2016**

LIMPIEZA DE TODA LA CUIDAD

DE: 8 AM HASTA LAS 12 DEL MEDIO DIA

UBICACIÓN: AYUNAMIENTO DE LA PROPIEDAD – 2221 N. PHILLIPS RANCH RD.

SOLAMENTE PARA LOS RESIDENTES DE LA CUIDAD

Es **NECESARIO** traer su Bill de agua actual y su licencia de conducir.

ESTARÁN EN EL CONDOR DOCUMENTO SERVICIOS 8 AM – 11 AM ESTE ES UN SERVICIO GRATUITO PARA QUE PUEDA TENER SUS DOCUMENTOS BIEN DESTROZAR POR EL FRAGMENTO MÓVIL. LOS DOCUMENTOS TRITURADOS SON RECICLADOS. POR FAVOR RETIRE LOS SUJETADORES DE METAL Y TIENEN SUS DOCUMENTOS EN UNA CAJA DE CARTÓN.

NO SE PERMITEN CONTRATISTAS

LO SIGUIENTE SON LOS ARTICULOS ACEPTADOS Y NO ACEPTADOS PARA LA LIMPIEZA

ARTICULOS ACCEPTADOS	*	ARTICULOS NO ACCEPTADOS
BULTOS DE RAMAS	*	BOLSAS DE CEMENTO
BOLSAS DE HOJAS	*	BLOQUES DE CEMENTO
BOLSAS DE BASURA	*	BATERIAS
YARDAGE SUELTO	*	PRODUCTOS QUIMICOS
CALENTADORES DE AGUA	*	PETROLIO(ACEITE)
MUEBLES GRANDES: sofás,sillón reclinable, etc..	*	ANTICONGELANTES
ELECTRODOMESTICOS: lavadora,secadora,microondas, etc.	*	ANIMALES MUERTOS
ESTUFA (artículos que no contengan freon)	*	PINTURA
COLCHONES	*	PIEDRAS
FIERRO DESECHOS	*	TIERRA
TASA DE BANO	*	
TELEVISION (si el tubo esta quebrado)	*	
LLANTAS CON O SIN RINES (cuota de $3 por reciclaje)	*	

REPUBLIC SERVICES

SERVICIO BI-SEMANAL

TAMBIEN SE OFRECE SERVICIO GRATUITO DE RECOJER BASURA DE BULTO CADA DOS SEMANAS – SOLAMENTE LOS VIERNES –

PARA MAS INFORMACION LLAMA AL: 830-693-3513

15th Annual Benefit

BBQ

By Granite Shoals Police Officers Assoc.

& Granite Shoals Fire Auxiliary

for Granite Shoals Christmas Outreach

Sat. Oct 22nd

11 am to 3 pm

OCTOBER

FAMILY FUN FEST

SUNDAY OCTOBER 30TH

Sponsored By Granite Shoals Faith Alliance

† All City Worship - 11:00 am †

Petting Zoo

Contests

Music

BOOTHS

FOOD

Give Away's

Games

DOOR PRIZES

GRANITE SHOALS POLICE DEPT. AND FIRE DEPT.

Activities 1:00 pm - 5:00 pm
Park 10 - Veterans Park
Granite Shoals

CITY OF PARKS

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: **ITEM 5. Special Presentations, Reports or Recognitions**
Prepared by: Elaine Simpson, City Secretary, for City Manager Ken Nickel
Department: Administration
Submitted by: Elaine Simpson, City Secretary

BACKGROUND

5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS
Make a Wish Foundation – Proclamation by Mayor Carl Brugger

At the meeting tonight, scheduled to attend are members of the Make a Wish Foundation state board, as well as members of the Friends of Make a Wish. In June, the organization granted the wish of Alyssa Flores, a young woman from Granite Shoals, who wanted to meet the actress/singer Selena Gomez.

Mayor Brugger wishes to express the appreciation of our community to this group for the exemplary work that they do, and for granting the 'Wish Experience' to Alyssa.

Office of the Mayor City Of Granite Shoals

Proclamation

Expressing Thanks to the Make A Wish Foundation

WHEREAS, **'Wishes are good medicine for kids with life-threatening medical conditions';** *this is the guiding principle behind the Make A Wish Foundation; and*

WHEREAS, every year, approximately 27,000 children are diagnosed with a medical condition that makes them eligible for a wish experience through Make A Wish America. In Fiscal Year 2015, they granted the wishes of nearly 14,800 kids; and

WHEREAS, this year, our own 7 year old Alyssa Flores is a very special 'Wish Kid'; and

WHEREAS, Alyssa has been a champion in fighting Acute Lymphoblastic Leukemia (ALL for short); and

WHEREAS, her wish was to meet the talented singer/actress Selena Gomez and attend one of her concerts; and

WHEREAS, Alyssa met and visited with Selena in Austin in June, attended her concert at the Frank Erwin Center and stayed in the fancy Hutto Hotel; and

WHEREAS, Alyssa prepared for her visit with a shopping spree and a manicure, pedicure and general pampering at the nail salon; and

WHEREAS, the Mayor and City Council wish to congratulate Alyssa for her perseverance in fighting ALL and congratulate her on an extraordinary wish experience; and

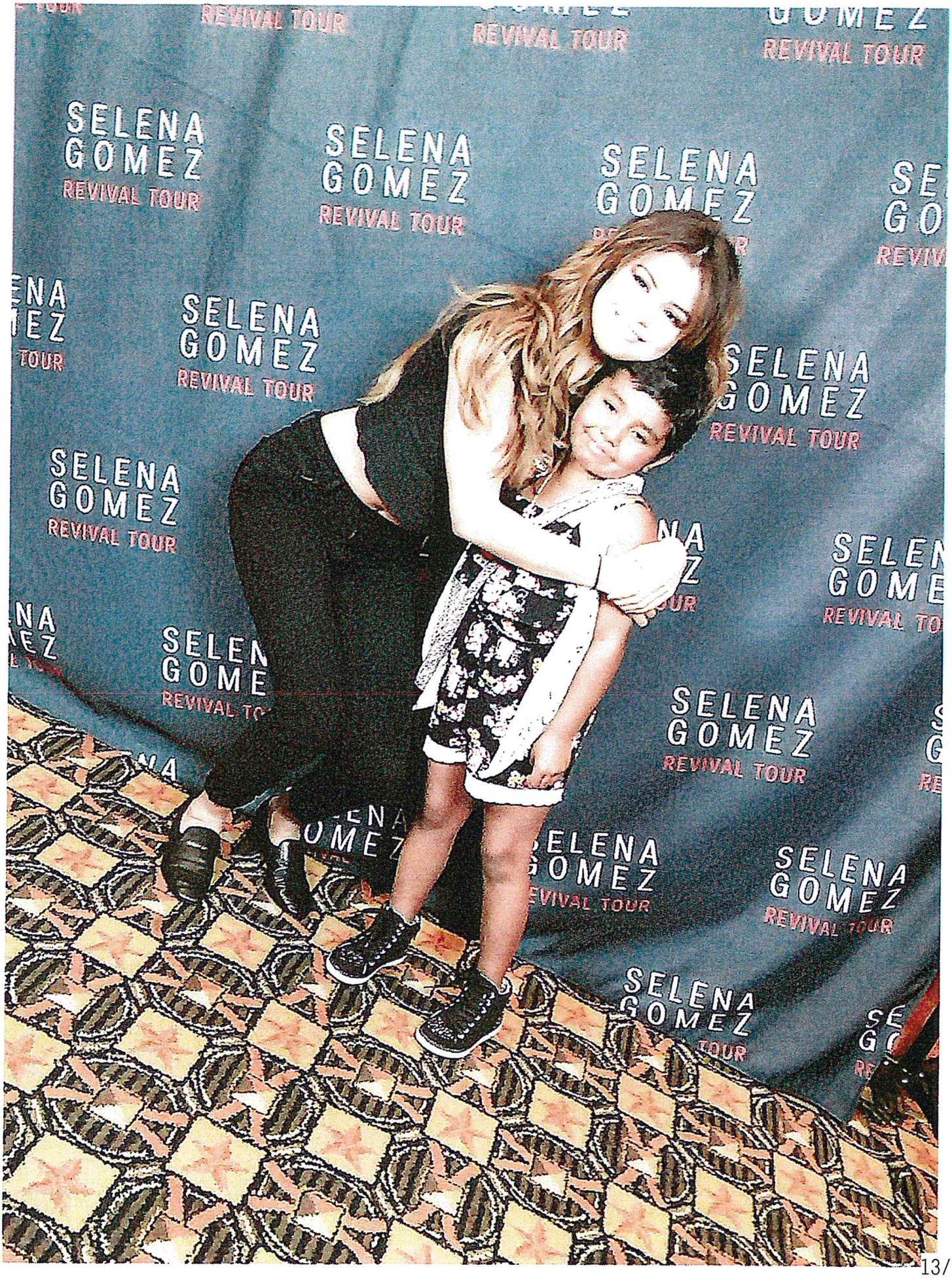
WHEREAS, our community, Teri Brinson, Tommy Fogle, Karen Larsen and Lynn Smith from the Friends of Wishes Foundation, had a chance to help make Alyssa's wish come true, and now are honored to be a part of her family of support; and

WHEREAS, the City would like to honor this expression of community coming together to be a part of Alyssa's wish experience;

NOW, THEREFORE, I, MAYOR CARL BRUGGER, with and on behalf of the City Council, on this 11th day of October, 2016, further honor Alyssa and her fight with ALL, and thank her, the Make A Wish organization, Friends for Wishes, and the many volunteers and sponsors who participated in the Wish Experience of this precious young citizen.

_____

Mayor Carl Brugger


SELENA
GOMEZ
REVIVAL TOUR

CITY OF PARKS

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item:	**6. Management Reports**
Prepared By:	**City Secretary**
Department:	**Administration**
Submitted By:	**City Secretary**

AGENDA CAPTION

6. MANAGEMENT REPORTS

a.) City Manager

- Texas Parks and Wildlife Outdoor Recreation Grant application for Quarry Park.
- Development Agreements
- City Hall Roof Repairs
- TML Conference report [City Council Members may also wish to report on educational training received at TML].

b.) Assistant City Manager

- City water sampling/sample testing update

c.) City Secretary

- Elections Update

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: **#7. Consent Agenda**
Prepared By: **City Secretary**
Department: **Administration**
Submitted By: **City Secretary**

7. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Approve September 27, 2016; Regular City Council meeting minutes.
b. Approve Resolution #513 to name the *Highlander News* as the city's newspaper of record.
c. Approve Ordinance #703 to re-authorize the Juvenile Curfew Ordinance for three more years, as required by State Law.

a. self-explanatory
b. Each year, the City passes a Resolution to name the 'Official Newspaper of Record' for the City of Granite Shoals. Since 2012, when the *River Cities Tribune* went out of business, *The Highlander* is the only paid circulation newspaper in the City of Granite Shoals city limit. *The Picayune* does not qualify as they are not a PAID circulation and do not meet ALL of the following qualifications as required by TEX. GOV'T CODE § 2051.044(a). Section 2051.048:

(1) devote not less than 25 percent of its total column lineage to general interest items;
(2) be published at least once each week;
(3) be entered as second-class postal matter in the county where published; and
(4) have been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice.

Recently, comments have been made in Council meetings that the City should post notices in *The Picayune* instead of The *Highlander News*. These comments have been answered by city staff noting that the *Highlander News* is the newspaper of record.
City staff members believe that Council and staff have a solid working relationship with both newspapers. The City Manager grants interviews to both papers on a regular basis. Frequently his interviews with *Picayune* reporters are also played on the radio station that is affiliated with the Picayune: KBEY.
Per Marble Falls City Secretary's office (10/4/2016), the city of Marble Falls also has used *The Highlander* exclusively as the newspaper of record since the loss of the *River Cities Tribune* as an option.
c.) State Law requires that if a city wishes to maintain a Juvenile Curfew Ordinance the City Council must review it every three years. Chief Boshears has reviewed the Juvenile Curfew Ordinance and supports the extension of the curfew, without modifications, for another three years.

City Of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

MEETING MINUTES
CITY OF GRANITE SHOALS, TX
REGULAR CALLED CITY COUNCIL MEETING
CITY HALL, 2ND FLOOR COUNCIL CHAMBER, GRANITE SHOALS, TX
TUESDAY, SEPTEMBER 27, 2016
6:00 PM

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. Mayor Pro Tem Dillard called the regular meeting of the City Council of the City Of Granite Shoals to order at 6:01 PM, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:
Tom Dillard, Mayor Pro Tem
Anita Hisey, Council Member, Plc. 1
Shirley King, Council Member, Plc. 2
Todd Holland, Council Member, Plc. 5
Mark Morren, Council Member, Plc 6

Absent:
Eric Tanner, Council Member, Plc. 3 (resigned 9-17-2016)
Carl Brugger, Mayor

City Staff Present:
Ken Nickel, City Manager
Brad Young, City Attorney
Elaine Simpson, City Secretary

2. Jackie English of the Christ the Redeemer Church and the Granite Shoals Faith Alliance gave the invocation.

3. Pledge to the US and the Texas State Flags, respectively.

4. **Public comment and announcements and Items of Interest**
At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called. Anyone wishing

to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.

- Nomination Period for the 2017 John Rinehart Memorial Award for Outstanding Community Service, June 30th through September 30th, applications available at City Hall and on the city website at http://www.graniteshoals.org/DocumentCenter/View/687
- Application period for City Council vacancy in Place #3, ends September 30, 2016 at 3:00 PM.
- ***Fall City-Wide Clean Up Day*** – Saturday, October 15, 2016, City Hall campus 8 AM to 12 noon.
- ***BBQ for Christmas Outreach*** – Saturday, October 22 at Ryders – bring a new, unwrapped toy and get a free dessert. Plates are $10.00 in advance or $12.00 at the door.
- ***Early Voting for Nov. 8th Elections*** – Monday, October 24th – Friday, November 4th
- ***Trunk OR Treat*** – Highland Lakes Elementary School – Monday, October 24, 2016
- ***Fall Festival*** – Presented by the Granite Shoals Faith Alliance – October 30, 2016.
- ***Veterans Celebration*** – November 5, 2016; Saturday, Veterans Park at 11:00 AM
- ***November 8, 2016 City of Granite Shoals Special Elections*** – Election Day polling places will be open 7 AM to 7 PM.
- ***December 2, 2016 Friday, Christmas By The Highway 'Lighting Ceremony'*** 6 PM

Chair Jason Brady, Wildlife Advisory Committee: Discussed the latest updates on the progress of the Pilot Program for Deer Management, the first 'hunt' will occur next Tuesday, October , 2016.

John Utley, 904 Hummingbird: Would like to invite all residents who wish to volunteer to help, to join the 'Action Group' as they host a Clean Up workday starting at Valley View Park at 1:00 PM on Saturday, October 15, 2016.

5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

Solar Energy: Pedernales Electric Cooperative (PEC) –Renewable & Distributed Energy Manager Blake Beavers with his associate Christine Greenway. Mr. Beavers spoke on Community Solar and disseminated pamphlets regarding PEC's Energy Services, including information regarding renewables.

Mr. Beavers explained that grants from the federal government for solar energy are very competitive. He noted that at the state level the correct agency is the State Energy Conservation Office, when dealing with solar energy matters.

Mr. Beavers discussed PEC programs to assist member homeowners who wish to set up solar panels at their homes. He stressed that an energy audit is always required before a member can apply for solar assistance program through the PEC.

He discussed the challenges of establishing a solar field in Granite Shoals. The uneven terrain and the granite made this area unappealing for solar fields. The nearest solar field that PEC is establishing is in Johnson City.

There was an extended discussion of the Solar Tour, happening this Saturday in Austin hosted by PEC. Mr. Beavers disseminated a pamphlet 'PEC Energy Services' to the members of City Council. He explained that, as an electric cooperative, PEC is dedicated to helping members find the energy efficiency programs and services that will be most beneficial.

6. **MANAGEMENT REPORTS**

a.) City Manager

- Texas Parks and Wildlife Outdoor Recreation Grant application for Quarry Park – This will be submitted into the state's grant system on Thursday. The city benefited from delaying this grant application a year. This application is better than what we had this time last year. Peal Engineering has been doing fantastic work with us. We had a petition for residents to sign to indicate support for the grant application, and collected approximately 140 signatures.
- Assistant City Manager Peggy Smith; Certified Water Professional- Peggy Smith is now a Certified Water Professional. This is a training program through the Texas A&M system. She is one of six Certified Water Professionals now being recognized, on a national level, in the City of New Orleans.
- Groundwater System status. The Groundwater system in Hoover Valley is running now, and we did not ever run out of water, but there was an incident last week where water got into the system and shut down a control board and the pumps. We had a spare board and managed this repair. We got one pump back on line. This is going to require some longer term work to convert the electricity out there to three phase electricity, for more efficient power.
- Habitat for Humanity – The city has been contacted by a representative of Habitat For Humanity. This organization plans to bring some new construction to the Hoover Valley area. This area is served by Granite Shoals for water service. They have requested a discount for water tap for the service to this house, as the organization is a non-profit.

[City Council agreed to place this item, as a policy discussion, on a future agenda. City Attorney advised that the policy have a clear statement of how reducing cost for water taps for non-profits such as this instance provides a clear benefit to the citizens of Granite Shoals].

b.) City Secretary

- Elections Update – Last day to register to vote for the November Special City Elections is October 11th.

- Information/Update on Board and Committee appointment procedures, per request of Council Member Holland, information is included in Council agenda packets tonight regarding the procedures for filling vacancies on the city's committees. Each Board and Committee is different. All have the 'hold over' feature for members, however. Historically, the city has had some difficulty keeping Boards and Committees fully staffed. Since the focus has been on staffing the Committees, making sure there were enough members to make a quorum, the city staff has not attempted a formal 'Board and Committee Appointment' project, asking all members to re-apply for re-appointment. City staff has tracked the appointment dates for members appointed in the last 3.5 years. Some members were serving when current City Secretary came into office June 2013. [Council members agreed to also place this topic, as a discussion on policy, on a future agenda].
- Update on Pilot Program for Deer Management – Wildlife Advisory Committee

[Chair Brady had spoken to this item during Citizen Comments]. Council Member Holland and Council Member Morren noted that this program is moving forward and participants are very positive at this point. The first Hunt Day will be held Oct. 4th.

- TML annual Conference October 5-7. Eric Tanner's registration was refunded, save $75.00 (processing fee) from TML.
- Human Resources Update –Chief Boshears has selected an applicant to fill the vacancy of Patrol Officer. This officer's name is Leon Ingersoll. This new employee is expected to begin work in mid-October. Ingersoll comes here from Bell County where he is a certified mental health officer and hostage negotiator.

7. CONSENT AGENDA ITEMS

The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Approve August 22, 2016; Special Council meeting minutes.
b. Approve August 23, 2016; Regular City Council meeting minutes.
c. Approve September 7, 2016; Special Council meeting minutes.
d. Approve September 13, 2016; Regular City Council meeting minutes.
e. Approve September 16, 2016; Special Council meeting minutes.
f. Approve Resolution #510 to authorize BCAD to sell lots 354 & 355 Hillcrest Sec. of Sherwood Shores to Granite Shoals Properties, LLC, for outstanding taxes
g. Approve Resolution #511 to authorize BCAD to sell lots 177-179 of the Sweetbriar Section of Sherwood Shores to Granite Shoals Properties, LLC, for outstanding taxes.
h. Approve proposed Ordinance # 701 to make budget amendments to the City of Granite Shoals Fiscal Year 2015-2016 city budget. *(Finance Director Wendy Gholson)*

Council Member Hisey motioned, and Council Member Holland seconded, to approve all items on the Consent agenda, as presented. Motion carried unanimously by a 5-0 vote.

8. PUBLIC HEARING(S)

a. Consider request from Don Sherman, on behalf of Kyle West, property owner at 905 N. Castle Hills Drive, for a re-plat of lots 425, 426, 427, 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements.

1) Hold a Public Hearing
2) Consider recommendation from the Planning and Zoning Commission.
3) Possibly take action.

Mayor Pro Tem Dillard opened the Public Hearing at 7:39 PM.
Mayor Pro Tem Dillard closed the Public Hearing at 7:40 PM.

Mr. Sherman spoke and gave the applicants report. This re-plat is being requested in order to correct numerous encroachments of eaves and setbacks. PEC has released all their utility easements. This re-plat cannot be considered by the City Manager on his authority, as it contains seven lots and therefore, is not a 'minor re-plat'.

It was noted that the Planning and Zoning Commission forwarded this to City Council with a favorable recommendation. City Manager Nickel also recommends approval of the request.

Council Member King motioned, and Council Member Holland seconded, to approve, as requested, application of Don Sherman, on behalf of Kyle West, property owner at 905 N. Castle Hills Drive, for a re-plat of lots 425, 426, 427, 502, 503, 504 and 501 in the Mystic Castle section of Sherwood Shores subdivision, to cure existing encroachments across lot lines and easements. Motion carried by a unanimous vote of 5-0.

b. Consider recommendation of Streets and Water Advisory Group (SWAG) regarding Update to Transportation Plan – 2016 section of the City of Granite Shoals Comprehensive Master Plan.

1) Hold a Public Hearing
2) Consider recommendation from the Planning and Zoning Commission.
3) Possibly take action.

Mayor Pro Tem Dillard opened the Public Hearing at 7:45 PM.
Mayor Pro Tem Dillard closed the Public Hearing at 7:58 PM.

City Manager Nickel presented the staff report. This proposed amendment was composed by City Council Member Eric Tanner last Spring. The proposal has been considered and public hearings have been held on this at the Streets and Water Advisory Group (SWAG) and the Planning and Zoning Commission. Both of these advisory groups have forwarded this with a favorable recommendation.

SWAG Chair Susie Hardy: This amendment received a favorable recommendation from SWAG at the meeting of July 2016. At the September 20, 2016 meeting of the Planning

and Zoning Commission (Hardy is the Vice-Chair), the Commissioners held a public hearing on this amendment and they also forward it with a favorable recommendation.

There was a short discussion of the process by which speed limits could be changed. Mr. Arturo Rubio, a member of the SWAG, noted that this recommendation for the traffic plan does not address speed limits.

Mr. Michael Steenbergen: 2208 Belaire, Granite Shoals, TX: Noted that the City Council did not have all members present, and suggested that this be postponed until full Council could consider it.

There was a brief discussion of the absence of Eric Tanner and Mayor Brugger. Eric Tanner composed this plan, so the Council members felt secure that he understood and supported it. Mayor Brugger asked that this be considered on tonight's agenda, knowing that he would be out. He indicated his comfort with this proposed amendment.

It was noted that this updated section will be provided to the US Department of Agriculture, as part of the city's application for a Road Improvement grant for the city's three minor arterials.

Council Member Morren motioned, and Council Member Holland seconded to adopt the amendments, as presented, to the City's Comprehensive Plan, Transportation section, as recommended by SWAG and Planning and Zoning Commission. Motion carried unanimously by a 5-0 vote.

Mayor Pro Tem Dillard called a recess of the meeting from 8:01 PM to 8:14 PM.

9. REGULAR AGENDA ITEMS

a. Discuss, consider and possibly take action related to proposed Ordinance # 702 to update the City of Granite Shoals General Fee Ordinance. *(City Manager Ken Nickel)*

Council considered the proposed changes. There were a few modifications made to page 108 and to page 118 of the agenda packet. The fence permit charge was added to the General Fee Ordinance, with qualifier added 'if it is required', on page 108. The charge is $50.00 and includes the permit and an inspection. On page 118, the Council modified the charges for AMR data log reports and re-reads. A meter re-read, without data-log shall cost $25.00 except for one free re-read per year. A meter re-read with a data-log, shall cost $50.00, except for one free data-log per year. Also, the data log charge may be waived by the City Manager if the city requests the information.

Mayor Pro Tem Dillard read each proposed change, all as presented, except for the modifications made to Fence permit and to AMR reports, as noted.

Council Member Morren motioned, and Mayor Pro Tem Dillard seconded, to approve, as read by Mayor Pro Tem Dillard, the updates to the City's General Fee Schedule in proposed Ordinance #702. Motion carried by a vote of 4-1. Ayes: King, Dillard, Holland and Morren. Nay: Hisey.

b. Discuss, consider and possibly take action related to making appointments to Boards or Committees. *(City Secretary Elaine Simpson)*

There were no applications received for BAG or Wildlife Advisory Group. These are currently the Committees which have vacancies. There was no action taken on this item.

c. Discuss latest version of proposed modifications to the Zoning Ordinance, City Code Chapter 40, related to Fencing in residential areas. *(City Manager Ken Nickel)*

There was an extended discussion of fencing, and of the latest recommendation for fencing requirements as proposed by the Planning and Zoning Commission.

The Council determined by consensus to send this item back to the P&Z Commission and request that they continue to work with the proposal with the following parameters:

- That the maximum height for fences in the city should be six (6) feet, in residential areas.
- That a definition may need to be required for 'Interior Fence' or 'Garden Fence'.
- That fencing not create a 'fortress look'.
- That fencing be built out of new and good quality materials.
- That visibility and safety be most important consideration/ considered for motorists driving near properties, and property owners driving out of their property.
- Property owners with uneven terrain can apply for a variance through the BOA for height exceptions.

No formal action was taken on this item.

10. **WRITTEN REPORTS**

a. Code
b. Fire
c. Parks
d. Police
e. Streets

11. **FUTURE AGENDA ITEMS**
   - Review Agenda Calendar
   - Identification of future agenda items

12. **ADJOURNMENT**

With no further business, and no objections from Council, Mayor Pro Tem Dillard adjourned the meeting at 10:17 PM.

Approved by City Council on the 11th of October, 2016

By: _____
Carl Brugger, Mayor

Attest:

_____
Elaine Simpson, City Secretary

RESOLUTION NO. 513

"DESIGNATING OFFICIAL NEWSPAPER FY 2016-2017"

A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CITY OF GRANITE SHOALS FOR FISCAL YEAR 2016-2017.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

Section 1: That ***Highlander News*** is hereby designated as the official newspaper of the City of Granite Shoals for the publication of all ordinances, or captions thereof, notices, and other matter requiring publication by applicable state or federal law, or by ordinance, for which the City of Granite Shoals may deem necessary or desirable to publish. Said publications shall be based on the best available rate offered by said newspaper.

PASSED AND APPROVED this **11TH** day of **OCTOBER, 2016.**

_____
Carl Brugger, Mayor

ATTEST:

_____
Elaine Simpson, City Secretary

ORDINANCE NO. 703

"JUVENILE CURFEW ORDINANCE"

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, PROVIDING FOR A JUVENILE CURFEW; DEFINING TERMS; CREATING OFFENSES FOR MINORS, PARENTS OF MINORS AND OTHER ADULTS VIOLATING CURFEW REGULATIONS; PROVIDING DEFENSES; PROVIDING FOR ENFORCEMENT BY THE POLICE DEPARTMENT; PROVIDING A PENALTY NOT TO EXCEED $500.00; PROVIDING FOR WAIVER OF JURISDICTION BY THE MUNICIPAL COURT WHEN REQUIRED UNDER THE TEXAS FAMILY CODE; PROVIDING A REPEALER; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

WHEREAS, persons under the age of 17 are particularly susceptible by their lack of maturity and experience to participate in unlawful and gang-related activities and to be victims of older perpetrators of crime; and

WHEREAS, the City of Granite Shoals has an obligation to provide for the protection of minors from each other and from other persons within the City during certain hours, for the enforcement of parental control of and responsibility for their children, for the protection of the general public, and for the reduction of the incidence of juvenile criminal activities; and

WHEREAS, it is in the interest of the public health, safety, morals and general welfare to attain the foregoing objectives and to diminish the undesirable impact of present conduct on the citizens of the City of Granite Shoals:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS;

A. **DEFINITIONS**:

1. CURFEW HOURS means:

a. 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday or Thursday until 6:00 a.m. of the next day; and

b. 12:01 a.m. until 6:00 a.m. on any Friday or Saturday;

c. 8:30 a.m. until 12:30 p.m. and 1:30 p.m. until 3:00 p.m. on any days that Marble Falls ISD public schools are in session, unless the minor has the school's written permission to be off campus. This subsection shall not apply to children under the age of 6 years.

2. EMERGENCY means an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes but is not limited to a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injure or loss of life.

3. ESTABLISHMENT means any privately owned place of business operated for profit to which the public is invited, including any place of amusement or entertainment.

4. GUARDIAN means:

a. A person who, under court order, is the guardian of a minor; or

b. A public or private agency with whom a minor has been placed by a court.

5. MINOR means any person under 17 years of age.

6. OPERATOR means any individual, firm association partnership, or corporation, operating, managing, or conducting any establishment. The term includes the members or partners of an association of partnership and the officers of a corporation.

7. PARENT means a person who is:

a. A natural parent, adoptive parent, or step-parent of another person; or

b. At least 18 years of age and authorized by a parent or guardian to have the care and custody of a minor.

8. PUBLIC PLACE means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways, alleys, sidewalks, parks, parking lots, and the common areas of schools, hospitals, apartment houses, office building, transport facilities and shops.

9. REMAIN means:

a. To linger or stay;

b. To walk, run, idle, loiter, wander, stroll, or aimlessly drive or ride about in or upon any public place; or

c. Fail to leave premises when requested to do so by a police officer or the owner, operator, or other person in control of the premises.

10. SERIOUS BODILY INJURY means bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

B. CURFEW HOURS

IT IS UNLAWFUL FOR ANY UNSUPERVISED PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY BUSINESS ESTABLISHMENT WITHIN THE CITY OF GRANITE SHOALS DURING CURFEW HOURS.

CURFEW HOURS

NIGHT TIME

11:00 p.m. to 6:00 a.m. - SUNDAY thru THURSDAY

12:01 a.m. to 6:00 a.m. - FRIDAY and SATURDAY

DAY TIME

8:30 a.m. to 12:30 p.m. and 1:30 p.m. to 3:00 p.m.

WHEN SCHOOL IS IN SESSION

IT IS UNLAWFUL FOR AN OWNER OR EMPLOYEE OF AN ESTABLISHMENT TO ALLOW AN UNSUPERVISED PERSON UNDER 17 YEARS OF AGE TO REMAIN ON THE PREMISES DURING CURFEW HOURS.

C. OFFENSES:

1. A minor commits an offense if he remains in any public place or on the premises of any establishment within the City during curfew hours.

2. A parent or guardian of a minor commits an offense if he knowingly permits, or by insufficient control allows the minor to remain in any public place or on the premises of any establishment within the City during curfew hours.

3. The owner, operator, or any employee of any establishment commits an offense if he knowingly allows a minor to remain upon the premises or the establishment during curfew hours.

4. Any person commits an offense who induces, encourages, accompanies, assists, or aids or abets a minor in a violation of curfew hours.

D. **DEFENSES**

1. It is a defense to prosecution under subsection B, that the minor was:

   a. Accompanied by the minor's parent or guardian;

   b. On an errand at the direction of the minor's parent or guardian, without any detour or stop;

   c. In a motor vehicle involved in interstate travel or passing through Granite Shoals, Texas;

   d. Engaged in an employment activity, or going to or returning home from an employment activity, without detour or stop;

   e. Involved in an emergency;

   f. Attending an official school, religious, or other recreational activity supervised by adults, a civic organization, or another similar entity that takes responsibility for the minor, or going to or returning home from such activity without any detour or stop.

   g. Home schooled, home bound student, or not truant or otherwise absent from the school in which he/she is enrolled.

   h. Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code.

2. It is a defense to prosecution under subsection B, 3 of this Ordinance, that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

E. **ENFORCEMENT**:

1. A city police officer, upon finding a minor in violation of curfew hours may enforce this ordinance by use of warnings, citations, summons, or custody arrest or a combination of these methods which, in his judgment,

would be most practical and effective under the circumstances existing at the time.

The officer shall take into consideration such factors as previous offenses, other suspected criminal activity, difficulty of locating the parents, availability of juvenile authorities and detention space, and mitigating or extenuating circumstances.

F. PENALTIES

1. A person who violates a provision of this Ordinance is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or permitted. Each offense, upon conviction, is punishable by a fine to not to exceed $500.00.

2. When required by Section 51.08 of the Texas Family Code as amended, the Municipal Court shall waive original jurisdiction over a minor who violates subsection C, 1 of this section and shall refer the minor to juvenile court.

G. SEVERABILITY

Should any word, phrase, sentence or part of this Ordinance be held to be invalid, illegal, unenforceable, or unconstitutional by any court of competent jurisdiction, such invalidity, illegality, unenforceable, or unconstitutionality shall not affect the remaining portions of this Ordinance so far as practical.

H. REPEALER

This ordinance repeals Ordinance Number 627 and all ordinances or part of ordinances in conflict to this ordinance are hereby repealed.

I. EFFECTIVE DATE

The provisions of this Ordinance shall become effective and be in full force and effect, after the date of final passage and publication thereof.

PASSED AND APPROVED BY THE CITY COUNCIL of the City of Granite Shoals, Texas, at a meeting on the 11th day of October, 2016 at which a quorum was present and for which due notice was given.

_____

Carl Brugger, Mayor

ATTEST:

_____

Elaine Simpson, City Secretary

Approved for Form:

_____

Brad Young

City Attorney

CITY OF PARKS

City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: **Item 8. Executive Session**
Prepared By: **City Secretary**
Department: **Administration**
Submitted By: **City Manager**

AGENDA CAPTION

EXECUTIVE SESSION:

8. EXECUTIVE SESSION: City Council will go into an executive (closed) session to receive information from City Attorney Brad Young as authorized by Texas Government Code Sections 551.071 (consultation with attorney),.

CITY OF PARKS

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: October 11, 2016

Agenda Item: ***# 9.a. Filling vacancy in City Council, Place #3***
Prepared/Submitted By: ***Elaine Simpson for Ken Nickel, City Manager***
Department: ***Administration***

AGENDA CAPTION

9.a. Discuss, consider, interview applicants and possibly make an appointment to fill vacancy in City Council, Place # 3, for unexpired term. (City Manager Ken Nickel)

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

1. **Road Improvements (Current and long Term)**
2. **Water Supply Improvement**
3. **Execute current grants, close out whenever possible and aggressively pursue new grant opportunities**
4. **Continue to provide a safe community**
5. **Facility Improvements**
6. **Increase Code Compliance activity by approximately 15% over 2015-2016 goals**
7. **Maintain and improve the City's Financial Stability**
8. **Planning and Vision for the Future**
9. **Hire and maintain a strong workforce**
10. **Maintain or improve citizen communications**

BACKGROUND

On August 23, 2016, Council Member Eric Tanner submitted his resignation from City Council, place #3. This created a vacancy on City Council for the unexpired term of Mr. Tanner (from September 17th, the effective date of the resignation, to May 2017). City Council determined a process that would be followed to appoint a qualified citizen to serve in Place #3. The application period started September 14, 2016 and ended September 30th at 3 PM.

There were four applications received. In date order of application: Jim Davant, Will Skinner, Arturo Rubio and Terry Scott.

These applications were reviewed by the City Secretary and the applicants were verified as qualified candidates, according to the City Charter requirements.

OPTIONS

Council usually has several:

1.) Adopt/Approve/Authorize agenda item, as requested or presented.
2.) Adopt/Approve/Authorize agenda item, with modifications.
3.) Deny approval of agenda item.
4.) Table the item.
5.) Other, as Council desires.

ATTACHMENT(S): (IF APPROPRIATE)

List of the items behind this cover sheet:

- ***Copy of Eric Tanner's resignation letter.***
- ***Copy of Council's process for replacement of Mr. Tanner***
- ***Press Release - Vacancy on Granite Shoals Council, place #3 (Article was in the Highlander News, September 16, 2016)***
- ***Article V – City of Granite Shoals City Charter list of Council qualifications***
- ***Application from Jim Davant (2 pages)***
- ***Application from Will Skinner***
- ***Application from Arturo Rubio***
- ***Application from Terry Scott***

Eric C. Tanner

August 23, 2016

Hon. Carl Brugger, Mayor, City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654

Dear Mayor Brugger:

With this letter I am submitting my resignation as City Council member, Place 3, effective Saturday, September 17, 2016. I have selected this date in order to complete the final adoption of the budget and tax rate for 2016-17 which I helped prepare, and I am notifying you now so you and the council have more time to select my replacement.

After leaving the council I will be enthusiastically campaigning for the passage of the street improvement bond issue that I helped bring before the voters. I feel that as a private citizen where I can both educate my fellow citizens and actively advocate for the passage of the bonds, I can have a potentially more positive effect on the city than I could in the few remaining months of my final term on council. Going forward, I also hope to continue to assist the City Manager in pursuing the USDA grant for badly needed street improvements, and to assist other city staff in areas where my knowledge and expertise may be helpful.

I would like to thank you, current and former council members and the city staff for their hard work and support during my almost six years on the council. It has been an honor and a privilege to serve, and I would like to think that together we have accomplished a great deal, moving the City of Granite Shoals forward during that time.

Sincerely,

Eric C. Tanner

Eric C. Tanner

547 Contour Drive
Granite Shoals, Texas 78654-3001

Mobile: 512-755-2321
E-Mail: etannertx@gmail.com

Council Member Tanner's resignation effective 9-17-2016
Procedures for filling vacancy in Place #3

1. At the September 13th Council meeting, Mayor Brugger will announce that Mr. Tanner has resigned and that the Council will be selecting a Granite Shoals resident to serve for the remainder of Eric's term which ends in May 2017.
2. Elaine will post the opening on the city website, city Facebook page and forward a message from Elaine's email address to all Committee members and other residents that receive updates about Council meetings. A Press Release will be composed to notify the public.
3. Anyone who is interested will complete the application form (Name, Address, etc.). They may also include a resume or other information relevant to the appointment. Anyone who is interested in the City Council Seat 3, should return the form with any additional information to Elaine by Friday, September 30th at 3pm. This will give time for staff to verify that the candidates meet the qualification to be selected to City Council in Granite Shoals. The Charter establishes qualifications for a member of City Council. A copy of the form and other documents would be provided to Council for review by Monday, October 3rd. THIS MATERIAL WILL BE SUBJECT TO PUBLIC INFORMATION REQUESTS.
4. During City Council meeting on October 11th, all qualified candidate will be interviewed during the Council meeting.
5. At the end of the interviews, each council person will select their top two candidates by paper ballot. After all of the ballots are received, Elaine will read each ballot. The candidate with the highest score, will be first to be considered for the council position. The score will be calculated by giving 2 points for the top candidate and one point for the second choice.
6. Per our city charter, a vacancy in City Council, other than that of the Mayor, shall be filled within 30 days of the existence of the vacancy. This date is October 17, 2016. The Council must achieve an eighty (80%) percent vote of the remaining Council members to appoint a person for the position. Therefore, another vote from Council would be required. **There must be 5 out of the 6 Council members vote to approve the appointment.** If the top candidate cannot obtain the five votes, Council can consider other candidates. Any candidate must obtain 5 votes from Council to be selected for Mr. Tanner's Council position.
7. If a candidate is approved on October 11th, Elaine will administer the oath and required paperwork and the new Council Member will be seated at the dais on that date.

City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538
www.graniteshoals.org

Press Release

Elaine Simpson, City Secretary

09-12-2016: City of Granite Shoals, *for immediate release.*

Vacancy on the Granite Shoals City Council to be filled by appointment

Council Member Eric Tanner, Place #3, submitted his letter of resignation on August 23, 2016 to Mayor Carl Brugger. The effective date of the resignation is Saturday, September 17, 2016. Councilman Tanner explained in his letter that he wishes to 'campaign enthusiastically for the passage of the street improvement bond' [on the November 8, 2016 ballot]. He is only able to do this as a private citizen. His term expires in May 2017.

The Mayor and City Council will be accepting applications for consideration of appointment of a citizen to serve the unexpired term in Place #3. These applications are available from the City Secretary, or on the City website at www.graniteshoals.org . Deadline for submission of the applications will be 3 PM on Friday, September 30th.

Applications will be considered at the City Council meeting October 11, 2016.

Applicants must be qualified to serve on City Council, meeting all criteria from Article V of the City Charter. They must be a qualified voter, a resident of Granite Shoals for more than 12 months, be up to date on all accounts with the City, and have a clean criminal history.

The city website has the application form or you can get one from City Secretary Elaine Simpson at citysecretary@graniteshoals.org.

Thank you!

###

Article V

City of Granite Shoals Charter

Section 5.02. - Filing for Office.

(1) Candidates for elective City offices shall file for office in accordance with the Texas Election Code.

(2) Candidates for elective City offices shall meet the following qualifications:

(A) Shall be a qualified voter at the time of the election for which they are filing;

(B) Shall have resided within the corporate limits of the City, or recently annexed territory, for at least twelve (12) months prior to the filing date;

(C) Shall not, at the time of filing or while in office, be in arrears in payment of taxes or other liabilities due the City after the expiration of thirty (30) days following the providing of notice of any delinquency;

(D) No candidate may file in a single election for more than one (1) elective office or position;

(E) No employee of the City shall continue in such position after filing for an elective City office; and

(F) Shall comply with all other City ordinances and/or resolutions that may be applicable.

RECEIVED

SEP 14 2016

City of Granite Shoals
City Secretary's Office

Application for Consideration of Appointment
To serve unexpired term of Council Member Tanner
On City Council, Place #3

Date: September 14, 2016

Name: James B. Davant

Please print legibly.

Mailing Address: 310 S Shorewood Dr

Physical Address: same

Daytime Phone: [illegible] Alternate Phone: [illegible]

Employer: Raymond James Business Phone: [illegible]

Occupation: Financial Advisor e-mail address: [illegible]
(if retired please indicate former occupation or profession)

How long have you lived in Granite Shoals? 4 1/2 years

Education: B.A. Stetson Univ. Deland Fla 1968

Professional and/or community activities: CERT - Burnet County

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
Street and Water Advisory Group	current
Planning & Zoning	2014

List qualifications you feel make you a good candidate for this position:

Please see attached

Voter Registration # [illegible] Date of Birth [illegible]

I am a citizen of Granite Shoals, Texas, qualified to serve in the capacity of Council Member. (See charter Qualifications on back of this sheet.)

James B. Davant Sept 14 2016
Signature Date

Any additional information, such as a letter of introduction or a resume', may be attached to this application. Please Note that this information may become release-able to the press and public under Public Information Act laws.

Please return completed and original ink signed form to: City Council of Granite Shoals, c/o City Secretary Elaine Simpson , 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654. Deadline for application submission is Friday, September 30, 2016 at 3 PM.

City of Granite Shoals Council
September 14, 2016

Please consider the following statements in conjunction with the application for appointment to Council Place ~~2~~ #3:

1) My desire is to see Granite Shoals grow and prosper.
2) I am transitioning to retirement and can devote the time and energy to the council position.
3) Having attended many council and committee meetings, I am familiar with many of the city issues and can offer an additional perspective yet one consistent with the council.
4) Having served on church finance committees, wrestled with church budgets, and leading a successful fund raising campaign to purchase land, I recognize the challenges volunteers confront.
5) I have had a successful 35 plus year in the securities industry which is now drawing to a close.
6) My wife, Susan, and I are celebrating 38 years of marriage on September 23. We had a 30 year dream to live at the lake which became a reality in 2012.
7) My goal is to see Granite Shoals become a better place to live for all.

Respectfully

James B. Davant
310 S Shorewood Dr.

RECEIVED
SEP 14 2016
City of Granite Shoals
City Secretary's Office

Please note: I will be traveling between September 29 and October 4 and not available to answer questions.

RECEIVED

SEP 22 2016

City of Granite Shoals
City Secretary's Office

Application for Consideration of Appointment
To serve unexpired term of Council Member Tanner
On City Council, Place #3

Date: 09.20.2016

Name: WILL SKINNER

Please print legibly.

Mailing Address: 1404 Kingscrest Dr. Granite Shoals, TX

Physical Address: Same

Daytime Phone: [redacted] Alternate Phone: [redacted]

Employer: KMUD Business Phone: [redacted]

Occupation: Field Technician e-mail address: [redacted]
(if retired please indicate former occupation or profession)

How long have you lived in Granite Shoals? 8yrs.

Education: Some college

Professional and/or community activities: PTO - Highland Lakes, local church youth group

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
Parks advisory committee	

List qualifications you feel make you a good candidate for this position:

Leadership qualities

Voter Registration # _____ Date of Birth ___

I am a citizen of Granite Shoals, Texas, qualified to serve in the capacity of Council Member. (See charter qualifications on back of this sheet.)

Will Skinner 09.20.2016
Signature Date

Any additional information, such as a letter of introduction or a resume', may be attached to this application. Please Note that this information may become release-able to the press and public under Public Information Act laws.

Please return completed and original ink signed form to: City Council of Granite Shoals, c/o City Secretary Elaine Simpson , 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654.
Deadline for application submission is Friday, September 30, 2016 at 3 PM.

RECEIVED

SEP 22 2016

City of Granite Shoals
City Secretary's Office

Application for Consideration of Appointment
To serve unexpired term of Council Member Tanner
On City Council, Place #3

Date: 9/22/2016

Name: Arturo Rubio

Please print legibly.

Mailing Address: 1202 Viewcrest Dr. Granite Shoals Tx 78654.

Physical Address: Same as Above

Daytime Phone: Alternate Phone:

Employer: Gromex const. Business Phone:

Occupation: Contractor e-mail address:
(if retired please indicate former occupation or profession)

How long have you lived in Granite Shoals? More than 20 years.

Education: H G.E.D

Professional and/or community activities: General contractor.

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served

List qualifications you feel make you a good candidate for this position:

My family my businesses and I reside in the community, some of my concerns are bringing new money thru businesses into the city. to increase our tax base

Voter Registration # Date of Birth

I am a citizen of Granite Shoals, Texas, qualified to serve in the capacity of Council Member. (See charter qualifications on back of this sheet.)

Signature 9/22/2016
Date

Any additional information, such as a letter of introduction or a resume', may be attached to this application. Please Note that this information may become release-able to the press and public under Public Information Act laws.

Please return completed and original ink signed form to: City Council of Granite Shoals, c/o City Secretary Elaine Simpson , 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654.
Deadline for application submission is Friday, September 30, 2016 at 3 PM.

RECEIVED

SEP 30 2016

City of Granite Shoals
City Secretary's Office

2:45 PM.

Application for Consideration of Appointment
To serve unexpired term of Council Member Tanner
On City Council, Place #3

Date: September 15, 2016

Name: Terry G. Scott

Please print legibly.

Mailing Address: 809 N. Shorewood Dr.

Physical Address: Same

Daytime Phone: _____ Alternate Phone: _____

Employer: Delta Air Lines Business Phone: Same

Occupation: Captain e-mail address: _____
(if retired please indicate former occupation or profession)

How long have you lived in Granite Shoals? 15 years

Education: BS Criminal Justice, Abilene Christian University
Former Dallas Police Officer

Professional and/or community activities: Retired USAF Pilot/Combat Veteran Desert Storm

Boards/Commissions/Committees on which you have previously served:

Board/Commission/Committee	Dates Served
Planning and Zoning	Current

List qualifications you feel make you a good candidate for this position:
My entire career has been involved in dealing and working with diverse groups of people. I like to hear the ideas of others while working cooperatively with a team. Our city faces a challenging future and I would like to play a role in the direction we take.

Voter Registration # _____ Date of Birth _____

I am a citizen of Granite Shoals, Texas, qualified to serve in the capacity of Council Member. (See charter qualifications on back of this sheet.)

Terry Scott September 30, 2016
Signature Date

Any additional information, such as a letter of introduction or a resume', may be attached to this application. Please Note that this information may become release-able to the press and public under Public Information Act laws.

Please return completed and original ink signed form to: City Council of Granite Shoals, c/o City Secretary Elaine Simpson , 2221 N. Phillips Ranch Road, Granite Shoals, TX 78654.
Deadline for application submission is Friday, September 30, 2016 at 3 PM.

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: October 11, 2016

Agenda Item: ***# 9.b. John Rinehart award***
Prepared/Submitted By: ***Elaine Simpson, City Secretary***
Department: ***Administration***

AGENDA CAPTION

9.b. Discuss, consider and possibly take action considering nominations for the 2017 John Rinehart Memorial Award for Outstanding Community Service. *(City Manager Nickel)*

CORRESPONDING BUDGET YEAR PRIORITY(IES) (IF APPLICABLE)

4. **Continue to provide a safe community**
7. **Maintain and improve the City's Financial Stability**
8. **Planning and Vision for the Future**
9. **Maintain or improve citizen communications**

BACKGROUND

The City Council passed Resolution 469 on January 20, 2015, establishing the John Rinehart Memorial Award for Outstanding Community Service.

Council awarded the first award to John Rinehart, posthumously. John Rinehart, Jr. accepted this award on behalf of his father on June 23, 2015.

Last year, Donna Maier was awarded the John Rinehart award, and it was presented to her at the Veterans Celebration held Saturday, November 7, 2015.

This year, three nomination forms were submitted by the deadline of 5 PM on Sept. 30th. In order of date of receipt:
1.) Amber Campbell, nomination of Jonathon Curlee – 7-7-2016
2.) Shirley King, nomination of Merilyn Nations – 9-26-2016
3.) Austin Stanphill, nomination of J.C. Huggins -9-30-2016

OPTIONS

At the October 13, 2015 City Council Regular Meeting, the Council decided by consensus to direct City Secretary to bring 2 sets of paper ballots for use in initial balloting. When there is a plurality of votes, a motion can be made to present the award to that nominee.

List of the items behind this cover sheet:
Resolution 469 – John Rinehart Award established
Three nomination forms.

RESOLUTION NO. 469

A RESOLUTION OF THE CITY OF GRANITE SHOALS, TEXAS, ESTABLISHING THE JOHN REINHART MEMORIAL AWARD FOR OUTSTANDING COMMUNITY SERVICE FOR THE CITY OF GRANITE SHOALS.

WHEREAS, the City Council of the City of Granite Shoals, Texas ("Council") seeks to provide for the health, safety and welfare of its citizens; and

WHEREAS, Section 3.06 of the Granite Shoals City Charter provides that the Council shall determine all matters of City policy; and

WHEREAS, the welfare of the citizens is enhanced by citizens who donate service to their community; and

WHEREAS, the City Council wishes to honor the memory of John Rinehart, one of the most active volunteers our city has ever known, by establishing an award to be presented once a year to a citizen who displays a similar spirit of service;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS, THAT:

The Council hereby establishes the "John Rinehart Memorial Award for Outstanding Community Service".

Section I

The Name of the Award will be the ***John Rinehart Memorial Award for Outstanding Community Service***

Section II

Description of Award: John Rinehart brought special qualities to his service to our community. He was straight-forward, kind and always put forth an earnest effort in his volunteer service. He never 'sought the limelight' and much of his volunteer service was done 'behind the scenes'. This award is recognition of an individual by a peer or peers in the community for outstanding service. This award might be awarded to someone who served in the community in a program that the city did or did not sponsor. This award is designed for recognizing service to our community that is notable because of the *spirit* of the service, in generosity of time, effort, benefit to the community, community pride and humility.

Section III

Physical description of award: Award will be a trophy, a certificate, and a Proclamation from the Mayor. Honorees' names will be engraved on a perpetual plaque in City Hall lobby for maximum visibility. Honorees names will also be posted on the city website on the ***John Reinhart Memorial Award for Outstanding Community Service*** page.

Section IV.
Number of awards: Council could award no more than one per year. The award could be 'shared' if Council could not determine one recipient.

Section V.
Nomination criteria: Any Council Member, city staff member or member of the Granite Shoals community may nominate another member of the Granite Shoals community. Self-nominating is not allowed. Seated Council Members and members of city staff are not eligible to receive this award.

Section VI.
Process of Nomination: Nomination form composed by city staff will be provided to the public via hardcopy at City Hall and downloadable form for printing from the City Website.

Section VII
Timeline of Nomination: Nomination forms are provided to the public for each year in the spring, and the City Council accepts nominations through September. A vote on the award(s) is held in October, and the award is presented at the November Veterans Celebration which is held annually the Saturday before Veterans Day.

Section VIII.
First Award: The Council hereby resolves that the first recipient of this award shall be John Rinehart. Notwithstanding Section IV, *supra*, John Rinehart's award may be awarded in spring 2015 to launch the nomination season for the 2015 John Rinehart Award.

EFFECTIVE DATE. This RESOLUTION shall be in full force and effect from and after its date of approval.

APPROVED: this 20th day of January, 2015.

APPROVED:

Dennis A. Maier

Dennis A. Maier, Mayor

ATTEST:

Elaine Simpson

Elaine Simpson, City Secretary

RECEIVED

JUL 07 2016

City of Granite Shoals
City Secretary's Office

CITY OF PARKS

John Rinehart Memorial Award for Outstanding Community Service

Nomination Form for 2017 Award

Nomination period June 30, 2016 to September 30, 2016

Date: 7/5/16

My Name: Amber Campbell

My address: 604 Highcrest #112 GS, Tx 78654

My phone: 830-220-2821

My email: anc66615@gmail.com

I wish to nominate the following person: Jonathon Curlee

Who lives at 118 E. Castleberry Rd GS, Tx 78654

And can be contacted at 512-755-5728

For the *John Rinehart Memorial Award for Outstanding Community Service* for Granite Shoals, Texas.

Please describe the nominee's deserving activity, service, or contribution and how it benefits our community.

He has dedicated 13 years to the Granite Shoals Fire Dept. He has taken part in many classes & has attended a tremoundous amount of training. He is also President of the auxillary board. He attends every community event, and is always a helping hand - in uniform or not. I think it is known that he is always willing to help a community member out whether it is fire related or not. He is the definition of a "community hero."

Just an all-around great guy!!!

Please continue on the back if needed. Please submit nomination forms to City Council, c/o City Secretary, 2221 N. Phillips Ranch RD, Granite Shoals, TX 78654. Thank you.

John Rinehart Memorial Award for Outstanding Community Service

CITY OF PARKS

Nomination Form for 2017 Award

Nomination period June 30, 2016 to September 30, 2016

RECEIVED
SEP 26 2016
City of Granite Shoals
City Secretary's Office

Date: September 26, 2016

My Name: Shirley King

My address: 6521 W FM 1431 Granite Shoals, Texas 7865-1593

My phone: 830 598-5102

My email: shirleyking7@verizon.net

I wish to nominate the following person: Merilyn Nations

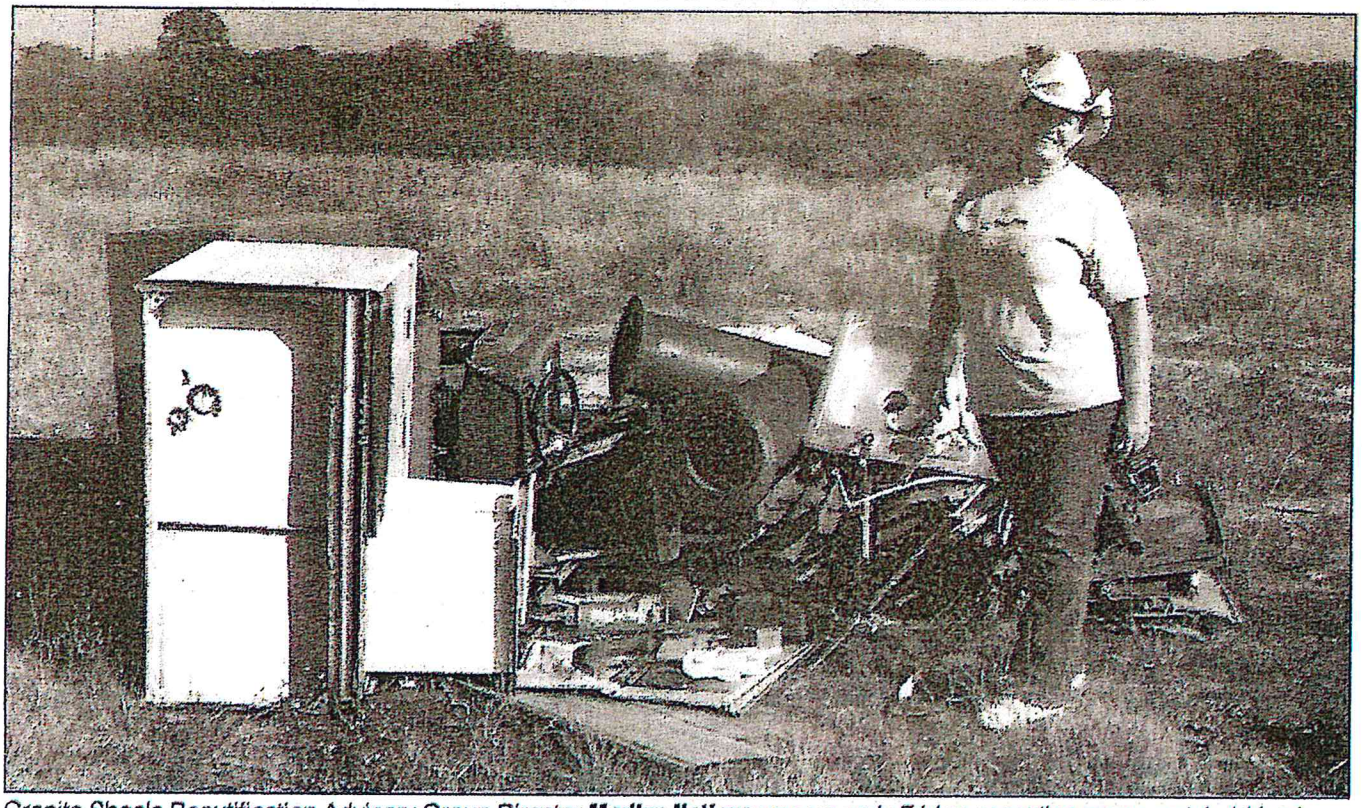
Who lives at 1606 Belaire Drive, Granite Shoals, Texas 78654-1593

And can be contacted at 830 598-1321

For the *John Rinehart Memorial Award for Outstanding Community Service* for Granite Shoals, Texas. Please describe the nominee's deserving activity, service, or contribution and how it benefits our community.

I am nominating Merilyn Nations because she has demonstrated for over fourteen years all the characteristics of a person whom should be awarded the John Rinehart Memorial Award. She has always stepped in to serve wherever needed to help make Granite Shoals the best community ever, in so many ways. The first time I noticed her dedication was when she stepped in to help serve food at the Robinhood Park Dedication. A few days later, I stopped by her café and I saw her making trays of sandwiches which she was donating to our firefighters who had been battling a huge grass. Merilyn's "Pet Project" has always been to help clean up Granite Shoals. A couple of years before the Beautification Advisory Group was formed, she helped organize the first GS City Wide Clean Up. Later on she worked with BFI, Mayor Sinclair and others to clean up several illegal dump sites on vacant lots and along our streets which contained old couches, boats, tires and trash.

GRANITE SHOALS CLEANUP



Granite Shoals Beautification Advisory Group Director **Merilyn Nations** was up early Friday accepting scrap metal, old furniture, appliances, bikes, lawnmowers, shelving and more at the Citywide Cleanup. The cleanup continues Saturday, Nov. 11, and is scheduled for next Friday and Nov. 18 as well. Residents of Granite Shoals are encouraged to bring their junk and drop it off in the Allied Waste roll-off containers between 7 a.m. and 4 p.m. *Photo by Lyn Odom*

Another project Mrs. Nations has helped with is the GS Christmas Outreach. She has helped make many collection boxes, distributed them, picked them up and then returned to the places of business to pick up the gifts which were disturbed to hundreds of children each year for the past fourteen years. She also has helped many others with fundraisers that have raised thousands of dollars which were used to buy Christmas Presents for Granite Shoals less fortunate children.

Mrs. Nations served on the GS City Council from 2003 – 2007. While serving on council she helped choose the most modern water treatment plant for our city, build up our police and fire departments and helped direct our city in the right direction by moving forward to buy the 131-acre Municipal Complex.

PHOTO BY KELLIE TOLBERT/HIGHLAND LAKES NEWSPAPERS

Granite Shoals City Council members and engineers were present for the groundbreaking ceremony held on May 4 on Norwood Drive. The ceremony was held for the $6.8 million new water plant being built for the city.

Other examples of Mrs. Nations service are the many years she has worked with others behind the scenes to restore old Christmas Decorations and install them for days in all kinds of weather to get ready for opening night of the GS Christmas by the Highway Event. Other events and projects she has helped to plan and worked to make successful were the GS Christmas Employee Luncheons, the GS Employee City Picnic, the GS Christmas Parade Float, GS 40th Year Anniversary Celebration and Parade, the GS Veteran's Celebration and Parade, GS Dedication ceremony for the newly remodeled Granite Shoals Municipal Complex Building.

Merilyn Nations has also contributed significantly to helping make Granite Shoals a better community by serving on two city committees, she has served on the Beautification Advisory Group for the past eleven years. While serving on this committee she has helped plant trees, shrubs and plants, watered and maintained them in the medium area and around city hall. Plus, she continues to volunteer in the GS City Wide Clean Ups.

Recently, she served on the 50th Year Anniversary Celebration Committee where she worked with others on planning and organizing the event. She also helped to plan, organize and set up the Leo Manzano Fun Run Event as well as helped to register children and adults and helped to conduct the Leo Manzano Fun Run Event.

I believe Merilyn Nations has demonstrated in so many ways that she is someone who always steps in to serve, to contribute, to do work behind-the-scenes and to assist in making Granite Shoals the best community ever which is the Spirit of the John Rinehart Memorial Award.

RECEIVED

SEP 30 2016

City of Granite Shoals
City Secretary's Office

CITY OF GRANITE SHOALS
CITY OF PARKS

John Rinehart Memorial Award for Outstanding Community Service

Nomination Form for 2017 Award

Nomination period June 30, 2016 to September 30, 2016

Date: 9-27-2016

My Name: Austin Stanphill

My address: 8410 W. Fm 1431 Granite Shoals,Texas 78654

My phone: 830-613-9110

My email: fire@graniteshoals.org

I wish to nominate the following person: Julius (JC) Huggins

Who lives at 126 E. Cedar Drive Granite Shoals, Texas 78654

And can be contacted at 830-598-6887

For the *John Rinehart Memorial Award for Outstanding Community Service* for Granite Shoals, Texas.

Please describe the nominee's deserving activity, service, or contribution and how it benefits our community.

JC Huggins Has been an active Member of the Granite Shoals Fire Department for 13 1/2 years. JC attends training, Non Emergency Service calls, Pancake Breakfasts, Public Events and Emergency Calls of all types. JC Huggins Served his country in the Military and Continues to serve his community in our Fire Department. He is soft spoken and does not like much fanfare or fuss, but he deserves both. JC is our Primary Tanker/Engine Operator for Granite Shoals VFD responses. He is an active member and bring enthusiasm, humor and experience to the Granite Shoals Fire Department. He Holds Multiple Certifications including Firefighter 1 and 2 (SFFMA), CPR/First Responder, Fire Instructor, NIMS 100,200,700, and 800.

Please continue on the back if needed. Please submit nomination forms to City Council, c/o City Secretary, 2221 N. Phillips Ranch RD, Granite Shoals, TX 78654. Thank you.

CITY OF PARKS

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
Date: October 11, 2016

Agenda Item: **9.c. #** ***Consider modifying City Council regular meeting schedule for holiday season***
Prepared/Submitted By: ***City Manager Ken Nickel***
Department: ***Administration***

AGENDA CAPTION

9.c. Discuss, consider and possibly take action related to proposed modifications to the City Council meeting schedule for November, December and possibly January, to accommodate the end-of-year holiday schedules. .

BACKGROUND

In 2014 and 2015, the City Council made the decision to alter the regular City Council meeting schedule toward the end-of-the-year, respectively. This year November 8th, the first meeting of the month falls on Election Day. The second meeting falls on the Tuesday before Thanksgiving (November 22nd).

There is an issue related to the Elections of November 8th. These must be canvassed during the time period of 11/16 to 11/22. With the schedule as it is, the first November meeting will be on Election Night, and the second November meeting will be the canvass held on the last day possible; November 22, 2016.

Currently in December, the regularly scheduled Council meetings would fall on December 13, 2016 and December 27, 2016.

Light Up Night for Christmas By The Highway is December 2, 2016. Last year the holiday meeting schedule changes were influenced by a desire to consider the Christmas Light Contest winners (to award them at the December Council meeting). This year, the Beautification Advisory Group (BAG) has indicated that they do not wish to conduct the House Lighting Contest, so there is no pressure to hold a December meeting at any particular time.

Mayor Brugger suggests:
Normal dates, Nov 8 & 22, Dec 13 & 27.
Suggested dates, Nov 8, Nov 16th or 17th (for Canvass Special Meeting) and Dec 13.

OPTIONS

Council usually has several:
1.) Adopt/Approve/Authorize agenda item, as requested or presented.
2.) Adopt/Approve/Authorize agenda item, with modifications.
3.) Deny approval of agenda item.
4.) Table the item.
5.) Other, as Council desires.

RECOMMENDATION

City staff recommends modifying the City Council regular meeting schedule, as recommended by Mayor Brugger, in order to better coordinate end of year activities and holiday schedules. Staff has no preference regarding November 16th or 17th, for the second meeting in November.

CITY OF PARKS

City of Granite Shoals, Texas
City Council Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: **9.d. Board and Committee Member Appointments**
Prepared By: **City Secretary**
Department: **Administration**
Submitted By: **City Secretary**

AGENDA CAPTION

Discuss, consider and possibly take action regarding making appointments Boards and Committees, if appropriate. *(City Secretary Elaine Simpson)*

BACKGROUND

The following Boards and Committees have vacancies:

Beautification Advisory Group (BAG) has 4 vacancies. No applications have been received for BAG at this time.

Wildlife Advisory Committee (WAC) has 1 vacancy, due to the removal of Mr. Jowers. No applications have been received for WAC.

The Parks Advisory Committee received a resignation from Katie Logan and they accepted this resignation at their regular meeting October 6, 2016.

CITY OF PARKS

City of Granite Shoals, Texas
City Council Special Called Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: **Item 10. Executive Session**
Prepared By: **City Secretary**
Department: **Administration**
Submitted By: **City Manager**

AGENDA CAPTION

EXECUTIVE SESSION:

Executive (Closed) meeting as authorized by Texas Government Code. Executive session pursuant to section 551.071 of the Texas Open Meetings Act (Consultation with Attorney) to seek and receive legal advice from the city's legal counsel relating to SOAH DOCKET NO. 407-16-4527.F5, JP Wilson v. Granite Shoals Police Department, in the State Office of Administrative Hearings.

Any action resulting from Executive Session(s)

CITY OF PARKS

City of Granite Shoals, Texas
City Council Regular Meeting
Agenda Item Cover Memo
October 11, 2016

Agenda Item: **11. Future Agenda Items**
Prepared By: **City Secretary**
Department: **Administration**

AGENDA CAPTION

11. Future Meetings and Agenda Items

a.) Review Agenda Calendar
b.) Identification of future agenda items

Future agenda items – a time where Mayor, Council members or City Manager may suggest items for future agendas and when the Agenda Calendar is reviewed.

Agenda Calendar

This is a planning tool only and all information is tentative until listed on an official agenda notice and posted in accordance with Texas Open Meeting law.

October 11, 2016
City Council Regular Meeting
28 days til November 8th Election –

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes September 27, 2016 – Regular Meeting		Simpson	
	Consent	Res. To name the Highlander News as the city's newspaper of record			
	Consent	Ord. to re-adopt/extend the Juvenile Curfew Ordinance for three more years until 2019.		Boshears	Ord. 627 passed 10/2013 to be re-adopted/extended.
	Exec. Session?	Consult with City Attorney		Nickel	
	Consider	Interview applicants for City Council, Place #3 vacancy –if appointment is made, administer Oath of Office		Nickel	To serve unexpired term of Mr. Tanner, who resigned 9-17-16
	Consider	Nominations received for the John Rinehart Memorial Award for Outstanding Community Service		Nickel	
	Consider	Board and Commission Appointments		Simpson	
	Consider	City Council meeting schedule during holidays – November / December		Simpson	Must hold Canvass meeting btw 11/16 and 11/22.
		Future Agenda Items/Adjournment			

October 25, 2016
City Council Regular Meeting
14 days until Nov. 8th Special Elections–
Reception for Mr. Tanner

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes October 11, 2016; Reg. Meeting		Simpson	
	Consider	Board and Commission Appointments		Simpson	
	Consider	Res. To establish audit policy/financial controls related to Texas Municipal Retirement Service (TMRS)		Gholson	

	Consider	Policy discussion related to reducing costs for water taps or other city services for non-profit entities.		Young	e.g.: Habitat for Humanity new home
	Consider	Finalize John Rinehart Memorial Award for Outstanding Community Service		Nickel	Presentation at Veterans Celebration on November 5th.
	Consider	Annual Review of Investment Policy		Gholson	
	Consider	Annual Review of Finance Policy / Finance Goals		Gholson	
	Consider	Policy discussion related to holding annual Board and Committee Appointments in Summer	Holland	Simpson	As discussed 9-27-2016
	Consider	Hear report, discuss and consider adoption of 2015 Energy Codes		Nickel	
	Exec. Session	Personnel – City Secretary		Simpson	
		Written Reports			
		Future Agenda Items/Adjournment			

November 8, 2016
Regular City Council Meeting
(this is also Election Night)

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes October 25, 2016 – Regular Meeting		Simpson	
	Consider	Annual review of the City Employees Personnel Manual.		Simpson	
	Consider	Board and Commission Appointments		Simpson	
		Future Agenda Items/Adjournment			

November 22, 2016
Regular City Council Meeting
(will include Canvassing of 11/8/2016 City Special Elections Results)

Item #	Action	Subject	Requestor	Staff	Status
1-3		CTO/Invocation/Pledge			
		Citizens Comments			
	Hear	CM/ACM/CS Reports			
	Consent	Meeting Minutes November 8, 2016 – Regular Meeting		Simpson	
	Workshp	'Lessons Learned' discussion related to recent Budget and Tax Rate meetings/processes.		Nickel	Priorities? Need for additional special workshops?

	Consider	Board and Commission Appointments		Simpson	
		Future Agenda Items/Adjournment			

Future Agenda Items Not Scheduled: (for example – items tabled but not to a date certain)

Requestor	Date Requested	Subject	Status
		No Engine Brake signs	
		Review, Revise and Update Zoning Ordinance	Marvin Townsend, originator , P&Z considering it at their meetings starting October 2013
Council		ETJ Annexation – Nobles Area	FY 2015-2016 ?
		Capital Assets Management Policy	For Water / WW Grants
??	Consider	Airport Advisory Committee – recommendation for re-classification of Granite Shoals Airport	Airport Advisory Committee Chair Neil Haverlah
	Action	Discuss and Consider possible methodology for selling City owned real property.	Property List – City Owned Property Discussed 3/11 briefly – sellable properties??
	Hear	Land Acquisition presentation related to City properties on FM 1431	Holland /Morren
Staff	Hear	Presentation by Dr. McBride related to Christ-Yoder Animal Shelter Services now known as Hill Country Humane Society	Council / Staff attend Open House 5/21/2016
Wrkshop		Procedure to evaluate City Property on 1431 for City to sell	Morren 7-28-2015 moved
	10/27/2015 Mayor	Annexation Plan – Scope of Plan	Annexation Discussion before giving P&Z Commissioners their charge for this project?
	Consider	Board and Commission membership policies for city advisory Boards and Committees	Holland
	Consider	SWAG policy for trucks leaving debris	Morren

Year-Round Overview Summary

(for example: contacts which must be renewed annually, grant applications which must be made annually, statutory items which are done at a specific time of year, e.g. Election Canvass).

Month	Subject / Item
January	1. Contract with Burnet County to Conduct May General Election – City Sec. 2. Call the City Election – Simpson 3.Quarterly Municipal Court report by Municipal Judge.
February	1. Annual Racial Profiling Prevention Report – PD 2. Airport issues (2016). 3. Associate Judge contracts 2018.
March	Audit report of previous budget year – Finance Director, Proclamation from Mayor naming April as Child Abuse Prevention and Awareness Month. Contract with Assoc. Judges (2018)
April	Quarterly report on Municipal Court from Municipal Judge
May	1. Canvass of City General Election – City Sec. 2. Appointment of Mayor Pro Tem. 3. Review of Meeting schedule? 4. Council Pictures? 5. Calling Runoff Election if needed. 6. Board and Commission Members appointments. 7. Board and Comm. Appreciation Reception 8. Annual review of Personnel Manual?

June	1. Proposed Budget Calendar – City Manager. 2. City Manager contract 2016
July	1. Budget Workshop(s)? - City Manager / Finance Director / City Council 2. Personnel evaluations – City Manager and City Secretary 3.Quarterly Municipal Court report by Municipal Judge. 4. Accept Appraisal Roll from Tax Appraiser. Judge contract 2017.
August	Public Hearings for Tax Rate/Budget – City Manager/ Fin. Dir / City Sec., 2. Budget Workshop(s) - City Manager / Finance Dir. / City Sec. 3.City Managers Annual Review of Personnel Manual – any recommended modifications.
September	1. Adoption of Budget 2. Adoption of Tax Rate
October	1. Official Newspaper of Record Resolution – City Sec. 2. Council Meeting schedule for holiday season 3. Annual Review of Investment Policy, Finance Policy, Finance Goals. 4.) Juvenile Curfew Ord. (2019) 5.) Quarterly Municipal Court report by Municipal Judge. 6.) Consideration of the nominees for the John Rinehart Award
November	Every 4 years re-authorize sales tax for Streets (2019) prepare for May Election
December	