City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
(830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

NOTICE OF AGENDA FOR REGULAR MEETING
OF THE CITY OF GRANITE SHOALS AIRPORT ADVISORY COMMITTEE
GRANITE SHOALS CITY HALL, 2ND FLOOR COUNCIL CHAMBER
2221 N. PHILLIPS RANCH ROAD, GRANITE SHOALS, TX 78654
MONDAY, NOVEMBER 28, 2016, 6:00 PM

Council Member Advisor to Committee: Tom Dillard, Place #4

1. Call to order/Welcome
2. Citizens Comments/Items of Interest
3. Discuss, consider, and possibly take action to approve meeting minutes from September 8, 2016. *(Secretary Sheryl Gardner)*
4. Discuss, consider and possibly take action related to adding a web page on the city website to promote the Granite Shoals Air Park.
5. Discuss, consider and possibly take action related to updating/adding signage at the airport.
6. Discuss, consider and possibly take action related to modifying the committee meeting schedule during the end-of-year/holiday season?
7. Discuss and consider most prudent use of Airport Advisory Committee/Airport Budget.
8. Discuss, consider, and possibly take action related to renaming the airport in honor of the late Bob Sylvester.
9. Discuss, consider and possibly take action continuing the setting of a list of priorities that we hope to accomplish within the fiscal year, as discussed in previous meeting(s).
10. Discuss, consider and possibly take action related to reviewing paperwork needed to request a change in airport classification with the Federal Aviation Administration (FAA).
11. Future Agenda Items
12. Adjournment

CERTIFICATION

I certify that the foregoing agenda has been posted at Granite Shoals City Hall inside bulletin board and outside on the new Parks Information and City Notice Board, 2221 N. Phillips Ranch Road, a place assessable to the public at all times, and on the official city website at www.graniteshoals.org on Friday, November 18, 2016 on or before 5:00 PM and shall remain there continuously from such time until after adjournment of the meeting which begins 6:00 PM on Monday, November 28, 2016. City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Elaine Simpson

Elaine Simpson, TRMC/MMC - City Secretary

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MINUTES FOR A MEETING
OF THE AIRPORT ADVISORY COMMITTEE
GRANITE SHOALS CITY HALL
THURSDAY, SEPTEMBER 8, 2016 AT 6:00 PM

1. Call to order by Chair Haverlah at 6:00 PM the regular meeting of the Airport Advisory committee of the City of Granite Shoals at Granite Shoals City Hall, 2nd Floor Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654.

Present:

Neil Haverlah, Chair
David Dittmar, Vice-Chair
Sandra Buschhorn
Barry Sylvester
Council Advisory Member is Council Member Tom Dillard

Absent:

George Forster
Sheryl Gardner, Secretary
Jeffrey Hunt

City Staff:
Ken Nickel, City Manager

2. Citizens Comments/Items of Interest.

There were no citizen comments.
Items of Interest – City Wide Clean Up 10-15-2016 at City Hall campus. Saturday. 8 AM – noon.
City Budget – Airport budget – cuts made. First draft budget $3,500. Draft budget now 1,000.

3. Discuss, consider and possibly take action to approve meeting minutes from July 14, 2016, Airport Advisory Committee meeting. (there was no meeting held in August).

On item #5. On the meeting minutes, the word 'Chief' was corrected to 'Chair' in front of Neil Haverlah's name, in the middle of the page.

Meeting minutes were modified on page 4. Near the top of page where discussion of hanger houses was noted, the committee struck the words. 'But you can't have a hanger house and'. They left the sentence 'You can't live in your hanger'. It was discussed that this is a confusing issue. You can build a hanger house and live in it, as long as it is built to the standards of a dwelling. You cannot live in a hanger if it is a shed-like structure that doesn't meet codes for a dwelling.

Sandra Buschhorn motioned, and Chair Haverlah seconded, to approve the meeting minutes of the July 14, 2016 Airport Advisory Committee meeting minutes, as corrected. Motion carried with unanimous vote of 4-0.

4. Update on Chair Haverlah's report to City Council.

The committee read and reviewed the report.

AIRPORT ADVISORY COMMITTEE REPORT TO CITY COUNCIL-JULY 26, 2016
PRESENTED BY NEIL HAVERLAH-COMMITTEE CHAIR

This committee was established by City Council to maintain operational data and gather information on the airport to develop plans for maintenance, improvements, and future sources of revenue and uses of the airport. Review planning and zoning to ensure compatibility with the City's Comprehensive Plan and report to the city Council per ORD 686. Our Council Liaison is Mayor Pro Tem Tom Dillard.

First meeting was held April 14, 2016. Nominations were made and passed to elect: Neil Haverlah- Chair, David Dittmar-Vice chair, Sheryl Gardner-Secretary

In this organizing meeting we discussed and looked at zoning maps, airport map, airplane tie-down locations, possible sources of revenue and future items- Beacon, radio communication to coordinate with Sunrise Beach Airport, and need for signs.

May12 Meeting,

Reviewed Bob Sylvester's detailed drawing of the airport and discussed education and promotion of the airport, zoning issues.

The committee created a collection of priorities:

Education/Promotion of the Airport
Dispel misconceptions

Airport Directory listings / Naming Airport / Branding Airport

Zoning Regulations for Hangar Homes
Overlay District?
What restrictions exist that prevent Hangar Homes?

Cut Costs and Recoup Costs for Operation of the Airport
Improve facilities and processes
Generate Revenue
Fuel
Hangars / Tie-downs

Long-Term Planning
Longer Runway - 3200' ?

Committee Projects
Signage
Run Up Pad
Gravel to mitigate the standing water problem
'Whitewash' the lights
Sludge Dump?
Accurate survey / inventory (tools) Possibly GIS mapping?

Clarity on Public/Private
FAA / State money availability
Send recommendations to City Council

Record Keeping (improving operations)

Tasks- review codes concerning Hangar Houses and past budgets for the airport.

June 9 Meeting

Discussed physical needs of the airport- maintenance, improvements, mowing, fuel tank/pump, Federal rules to remove the "Private" airport designation to encourage use. Motion made and passed to recommend to City Council to change the designator to "publicly owned, no permission needed to land".

Discussed budget request for 2017. Passed the motion made by Jeff Hunt of the Budget Sub-Committee to submit a budget of $3500.

Discussed Hangar Houses and the GS Zoning that applies to the airport adjacent properties and proposed a meeting with the code enforcement personnel to be coordinated with Ken Nichols before next committee meeting.

Discussed priorities and rankings-leaving record keeping as lowest for now.

July 14 Meeting

Open meeting with citizen input from Virgil Yanta Sr. and Jr. Re-iterrated zoning requirements for building and tree height to be enforced, need to spruce up the airport and surrounding areas, and zone for hangar houses on both sides. His comments also included the need for run-up areas to have provision to keep gravel out of the prop during engine testing/run-up. His comments were duly noted as he has been a potential property buyer

Reviewed and renumbered the priorities. Discussed implementation of the top ones.

Discussion on meeting with zoning personnel about hangar houses. The revised rules allow the concept of hangar houses and / or large garages.

CLOSING COMMENTS: THANKS Neil Haverlah

There was no formal action taken.

5. Discuss, consider and possibly take action related to renaming the airport in honor of the late Bob Sylvester.

The committee requested that city staff compose a Resolution regarding this matter for a future City Council meeting.

In July, the Committee had discussed this. Jeff Hunt had motioned, and George Forester had seconded, to name the airport the Granite Shoals/Bob Sylvester Airpark. This motion had passed unanimously.

No action has yet taken place on the City Council level, so this is not yet official.

6. Discuss, consider and possibly take action continuing the setting of a list of priorities that we hope to accomplish within the next year, as discussed in previous meetings.

This will continue to be discussed at the next meeting.

7. Discuss, consider and possibly take action related to reviewing paperwork needed to request a change in airport classification with the Federal Aviation Administration. (FAA)

The Committee requested that the City Manager / city staff take this to legal staff to discern the ramifications of making this change, and return to the Committee with a report.

8. Future Agenda items.

- Requesting that the city staff design a page for the Airpark within the city's official website at www.graniteshoals.org .
- Signage at the airpark.

9. Adjournment.

There being no further business and no objections from the committee, Chair Haverlah adjourned the meeting at 7:00 pm.

The next meeting of the committee will be October 13, 2016.

CERTIFICATION

I, _____, Chairman of the Airport Advisory Committee for the City of Granite Shoals, Texas, certify that the attached are true and correct minutes taken from notes of the Airport Advisory Committee meeting of September 8, 2016.

_____

_____ *date*