



City Of Granite Shoals  
2221 N. Phillips Ranch Road  
Granite Shoals, TX 78654  
Phone (830) 598-2424 fax (830) 598-6538  
www.graniteshoals.org

MEETING MINUTES  
CITY OF GRANITE SHOALS, TX  
REGULAR CALLED CITY COUNCIL MEETING  
TUESDAY, MARCH 22, 2016  
6:00 PM

*The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.*

1. Mayor Pro Tem King called the regular meeting of the City Council of the City of Granite Shoals to order at 6:00 pm, Granite Shoals City Hall, Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas.

Present:

Shirley King, Mayor Pro Tem  
Anita Hisey, Council Member, Plc. 1  
Eric Tanner, Council Member, Plc. 3  
Tom Dillard, Council Member, Plc. 4  
Todd Holland, Council Member, Plc. 5  
Mark Morren, Council Member, Plc. 6

Absent:

Carl Brugger, Mayor

City Staff Present:

Ken Nickel, City Manager  
Peggy Smith, Assistant City Manager  
Brad Young, City Attorney  
Elaine Simpson, City Secretary  
Wendy Gholson, Finance Director

2. Mike Mitchell of Granite Fellowship Church and the Granite Shoals Faith Alliance gave the invocation.

3. Pledge to the US and the Texas State flags.

4. Public comment and announcements and Items of Interest

*At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is*

*called. Anyone wishing to speak under this agenda item must complete a Comment Card and submit to the City Secretary prior to addressing the Council.*

- March 25, 2016 – City Holiday for Good Friday – city offices closed.
- March 26, 2016 – Police Officers Association hosts Easter Egg Hunt in Veterans Park.
- April 23-24, 2016- City of Granite Shoals, 50<sup>th</sup> Birthday, Municipal Complex
- City notified that we were awarded a CAPCOG pass through grant for City Wide Clean Up Day October 2017. Amount \$9,355.

Mr. and Mrs.(Lisa) Kenny Simmons: 806 Misty Downs Drive: Mr. Simmons volunteered to assist the City to remove portions of the old water treatment plant that are no longer in use. Expressed concerns regarding wild animals on the property, and concerns that the fencing is insufficient to keep out youth trespassers who might get hurt.

City Manager Ken Nickel explained that the City has received the 50<sup>th</sup> Anniversary Big Bash Banners and will be placing them at high-traffic locations immediately. The plans are progressing well. The Bash is in 31 days. The Committee is predicting 700 to 1,000 people.

## 1. Management Reports

### a.) City Manager

- Grants Update: All Quarry Park Grants are completed and closed: Tennis Complex, Leo Manzano Hike, Bike and Run Trail and Interpretive Center with Butterfly Garden.
- City Wide Clean Up Day for Spring 2016: April 30, 2016 8 AM to 12 Noon. This is the Saturday after the Big Birthday Bash.
- Airport Advisory Committee – Organizational meeting, April 14, 2016 (tentatively).
- Fire Department awarded two grants: \$15,000 from the Forest Service for Structure Fire Gear, Wildland Firefighter Gear and Personal Wildland safety shelters.
- May 21, 2016 – Burnet County Household Hazardous Waste Collection in Marble Falls. In visitors parking area at Marble Falls High School. Will accept electronics, chemicals, Compact Florescent light bulbs.
- Little Free Libraries – see website at <https://littlefreelibrary.org/> a local citizen is interested in bringing these to the City of Granite Shoals. She has a carpenter committed to build the boxes, and some friends willing to donate books. She is eager to coordinate with the City for optimal (and zoning appropriate) places to site these.
- City surplus and scrap equipment update: Bid opening April 8<sup>th</sup>, two lots on Hill Drive (Res. 507 – later in the meeting), as well as one red 1994 Fire pickup, a gas tank and two gas pumps. Regarding ‘Scrap’ property, two police units were declared scrap and were used for training exercises for first responders. After the exercises were over, the scrap pieces were taken to scrap metal lot.

b.) Assistant City Manager

- LCRA community development partnership program: City was notified that we are being awarded this \$23,063.00 grant for rainwater collection at City Hall. There will be catchment systems on City Hall, on the large tennis court building and the small tennis court building. The water will be used partially for irrigation water for landscaping and for the Butterfly Gardens. Total project will be approximately \$35,000. City is putting up estimated \$7,000 in money, material or in-kind.
- Community Center upgrades: Some citizen volunteers began doing some upgrades to the Community Center by volunteering to paint the exterior. After that, during recent storms, the street and park crew worked inside and cleaned the flooring, upgraded the blinds, the fans, the lighting and did some minor repairs to some appliances.
- Water Notice and City newsletter for Spring 2016 : Due to what we believe to be a testing error, the city water system has had 3 sample tests come back with coliforms levels too high. There was no e-coli. Since the city is only allowed one coliform test with high level per month; we are required to send another Notice to all the water customers. This is similar to the situation last Fall, when we were required to send out Water Notice, so we took advantage of the postage that would be required and added a 'city newsletter' into the mailing. This current newsletter will have space for 50<sup>th</sup> Birthday Bash information, for information from the Wildlife Advisory Committee and information about the May Elections.

c.) City Secretary

- Elections Update: Ballot proofs are provided for review in the agenda packets.
- Human Resources Update: There is one part-time/temporary 'Summer Help-Street and Park Laborer position open.', there is one full-time Animal Control / Police Officer position open. Our Animal Control Officer Kirkpatrick has been promoted to Police Officer.
- Records Management Update: Soon Department Heads will receive their Records Management / Records Retention Schedules.

2. Consent Agenda Items

*The items listed are considered to be routine and non-controversial by the City Council and will be approved by one motion, There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

a. Approval of City Council Regular Meeting minutes for March 8, 2016.

Council Member Dillard made a motion, and Council Member Morren seconded, to approve, as presented, the City Council Regular Meeting minutes for March 8, 2016. Motion carried unanimously by a 6-0 vote.

*Council will individually consider and may take action on any or all of the following items:*

3. REGULAR AGENDA ITEMS

- a. Discuss, consider and possibly take action related to Professional Agreement with Grant Development Services to prepare a Community Development Block Grant / CES Fund application for new Community Center Construction Project. *(City Manager Ken Nickel)*

City Manager Nickel and Gandolf Burrus with Grant Development Services discussed that this grant opportunity has a deadline for application in February 2017. It is a 90/10 grant if the city is classified as 5,000 or more population. At 5,000 or fewer, the grant is 95/5 grant. This is a grant for a new Community Center, which could be located on the City Hall campus, if Council desires. The total amount of the grant could be \$500,000. The city may be able to dedicate land in kind, rather than entire match required in cash. It was stressed that this is not a park grant.

Council Member Tanner made a motion and Council Member Dillard seconded, to approve the Professional Agreement with Grant Development Service Services to prepare a Community Development Block Grant / CES Fund application for new Community Center Construction Project. Motion carried unanimously by a 6-0 vote.

- b. Discuss, consider and possibly take action regarding proposed Resolution #507 to authorize the city staff to solicit bids for the sale of two lots of city owned property on Hill Drive. *(City Manager Nickel)*

City Manager Ken Nickel explained that along with the surplus equipment he discussed earlier in his management report, he would like to sell two lots on Hill Drive to raise money for the city and to return the lots to the tax roll. These lots are not large enough for any municipal uses. The minimum bid on each lot will be \$2,250.00. The Notice to announce bid opening will go in the newspaper on Friday, if we can meet the submission deadline. City Council will review and approve or deny the bids at their meeting, after the bid opening is held.

Council Member Holland made a motion, and Council Member Morren seconded, to approve Resolution #507, as presented. Motion carried unanimously by a 6-0 vote.

- c. Discuss, consider and possibly take action related to proposed Ordinance #689 to update Restricted Zones (no trespassing areas) to include the locations of current raw water intake and water treatment plant. *(Assistant City Manager Smith)*

Peggy Smith explained that this is a housekeeping item, updating the 'No Trespassing' area around the water plant to reflect current water intake area.

Council Member Dillard made a motion to adopt Ordinance #689, as presented, to update the No Trespassing areas around the current water intake and the water plant on Norwood, and Council Member Tanner seconded. Motion carried unanimously by a 6-0 vote.

- d. Discuss, consider and possibly take action related to proposed Ordinance #687 establishing policies and procedures for Special Events held in the City. *(City Attorney Young)*

City Attorney Young introduced the item and presented the staff report. The City is planning a huge event for the 50th Anniversary Big Bash. This project is being planned and coordinated by a planning committee established by City Council that closely coordinates efforts with city staff. In discussions of the Big Bash planning, it was noted that if a private group, however, wished to sponsor a festival, farmer's market, outdoor concert, or other exhibitions, there is no City Ordinance on the books to guide the planners. City staff believes that an Ordinance which would establish regulations on Special Events will assure that an event is safe, clean and doesn't cause traffic congestion in the city.

City Attorney Brad Young has drafted this Ordinance, which is numbered #687, which will regulate outdoor events and functions which are not sponsored and planned by the City Council.

There was a discussion about concerns that the amount of the required insurance bond might be too high at \$1 million dollars per event. City staff was directed to research nearby cities of comparable size and see their requirement. Also, the City Attorney was asked to review the proposed ordinance to clarify the 'outdoor' nature of the Special Events, and also to review 'no camping' restrictions (especially as related to circuses or carnivals), and review the ordinance to assure there are no conflicts between the proposed Special Events Ordinance and the current Peddler Permit Ordinance.

There was no formal action taken, the proposed Ordinance will be brought back to City Council at a future meeting with the information requested.

- e. Discuss, consider and possibly take action related to the appointment of members to Boards and Committees. *(City Secretary Simpson)*

The city currently has one vacancy on the Planning and Zoning Commission. There are two applications, one from Lee Weber and one from Mr. Steven Dooley.

Mrs. Steven Dooley (Britany) has applied for the Parks Committee.

Council Member Holland made a motion to appoint Britany G. Dooley to the Parks Advisory Committee, and Council Member Morren seconded. Motion carried unanimously by a 6-0 vote.

Britany Dooley was appointed to the Parks Committee.

Council Member Dillard made a motion, and Council Member Tanner seconded, to appoint Mr. Steven Dooley to the Planning and Zoning Commission. Motion carried unanimously by 6-0 vote.

Steven Dooley was appointed to the Planning and Zoning Commission.

City staff was asked to contact Mr. Weber to thank him for his application and to discuss vacancies existing on other Boards and Committees to see if he has any interest in other opportunities.

4. Written Reports
  - a. Code
  - b. Fire
  - c. Streets
  - d. Police

Reports were reviewed. Per City Manager Nickel, the Houseboat will be removed after Easter. It will take probably two Saturdays to complete the demolition and removal.

5. Future Meetings and Agenda Items
  - o Review Agenda Calendar
  - o Identification of future agenda items

Amending the 'Minor Re-plat' Ordinance which allows City Manager to have signature authority. Modify the definition of 'minor re-plat' to allow lakefront property if the plat is uncomplicated and contains fewer than four lots. (Holland)

Request for Update / Presentation (as appropriate) for Christ-Yoder update, and for review of Animal Control schedules for weekends in the city. (Tanner/Dillard)

Request for an item to consider time-frame and budget options for the removal of the portions of the old water plant (as discussed during Citizen Comments) which are no longer in use. (Morren).

Special Event Ordinance will return on a future agenda.

6. Adjournment

With no further business, and no objections from Council, Mayor Pro Tem King adjourned the meeting at 7:08 pm.

Approved by City Council on the 12<sup>th</sup> of April, 2016

By: Carl Brugger  
Carl Brugger, Mayor

Attest:

Elaine Simpson  
Elaine Simpson, City Secretary