



City of Granite Shoals  
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**MINUTES FOR A MEETING  
 OF THE AIRPORT ADVISORY COMMITTEE  
 GRANITE SHOALS CITY HALL  
 THURSDAY, MAY 12, 2016 AT 6:00 PM**

1. Call to order by Chair Haverlah at 6:01 PM the regular meeting of the Airport Advisory committee of the City of Granite Shoals at Granite Shoals City Hall, 2<sup>nd</sup> Floor Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654.

Present:

George Forster  
 Neil Haverlah, Chair  
 Sandra Buschhorn  
 Jeffrey Hunt  
 Barry Sylvester  
 Sheryl Gardner, Secretary  
 Council Advisory Member is Council Member Tom Dillard

Absent:

David Dittmar, Vice-Chair

City Staff:

Elaine Simpson, City Secretary (recording)

2. Citizens Comments/Items of Interest.  
 Council Member Dillard introduced himself and noted his hope that the Airport can be improved and can become a valuable asset to the city.
3. Discuss, consider and possibly take action to approve meeting minutes from April 14, 2016 Airport Advisory Committee meeting.

Secretary Gardner made a motion, and George Forester seconded, to approve the meeting minutes of the April 14, 2016 Airport Advisory Committee first meeting minutes, as presented. Motion carried with unanimous vote of 6-0.

4. Discuss, consider and possibly take action related to review of information provided by City Manager related to development processes for airport area and any maps, plats or drawings of airport area.

City Manager Ken Nickel provided a print out of the airport area printed from the Burnet Central Appraisal District website. The Committee members agreed that they preferred the older, but more detailed map drawn by the late Mr. Sylvester. Mr. Nickel has a copy of this, and Mr. Barry Sylvester has the original.

George Forester made a request that all references to the 'Airstrip' be changed to 'Airport'. This would be for uniformity and is more correct. Past Ordinances and information use the term 'Airstrip' but going forward the preferred term will be used.

5. Discuss, consider and possibly take action related to setting a list of Committee priorities for 2016.

The Committee created a collection of priorities that will be important to the Committee going into the future:

In no particular order, some priorities are:

- Education about the airport.
- Promotion of the airport.
  - Some ideas related to these priorities might be Mr. Forester's volunteer project to get Granite Shoals listed in the Airport Directory, as well as dispelling rumors about the airport being extremely hazardous.
- Prepare proposed Zoning regulations to Planning and Zoning Commissioners related to the airport area and 'Hanger Homes'
  - Some ideas related to this priority might be creating an 'overlay zoning district' for the airport area, or simply researching and removing restrictions or barriers that may now exist for property owners wishing to build on their airport area property.
- Improve airport facility and processes.
- Cut costs / Recoup costs by generating revenue at airport.
  - Some ideas related to these priorities might be selling fuel at the airport, renting hangers at the airport, or adding 'tie-downs'.
- Long Term Planning for the airport.
  - Some ideas for the long-term involve general agreement that the airport would be more valuable if the runway could be extended from the current 2,000 feet to 3,200. Also, there is agreement that some signage should be replaced or constructed. In order to plan in the long term, the committee would like to have an 'inventory' of all the amenities at the airport.

- Clarity on Public/Private and FAA/State money (e.g. grants) available.
- Record-Keeping improvements (Operations)

The Committee Members then discussed establishing some 'sub-committees' to address special projects. Two subcommittees were created, one to focus on finance and one to focus on presenting recommendations to Planning and Zoning Commission.

6. Discuss, consider and possibly take action to establish a basic timeline for making recommendations to Planning and Zoning and to City Council.

This will be discussed at the next meeting.

7. Future Agenda items.

Future agenda items which were discussed were:

Safety Issues / Deer issues

Contacting Dr. Lyng to inquire if he has any basic plans for a sample 'Hanger House'?

Review of past budgets or lists of airport expenditures.

Discussion of the city Geographic Information Systems (GIS) software that is currently being installed, questions about whether this mapping package might be of use to this committee?

Getting copies of Mr. Bob Sylvester's map for members of the committee.

8. Adjournment.

There being no further business and no objections from the committee, Chair Haverlah adjourned the meeting at 7:55 pm.

The next meeting of the committee will be June 9, 2016.

#### CERTIFICATION

I, *A. Neil Haverlah*, Chairman of the Airport Advisory Committee for the City of Granite Shoals, Texas, certify that the attached are true and correct minutes taken from notes of the Airport Advisory Committee meeting of May 12, 2016.

*A. Neil Haverlah*  
*July 14, 2016* date