City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
(830) 598-2424 fax (830) 598-6538
www.graniteshoals.org

MINUTES FOR A MEETING
OF THE AIRPORT ADVISORY COMMITTEE
GRANITE SHOALS CITY HALL
THURSDAY, JUNE 9, 2016 AT 6:00 PM

1. Call to order by Chair Haverlah at 6:10 pm the Regular Meeting of the Airport Advisory committee of the City of Granite Shoals at Granite Shoals City Hall, 2nd Floor Council Chamber, 2221 N. Phillips Ranch Road, Granite Shoals, Texas 78654

   Present:
   Neil Haverlah, Chair
   David Dittmar, Vice-Chair
   Sheryl Gardner, Secretary
   Jeff Hunt
   Barry Sylvester
   Sandra Buschhorn
   Council Advisory Member: Council Member Tom Dillard

   Absent:
   George Forster

   City Staff:
   Elaine Simpson, City Secretary
   Ken Nickel, City Manager

2. Citizens Comments/Items of Interest
   Discussion of upcoming Open Meeting Training and Deer Management Meeting.
   Discussion of having Airport Advisory meeting every two months instead of every month if there is not a lot on the agenda. Suggestion was made by Jeff Hunt to possibly do volunteer work on airport on off months.

3. Discuss, consider and possibly take action to approve meeting minutes from May 12, 2016 Airport Advisory Committee meeting.

   Secretary Gardner made a motion, and Sandra Buschhorn seconded, to approve the meeting minutes of the May 12, 2016 Airport Advisory Committee meeting as presented. Motion carried with unanimous vote of 6-0.

4. Hear reports from sub-committees of Airport Advisory Committee.

   - Budget Sub-Committee consisting of Jeff Hunt and Barry Sylvester:

   Presented were list of items the airport is in need of: signage, lights, pilot guides, reclaiming property, fuel tank renovation, paving of the access road, hail sheds, marking of the west edge of the airport, and filling the culvert.
   Ken Nickel suggested that if there are any safety issues, for example, replacing lights. That the five hundred that is already allocated for the airport could be used for those issues. Barry Sylvester stated that he would get a list of those issues to Mr. Nickel.
   Discussion of changing the "AirNav.com designator 32TE" from "publicly owned, need permission to land" to publicly owned, no permission needed to land. Jeff Hunt made a motion to recommend to the City Council to change designator at FAA. Barry Sylvester seconded and the motion passed unanimously 6-0.
   Brief discussion on how to get designator changed and what FAA forms are needed to change usage of airport. Mr. Nickel stated that he would bring it up at the City Council Meeting possibly on the 28th of June, 2016. Chair Haverlah stated he would try to be at the City Council meeting to field any questions the City Council might have. There was a discussion of maintenance of the runway surface. Possibly twice a year "rolling" it with the city roller. It was stated by Mr. Nickel that any maintenance to be done by city employees needs to be detailed in the instructions, including mowing of the airport.
   Discussion of the cost, and amount of insurance for the airport.
   Jeff Hunt made a motion to recommend the total of $3500.00 for the 2017 airport budget. Sandy Buschhorn seconded, and the motion passed unanimously 6-0.

   Planning and Zoning Sub-Committee: Chair Haverlah only member present. George Forster the other member was not in attendance.
   Discussion of presenting to the Planning and Zoning Committee a recommendation to allow Hanger/Houses on both sides of the airport. Discussion of the steps to take to get it through and passed by the Granite Shoals Planning and Zoning Committee. It was suggested that the recommendation include some examples and specifications for Hanger/Houses.
   Discussion of storage uses of hangers. Chair Haverlah will try to get a copy of zoning ordinance for Sunrise Beach's Hanger/houses and possibly photos for more information.

5. Discuss, consider and possibly take action related to setting a list of Committee priorities for 2016, as discussed at the May 12, 2016 meeting.

   Discussion of David Dittmar possibly approaching the Fox family about donating land to extend the runway. Possibly approaching Mayor Bruggar and Frank Reilly to speak with Mark Fox.

There was a recommendation to leave record keeping (operations) as a priority, but to leave it as last priority as it is not feasible at this time.

7. Future Agenda Items

Renaming "Bob Sylvester Memorial Air Park"
Approach Mark Fox about donating land
Specs on Hanger/houses

8. Adjournment
Meeting was adjourned at 8:20 pm by Chair Haverlah

The next meeting of the committee will be July 14, 2016

CERTIFICATION

I, Neil HAVERLAH, Chairman of the Airport Advisory Committee for the City of Granite Shoals, Texas, certify that the attached are true and correct minutes taken from notes of the Airport Advisory Committee meeting of June 9, 2016.

A. Neil Haverlah

July 14, 2016 *date*