

# TRAFFIC CITATION REPLY FORM

GRANITE SHOALS MUNICIPAL COURT  
2221 N. PHILLIPS RANCH RD.  
GRANITE SHOALS, TX 78654

(830) 598-2424 EXT 705 ~ FAX: (830) 598-6538  
court@graniteshoals.org  
(Version October 2020)

- An individual receiving a citation must make an appearance before the Court by the date indicated on the citation ticket.
- You may appear in person, and except as provided below, by certified mail, by fax, or by email. **Appearances CANNOT be made by telephone.**

**NOTE: Persons age 16 or under must appear in person with a parent or guardian, and persons charged with family violence assault must appear in person.**

- To appear by certified mail, fax or email: Please include fully completed, dated, signed and scanned PDF copy of this form with a copy of your photo ID on or before your appearance date. *It is your responsibility to assure your transmission has been received.* You may download a copy of this form from <http://www.graniteshoals.org>
  - You must enter a plea of "Guilty", "No Contest" OR "Not Guilty" (select ONE below)
  - Appear by certified mail to 2221 N. Phillips Ranch Road, Granite Shoals 78654
  - Appear by electronic mail to [court@graniteshoals.org](mailto:court@graniteshoals.org)
- The Municipal Court accepts cash (IN PERSON ONLY), checks, money orders, debit and credit cards. Debit and credit card payments are processed with a \$5.00 fee. You may pay your fine and fees online at <http://bit.ly/paycitationonline.com>
- Payment online will constitute a No Contest plea.

**I hereby enter the following plea: check one (1) of the three (3) boxes below:**

PLEA OF GUILTY       PLEA OF NO CONTEST

**Initial** \_\_\_\_\_ **PAY IN FULL** I waive my right to trial by jury and enclose a payment of \$ \_\_\_\_\_ (see reverse side for payment amount).

**Initial** \_\_\_\_\_ **APPOINTMENT WITH JUDGE** I waive my right to trial by jury but request an audience with the Judge to discuss the punishment. I shall be notified of my court date.

**Initial** \_\_\_\_\_ **DEFENSIVE DRIVING REQUEST** I waive my right to a jury trial. I qualify to take a driver safety course or motorcycle operator training course. I request to take this class and enclose the court cost payment of \$144.00 (NO CASH). I must complete all requirements within 3 months of making my request. **Do not take the course until you receive an Order from the court allowing you to do so.** **NOTE:** only a timely request (up to appearance date), timely payment of court costs, and a successful completion of the course within the given time period will result in a dismissal of the charges. Violator must also provide proof of successful completion of course in the given time period. In requesting a driver safety course, I hereby certify the following (**please initial each**):

**Initial** \_\_\_\_\_ I have a valid Texas driver's license and am **enclosing a clear copy** OR I am in the US military forces serving on active duty and enclosing a clear copy of my driver's license from my home state.

**Initial** \_\_\_\_\_ I have proof of a valid vehicle insurance policy or proof of financial responsibility and **enclosing a clear copy** of proof.

**Initial** \_\_\_\_\_ My alleged speed was no more than 24 MPH over the posted speed limit.

**Initial** \_\_\_\_\_ I have not completed a driving safety or motorcycle operator course in the past 12 months nor am I currently in the process of taking such a course for the dismissal of another ticket.

**Initial** \_\_\_\_\_ I shall provide a certified copy of my Texas driver's license record by using the form to be provided to me by the court and mailing it to DPS so that the record can be forwarded to the court. If I am a member in the US military without a Texas driver's license, I shall provide an affidavit explaining that I have not completed DSC in another state or Texas within the past 12 months.

**Initial** \_\_\_\_\_ Enclosed is my \$144.00 court cost and fees (NO CASH BY MAIL)

PLEA OF NOT GUILTY

**Initial** \_\_\_\_\_ I request  **Trial by Judge**     **Trial by Jury**. I promise to appear at a mandatory pre-trial hearing trial and any other court dates as the court may order. I shall be notified of the court date required to attend.

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**Signature required as part of an appearance by mail/fax/email.**

CITATION # \_\_\_\_\_ DEFENDANT'S PRINT NAME \_\_\_\_\_

DEFENDANT'S SIGNATURE \_\_\_\_\_ ADDRESS \_\_\_\_\_

DEFENDANT'S PHONE# \_\_\_\_\_ EMAIL \_\_\_\_\_

*If you are convicted of an offense and are unable to pay the fine and court costs, you may have the court assess your ability to pay and the court may provide alternatives such as installment payments and community service to satisfy the judgment.*

**FAILURE TO MAKE YOUR APPEARANCE IN A TIMELY MANNER MAY RESULT IN THE ISSUANCE OF A WARRANT FOR YOUR ARREST.**

# MUNICIPAL COURT OF GRANITE SHOALS

## Payment Schedule Guidelines

The chart below may be used to calculate the fine and court costs you owe on your violation should you decide to enter into a plea of Guilty or No Contest and elect to make payment. If your violation is not listed, you must contact the Court in person or by email to request the Court's assigned fine and court cost. **NO PERSON AGE 16 OR UNDER MAY USE THIS FINE AND COURT COST SCHEDULE TO CALCULATE THEIR PUNISHMENT. SUCH INDIVIDUALS MUST APPEAR BEFORE THE COURT IN PERSON ALONG WITH A PARENT OR LEGAL GUARDIAN.**

Court costs and fines are subject to change without notice. NOTE: OFFENSES REGARDING SPEEDING IN A SCHOOL ZONE WILL HAVE A HIGHER VIOLATION AMOUNT LISTED. OFFENSES REGARDING SPEEDING IN A CONSTRUCTION ZONE WITH WORKERS PRESENT WILL DOUBLE THE AMOUNT LISTED BELOW (TC 472.022).

### Speeding Violations above posted limit

|              |       |
|--------------|-------|
| 6-8 mph over | \$235 |
| 9 mph over   | \$245 |
| 10 mph over  | \$250 |
| 11 mph over  | \$255 |
| 12 mph over  | \$260 |
| 13 mph over  | \$265 |
| 14 mph over  | \$270 |
| 15 mph over  | \$275 |
| 16 mph over  | \$280 |

|             |       |
|-------------|-------|
| 17 mph over | \$285 |
| 18 mph over | \$290 |
| 19 mph over | \$295 |
| 20 mph over | \$300 |
| 21 mph over | \$305 |
| 22 mph over | \$310 |
| 23 mph over | \$315 |
| 24 mph over | \$320 |
| 25 mph over | 330   |

|                                 |       |
|---------------------------------|-------|
| Alcohol or Glass in Park        | \$165 |
| Animal at Large                 | \$165 |
| Driving License Invalid         | \$290 |
| Assault, Assault F/V            | \$580 |
| Fail to Appear in Court         | \$285 |
| Fail to Signal turn/lane change | \$290 |
| Fail to Stop - School Bus       | \$360 |
| Fail to Yield Right of Way      | \$290 |
| No Tail Lamps                   | \$235 |

|  |       |
|--|-------|
| No Proof Financial Resp.                 | \$315 |
| No Proof Financial Resp. 2 <sup>nd</sup> | \$515 |
| No seat belt                             | \$290 |
| No Valid TX DL                           | \$270 |
| Open Container                           | \$315 |
| Possession Drug Paraphernalia            | \$360 |
| Run Stop Sign/light                      | \$290 |
| Theft                                    | \$280 |
| Unrestrained child                       | \$290 |
| Unsafe/Improper Turn                     | \$290 |

\*All violations with potential for a dismissal (DM) with payment of a fee must have all corrective action taken and payment made **PRIOR** to the appearance date for the violation unless otherwise stated differently.

|  |       |   |  |       |  |
|--|-------|---|--|-------|--|
| Driver License Restriction                     | \$270 | Contact Court for possible dismissal requirements                     | Expired Driver's License                   | \$275 | OR may be \$20 DM if expired less than 60 days & inspected w/in 20 work days of citation |
| Equipment Violation                            | \$235 | Contact Court for possible dismissal requirements                     | Expired Inspection Certificate             | \$210 | OR may be \$20 DM if expired less than 60 days & inspected w/in 20 work days of citation |
| Fail Report DL Change                          | \$215 | OR may be \$20 DM if license updated within 20 work days of violation | Expired Vehicle Registration               | \$180 | OR may be \$25 DM if obtained and proof provided by appearance date                      |
| No Proof Rabies No Proof of Registration (PET) | \$165 | OR may be \$25 DM if obtain & provide proof by appearance date        | Violation fo City Boat Launch Pass Article | \$175 | OR may be \$25 DM if obtained and proof provided by appearance date                      |

### Violations Requiring Appearance Before Judge

- All Juvenile Offenses (age 16 or under) - must appear in person and be accompanied by Parent and/or Legal Guardian
- Curfew and Fail to Attend School
- All persons charged with assault, family violence, must appear in person to make a plea

### Right of Legal Representation

All persons receiving a citation have the right to consult and/or obtain the services of an attorney to assist in handling the matter before the Court. An attorney may make an appearance on behalf of a client before the Municipal Court. Because this violation involves a class "C" offense where no jail time is prescribed, you cannot request that this Court assign legal counsel to you. You must hire and pay your own attorney should you desire legal representation before this Court.

### To file COMPLIMENT or COMPLAINT on an officer, contact:

Granite Shoals Police Department  
410 N. Phillip's Ranch Rd.  
Granite Shoals, TX 78654

Phone: (830) 598-4818  
Email: [police@graniteshoals.org](mailto:police@graniteshoals.org)